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MINUTES

TH 61 Reconstruction Project - PMT #5

November 15, 2017 10:00 a.m.

Lake City - City Hall

Meeting Chair: Chris Hiniker

Minutes by: SEH

Present: Mark Sievert, Scott Jensen, Megan Smith, Nate Blanchard, Chris Hiniker, Chad Hanson, Bill Anderson, Phil Gartner, Greg Schreck

Copies to: PMT members

- I. PMT #4 Review
 - A. Chris reviewed notes from prior meeting
- II. Current Task Activities
 - B. Reviewed the new 50 scale layout showing the wider medians at Clay Street and Central Point Road
 - C. Reviewed the revised typical sections for the three project segments. Primary modifications occurred in the Jewell to Chestnut segment where a 4-foot boulevard space was added and the 5-foot shoulder previously defined between the through lane and parking lane was removed.
 - D. Attempting to avoid easements by keeping the sidewalk two feet off the right-of-way line. The sidewalk may be able to shift closer (in some locations) depending on grades and other factors. These details will be worked out in final design.
 - E. Mark S asked if there will be a painted stripe to delineate between the through lane and parking lane. Chad noted it is not typically done but could be discussed to minimize confusion of drivers thinking the parking lane is a through lane. Greg noted the parking spaces should be striped so people don't try to pass on the right like they do on the existing highway.
 - F. Megan asked SEH to prepare a graphic for the public informational meeting illustrating typical parking stall dimensions to illustrate parking stall width.**
 - G. Nate reviewed the alignment changes including the wider medians (16 feet) at Clay and Central Point; and added right turn lanes at the Lakeshore Drive frontage road, Grant, and Monroe. Intersections designs are set for truck turning as discussed at previous PMT meetings. Some modifications may still be needed due to ADA requirements however the overall alignment is set.
 - H. Megan summarized that status of ongoing coordination with property owners where driveway closure/consolidation is being considered:
 - a. Burger King is OK with proposed right out only onto TH 61

- b. Alaska Lodge has some concerns but is OK with right out only onto TH 61
- c. Undeveloped parcel and nursery at Clay Street want to retain current right-in/right-out access onto TH 61. The PMT is OK with this request. **The biggest concern is associated with the proposed median closing access to/from Clay Street and northbound TH 61. PMT would prefer to maintain full median at Clay Street. This will be discussed at the November 27th City Council workshop. Chad will discuss this issue with MnDOT right-of-way staff.**
- d. Dairy Queen is OK with right out only onto TH 61.
- e. Parcel next to DQ has alley access. City staff has yet to connect with the property owner to discuss closure of driveway onto TH 61.
- f. Residential parcel near Jefferson with an unused driveway in front yard is OK with closing access to TH 61 (they use the alley).
- g. Residential parcel near Jewell wants to retain driveway to TH 61. The PMT is OK with this request.
- h. Property owner near Woodburn with the horseshoe driveway wants to keep two access to TH 61. This is a non-conforming condition. This location will be discussed at the November 27th City Council Workshop.
- i. Ford dealer; Mayor has met with. They want to retain current condition which includes four driveways along TH 61 and one driveway at each cross street. Only two driveways on TH 61 are functionally used and the PMT prefers to close two of the four locations. **Megan will take pictures to document use.** This location will be discussed at the November 27th City Council Workshop.
- j. Old gas station property at Chestnut. Property owner is OK with consolidating from two to one driveway onto TH 61. **The driveway will be centered on the two parcels that make up the larger gas station site.** Some retaining wall repair work may be needed at this property. The need for work and who is responsible will be determined during final design.
- k. Greg asked when a driveway is closed can ever be reopened? Chad responded it would have to go through the development review process like any other development proposal.
- l. Megan and Scott will follow up with any property owners who have not responded to the letter prior to the City Council workshop.

III. Upcoming Activities

- A. November 27th City Council Workshop
 - a. Greg recommended having a list of major items to discuss including typical sections, Riverwalk, boulevards, parking, medians, driveway modifications
 - b. Needs to be clarified at beginning that this is a Council workshop. Opportunity for public input will be provided at the December 14th public informational meeting.
 - c. Megan wants to make it clear anyone can call staff at any time with questions.
- B. The Public Informational Meeting is scheduled from 5:00 to 6:30pm on December 14th at City Hall.
- C. PMT Meeting #6 is scheduled for December 20th at 10:00am.
- D. **SEH will set-up the PMT meeting schedule for 2018.**

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SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

If there are errors contained in this document, or if relevant information has been omitted, please contact Chris Hiniker at 651 490 2063.

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