

**Lake City Common Council
Special Meeting
Monday, October 22, 2012 5:00 p.m.
City Hall Council Chambers**

Members Present: Mayor Jerry M. Dunbar, Council Members Joel Beckman, Matt Powers, Mary Lou Waltman, Mark Spence, Phil Gartner, Andru Peters

Members Absent: none

Staff Present: Public Works Director Scott Jensen, Ambulance Director Gail Riemersma, Police Chief Gary Majchrzak, Sergeant Cory Kubista, City Administrator Ron Johnson

Call to order/Introductions

Mayor Dunbar called the meeting to order at 5:00 p.m. with a quorum present.

Review and adopt/amend agenda

Motion Powers, second Beckman to adopt the agenda as presented. All ayes 7-0-0.

Mayor Dunbar stated the meeting would be recessed to the public works facility at which a tour will be conducted.

Motion Spence, second Powers to recess the meeting at 5:03 p.m. All ayes 7-0-0.

Mayor Dunbar called the meeting back to order at 5:10 p.m. at the public works facility.

Tour existing public works facility and police/ambulance facility (not in Council Chambers, not televised)

Public Works Director Jensen conducted a tour of the public works facilities.

Mayor Dunbar stated the meeting would be recessed to the public works facility at which a tour will be conducted.

Motion Beckman, second Waltman to recess the meeting at 5:40 p.m. All ayes 7-0-0.

Mayor Dunbar called the meeting back to order at 5:45 p.m. at the police/ambulance facility.

Ambulance Director Riemersma conducted a tour of the ambulance service portion of the facility.

Police Chief Majchrzak conducted a tour of the police service portion of the facility including the portions of the facilities shared with ambulance service.

Mayor Dunbar stated the meeting would be recessed to city hall to conduct discussions of the tours.

Motion Gartner, second Waltman to recess the meeting at 6:18 p.m. All ayes 7-0-0.

Mayor Dunbar called the meeting back to order at 6:25 p.m. in the City Hall Council Chambers.

Discuss short term and long range plans for ambulance and police facilities

Ambulance Director Riemersma provided an overview of the history of the ambulance service and the Ambulance Commission's preference in a facility. The ideal situation would be to share a facility with the police department to minimize duplication of expenses.

Short term and long term needs of the ambulance service, and related facility options were discussed, including utilization of the former Home Pros building.

Motion Gartner, second Waltman to direct staff to proceed with the former Home Pros building as a combination facility for police and ambulance services and report back to Council as soon as practicable on the following items: purchase price, outline of options to lease with and without purchase, appraised value, results of commercial inspection, discussion with Public Finance Advisor and Finance Director on funding of short and long term costs and discussion with the railroad on communications in emergency situations. In a roll call vote all vote aye. Carried 7-0-0.

Ambulance Director Riemersma and/or City Administrator Johnson were directed to set up a Council tour of the Home Pros building.

Approve payment of salary or wages for any city staff member selected for participation in the Blandin Community Leadership Program

The Blandin Foundation is partnering with the community of Lake City to offer the Blandin Community Leadership Program (BCLP). The BCLP seeks established and emerging community leaders who want to be actively involved in community life, are credible and open minded, open to risk-taking, passionate about Lake City's future and willing to work collaboratively to promote healthy community.

The Blandin Foundation underwrites all costs for the program which amounts to approximately \$3,800 per participant. The cost to participants is their time away from work and family plus travel to and from each retreat site.

City employees are welcome to submit applications to the program. Participation in the program would be a benefit to the employee and to the city of Lake City through this additional staff leadership development program.

Motion Beckman, second Spence to approve the Blandin Community Leadership Program as approved leadership development training for staff. All ayes 7-0-0.

Confirm appointment of Library Administrator search process team

Motion Beckman, second Spence to confirm the appointment of Council members Mary Lou Waltman and Phil Gartner, Library Board members Kay Lastine and Bob Parrot, Ann Hutton (Executive Director, SELCO), a non-local retired Library Administrator and City Administrator Ron Johnson to the Library Administrator search process team that will be responsible for the following: Formulate a training and experience point system, approve the position profile, review applications, recommend candidates to interview and participate in the interview process and recommend successful candidate to Council.

After discussion, the second and the motion were withdrawn.

Motion Beckman, second Spence to table the confirmation of appointments to a Library Administrator search process team. All ayes 7-0-0.

Adjourn

Motion Beckman, second Waltman to adjourn the meeting at 7:40 p.m. Motion carried 7-0-0.

Jerry M. Dunbar, Mayor

ATTEST:

Kari Schreck, City Clerk

Respectfully submitted by City Administrator Ron Johnson