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MINUTES

Highway 61 Reconstruction Project – PMT #13

October 17, 2018

Lake City - City Hall

Meeting Chair: Chris Hiniker

Minutes by: SEH

Present: Scott Jensen, Megan Smith, Chris Hiniker, Bill Anderson, Phil Gartner, Rob Keehn, Greg Schreck, Mark Nichols, Aaron Breyfogle, Ken Taillon, Andy Masterpole

Copies to: PMT members

I. PMT Meeting #12 Review

- A. Discussed finalized two-page project informational flyer.
- B. Noted that 30% plan comments were received from MnDOT.
- C. Discussed refined lighting needs analysis completed by MnDOT and the need to add some lighting fixtures to attain MnDOT continuous lighting standards. SEH will bring refined analysis results to the next PMT meeting.
- D. Discussed timing of the next public open house.
- E. Greg asked if there was a plan by MnDOT to do a before and after operations study for TH 61 so we know the real impact of the project on the travel speeds. Aaron will look into past records.

II. Open House

- A. Discussed open house options and noted that the municipal consent public hearing is set for October 29th. Discussed whether to have an open house before, on the same day as the hearing, or at a later date.
 - 1. Was noted that it would be difficult to get prepared for an open house in the next two weeks. May be best approach to hold off on a separate open house until the 60% design has advanced enough to provide more clarity regarding project details and construction plans.
 - 2. Mayor Nichols noted the value of showing project elements to the public (such as lighting fixtures).
 - 3. Councilmember Gartner emphasized there is a need for a project informational update before the election to provide an opportunity for the public to get up to speed regarding project details.
 - 4. Megan noted that we need to emphasize the project is in response to years of input from citizens that want more access to the lake and a better/safer experience for walkers and bikers.
- B. The group agreed to include a project update presentation at the beginning of the municipal consent public hearing on October 29th. The presentation will focus on addressing the common questions that

have been asked by the public over the past several weeks (i.e. project cost, parking impacts, business access during construction, traffic congestion, what happens if the City decides to cancel the project?). **City staff, MnDOT, and SEH will prepare a presentation.**

- C. An informational public open house will be held in December or January.

III. October 15th Maintenance of Traffic Coordination Meeting

- A. The first meeting to discuss construction staging issues and options was held with MnDOT staff on October 15th.
- B. The group concurred that keeping the project within one construction season is critical.
- C. **SEH will prepare more detailed staging and phasing options based on the direction provided by the group.** The group will meet again after the more detailed information is assembled (sometime in November).
- D. Staging and phasing information will be shared with the PMT after the next MOT coordination meeting.
- E. Scott said the Chamber has met with Red Wing to discuss their experience with construction detours and communication during the recent TH 61 project through Red Wing.

IV. Final Design Task Activities

- A. SEH has reviewed the 30% plan comments and determined there are no significant issues or concerns. The current focus is to address the 30% comments and begin preparing the 60% plan set. The plan is to submit the 60% plan set to the City and MnDOT for review by the end of December.
- B. Ken reviewed the updated lighting analysis:
 - 1. The downtown core (Dwelle to Chestnut) requires a higher lighting level while the remainder of the through town segment and lake segment require lower lighting levels.
 - 2. The lighting plan in the through town segment includes a mix of overhead lights and pedestrian level lights.
 - 3. The plan along the lake segment includes overhead lights at each intersection as well as each midblock. There will also be tree lighting in the lake segment, although this lighting is not included as part of the roadway light system.
 - 4. The revised lighting plan meets MnDOT's continuous lighting standard. As a result, MnDOT will pay for 50% of what they have defined as a base lighting system. The resulting cost is nearly even though the total number of light fixtures has increased, MnDOT's contribution has also increased and therefore the City's contribution stays about the same (a slight decrease is estimated).
 - 5. Ken shared a full size example of the proposed pedestrian level light fixture as well as pictures of the fixture in sample settings. He noted the poles are 13 foot high. The fixtures are fitted with LED lights that can be directed downward and will be positioned to provide full coverage, as required by MnDOT, and will minimizing light spilling into residential properties. The LED lights should last 20-25 years.
 - 6. He recommended to fit all the lights with the same fixture and use a controller to adjust the light level (higher level needed at the intersections). This will simplify ongoing maintenance activities.
 - 7. Megan asked about concrete bases for the poles. Ken noted it is best to have them mounted on concrete 2-3 inches above the sidewalk to protect from snow removal, etc.
 - 8. The plan is to use a light pole design that matches the existing pedestrian lighting. The poles can be fitted with banners.

9. The lighting plan does not include reusing the bollards. However, they will be salvaged for potential future use.

C. Andy noted that the amenity design process is advancing. The 60% plan set needs to locate the lights and trees along the roadway. More amenity input will be needed from the PMT after the 60% plan set is advanced.

D. Greg asked about the status of planning for the entrance monuments and whether the SEH contract includes resources for designing the monuments. Andy noted the contract includes locating the monuments but not design dollars. Megan indicated she is talking with Forecast Public Art in St. Paul about possibly assisting the City with some of the amenity design efforts.

V. **Next Meeting**

A. The next PMT is scheduled for November 21st at 10:00am.

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

If there are errors contained in this document, or if relevant information has been omitted, please contact Chris Hiniker at 651.490.2063.