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## MINUTES

TH 61 Reconstruction Project - PMT #9

May 16, 2018

10:00 a.m.

Lake City - City Hall

Meeting Chair: Chris Hiniker

Minutes by: SEH

Present: Scott Jensen, Megan Smith, Rob Keehn, Greg Schreck, Phil Gartner, Chad Hanson, Nate Blanchard, Chris Hiniker, Bill Anderson, Andy Masterpole

Copies to: PMT members

- I. Previous PMT Meeting
  - A. MnDOT geometric layout approval is expected in the next couple weeks.
  - B. Discussed latest amenities concept plan.
  - C. Reviewed latest cost estimates
- II. Final Design Task Activities
  - A. Aesthetics
    1. SEH has had several discussions with staff regarding the aesthetics plan since the last PMT.
    2. Andy reviewed some of the changes that have been made since the April PMT meeting.
      - a. Changed uprights to one per tree and put on both sides of roadway in the lake segment
      - b. Removed bollards in the lake segment and noted they could be added to the "node" areas following the highway reconstruction.
      - c. **As directed, SEH will shift the northerly node closer to Central Point Road.**
      - d. Megan and Scott noted staff has walked the Riverwalk several times and discussed flush mounted tree uprights and possible continuous strip lighting with motion detectors. However strip lighting is very expensive. An alternative could be limited strip lighting.
      - e. The PMT concurred with SEH recommendations to use only high quality lighting to minimize longer-term maintenance issues.
      - f. Chad asked about winter time conditions and snow covering the flush mounted lights. The uplighting close to the highway would likely be covered by highway snow cleared by snowplows. However, there would be the ability to wrap trees with string lights.
      - g. Phil asked what type of trees would be used, Andy said there would be a variety and would be chosen for ability to survive in urban setting; not set at this point. The trees will be roughly 2' to 2.5" caliper.
      - h. Original project budget has allowance for basic lighting like there is now at the intersections. All other lighting and amenities would be at City cost and is not included in the original base project budget.
      - i. Greg stated he thinks council would approve basic lighting and some amenities like trees, benches, but probably not for strip lighting. Could put in conduit so lighting could be added in the future, would want power to trees so we could add string lights.

- j. Could increase MnDOT participation in lighting costs by committing to a continuous lighting system for the entire project area. However, this would likely require higher lighting levels along the lake segment than preferred.
  - k. **SEH will run a lighting level model to determine what amount of lighting is needed to meet MnDOT's standards.**
  - l. **SEH will update the amenities cost estimate to present details by two segment (lake and in-town) and add contingency and inflationary adjustments.**
  - m. A Council workshop will be scheduled to update the entire Council regarding the amenities planning and get direction regarding what plan to approve for inclusion in the final design plans. The three options to be presented and discussed include:
    - (1) Base
    - (2) Mid-level
    - (3) High-level
- B. 30% Plans
- 1. MnDOT has signed the geometric layout. 30% plan development is underway. Submittal to MnDOT is anticipated for mid-June.
  - 2. Chad noted that initial construction staging discussions should begin in the relatively near future.
- C. Utilities
- 1. Bill is coordinating a meeting with applicable utility companies (within the next month) to discuss the project scope and schedule and begin the process of determining utility impacts and potential modifications.
  - 2. Bill will also set-up a meeting with City electrical staff and Ken Taillon (SEH lighting specialist to assess the existing lighting and electrical infrastructure.
- D. Environmental
- 1. SEH is planning to have a review draft of the Cat-Ex (federal environmental document) ready for review by mid-June.
  - 2. MnDOT and SEH will continue to coordinate efforts to compile the data needed for MnDOT to complete the Phase 2 ESA (contaminated properties assessment). Chad noted that MnDOT will need to know the depth of utility work to guide depth of the drilling activities.
- E. MnDOT and SEH are meeting May 17<sup>th</sup> to review the approved layout and discuss anticipated right-of-way/easement needs.
- III. Schedule Status
- A. 30% plan set to be submitted mid-June
  - B. Draft Cat-Ex prepared by mid-June
  - C. City Council workshop to be scheduled for June.
- IV. Other
- A. Phil noted the City has a new environmental commission that may want to review the plans.
- V. Next Meeting
- A. PMT #10 is scheduled for June 20<sup>th</sup>.

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

**If there are errors contained in this document, or if relevant information has been omitted, please contact Chris Hiniker at 651 490 2063.**