

**Lake City Common Council
Regular Meeting
Monday, June 8, 2015 6:00 p.m.
City Hall Council Chambers**

Members Present: Mayor Joel Beckman, Andru Peters, Mary Lou Waltman, Randy Klipfel, Greg Schreck, Mark Spence

Members Absent: Russell Boe

Staff Present: City Administrator Alan Lanning, City Clerk Kari Schreck, City Attorney Sarah Sonsalla, Public Works Director Scott Jensen , Planning and Community Development Director Rob Keehn

Mayor Beckman called the meeting to order at approximately 6:00 p.m. in the Council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Beckman led the Pledge of Allegiance.

Introductions

Introductions were made.

Review & adopt or amend the agenda as presented

Motion Waltman second Klipfel to adopt the agenda. All ayes 6-0-0.

Recognize employees 5, 10, 15, 20, 25, 30, 35 year anniversary's with the City of Lake City

Patrick Befort	10 years	Street Department
William Weist	15 years	Police Department
Aaron Foss	15 years	Police Department
Daniel Siewert	20 years	Parks Department
James Schmidt	30 years	Electric Department
Randal Dankers	35 years	Electric Department

Public Forum

John Hutchinson spoke in support of the Waterfront vision proposal.

Peter Kemmer spoke of his concerns regarding the no parking signs on 10th street by Pepin Apartments. Police Chief Kubista will look into this.

Approve the Lake City Tourism Bureau, Inc. 2015 budget

Kathy Jo Rodester President of the Lake City Tourism bureau presented the 2015 budget for consideration. The requested budget amount has not increased from the 2014 budget. At the June 22, 2009, Council Meeting, Lake City Tourism Bureau, Inc. was approved as a local convention and tourism bureau consistent with the requirements of City Ordinance #467. Lake City Tourism Bureau, Inc. is eligible to request funding from the collection of Lake City Lodging Tax. The requested is \$88600.00 for 2015. The City retains 5% of the lodging tax collected. The amount used to fund the Lake City Tourism Bureau, Inc. is limited to the amount collected from the Lake City lodging tax.

Motion Spence, second Waltman to approve the Lake City Tourism Bureau, Inc. 2015 budget with a total of \$60,000 to the extent covered by lodging tax collected. All ayes 6-0-0.

Approve scope and funding for TH61 corridor study

In 2019 the Minnesota Department of Transportation (MnDOT) is scheduled to mill and overlay TH61 through Lake City. Staff has been working internally and with MnDOT staff over the past 2-3 years to identify improvements the city may want in conjunction with this project. The proposed study concentrates on the segment from approximately Elm St. to Central Point Road. It is a high level look at benefits, opportunities and estimated costs and also looks at potential funding from multiple sources. Study cost of \$26980.00 from SEH whom the city would work directly with. The city currently has \$5,300 in cash established for TH61 with the balance coming from reserves. This was the topic of discussion at the 5:00 workshop prior to this meeting.

Motion Waltman, second Schreck to approve scope and funding for TH61 corridor study from SEH in the amount of \$26980.00. All ayes 6-0-0.

Introduce and conduct first reading of Ordinance No. 548 rezoning property located at 218 N. 8th St. from Light Industrial to Medium Density Residential.

A request to rezone the aforementioned properties was submitted by Kathryn A. Thiele. The Planning Commission conducted public hearings on June 2, 2015, and voted (6-yes, 0-no) to recommend approval of the rezoning request to the City Council. There were no members of the public in attendance at the meeting, and the applicant was present.

Motion Klipfel, second Waltman to introduce and conduct the first reading of Ordinance No. 548 rezoning property located at 218 North 8th Street from a Light Industrial (LI) to Medium Density Residential (MDR) zoning district.

Approve draft purchase and development agreements for Eaglewood Estates 5th Addition Lot Sale Building Incentive Program

Elliot Culp, EDA director presented the agreements to the council for consideration.

A requirement to purchase a City lot within the Eaglewood Estates 5th Addition is that a home owner or a builder signs the purchase and development agreement with the City. This agreement outlines their responsibilities to build a home on the lot or lots they purchase. The agreements were drafted by the City Attorney.

Motion Spence, second Peters to approve draft purchase and development agreements for Eaglewood Estates 5th Addition Lot Sale Building Incentive Program. All ayes 6-0-0.

Introduce and conduct the first reading of Ordinance 549 Authorizing the sale of land within with Eaglewood Estates 5th Addition

The City Charter requires that disposal, or sale, of City owned property be done so through ordinance. The attached ordinance was developed to allow for a more efficient sale of land, rather than asking council to act on separate ordinances for every lot that is sold. The Ordinance would become effective after its adoption, set for the July 13, 2015, City Council meeting.

Motion Spence, second Peters to introduce and conduct the first reading of Ordinance 549 authorizing the sale of land within with Eaglewood Estates 5th Addition.

Introduce and conduct the first reading in summary form of Ordinance 550 - An Ordinance Amending Title VII, Chapter 77 of the Lake City Municipal Code relating to Golf Carts

The Police Department worked with the City Attorney to draft an amendment to the City's golf cart regulations that will aid in the Department's enforcement of the regulations. The amendment that is being proposed requires a placard or a sticker to be displayed on the golf cart

that shows that the driver has a valid golf cart permit from the City. The second change is that all golf cart permits will expire on December 31st of the year of their issuance instead of one year from the date of their issuance.

Motion Spence, second Klipfel to introduce Ordinance 550 - An Ordinance Amending Title VII, Chapter 77 of the Lake City Municipal Code relating to Golf Carts and conduct the first reading.

Approve the transfer of funds from the Project Contractual account to the Professional Services account

The request is a line item transfer from one EDA account to another and has no bearing on the general fund or wider budget. The amount to be transferred is \$1150.54.

Motion Spence, second Klipfel to approve the transfer of funds from the EDA Project Contractual account to the EDA Professional Services account. All ayes 6-0-0.

Adopt Resolution 15-051 amending Hok Si La Park budget and approving purchase of entrance sign

Staff and the Street/Parks Commission has discussed and planned for a replacement sign at the entrance of Hok Si La Park. It has also been a goal to fund the sign replacement with donated dollars, with approximately \$5,000 collected to date. Street/Park had consensus at May 19, 2015 regular meeting. Staff has received a quote for \$2,800 covers complete sign fabrication. City staff will complete installation and build the base that includes a planter. There were some concerns about the size and positioning of the sign.

Motion Waltman, second Klipfel to adopt Resolution 15-051 amending Hok Si La Park budget and approving purchase of entrance sign. Roll call vote: Beckman aye, Schreck nay, Peters aye, Spence aye, Waltman aye, Klipfel aye. Motion carried 5-1-0.

Consider signing a letter of support for the Mississippi Blufflands Trail group and their desire apply for trail funds

Support for the group will assist them in pursuing the Request for Bonding Proposals application process to be considered for the Parks and Trails Council's 2016 Legislative Agenda. Red Wing is considering a similar request and the funding would assist in completing the entire scope of the Mississippi River Trail system.

Motion Spence, second Schreck to approve authorizing City Council members to sign a letter of support for the Mississippi Blufflands Trail group. All ayes 6-0-0.

Direct staff to draft an ordinance to allow chickens in residential areas for Council consideration at its July 13, 2015, meeting.

The City Council directed staff at its May 11, 2015, meeting to review the issue of allowing chickens within the City and to bring back information on a potential ordinance. Staff has reviewed the regulations of several cities that allow chickens in City limits, and all of them share the same basic characteristics:

- The number of birds is restricted
- Roosters are not allowed
- Outdoor butchering is not allowed
- The birds must be contained at all times/no free-range chickens
- Chicken coops must be permanent, durable, and their location is restricted to minimize impact on adjoin property owners
- Chickens are allowed by permit, renewed annually. Failure to comply with the requirements of the ordinance can result in permits being denied

- Enforcement is by the local Animal Control officer

There are additional restrictions and requirements that are unique to the different municipalities that are not included here. In reviewing the issues, Staff believes that the restrictions and requirements listed above should be part of any ordinance that this Council considers, at a minimum. Additional requirements may be necessary. Council would like to see single family dwellings only.

Motion Klipfel, second Waltman to direct staff to draft an ordinance to allow chickens in residential areas for Council consideration at the July 13, 2015 meeting. All ayes 6-0-0.

Consent Agenda

- CC minutes May 11, 2015
- CC minutes retreat workshop with Marina board May 21, 2015
- Approve expense claims 5.7.15-6.4.15
- Approve hire of Summer Recreation employees and independent contractors for 2015 programs
- Confirm the appointment of Gregory Hird to the Economic Development Authority
- Approve hiring John Keilty as volunteer EMT
- Approve hiring Thomas Glazer and Ryan Greske to the Lake City Fire Department
- Approve request for pay increase for Jesse Vold from Step C to Step E of per the city 2015 full time pay scale.
- Adopt Resolution 15-046 accepting donations totaling \$2,130.00 for the renovation/addition of the Lake City Public Library.
- Adopt Resolution 15-048 approving amendment to Hok Si La Park capital budget
- Adopt Resolution 15-049 approving Electric budget amendment
- Adopt Resolution 15-050 approving plans and specifications and ordering advertisement for bids for 2015 Street Improvements, West Center Street
- Approve plans and specifications for 2015 mill and overlay project and advertise for bids
- Adopt Resolution 15-052 setting parking restrictions on S. 7th St. and Iowa St.

Motion Spence, second Waltman to approve the consent agenda as presented. All ayes 5-0-1. Councilmember Klipfel abstained from the vote.

Communication Updates

Library fundraising summary May 31, 2015	
Pledges in May	<u>\$605.00</u>
Monies received in May	<u>\$2,130.00</u>
Total pledges to date:	<u>\$231,493.00</u>
Total receipts to date:	<u>\$117,148.00</u>

Consider support of TIGER 2015 - Sturgeon Lake Road Overpass- Prairie Island Community

As a member of the High Speed rail commission Councilmember Peters is requesting consideration of a letter of support.

Motion Peters, second Waltman to have the City Administrator draft a letter of support to the Prairie Island Indian Community , City of Red Wing, Canadian Pacific Rail, and MnDOT for their application for the TIGER 2015 discretionary grant program to construct the Sturgeon Lake Road overpass project for the Mayor's signature. All ayes 6-0-0.

Miscellaneous Discussion

The Mayor reminded council members that Board and Commission liaisons should not direct the actions of the board or commission.

Water Ski day parade is June 28, 2015. Council members invited to ride in the parade.

Informational Reports

As presented

Motion Schreck, second Klipfel to adjourn at 7:55 p.m. All ayes 6-0-0.

Joel T. Beckman, Mayor

ATTEST:

Kari Schreck, City Clerk