

**City of Lake City**  
**Special Personnel Committee**  
October 21, 2014 5:30 p.m.  
2<sup>nd</sup> Floor Conference Room

Call to Order

Joel Beckman \_\_\_\_\_ Marylou Waltman \_\_\_\_\_ Mark Spence \_\_\_\_\_

1. Adopt/amend agenda

Motion \_\_\_\_\_ seconded \_\_\_\_\_ to approve/amend the agenda.

2. Approve minutes of the June 9th, 2014 meeting

Motion \_\_\_\_\_ seconded \_\_\_\_\_ to approve/amend the minutes.

3. Review request from bookkeeper for tuition reimbursement.

4. Recommend part time bookkeeper position be changed to fulltime Accountant I beginning 2015

5. Review request from Public Works Director for a part time Administrative Assistant.

6. Update on pay study from Springstead.

7. Personnel policy update

Next meeting date: \_\_\_\_\_ 2014

Adjourn

Motion \_\_\_\_\_ seconded \_\_\_\_\_ to adjourn at \_\_\_\_\_ p.m.