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## MINUTES

### TH 61 Reconstruction Project - PMT #10

June 20, 2018

10:00 a.m.

Lake City - City Hall

Meeting Chair: Chris Hiniker

Minutes by: SEH

Present: Scott Jensen, Megan Smith, Nate Blanchard, Chris Hiniker, Bill Anderson, Phil Gartner, Rob Keehn, Greg Schreck, Andy Masterpole, Chad Hanson, Amy Hove

Copies to: PMT members

- I. PMT Meeting #9
  - a. Chris reviewed notes from the prior PMT meeting. The majority of the meeting focused on amenities planning.
- II. June 18<sup>th</sup> City Council Workshop
  - a. Council indicated support to further pursue the level 2 and level 3 amenity plans.
  - b. PMT agreed that it is important to get more detailed information about strip lighting (i.e. cost, existing applications, maintenance) prior to requesting official action from the City Council.
  - c. SEH indicated the amenity decision needs to be set by August 31<sup>st</sup> to keep the project design on schedule.
  - d. Four people spoke at open forum held after the workshop. General support for the amenities was expressed along with concerns about truck noise from three residents.
  - e. Scott noted that he presented the workshop materials to the Street and Park Commission on June 19<sup>th</sup>. The group expressed support for levels 2 and 3.
- III. Final Design Task Activities
  - a. Amenities
    - i. Phil likes the idea of using strip lighting however expressed concern about maintenance. .
    - ii. Andy noted the cross walks would be painted, not brick or concrete like shown in some of the preference pictures. Chad confirmed MnDOT wants bituminous through the intersections and to avoid special surfaces at the crosswalks. They anticipate using ground-in epoxy or tape markings for the crosswalks (for a longer life span than paint).
    - iii. Megan suggested in-ground circular lights could be used in place of strip lights if they are significantly less expensive and/or lower maintenance.
    - iv. Chad talked with John Hall's Alaska following the ROW walkthrough about the median at Adams Street and driveways and the DQ about staging. Chad indicated that Adams

Street will remain full-access with no median and told the DQ staging still needs to be worked out.

- v. City staff will do more research on strip lighting applications to better understand feasible application levels and maintenance experience. **SEH will provide vendor information for the City to check into.** Chris indicated if strip lighting is pursued the existing SEH contract might require additional budget to account for designing strip lighting.
- vi. Rob noted the City needs to be complete due diligence regarding strip lighting prior to bringing recommendations to the City Council. He also wanted to confirm that level 2 includes up-lights on the trees in the lake area (yes).
- vii. Scott noted that the strip lighting could be focused in the node areas as an option to reduce quantities and cost.
- viii. Greg indicated that managing maintenance is key. Perhaps assume the Council will be ok with level 2 and begin plans for that. Also asked when do tree and amenity locations get specified? Response: The amenity location details will be set prior to completing the 60% plans which will be before the end of the year.
- ix. Andy noted entry features have not been defined. **Megan said the City will look into entry features further.** He also indicated it will be important to integrate landscaping with existing features such as at Center Street.

b. 30% Plans

- i. 30% plans will be completed after receiving the final pavement letter from MnDOT (should be early July). They will be reviewed by District 6 only (not Central Office staff). Review should take about 3 weeks.
- ii. Following 30% submittal efforts will focus on ADA design, utilities, and quantities for the 60% plan review. The 60% plans will also include most of the amenity details. Following 60% plans, efforts focus on addressing MnDOT review comments and fine tuning the design.
- iii. A question was asked regarding opportunities for City staff to participate during construction. Response: It is anticipated the contractor will be doing all or almost all the work because of the complexities and difficulties of coordinating schedules.

c. Stormwater

- i. Megan asked about the boulevard width in the lakefront section. Response: it is between 6 and 10 feet, except in the Bay View Street area where the extra width provides an opportunity for storm water basins.
- ii. The existing budget assumes we reuse the existing storm system, except for new catch basins as needed. Any new infiltration or other treatment would be extra cost. **SEH will submit a draft memo next week that assesses the feasibility, effectiveness, and cost of adding infiltration basins on each side of Bay View Street.** There is no room for surface systems anywhere else in the right of way, but could potentially use underground systems.
- iii. The existing SEH contract includes time to look for stormwater grant programs. If grants are pursued and awarded there would be extra cost for applications and design. **SEH will follow-up with Scott regarding grant opportunities.**

d. Utilities

- i. Chad brought up potential issues associated with private sprinkler systems during construction. ***The City will send a letter to property owners prior to construction stating removal of private sprinkler systems in public right-of-way is the property owner responsibility.***

e. Environmental

- i. Chris noted the environmental process (federal Cat-Ex document) is underway. ***A review draft will be completed and submitted by SEH to the City and MnDOT for review in July.*** The environmental process needs to be completed before right-of-way offers can be made.

f. Right-of-Way

- i. Reviewed the right-of-way field walk with MnDOT staff. Some adjustments were made to the easements needed and the ***City will need to get Right of Entry agreements where service repair will include disturbing private property.*** This is a priority as each service needs to be evaluated for possible replacement.
- ii. Greg asked about possible construction vibration issues, especially in the downtown area with older buildings. Chad noted that the specifications could include language to require before and after surveys and rules about what kind of compaction equipment could be used.

IV. PMT #11 is scheduled for July 18<sup>th</sup>.

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

**If there are errors contained in this document, or if relevant information has been omitted, please contact Chris Hiniker at 651 490 2063.**