

**Lake City Common Council  
Regular Meeting  
Monday, April 13, 2015 6:00 p.m.  
City Hall Council Chambers**

Members Present: Mayor Joel Beckman, Andru Peters, Mary Lou Waltman, Russell Boe, Randy Klipfel, Greg Schreck, Mark Spence

Members Absent: None

Staff Present: City Administrator Alan Lanning, City Attorney, City Clerk Kari Schreck, City Attorney Sarah Sonsalla, Public Works Director Scott Jensen

Mayor Beckman called the meeting to order at approximately 6:00 p.m. in the Council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Beckman led the Pledge of Allegiance.

Introductions

Introductions were made.

Recognize Roger Sprick for his 13 years of service with the Lake City Ambulance Service.

Recognition of out-going Board and Commission members- proclamation read aloud by the Mayor.

Proclamation – Sexual Assault Awareness Month

Review & adopt or amend the agenda as presented

Councilmember Boe pulled consent agenda item 8 j Approve 2015 Fire and Ambulance contracts for discussion.

**Motion Peters second Waltman to amend the agenda. All ayes 7-0-0.**

Public Forum

None

Conduct a public hearing and adopt Resolution 15-034 authorizing the release of the five foot drainage and utility easements lying between Lots 27 and 28 in Block 1, of Champion Circle at The Jewel

The City Council, at their February 9, 2015, meeting adopted Resolution No. 15-027 approving an amendment to the Final Development Plans for Champion Circle at the Jewel which would allow Tom and Sonya Reckmann to construct one single family home across the property line that separates Lots 27 and 28, Block 1, of Champion Circle at the Jewel. At the March 9<sup>th</sup> Council Meeting, a public hearing date was set for April 13<sup>th</sup>, to be held at the City Council meeting. The hearing authorizing the vacation is the final step in the process of allowing Mr. and Mrs. Reckmann to proceed with their construction plans of building one house on two lots. Adoption of Resolution 15-034 will vacate the standard five foot drainage and utility easements that adjoin the shared lot line between Lot 27 and Lot 28. These easements do not contain any public infrastructure and there are no plans in place for future use of the easements. Once the

easements are vacated, the property owner will be able to proceed with building a house on top of where the easements had previously existed.

**Motion Spence, second Klipfel to open the public hearing for the release of the five foot drainage and utility easements easement lying between Lots 27 and 28 in Block 1, of Champion Circle at The Jewel. All ayes 7-0-0.**

No one spoke at the public hearing.

**Motion Spence, second Klipfel to close the public hearing. All ayes 7-0-0.**

**Motion Klipfel second Spence to adopt Resolution 15-034 authorizing the release of the five foot drainage and utility easements between the lots lines of Lots 27 and 28 in Block 1 of Champion Circle at the Jewel. All ayes 7-0-0.**

Adopt Resolution 15-039 ratifying the sale of GO Crossover Refunding Bonds, Series 2015A, in the original aggregate principal amount of \$920,000.

The City's Finance Advisor Mike Bubany reviewed the bonds outstanding and determined there would be approximately a \$60,000 savings by issuing a \$935,000 GO crossover refunding bond Series 2015A. This bond issuance would be used to redeem the eligible outstanding bonds Series 2008A. The Council at its February 9, 2015 meeting approved Resolution 15-020 approving the issuance of up to \$935,000 GO crossover refunding bonds, Series 2015A. There will be a future savings of approximately \$60,000 in interest.

**Motion Peters, second Waltman to adopt Resolution 15-039 ratifying the sale of general obligation crossover refunding bonds, series 2015A, in the original aggregate principal amount of \$920,000; fixing their form and specifications; directing their execution and delivery; providing for their payment; providing for the escrowing and investment of the proceeds thereof; and providing for the redemption of bonds refunded. All ayes 7-0-0.**

Approve bidding documents for City Council Chambers Audio-Video System Upgrade Project and authorize City staff to advertise for bids.

In January of this year, the Council authorized City staff and the City's consultant, Digicom, Inc. to prepare the necessary specifications and documents for the Council to bid the project. Because the estimated costs of the project exceed \$100,000, the City is required to competitively bid the project pursuant to Minnesota Statute Section 471.345. With the assistance of Digicom, Inc., City staff has prepared the attached Bid Specifications/Instructions, Bid Form, and Advertisement for Bids and Responsible Contractor Certificate for approval by the Council. The submission date for bids will be on May 22, 2015, bids will be opened on May 27, 2015. It is anticipated that the Council will be in a position to award the contract to the lowest bidder at its regular meeting of June 8, 2015. Staff will correct the typo on the bid document prior to distributing the bid packets.

**Motion Spence, second Boe to approve the bidding documents for the City Council Chambers Audio-Video System Upgrade Project and authorize City staff to advertise for bids. All Ayes 7-0-0.**

Adopt Resolution 15-036 ordering preparation of report on improvements for 1100 block of West Center Street

This resolution requests the preparation of a feasibility report that identifies what improvements are to be made and an estimated cost to complete them. This work was substantially completed

during the 2015 budget process. This step is required prior to presentation of the feasibility report and the call for a public hearing on the proposed improvements. Cost for preparation of report is included in engineering expenses of the project.

**Motion Schreck, second Waltman to adopt Resolution 15-036 ordering preparation of report on improvements for 1100 block of West Center Street. All ayes 7-0-0.**

Adopt Resolution 15-037 receiving feasibility report and calling for hearing on improvements on 1100 block of West Center Street

Adoption of Resolution 15-037 marks Council's formal receiving of the feasibility report and sets a public hearing on the proposed improvements for May 11, 2015 at 6:00 p.m. to be held in Council Chambers of City Hall, Lake City, MN.

**Motion Spence, second Klipfel to adopt Resolution 15-037 receiving feasibility report and calling for hearing on improvements on 1100 block of West Center Street. All ayes 7-0-0.**

Approve Promissory Note for Electric

The City of Lake City, as part of the 2014 Budget, approved the purchase of a truck. The purchase price was to come from a Promissory Note between the City of Lake City and the Lake City Electric to be repaid over five years at an appropriate interest rate. The Electric Board is aware of the promissory note and allowed the Council to set the interest rate. The interest rate of 3% was arrived at by reviewing the most recent bond issue interest rates. The amount of the annual repayment will be included in the subsequent years' proposed budgets.

**Motion Spence, second Waltman to approve the Promissory Note between the City of Lake City and the Lake City Electric for \$83,665.55 at 3% interest to purchase a 2015 Mack truck. All ayes 7-0-0.**

8. Consent Agenda

- a. CC budget workshop minutes March 9, 2015
- b. CC minutes March 9, 2015
- c. CC retreat minutes March 14, 2015
- d. CC special Charter workshop minutes March 30, 2015
- e. CC special meeting March 30, 2015
- f. Approve expense claims 3.5.15-4.8.15
- g. Approve 1-4 day Temporary Intoxicating On-Sale Liquor license for Lake City VFW bean bag tournament June 20, 2015
- h. Approve 1-4 day Temporary On-Sale Liquor license for Lake City Chamber of Commerce Water Ski Days event 6-26-15 through 6-28-15
- i. Approve request for Consumption & Display Permit for Lake City Yacht Club
- j. ~~Approve 2015 Fire and Ambulance Contracts~~
- k. Approve hire of Melissa Krier as Public Works Administrative Assistant
- l. Approve hiring Jeffery Boigenzahn II as volunteer EMT
- m. Approve hiring David Mellgren as volunteer EMT
- n. Approve hiring Bryan Ormsby as volunteer EMT
- o. Approve hiring William Redman as volunteer EMT
- p. Approve hiring Dennis Schiell as volunteer EMT
- q. Approve Letter of Agreement with IBEW Local 949 applying approved changes per Springsted employee classification and compensation study
- r. Approve attendance to the American Library Association annual conference in San Francisco, CA in June 2015

- s. Adopt Resolution 15-035 accepting donations totaling \$78,260.00 for the renovation/addition of the Lake City Public Library.
- t. Adopt Resolution 15-038 accepting donations for Hok Si La Park and amending budget

**Motion Waltman second Spence to adopt the consent agenda as presented. All ayes 7-0-0.**

8 j. Approve 2015 Fire and Ambulance contracts

Councilmember Boe requested discussion on this item. He would like further clarification on how the amounts charged to the townships each year. Boe stated that he feels the city is not charging enough for the service. Staff will work with councilmember Boe to come up with further considerations for next year.

**Motion Boe to delay the approval of the 2015 Fire and Ambulance Contracts. Motion fails for lack of a second.**

**Motion Spence, second Waltman to approve 2015 Fire and Ambulance Contracts. Roll call vote: Beckman aye, Schreck aye, Boe nay, Peters aye, Spence aye, Waltman aye, Klipfel aye Motion carried 6-1-0.**

Communication Updates:

Library fundraising summary total pledges to date \$224338.00 total receipts to date \$108643.00

Miscellaneous Discussion

Councilmember Klipfel inquired where staff is at with the process of bringing something forward regarding the Public Safety building. Administrator Lanning stated that at the April 22<sup>nd</sup> retreat session, council will discuss.

Lake City becoming a Port Authority- advantages and disadvantages will be at the May 11<sup>th</sup> council meeting

Informational reports:

As presented.

Future Meeting dates:

As presented.

**Motion Peters second Waltman to adjourn at 7:00 p.m. All ayes 7-0-0.**

---

Joel T. Beckman, Mayor

ATTEST:

---

Kari Schreck, City Clerk