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## MINUTES

TH 61 Reconstruction Project - PMT #11

July 18, 2018

10:00 a.m.

Lake City - City Hall

Meeting Chair: Chris Hiniker

Minutes by: SEH

Present: Scott Jensen, Megan Smith, Jim Hall, Chris Hiniker, Bill Anderson, Phil Gartner, Rob Keehn, Andy Masterpole, Chad Hanson

Copies to: PMT members

I. PMT Meeting #10

- a. Chris reviewed notes from the June PMT meeting.
  - i. Reviewed June 18<sup>th</sup> City Council Workshop
  - ii. Discussed next steps in the amenities process
  - iii. Discussed possible stormwater treatment near Bay View Street
  - iv. Reviewed 30% plan set status

II. Final Design Task Activities

- a. Chris introduced Jim Hall and noted his role in the final design process.
- b. Overall schedule:
  - i. 30% plans by end of next week
  - ii. ADA submittal to MnDOT in late August
  - iii. 60% plans by December, with amenities.
- c. Held a right-of-way and construction limits meeting with MnDOT last week. **SEH is incorporating comments from the meeting into the construction limits files to be sent to Chad, as well as the 30% plans.**
- d. Need to determine if any storm water improvements (culvert outlets) will impact areas below the Ordinary High Water Level (would likely require a mussel survey). **SEH will provide necessary details to Chad by mid-next week.**
- e. Phil asked if amenities need to be in 30% plans and should they be approved by Streets and Parks Committee and the Council. It was noted that the amenity details are not part of the 30% plans but the PMT agreed it would be good to have the Streets and Parks Committee review the 30% plans and make a recommendation for action to the Council.

- f. Ken Taillon discussed his research regarding strip lighting. He talked with two vendors who stated they wouldn't recommend strip lighting given the proposed scale and the climate.
- g. Scott suggested proceeding with the proposed up-lights for trees and conduit for future lighting so additional lights could be added in the future.
- h. Need to be sure to include outlets with the up-lights to provide option for additional seasonal lighting.
- i. **SEH will refine the amenities budget for the August Council meeting to account for removal of strip lighting and addition of outlets in the downtown segment.**
- j. **Ken will follow-up with Chad to discuss photometric needs and whether MnDOT is able to cost participate with retrofitting the existing acorn lighting, assuming no cutoff provisions in the fixtures.**
- k. Chris noted the environmental document (Cat-Ex), which is required because the project includes federal funding, is 95% complete. It will be submitted for review once the Phase 1 ESA work is completed by MnDOT and a determination on the need for a mussel survey has been made.
- l. Discussed the potential infiltration basins near Bay View including possible grant funds to help pay for the improvements. SEH will facilitate coordination with the SWCD (Beau Kennedy). The SWCD will lead preparation of a grant application for Clean Water Legacy funds. The application is due later August. The design is advancing assuming the basins can be constructed within existing right-of-way. If it is determined to pursue the basins and that additional right-of-way is required, the City will be responsible for securing the additional right-of-way. There are water treatment benefits associated with the basins as well as other possible aesthetic benefits, however they would require additional City maintenance commitment. A final decision whether to include the basins will be made at a later date.

III. Next PMT Meeting

- a. The August 15<sup>th</sup> PMT meeting will be cancelled given the next 4-8 weeks will focus on the 30% plan review and comment process. PMT #12 is scheduled for September 19<sup>th</sup>.

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

**If there are errors contained in this document, or if relevant information has been omitted, please contact Chris Hiniker at 651 490 2063.**