

**CITY OF LAKE CITY APPLICATION FOR PARADE PERMIT**

**Instructions to the Applicant**

The applicant must submit a completed application to City Hall, accompanied by a check in the amount of \$50.00 for the parade permit. If the permit application is denied, the check will be returned to the applicant. Please note that this permit application must be filed with the City Clerk or his or her designee not less than 20 days nor more than 60 days before the date of the proposed parade event. Only in rare circumstance, and where good cause is shown, will the City consider any application which is filed not less than 10 days before the proposed parade date.

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1. Applicant's Name (if individual): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (Home): \_\_\_\_\_ (Cell): \_\_\_\_\_

Email Address: \_\_\_\_\_

2. Organization Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number for Headquarters: \_\_\_\_\_

Responsible Officer of Organization: \_\_\_\_\_

Email address: \_\_\_\_\_

3. Name of Parade Chairperson: \_\_\_\_\_

4. Date of parade: \_\_\_\_\_

5. Start time of parade: \_\_\_\_\_ Estimated end time of parade: \_\_\_\_\_

Time at which participants will begin assembling for the parade: \_\_\_\_\_

6. Location:

Assembly Areas where persons will assemble before and after the parade:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Starting point of parade: \_\_\_\_\_

Route (describe in detail all streets involved, and directions of route): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ending point of parade: \_\_\_\_\_

7. Approximate number of units (floats, etc.) \_\_\_\_\_ Animals \_\_\_\_\_ Vehicles \_\_\_\_\_ People \_\_\_\_\_

8. Maximum interval of space to be maintained between units: \_\_\_\_\_

9. Maximum length of parade: \_\_\_\_\_

10. Minimum speed of parade: \_\_\_\_\_ Maximum speed of parade: \_\_\_\_\_

11. Portion of street width requested: \_\_\_\_\_

12. Do you have any applicable insurance or bond? (If yes, state type of coverage, policy holder, policy provider and policy number): \_\_\_\_\_  
\_\_\_\_\_

*The undersigned agrees that the parade listed in this application will be performed in compliance with all applicable laws and ordinances of the City, and under any directions or conditions placed on the issuance of the permit by the City.*

**Permit applicant signature** \_\_\_\_\_

**Upon compliance with the following additional terms and conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**APPLICATION FEE: \$50.00**