

**City of Lake City**  
**Special Personnel Committee**  
December 17, 2014 5:30 p.m.  
2<sup>nd</sup> Floor Conference Room

Call to Order

Joel Beckman \_\_\_\_\_ Marylou Waltman \_\_\_\_\_ Mark Spence \_\_\_\_\_

1. Adopt/amend agenda

Motion \_\_\_\_\_ seconded \_\_\_\_\_ to approve/amend the agenda.

2. Approve minutes of the November 20, 2014 meeting

Motion \_\_\_\_\_ seconded \_\_\_\_\_ to approve/amend the minutes.

3. Review/recommend Water/Wastewater Supervisor job description

4. Review/recommend Electric Supervisor job description

5. Personnel policy update

Next meeting date: \_\_\_\_\_ 2015

Adjourn

Motion \_\_\_\_\_ seconded \_\_\_\_\_ to adjourn at \_\_\_\_\_ p.m.