

**Lake City Common Council  
Regular Meeting  
Monday, February 9, 2015 6:00 p.m.  
City Hall Council Chambers**

Members Present: Mayor Joel Beckman, Andru Peters, Mary Lou Waltman, Russell Boe, Randy Klipfel, Greg Schreck, Mark Spence

Members Absent: None

Staff Present: City Administrator Alan Lanning, City Attorney Sarah Sonsolla, Planning and Community Development Director Rob Keehn, City Clerk Kari Schreck, Public Works Director Scott Jensen

Mayor Beckman called the meeting to order at approximately 6:00 p.m. in the Council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Beckman led the Pledge of Allegiance.

Introductions

Introductions were made.

Review & adopt or amend the agenda as presented

Councilmember Schreck pulled consent agenda item 6 l Adopt Resolution 15-022 supporting the Ramsey County Regional Rail Authority's funding request for the Union Pacific and Burlington Northern Santa Fe Railway grade separation project for discussion.

**Motion Waltman second Klipfel to amend the agenda. All ayes 7-0-0.**

Public Forum

John Hutchinson spoke on behalf of a group of citizens calling themselves Destination Lake City, and the groups concerns regarding developing optimal use of the city's waterfront areas and economic health of the downtown area of Lake City.

A group representing the Mayo Board of Trustees presenting a recent decision regarding the provision of services at Mayo Clinic Health System-Lake City.

Dr. Tom Witt and Sue Stiene, Operations Administrator of Mayo Health System were present to answer questions on the recent decision of Mayo Health Systems to cease labor and delivery at the Lake City Medical Center. Jon Gruber who is a representative on the board also fielded questions from council.

David Drown Associates recommendations regarding debt management and full call for prior bonds as a potential savings opportunity for City of Lake City.

After a brief discussion on the implications the City's Finance Advisor has reviewed the bonds outstanding and determined there would be approximately a \$15,000 savings by redeeming and prepaying the outstanding bonds of the Marina Gross Revenue Bond Series 2006B. The interest on the last two bond payments is 4.4% and 4.45%. Resolution 15-019 for the Redemption and

Prepayment of the Marina Gross Revenue Bond Series 2006B was presented to council for action.

**Motion Waltman, second Peters to adopt Resolution 15-019 providing for the redemption and prepayment of the Marina Gross Revenue Bonds, Series 2006B. All ayes 7-0-0.**

Adopt Resolution 15-020 approving issuance of up to \$935,000 GO Crossover Refunding Bonds

The City's Finance Advisor reviewed the bonds outstanding and determined there would be approximately a \$60,000 savings by issuing a \$935,000 GO crossover refunding bond Series 2015A. This bond issuance would be used to redeem the eligible outstanding bonds Series 2008A. The analysis that follows details the bond issuance cost and the interest savings. The future savings of interest of is approximately \$60,000.

**Motion Peters, second Beckman to adopt Resolution 15-020 approving the issuance of up to \$935,000 GO crossover refunding bonds, Series 2015A. Roll call vote: Beckman aye, Schreck aye, Boe aye, Peters aye, Spence aye, Waltman nay, Klipfel aye. Motion carried 6-1-0.**

Adopt the budget calendar for preparing the 2016 budget.

A budget calendar will be established by the City Council annually in accordance with the City Charter Section 7.04. The budget calendar provides guidance during the budget process to help keep the preparation of the budget on track and help avoid last minute surprises. Staff provides information to the Council as support for budget decisions.

**Motion Peters, second Klipfel to adopt the budget calendar for preparing the 2016 budget. All ayes 7-0-0.**

Approve bid proposal from Custom Fire Apparatus Inc. for new tanker fire truck for the Lake City Fire Department

The Fire Department truck committee has been working for several months to put together specifications for a new tanker fire truck. It will replace the current tanker fire truck which is 25 years old. There is currently \$300,000.00 in the budget for the truck. The proposal from Custom Fire Apparatus Inc. came in at 285,534.41. Currently \$300, 00.00 is in budget for new tanker fire truck. The proposal to build new truck is \$285.534.41. Greg Sievers from the Fire Department was present to answer questions. Peters stated number of miles, service hours and maintenance records should be part of the requested action for council consideration. Schreck questioned the horsepower of the new vehicle and Sievers stated that the truck needs this for addressing the rural fire contracts. The city will need to decide what to do with the vehicle the new truck is replacing.

**Motion Spence, second Klipfel to approve bid proposal from Custom Fire Apparatus Inc., to build a new tanker fire truck for the Lake City Fire Department. Roll call vote: Beckman aye, Schreck aye, Boe aye, Peters nay, Spence aye, Waltman aye, Klipfel aye. Motion carried 6-1-0.**

Receive Charter Commission's recommended Charter amendments, call for a public hearing on Charter Amendment Ordinance No.546 and Charter Amendment Ordinance No.547

City Attorney Sonsalla outlined the process the council needs to follow. Pursuant to Minnesota Statutes Section 410.12, subdivision 7, upon recommendation of the Charter Commission, the City Council may enact a Charter amendment by ordinance. Prior to adopting the ordinance, the Council must receive a recommendation from the Charter Commission.

The Charter Commission and the City Council have been working together on various amendments to the City Charter over the past year. Charter Amendment Ordinance No. 546 includes all of the amendments that the Charter Commission and the City Council have previously discussed with the exception of changing any provisions in the Charter that would relate to the Library Board or other boards and commissions. The Charter Commission is also proposing Charter Amendment Ordinance No. 547 that amends the Charter to add specific language concerning the powers and duties of the Library Board.

The Council is required by statute to call a public hearing and publish notices of the hearing of both Charter Amendment Ordinances in the newspaper (which must also contain the text of both of the proposed Ordinances). The publication of the notices must take place within one month of receiving the Charter Commission's recommendations. Since the Council received the Charter Commission's recommendations at its February 9th Council meeting, it is advised that it call for a public hearing to be held at the next regular Council meeting on March 9th, 2015 in order to allow for the notices to be published within one month of receiving the Charter Commission's recommendations.

At the March 9, 2015 City Council meeting, the Council will need to hold the public hearing and introduce and conduct the first reading of Charter Amendment Ordinance No. 546 and Charter Amendment Ordinance No. 547. The second reading and passage of the Ordinances will occur at a later meeting of the Council. The Ordinances will be enacted only if they each receive an affirmative vote of all members of the City Council. The Ordinances will also need to be published in accordance with the Charter's usual publication requirements (once after the first reading and again after the second reading). Those publications may occur in summary form, if desired. If enacted, the Charter Amendment Ordinances will not become effective until 90 days after passage and publication.

**Motion Spence, second Klipfel to receive the Charter Commission's recommended Charter amendments and call for a public hearing to be held on the Charter Amendment Ordinance No.546 and Charter Ordinance No. 547 on Monday, March 9, 2015 at 6:00 p.m. All ayes 7-0-0.**

Conduct first reading of Ordinance 545 vacating a portion of Oak Street and Fourth Street ( from the original plat of Central Point 1855) adjoining Lots 5 and 10 in Block 22, and that part of the alley separating and adjoining Lots 5 and 10 in Block 22 and set public hearing date.

A request to vacate a portion of an alley and segment of a street has been submitted by Mr. Dan Trost, attorney representing the property owner affected by the request: Kenneth V. Smith owner of real property located at 1703 North Oak Street. **Note:** the Oak Street as part of this request is not the same Oak Street that currently exist and runs parallel to High, but rather a former right of way from the platting of Central Point.

This request originates from certain streets and alleys that were platted in the Central Point Map of 1855. Much of the land platted in the Central Point Map was later re-platted as part of the Auditor's subdivision of Central Point in 1894. The issue, however, is that although the property was re-platted without the alleys and streets in this area, no formal record of the street and alley vacations have been found. This has caused issue with the property titles for the petitioning property owners. In order for the former rights of way to be officially cleared from the title, the City is being asked to take action on an ordinance formally vacating each right of way.

**Motion Klipfel , second Waltman to introduce and conduct the first reading of Ordinance No 545, an ordinance vacating that part of Oak Street and Fourth Street (from the original**

**plat of Central Point dated 1855) adjoining Lots 5 and 10 in Block 22, and that part of the alley separating and adjoining Lots 5 and 10 in Block 22. All ayes 7-0-0.**

Keehn read Ordinance 545 aloud.

**Motion Klipfel, second Waltman to set a public hearing for the petition to vacate at the regular City Council Meeting of March 9, 2015, at 6:00 pm in the Council Chambers at City Hall. All ayes 7-0-0.**

Adopt Resolution 15-027 approving an amendment to the Final Development Plan for Champion Circle at the Jewel

The City has received a request from Tom and Sonya Reckmann to amend the final development plans for Champion Circle at the Jewel. The amendment as submitted is specific to Lots 27 and 28 of Block 1 to allow the construction of one single family home across the property line that separates these two lots. The final development plans for Champion Circle at the Jewel depict one building envelope for each lot, and therefore, these plans would need to be amended to allow the applicants to proceed with their planned construction. The Planning Commission reviewed the application at its meeting on February 3, 2015, and voted (5-yes, 0-no) to forward the item to Council with a recommendation of approval with four conditions:

- a. The proposed amendment shall only apply to Lots 27 and 28 of Block 1 of Champion Circle at the Jewel.
- b. Prior to the issuance of a building permit for the combined lots, the property owner shall receive approval from the City Council to vacate any existing easements abutting the affected side property lines.
- c. The property owner shall be responsible for vacating and capping any unused utility services back to the main line. This work must be completed to the satisfaction of the Public Works Department before a Certificate of Occupancy will be issued.

The City Engineer shall review and approve a revised grading plan over the lots affected by the amendment before a building permit will be issued for these lots.

**Motion Waltman, second Schreck to adopt Resolution 15-027 approving an amendment to the Final Development Plan for Champion Circle at the Jewel. All ayes 7-0-0.**

Direct staff to explore permitting a seasonal dock in the area of Ohuta park to accommodate the Pearl of the Lake

The Pearl of the Lake paddleboat has operated out of the Willows/former Skyline vicinity for a number year, in part due to a parking agreement between the parties. The continuation of that agreement appears to be in question, and there has been a good deal of discussion about the future of the paddleboat among the community. Staff has identified the Ohuta Park area as the most easily adapted portion of lakefront for a seasonal dock to allow the paddleboat a place to moor. The Streets and Parks Commission discussed the matter at their January meeting and agreed that this location would make the most sense.

Staff envisions the paddleboat operator entering into some sort of agreement with the City where the operator would provide the dock, be responsible for pulling all necessary permits for the dock, and releasing the City from liability related to the operation of the paddleboat. The purpose of this item is to determine the will of the Council in this matter and to seek direction for how to proceed. There was discussion and concerns raised by Mayor Beckman others regarding parking, lease terms, handicap accessibility to name a few. By consensus, council grants permission for staff to work out some options for a future discussion.

6. Consent Agenda
  - a. Council retreat workshop meeting minutes January 12, 2015
  - b. Council meeting minutes January 12, 2015
  - c. Council special meeting minutes performance review City Administrator Lanning February 2, 2015
  - d. Approve expense claims 1.8.15-2.4.15
  - e. Set public hearing date to authorize the release of certain easements on the Oak Street Senior Housing plat
  - f. Approve 2015 Plumber & Drainlayer license application
  - g. Approve hiring Elizabeth Petersen as EMR
  - h. Adopt Resolution 15-007 confirming new board and commission appointments
  - i. Adopt Resolution 15-017 amending the 2014 EDA budget
  - j. Adopt Resolution 15-018 accepting donations totaling \$1,100.00 for the renovation/addition of the Lake City Public Library.
  - k. Adopt Resolution 15-021 accepting donations of \$500.00 from the Friends of the Public Library to help pay for printing costs of children's magazine.
  - l. ~~Adopt Resolution 15-022 supporting the Ramsey County Regional Rail Authority's funding request for the Union Pacific and Burlington Northern Santa Fe Railway grade separation project.~~
  - m. Adopt Resolution 15-023 approving amendments to Hok Si La and Parks capital budgets
  - n. Adopt Resolution 15-024 approving 2015 seasonal hires for Public Works and Marina
  - o. Adopt Resolution 15-025 designating City of Lake City's support of grant application to Minnesota DNR for Local Trail Connections Program

**Motion Schreck, second Klipfel to adopt the consent agenda as presented. All ayes 7-0-0.**

6 l. Adopt Resolution 15-022 supporting the Ramsey County Regional Rail Authority's funding request for the Union Pacific and Burlington Northern Santa Fe Railway grade separation project  
 The Ramsey County Regional Rail Authority is requesting \$1.0 million for the State General Fund to complete environmental analysis and engineering for the Union Pacific Railroad and Burlington Northern Santa Fe Railway grade separation project. The Minnesota High Speed Rail Commission through a Joint Powers Agreement with numerous other governmental partners is working to establish high-speed intercity passenger rail service between the Union Depot Multi-modal Transit Hub in St. Paul and Chicago. This resolution would provide support for the analysis and engineering required to fully understand the impact and development of that route. Again, funds are being requested from the State's General Fund. Schreck pulled this for discussion as he would like language specific to Lake City in the body of the Resolution. Staff understands the concern and feels that the resolution has a larger scope and focus and should remain not city specific at this time.

**Motion Peters, second Beckman to approve Resolution 15-022 supporting Ramsey County Regional Rail Authority's funding request for the Union Pacific and Burlington Northern Santa Fe Railway grade separation project. All ayes 7-0-0.**

Communication Updates:

Library fundraising summary total pledges to date \$215,548.00 total receipts to date \$27603.00.

Miscellaneous Discussion

Public meeting regarding utility work on the West Center Street a

Schreck noted that in the Marina Board minutes it states that the Mark Lutjen, Marina Administrator will be coming to council with phase 1 of the beach area cleanup and “that the City Council should decide if a public forum is needed” ( excerpt of the January 6, 2015 Marina Board minutes. )

Waltman noted several concerns the Ambulance Commission.

Informational reports:

As presented.

Future Meeting dates:

As presented.

**Motion Waltman second Boe to adjourn at 8:05 p.m. All ayes 7-0-0.**

---

Joel T. Beckman, Mayor

ATTEST:

---

Kari Schreck, City Clerk