

**Lake City Common Council  
Special Meeting  
November 26, 2012 5:00 p.m.  
City Hall 2<sup>nd</sup> Floor Conference Room**

Members Present: Mayor Jerry M. Dunbar, Council Members Joel Beckman, Matt Powers, Mary Lou Waltman, Mark Spence, Phil Gartner, Andru Peters

Members Absent: None

Staff Present: City Administrator Ron Johnson

Call to order- (at 400 N 10th St)- Meeting will not be televised due to location  
Mayor Dunbar called the meeting to order at 5:00 p.m. with a quorum present.

Review and adopt/amend agenda

**Motion Waltman, second Powers to adopt the agenda as presented. All ayes 7-0-0.**

New Business

Conduct annual City Administrator performance review

The Mayor and City Council members were requested to complete an annual performance evaluation on City Administrator Ron Johnson. Administrator Johnson was requested to complete a self-evaluation.

Council member Beckman was to compile the results and present at this meeting, which may be closed to the public.

**Motion Beckman, second Spence to close the meeting at 5:05 p.m. to conduct a performance evaluation of City Administrator Johnson as allowed per Minn. Stat. § 13D.05, subds. 1(d), 3 (a). All ayes 7-0-0.** Johnson did not request that the meeting remain open to the public.

The meeting was opened at 6:45 p.m.

It was a consensus of Council that City Administrator Johnson met performance expectations. Johnson is to provide a quarterly update of areas suggested as opportunities for improvement.

Unfinished Business

Adopt Resolution 12-078 setting assessment of water service line repairs at 320 W. Lyon Ave. (PIN 22.00526.00)

Through annual leak detection investigation, the service line at 320 W. Lyon was found to be leaking. Wabasha County requires such assessments to be approved by resolution, and needs to be submitted by November 30. The assessment of \$8,088 will be repaid over 5 years at 6% interest starting with the first payment due in 2013.

**Motion Gartner, second Beckman to adopt Resolution 12-078 setting assessment of \$8,088 for water service line repairs at 320 W. Lyon Ave. (PIN 22.00526.00). All ayes 7-0-0.**

Miscellaneous Discussion

A question regarding outdoor wood burners was brought up. Johnson will discuss with Director of Planning and Community Development Keehn.

Johnson was requested to place, as an item on the December 10, 2012 agenda, the Council vacancy that will occur in 2013.

Council member Gartner expressed his concern over communications regarding placement of a “No Parking” sign on Dwelle Street during the State Aid street project this year. Johnson will discuss with Public Works Director Jensen.

Adjourn

**Motion Powers, second Spence to adjourn the meeting at 6:55 p.m. All ayes 7-0-0.**

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Jerry M. Dunbar, Mayor

ATTEST:

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Kari Schreck, City Clerk

Respectfully submitted by City Administrator Ron Johnson