



LAKE CITY POLICE DEPARTMENT

PUBLIC SAFETY BOARD

Meeting Agenda

Wednesday, May 1, 2013

4:30 p.m.

2nd Floor Conference Room

1. Approval of Minutes of Regular Meeting of April 3, 2013
2. Review and discuss proposed Ordinance Amendment Chapter 95
3. Request for street closure and suspension of area parking restrictions – Tour de Pepin
4. Retirement letter
5. Informational:
Clearance rates: March 42.85%
Budget Report as of March 31, 2013
6. Board Comments/Miscellaneous

Gary J Majchrzak
Chief of Police

**Lake City Public Safety Board
Wednesday, April 3, 2013
4:30 p.m.
Regular Meeting**

Members Present: Chairperson Rev David Badgley, Board members Duane King, Elwood Gnotke, Dale Nibbe, Steve Swan

Members Absent: None

Others Present: Chief Gary Majchrzak, Sgt Cory Kubista, Administrative Assistant Kathy Holst, Council Liaison Mark Spence, Jil Garry, Dave Glomski, Dave Patterson

Chair Rev Badgley called the meeting to order at 4:30 p.m. with a quorum present.

APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 6, 2013
MOTION BY GNOTKE AND SECOND BY KING TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 6, 2013. MOTION CARRIED 5-0-0.

WELCOME NEW BOARD MEMBER

The Chair welcomed newly-appointed Board member Steve Swan.

REQUEST FOR STREET CLOSURE OF 100 BLOCK OF SOUTH WASHINGTON STREET ON MAY 26, 2013

Jil Garry requested that the 100 block of South Washington Street be closed for the Funky Sidewalks Art Fair on Sunday, May 26, 2013, between 8:00 a.m. and 5:30 p.m. to accommodate pedestrians attending the event. She said the intersections would remain open.

MOTION BY KING RECOMMENDING CLOSURE OF THE 100 BLOCK OF SOUTH WASHINGTON STREET FOR THE FUNKY SIDEWALKS ART FAIR ON MAY 26, 2013, BETWEEN 8:00 A.M. AND 5:30 P.M. GNOTKE SECONDED. MOTION CARRIED 5-0-0.

REQUEST FOR PARADE PERMIT FOR 2013 WATER SKI DAYS

The Lake City Chamber of Commerce has made application for a Parade Permit for the Water Ski Days Parade on Sunday, June 30, 2013. Chief Majchrzak advised that there is no change in the route, and Lake City Police and Reserve Officers will be posted to control traffic.

MOTION BY GNOTKE RECOMMENDING APPROVAL OF THE APPLICATION OF THE LAKE CITY CHAMBER OF COMMERCE FOR A PARADE PERMIT FOR THE WATER SKI DAYS PARADE ON SUNDAY, JUNE 30, 2013. KING SECONDED. MOTION CARRIED 5-0-0.

REQUEST FOR 1 TO 4 DAY TEMPORARY 3.2 ON-SALE LIQUOR LICENSE FOR WATER SKI DAYS

The Lake City Chamber of Commerce has requested a 1 to 4 Day Temporary 3.2 On-Sale Liquor License for Water Ski Days from June 28 through June 30, 2013.

MOTION BY GNOTKE RECOMMENDING APPROVAL OF A 1 TO 4 DAY TEMPORARY 3.2 ON-SALE LIQUOR LICENSE DURING WATER SKI DAYS FROM JUNE 28 THROUGH JUNE 30, 2013, AS REQUESTED BY THE LAKE CITY CHAMBER OF COMMERCE. KING SECONDED. MOTION CARRIED 5-0-0.

REQUEST FOR CARNIVAL PERMIT FOR 2013 WATER SKI DAYS

The Chamber of Commerce has made application for a 4-day Carnival Permit from June 27 through June 30. Chief Majchrzak called the Board's attention to the Request for Public Safety Board Action and stated that the starting date listed of June 28 is incorrect. He said the carnival sets up earlier in the week and will start on Thursday, June 27, and run through Sunday, June 30.

MOTION BY NIBBE, SECOND BY GNOTKE RECOMMENDING APPROVAL OF THE REQUEST OF THE CHAMBER OF COMMERCE FOR A CARNIVAL PERMIT, COMMENCING JUNE 27 THROUGH JUNE 30, 2013. MOTION CARRIED 5-0-0.

REQUEST FOR 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE FOR VFW

Application has been made by the Lake City VFW for a 1 to 4 Day Temporary On-Sale Liquor License for a bean bag tournament on June 22, 2013 in the VFW parking lot. Monies raised will be donated for cancer research.

MOTION BY GNOTKE, SECOND BY SWAN RECOMMENDING APPROVAL OF THE APPLICATION OF THE LAKE CITY VFW FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE FOR A BEAN BAG TOURNAMENT ON JUNE 22, 2013. MOTION CARRIED 5-0-0.

REQUEST FOR 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE FOR FIREMAN'S DANCE

Dave Glomski and Dave Patterson appeared on behalf of the Lake City Fire Department Relief Association requesting approval of their Application for a 1 to 4 Day Temporary On-Sale Liquor License July 6 – July 7, 2013 for the annual Fireman's Dance in the Ohuta beach parking lot.

MOTION BY KING, SECOND BY NIBBE RECOMMENDING APPROVAL OF THE APPLICATION OF THE LAKE CITY FIRE DEPARTMENT RELIEF ASSOCIATION FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

JULY 6 – JULY 7, 2013 FOR THE ANNUAL FIREMAN’S DANCE IN THE OHUTA BEACH PARKING LOT. MOTION CARRIED 5-0-0.

REVIEW ALCOHOL ORDINANCE §117.006 CONSUMPTION IN PUBLIC PLACES

Chief Majchrzak advised that the Council reviewed the proposed alcohol ordinance and felt that consumption of alcoholic beverages should be allowed in public parks and directed that it be revised accordingly. Majchrzak distributed a newly-drafted ordinance, which the Board discussed at length. Overall, the Board felt the allowance of drinking alcoholic beverages in City parks was problematic and needed more discussion.

NIBBE MADE A MOTION TO TABLE THE MATTER, AND AFTER FURTHER DISCUSSION RESCINDED THE MOTION.

KING MOVED TO DISAPPROVE THE ORDINANCE AS WRITTEN, STATING HE WOULD LIKE TO SEE MORE DISCUSSION. SWAN SECONDED. MOTION CARRIED 5-0-0.

Spence said he would express the Board’s concerns to the Council.

INFORMATIONAL

Clearance rates: January 40%; February 42.85%

The Budget Report for the two months ending February 28, 2013 was reviewed.

Chief Majchrzak said he was approached by a member of the Ambulance Commission, who asked if the Public Safety Board would be interested in a joint meeting to discuss ideas on a combined facility. The Board was in agreement; however, Spence suggested holding off until after the next Council meeting. He said Crescendo Consulting is supposed to be getting back to Council regarding fundraising options for Public Safety.

ADJOURNMENT

MOVED BY GNOTKE AND SECONDED BY NIBBE TO ADJOURN AT 5:57 P.M. MOTION CARRIED 5-0-0.

Rev David Badgley, Chairperson

ORDINANCE ___

CITY OF LAKE CITY, MINNESOTA

AN ORDINANCE AMENDING CHAPTER 95 OF THE LAKE CITY MUNICIPAL
CODE RELATING TO DANGEROUS DOGS

THE CITY OF LAKE CITY ORDAINS:

Section 1. Chapter 95 of the Lake City Code is amended as follows:

§ 95.11 DANGEROUS ANIMALS.

(A) *Attack by an animal.* It shall be unlawful for any person's animal to inflict or attempt to inflict bodily injury to any person or other animal whether or not the owner is present. This section shall not apply to an attack by a dog under the control of an on-duty law enforcement officer or to an attack upon an uninvited intruder who has entered the owner's home with criminal intent.

(B) *Destruction of dangerous animal.* The Animal Control Officer shall have the authority to order the destruction of dangerous animals in accordance with the terms established by this chapter.

~~(C) *Definitions.* For the purpose of this division, the following definitions shall apply unless the context clearly indicates or requires a different meaning.~~

§ 95.111 DEFINITIONS.

For the purposes of sections 95.111 through 95.12, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

~~(A) (1) ***DANGEROUS ANIMAL DOG.*** An animal which Any dog that has:~~

~~(1)(a) Caused bodily injury or disfigurement to Without provocation, inflicted substantial bodily harm on any person or domestic animal on public or private property; or~~

~~(b) Engaged in any attack on any person under circumstances which would indicate danger to personal safety;~~

~~(c) Exhibited unusually aggressive behavior, such as an attack on another animal;~~

~~(d) Bitten one or more persons on two or more occasions; or~~

~~(2)(e) (b) Been found to be potentially dangerous and/or after the owner has notice that the dog is potentially dangerous, personal knowledge of the same; the animal dog aggressively bites, attacks, or endangers the safety of humans or domestic animals; or~~

(3)(e) Been determined to be a dangerous dog by the City or any other governmental jurisdiction.

(B)(2) **POTENTIALLY DANGEROUS ANIMAL DOG**. An animal which has Any dog that:

(1)(a) When unprovoked, has bitten a human or a domestic animal on public or private property;

(2)(b) When unprovoked, has chased or approached a person, including a person on a bicycle, upon the streets, sidewalks, or any public property, other than the dog owner's property, in an apparent attitude of attack; or

(3)(e) Has a known propensity, tendency, or disposition to attack engaged in unprovoked attacks causing injury or otherwise threatening the safety of humans or domestic animals; or

(4)(d) Has been determined to be a potentially dangerous dog by any other governmental jurisdiction.

(C)(3) **PROPER ENCLOSURE**. Securely confined indoors or in a securely locked pen or structure suitable to prevent the animal from escaping and to provide protection for the animal from the elements. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. The enclosure shall not allow the egress of the animal in any manner without human assistance. A pen or kennel shall meet the following minimum specifications:

(1)(a) Have a minimum overall floor size of 32 square feet.

(2)(b) Sidewalls shall have a minimum height of five feet and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two inches, support posts shall be one and one-quarter inch or larger steel pipe buried in the ground 18 inches or more. When a concrete floor is not provided, the sidewalls shall be buried a minimum of 18 inches in the ground.

(3)(e) A cover over the entire pen or kennel shall be provided. The cover shall be constructed of the same gauge wire or heavier as the sidewalls and shall also have no openings in the wire greater than two inches.

(4)(d) An entrance/exit gate shall be provided and be constructed of the same material as the sidewalls and shall also have no openings in the wire greater than two inches. The

gate shall be equipped with a device capable of being locked and shall be locked at all times when the animal is in the pen or kennel.

~~(D)~~(4) **UNPROVOKED PROVOCATION**. ~~The condition in which the animal is not purposely excited, stimulated, agitated or disturbed.~~ Provocation means an act that an adult could reasonably expect may cause a dog to attack or bite.

~~(E)~~ **SUBSTANTIAL BODILY HARM**. Substantial bodily harm means bodily harm which invokes a temporary but substantial disfigurement, or which causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or which causes a fracture of any bodily member.

§ 95.112 DESIGNATION AS POTENTIALLY DANGEROUS OR DANGEROUS.

~~(A)~~(D) *Designation as potentially dangerous dog animal*. The Animal Control Officer shall designate any animal dog as a potentially dangerous animal dog upon receiving evidence that the ~~potentially dangerous animal dog~~ has, when unprovoked, ~~then~~ bitten, attacked, or threatened the safety of a person or a domestic animal as stated in section 95.11(B)division (C)(2). ~~When an animal is declared potentially dangerous, the Animal Control Officer shall cause one owner of the potentially dangerous animal to be notified in writing that the animal is potentially dangerous.~~

~~(B)~~(E) *Evidence justifying a Designation as dangerous dog*. The Animal Control Officer shall have the authority to designate any animal dog as a dangerous animal upon receiving evidence of the following:

(1) That the animal dog has, when unprovoked, bitten, attacked, or threatened the safety of a person or domestic animal as stated in section 95.111(A)division (C)(1).

(2) That the animal dog has been declared potentially dangerous and ~~the animal has~~ then bitten, attacked, or threatened the safety of a person or domestic animal as stated in section 95.111(A)division (C)(1).

~~(C)~~(F) *Authority to order destruction*. The Animal Control Officer, upon finding that ~~an animal a dog~~ is dangerous hereunder, is authorized to order, as part of the disposition of the case, that the animal dog be destroyed based on a written order containing one or more of the following findings of fact:

(1) The animal dog is dangerous as demonstrated by a vicious attack, an unprovoked attack, an attack without warning or multiple attacks; or

(2) The owner of the animal dog has demonstrated an inability or unwillingness to control the animal dog in order to prevent injury to persons or other animals.

~~(D)~~(G) *Procedure*. The Animal Control Officer, after having determined that an animal a dog is potentially dangerous or dangerous, ~~may~~ will proceed in the following manner:

~~(1) The Animal Control Officer shall notify cause one owner of the dog animal to be notified in writing or in person that the animal dog is potentially dangerous or dangerous, and may order the animal seized or make orders as deemed proper. This owner shall be notified as to The notice shall include information giving rise to the potentially dangerous or dangerous designation, including dates, times, places and parties attacked, threatened or bitten, and shall be given 14 days to appeal this order by requesting. The owner may request a hearing before the City Council for a review of this determination. The request for a hearing must be made in writing and delivered to the police department within fourteen (14) days of receipt of the notice declaring the animal potentially dangerous or dangerous.~~

~~(2) (1) If no appeal is filed, the Animal Control Officer shall obtain an order or warrant authorizing the seizure and the destruction of the animal from a court of competent jurisdiction, unless the animal is already in custody or the owner consents to the seizure and destruction of the animal. If the owner fails to contest the potentially dangerous or dangerous designation within fourteen (14) days, the owner forfeits the right to a hearing and the designation is final. The owner must immediately comply with all applicable requirements of this chapter or cause the dog to be humanely destroyed or removed from the city.~~

~~(3) (2) If an owner requests a hearing for determination as to the dangerous nature of the animal, the hearing shall be held before the City Council Public Safety Board, which shall set a date for hearing not more than three weeks after demand for the hearing. The records of the Animal Control or City Clerk's office shall be admissible for consideration by the Animal Control Officer Public Safety Board without further foundation. Owners shall have the right to present evidence on their behalf and to cross examine any witnesses. A finding supporting the designation of potentially dangerous or dangerous must be proven by a preponderance of the evidence. After considering all evidence pertaining to the temperament of the animal, the City Council shall make an order as it deems proper. The City Council Board's decision shall be in writing, indicate the reasons for the findings, and provided to the owner. If the Board finds that there is a sufficient basis to declare the dog potentially dangerous or dangerous, the owner must immediately comply with all applicable requirements of this chapter or cause the dog to be humanely destroyed or removed from the city. may order that the Animal Control Officer take the animal into custody for destruction, if the animal is not currently in custody. If the animal is ordered into custody for destruction, the owner shall immediately make the animal available to the Animal Control Officer. If the owner does not immediately make the animal available, the Animal Control Officer shall obtain an order or warrant authorizing the seizure and the destruction of the animal from a court of competent jurisdiction.~~

~~(4) Appeal. If an owner disputes the decision of the Board, the owner has the right to appeal the decision to the Minnesota Court of Appeals as provided under state law.~~

~~(5) (3) Any order for destruction issued under paragraph (C) of this section may be appealed using the procedures in paragraph (D) (1)-(4) of this section. No person shall harbor an animal after it has been found by to be dangerous and ordered into custody for destruction.~~

~~(E)~~(H) *Stopping an attack.* If any police officer or Animal Control Officer is witness to an attack by an animal upon a person or another animal, the officer may take whatever means the officer deems appropriate to bring the attack to an end and prevent further injury to the victim.

~~(F)~~ (I) *Notification of new address.* The owner of ~~an animal which~~ a dog that has been identified as dangerous or potentially dangerous shall notify the Animal Control Officer in writing if the ~~animal~~ dog is to be relocated from its current address or given or sold to another person. The notification shall be given in writing at least 14 days prior to the relocation or transfer of ownership. The notification shall include the current owner's name and address, the relocation address, and the name of the new owner, if any.

§ 95.12 DANGEROUS ANIMAL DOG REQUIREMENTS.

(A) *Requirements.* If the City Council does not order the destruction of ~~an animal~~ a dog that has been declared dangerous, the City Council may, as an alternative, order that the owner of a dangerous dog comply with any or all of the following:

(1) That the owner provide and maintain a proper enclosure for the dangerous dog animal as specified in § ~~95.111(C)~~95.11(C)(3);

(2) Post the front and the rear of the premises with clearly visible warning signs, including a warning symbol to inform children, that there is a dangerous dog animal on the property as specified in M.S. § 347.51 as may be amended from time to time;

(3) ~~Provide and show proof annually of public liability insurance in the minimum amount of \$300,000~~ A surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the City and the City Attorney in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog;

(4) ~~If the animal is a dog and is~~ Outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash (not to exceed six feet in length) and under the physical restraint of a person 16 years of age or older. The muzzle must be of a design as to prevent the dog from biting any person or animal, but will not cause injury to the dog or interfere with its vision or respiration;

(5) ~~If the animal is a dog, it~~ The dog must have an easily identifiable, standardized tag identifying the dog as dangerous affixed to its collar at all times as specified in M.S. § 347.51 as it may be amended from time to time, and shall have a microchip implant as provided by M.S. § 347.151, as it may be amended from time to time;

(6) All ~~animals~~ dogs deemed dangerous by the Animal Control Officer shall be registered with the ~~county in which this e~~ City is located within 14 days after the date the ~~animal~~ dog was so deemed and provide satisfactory proof thereof to the Animal Control Officer.

(7) ~~If the animal is a dog, t~~ The dog must be licensed and up to date on rabies vaccination. ~~If the animal is a cat or ferret, it must be up to date with rabies vaccination.~~

(8) The owner must have microchip identification implanted in the dangerous dog as required under Minn. Stat. § 347.515.

(9) Beginning six months after a dog is declared dangerous, an owner may request annually that the Public Safety Board review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the Board finds sufficient evidence that the dog's behavior has changed, it may rescind the dangerous dog designation.

(B) *Seizure.* As authorized by M.S. § 347.54, as it may be amended from time to time, the Animal Control Officer shall immediately seize any dangerous ~~animal~~ dog if the owner does not meet each of the above requirements within 14 days after the date notice is sent to the owner that the ~~animal~~ dog is dangerous. Seizure may be appealed to district court by serving a summons and petition upon the city and filing it with the district court.

(C) *Reclaiming ~~animals~~ dogs.* A dangerous ~~animal~~ dog seized under § 95.12(B), may be reclaimed by the owner ~~of the animal~~ upon payment of impounding and boarding fees and presenting proof to animal control that each of the requirements under § 95.12(B)(A), is fulfilled. ~~An animal~~ A dog not reclaimed under this section within 14 days may be disposed of as provided under § ~~95.112(C)~~95.11(F) and the owner is liable to the city for costs incurred in confining and impounding the ~~animal~~ dog.

(D) *Subsequent offenses.* If an owner of an ~~animal~~ a dog has subsequently violated the provisions under § ~~95.11~~ 95.12 with the same ~~animal~~ dog, the ~~animal~~ dog must be seized by animal control. The owner may request a hearing as defined in § ~~95.112(D)~~95.11(F). If the owner is found to have violated the provisions for which the ~~animal~~ dog was seized, the Animal Control Officer shall order the ~~animal~~ dog destroyed in a proper and humane manner and the owner shall pay the costs of confining the ~~animal~~ dog. If the person is found not to have violated the provisions for which the ~~animal~~ dog was seized, the owner may reclaim the ~~animal~~ dog under the provisions of § 95.12(C). If the ~~animal~~ dog is not yet reclaimed by the owner within 14 days after the date the owner is notified that the ~~animal~~ dog may be reclaimed, the ~~animal~~ dog may be disposed of as provided under § ~~95.112(D)~~95.11(F) and the owner is liable to the animal control for the costs incurred in confining, impounding and disposing of the ~~animal~~ dog.

Introduced by the Lake City Common Council the ___th day of _____, 2013.

Adopted by the Lake City Common Council the ___th day of _____, 2013.

Attest:

Joel Beckman, Mayor

Kari Schreck, City Clerk

Publication Dates:

Published in *The Lake City Graphic* on _____

<p>CITY OF LAKE CITY REQUEST FOR PSB ACTION</p> <p>MEETING DATE: May 1, 2013</p> <p>Agenda Item Description: Request for street closure and non-enforcement of two-hour parking in specific area.</p> <p>Attachments: Yes <u> X </u> No _____ If yes, list: Request & Information letter</p> <p>Consent Agenda?: Yes ___ No ___</p>	<p>PSB ACTION</p> <p>Date: <u>5-1-13</u></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other</p> <p>_____</p> <p>_____</p>
<p>Originating Department: Police Department</p>	<p>Board/Commission/Committee Action: Public Safety Board/</p>
<p>Action Requested: To approve two separate requests: One for a street closure on East Chestnut St between Park and Franklin Streets; the other for non-enforcement of areas designated for two hour parking on the lake-side of Park St.</p>	
<p>Introduction: The Lake City Chamber of Commerce is hosting the Tour De Pepin cycling event again on Saturday, June 1, 2013. They are requesting the same items as last year. That is to close the street of East Chestnut between Park and Franklin for the purpose of using that area as a place where volunteers may park and signage may be placed. Also, to not enforce 2 hour parking restrictions posted on the lake-side of Park St.</p>	
<p>Background/Justification/Key/Legal Issues The closing of the block of East Chestnut helps to create more room for event helpers. The allowance of not enforcing the posted two hour no parking zones lifts the time restriction for a short period of time and allows for an increase in available parking to participants and planners.</p>	
<p>Budgetary/Fiscal Impact: None.</p>	
<p>Alternatives: 1.</p>	
<p>Reviewed By</p>	
<p>Preparer: Chief Gary Majchrzak</p>	



April 2, 2013

Dear Lake City Public Safety Board:

Lake City Chamber of Commerce will host the Tour de Pepin cycling event on **Saturday, June 1, 2013**.

As in the past five years, tour registration will be held at the Ohuta Park parking lot. Riders can check-in anytime between 6:30am and 9am.

In an effort to increase parking options for participants (and take pressure off the lot at the marina), we are again requesting that parking be allowed on the lake side of Park Street on event day, and that areas designated for 2-hr parking not be enforced.

We are also requesting a street closing (East Chestnut between Park and Franklin streets) for volunteer parking and placement of route signage. Volunteers will receive special parking passes designating them as event helpers.

The number of riders in 2012 was close to 700. Most cyclists will be from out-of-town and carpooling to the TDP starting point. There are also Lake City participants who will not be parking at Ohuta. We will again ask our lodging facilities to encourage event guests to ride to the check-in area.

We appreciate the guidance and assistance from the police, marina, and streets and park employees who helped develop and implement the parking plan last year, and hope to continue this for 2013.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Mary Huselid".

Mary Huselid
Executive Director

Enclosures
TDP PARKING MAP

In the interest of providing information and sponsoring a safe bicycle ride for the participants and all other motorists on the roads we have established a web site, www.tourdepepin.com. We have also posted a link to "Rules and Regulations" of the roadway, to ensure the highest in safety for all concerned.

We have been in communication with both MN DOT and WI DOT regarding our use of a public roadway for the Tour. They recommend local enforcement personnel "to be used at locations where riders are required to cross traffic, and at key intersections." They have also made it clear their preference would be that these enforcement personnel, *not stop, or control vehicular traffic*. Any stopping or controlling of vehicular traffic for the event would make it necessary to apply for additional permits through their agencies.

As organizers of the Tour de Pepin, we feel that local public safety officers have the most knowledge of roadway conditions in their area, and are in the best position to assess risk at key traffic points in their respective areas. Please review the proposed routes on the TDP website, and advise us of any of your concerns, and your recommendations on how best to ensure rider safety in your area. We will take your recommendations back to the highway department and coordinate an efficient and safe plan.

We would appreciate any input you may have in this and any assistance you can lend to us during this event. The event will begin with check-in/registration in Lake City at 7am. Riders can start anytime between 7am and 9am. The maximum number of participants for Tour de Pepin 2012 is 800.

Should you have any concerns and suggestions or for further information, please feel free to contact us via e-mail, telephone, letter, or in person. Prior to the event, we will provide you with a list of contact persons and their various contact points.

Sincerely,

Mary Huselid
Executive Director
Lake City Chamber of Commerce
800-369-4123
lcchamber@lakecity.org

To: Lake City Mayor & City Council
Lake City Civil Service Commission
Lake City Public Safety Board

From: Gary Majchrzak, Chief of Police

Date: April 30, 2013

Re: Retirement Announcement

By this letter, I'd like to announce my intention to retire from the service of the Lake City Police Department on June 29, 2013.

It has been my honor, privilege and good fortune to have been a police employee of Lake City since June 18, 1984. I leave with a positive attitude and no regrets for staying in service, for the bulk of my police career, with the City of Lake City.

CITY OF LAKE CITY
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>POLICE</u>						
101-44110-100	POLICE SALARIES-REGULAR	50,863.75	154,968.36	720,207.00	565,240.64	21.52
101-44110-110	POLICE SALARIES-OVETIME	528.30	4,204.10	28,000.00	23,795.90	15.01
101-44110-120	POLICE SALARIES-TEMPORARY	963.50	4,436.01	28,500.00	24,063.99	15.56
101-44110-140	POLICE PERA	7,080.43	22,326.48	111,846.00	89,519.52	19.96
101-44110-150	POLICE FICA	944.89	3,128.33	15,000.00	11,871.67	20.86
101-44110-160	POLICE GROUP HEALTH INSURANCE	12,435.43	37,530.10	165,000.00	127,469.90	22.75
101-44110-170	POLICE LONGEVITY	.00	2,204.80	5,533.00	3,328.20	39.85
	PERSONNEL	72,816.30	228,796.18	1,074,086.00	845,289.82	21.30
101-44110-210	POLICE OPERATING SUPPLIES	1,999.59	5,994.61	31,500.00	25,505.39	19.03
101-44110-220	POLICE MAINT & REPAIR	127.50	337.88	17,000.00	16,662.12	1.99
101-44110-230	POLICE TOOLS/EQUIP	.00	233.30	6,500.00	6,266.70	3.59
101-44110-240	POLICE BOOKS/PERIODICALS	.00	32.00	300.00	268.00	10.67
101-44110-270	POLICE UNIFORM	.00	2,680.00	14,800.00	12,120.00	18.11
	SUPPLIES	2,127.09	9,277.79	70,100.00	60,822.21	13.24
101-44110-300	POLICE PROFESSIONAL SERVICES	192.19	444.96	2,000.00	1,555.04	22.25
101-44110-310	POLICE COMMUNICATION	425.26	1,956.27	10,500.00	8,543.73	18.63
101-44110-320	POLICE TRAVEL, CONF, SCHOOL	129.00	2,900.86	10,500.00	7,599.14	27.63
101-44110-340	POLICE PRINTING/PUBLISHING	175.20	175.20	400.00	224.80	43.80
101-44110-380	POLICE RENTAL	.00	.00	100.00	100.00	0
101-44110-390	POLICE CONTRACTUAL	534.17	1,313.12	17,500.00	16,186.88	7.50
101-44110-400	POLICE MISCELLANEOUS	452.00	682.00	1,200.00	518.00	56.83
101-44110-900	POLICE PROJECTS/PROGRAMS	686.50	731.50	2,000.00	1,268.50	36.58
	OTHER SERVICES	2,594.32	8,203.91	44,200.00	35,996.09	18.56
101-44110-530	POLICE CAPITAL OUTLAY-MACH/EQUI	26,932.84	26,932.84	30,500.00	3,567.16	88.30
	CAPITAL	26,932.84	26,932.84	30,500.00	3,567.16	88.30
	TOTAL POLICE	104,470.55	273,210.72	1,218,886.00	945,675.28	22.41
<u>ANIMAL CONTROL</u>						

CITY OF LAKE CITY
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2013

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
101-44196-100 ANIMAL CONTROL SALARIES-REGULA	319.12	938.94	4,100.00	3,161.06	22.90
101-44196-140 ANIMAL CONT EMPYR CONT P E R A	23.14	68.07	590.00	521.93	11.54
101-44196-150 ANIMAL CONTROL FICA	22.32	65.64	314.00	248.36	20.90
101-44196-160 ANIMAL CONTROL-GROUP HEALTH IN	72.33	227.71	1,100.00	872.29	20.70
PERSONNEL	<u>436.91</u>	<u>1,300.36</u>	<u>6,104.00</u>	<u>4,803.64</u>	<u>21.30</u>
101-44196-210 ANIMAL CONTROL OPERATING SUPPL	.00	.00	250.00	250.00	0
101-44196-220 ANIMAL CONTROL MAINT & REPAIR	.00	.00	100.00	100.00	0
101-44196-230 ANIMAL CONTROL TOOLS/EQUIP	.00	.00	50.00	50.00	0
SUPPLIES	<u>.00</u>	<u>.00</u>	<u>400.00</u>	<u>400.00</u>	<u>0</u>
101-44196-320 ANIMAL CONTROL TRAVEL, CONF, S	.00	.00	300.00	300.00	0
101-44196-340 ANIMAL CONTROL PRINTING/PUBLIS	.00	.00	75.00	75.00	0
101-44196-390 ANIMAL CONTROL CONTRACTUAL	.00	.00	400.00	400.00	0
101-44196-400 ANIMAL CONTROL MISCELLANEOUS	.00	.00	50.00	50.00	0
OTHER SERVICES	<u>.00</u>	<u>.00</u>	<u>825.00</u>	<u>825.00</u>	<u>0</u>
TOTAL ANIMAL CONTROL	<u>436.91</u>	<u>1,300.36</u>	<u>7,329.00</u>	<u>6,028.64</u>	<u>17.74</u>
TOTAL FUND EXPENDITURES	<u>104,907.46</u>	<u>274,511.08</u>	<u>1,226,215.00</u>	<u>951,703.92</u>	<u>22.39</u>
NET REVENUES OVER EXPENDITURES	<u>(100,248.07)</u>	<u>(253,833.93)</u>	<u>(1,090,815.00)</u>	<u>(836,981.07)</u>	<u>23.27-</u>

CITY OF LAKE CITY
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2013

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE REVENUES</u>					
101-34110-33162 POLICE DONATIONS	.00	10,000.00	10,000.00	.00	100
101-34110-33321 POLICE COPIES	46.50	48.50	500.00	451.50	9.70
101-34110-33328 POLICE KENNELS FOOD & CARE	.00	.00	400.00	400.00	0
101-34110-33342 POLICE COPS GRANT	.00	.00	34,000.00	34,000.00	0
101-34110-33354 POLICE STATE AID	.00	.00	70,000.00	70,000.00	0
101-34110-33371 POLICE FINES-PARKING	1,125.00	2,180.00	5,500.00	3,320.00	39.64
101-34110-33372 POLICE FINES-COURT	3,487.89	8,448.65	15,000.00	6,551.35	56.32
TOTAL POLICE REVENUES	4,659.39	20,677.15	135,400.00	114,722.85	15.27
TOTAL FUND REVENUE	4,659.39	20,677.15	135,400.00	114,722.85	15.27