

**Lake City Common Council
Regular Meeting
Monday, May 12, 2014 6:00 p.m.
City Hall Council Chambers**

Members Present: Mayor Joel Beckman, Andru Peters, Mark Spence, Mary Lou Waltman, Gene Durand, Randy Klipfel, Phil Gartner

Members Absent: None

Staff Present: City Attorney Sarah Sonsalla, Planning and Community Development Director Rob Keehn, City Clerk Kari Schreck, Public Works Director/ Interim City Administrator Scott Jensen, Police Chief Cory Kubista, Library Administrator Patti Bross

Mayor Beckman called the meeting to order at approximately 6:00 p.m. in the Council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Beckman led the Pledge of Allegiance.

Introductions

Introductions were made.

Mayoral Proclamation recognizing May 2014 as Bike month in Lake City

Mayoral Proclamation designating May 4-10, 2014 as Municipal Clerks Week

Mayoral Proclamation designating May 18-24, 2014, as Emergency Medical Services Week

Mayoral Proclamation designating May 15th 2014 as Peace Officers Memorial Day

Motion Spence, second Gartner to approve the agenda as amended. All ayes 7-0-0.

Public Forum

None

Library Administrator Bross provided an update on the Library project.

Library reserve funds would be committed, approximately \$250,000.00, by the library board toward the fundraising project. She outlined several ideas that the library board has for fundraising efforts. Council outlined once again that the internal reserve fund of the city would cover the initial cost but that the fund will need to be re-paid through fundraising efforts by the Library.

Approve lease agreement between City of Lake City and Burckhardt Properties for temporary library space

The City has approved renovation of the current library building. During construction, the library board is proposing 1215 N 7th Street #109 as the temporary location.

The lease is for 10 months with the option to extend monthly if necessary. Monthly rental is \$2,000 plus utilities covered by Library reserves.

Motion Gartner, second Peters to approve lease agreement between City of Lake City and Burckhardt Properties for temporary library space. All ayes 7-0-0.

Approve Lake City Public library closure from June 28 through July 6, 2014 (44 hours) for the purpose of moving to temporary location

The City will be renovating the current library building. During construction, the library will need to relocate to a temporary location. Fourth of July week has traditionally been a slow week in the library and provides a good opportunity relative to the estimated start of construction.

Motion Waltman, second Peters to approve Lake City Public library closure from June 28 through July 6, 2014 (44 hours) for the purpose of moving to temporary location. All ayes 7-0-0.

Approve first amendment to contract for residential refuse service and recyclable materials services for Lake City, Minnesota

The residential refuse and recyclable material services contract between Hagedorn Enterprises, Inc. (the Contractor) and the City of Lake City allows the City to deduct uncollected (written off) garbage fees from the Contractor's monthly invoice. The Contractor is requesting data from the City in order to collect on those accounts that have been written off. Under state law, Minnesota Statutes Chapter 13, the Minnesota Government Data Practices Act, this data is considered private and cannot be shared with the Contractor. The amendment identifies the Contractor as if it is a government entity, or an agent of the City, and will allow the City to provide the requested data to the Contractor.

Motion Durand, second Waltman to approve first amendment to contract for residential refuse service and recyclable materials services for Lake City, Minnesota. All ayes 7-0-0.

Adopt Resolution 14-040 approving Hok-Si-La capital budget amendment for \$9,000

For many years it has been a goal of staff, the Street/Parks Commission and others to add sleeping cabins to Hok-Si-La Park. To make this improvement the Minnesota Department of Health (MDH) requires restroom facilities (outhouses) within no more than 400' of each camp site. There is \$8,000 budgeted in capital spending for 2014 for the new facilities to meet this requirement. However, prior to installation of the outhouses the septic systems (3) in the park had to be inspected. The system for the office building passed. The larger system for the dining hall and bathhouse contains a 3,000 gallon holding tank that appeared to be leaking. Staff found a plug in the bottom of the tank that had failed and sealed it, avoiding an estimated \$8,000 replacement cost. The system for the house failed inspection and requires complete replacement. The \$9,000 is to come from General Fund reserves.

Motion Gartner, second Klipfel to adopt Resolution 14-040 approving Hok-Si-La capital budget amendment for \$9,000. All ayes 7-0-0.

Adopt Resolution 14-041 amending 2014 City Administrator Contractual Services budget

In March 2014 City Council approved Brimeyer Fursman to conduct an executive search for the now vacant city administrator position in Lake City. That proposal (\$17,800) and related miscellaneous expenses were not included in the 2014 budget. The \$20,000.00 is to come from reserves.

Motion Gartner, second Waltman to adopt Resolution 14-041 amending 2014 City Administrator Contractual Services budget. All ayes 7-0-0.

Adopt Resolution 14-042 approving Planning & Community Development code enforcement budget amendment for \$20,000

The City Council authorized the demolition of the hazardous property located at 600 W. Lyon Ave. with the understanding that the cost of the work would be recouped through assessments. The estimated cost of the demolition and cleanup is \$20,000. This amount was not included in the Planning & Community Development code enforcement budget for 2014. \$20,000 is to come from General Fund reserves. The city may submit to the court attorney fees and court costs if the city decides to do so. That is not included in this resolution.

Motion Gartner, second Durand to adopt Resolution 14-042 approving Planning & Community Development budget amendment for \$20,000. All ayes 7-0-0.

Adopt Resolution 14-043 amending the Legal Professional Civil line item budget.

The City of Lake City was involved in a suit related to the Bremer Quarry. The League of Minnesota Cities attorneys defended Lake City in this matter. The amount billed to the City was \$4,262.68. This amount was not included in the 2014 budget for the legal department and no other legal department line item has sufficient funds to cover the cost. The amount of \$4,262.68 needs to come from reserves.

Motion Gartner, second Spence to adopt Resolution 14-043 approving amending the Legal Professional Civil line item budget to cover legal fees related to the Bremer Quarry matter. All ayes 7-0-0.

The council, by consensus directs the City Attorney to review and make a recommendation regarding attorney fees associated with this matter from the League with an update provided at the June meeting.

Waive second reading in summary form Ordinance 533 Repealing All Codified and Uncodified Tobacco-Related Ordinances for City of Lake City and adopting new Chapter 118 relating to Tobacco and Nicotine Products and adopt Ordinance 533.

Motion Spence, second Durand to waive second reading in summary form Ordinance 533 Repealing All Codified and Uncodified Tobacco-Related Ordinances for City of Lake City and Adopting a New Chapter 118 Relating to Tobacco and Nicotine Products and to adopt Ordinance 533. All ayes 7-0-0.

Waive second reading in summary form Ordinance 534 Amending Chapter 32 of Lake City Municipal Code Relating to Unclaimed Property, and adopt

Motion Durand, second Waltman to waive the second reading in summary form Ordinance 534 Amending Chapter 32 of Lake City Municipal Code Relating to Unclaimed Property, and adopt. All ayes 7-0-0.

Waive second reading in summary form Ordinance 535 and adopt new Chapter 120 to Lake City Municipal Code relating to fireworks.

Motion Waltman, second Durand to waive second reading in summary form Ordinance 535 and adopt new Chapter 120 to Lake City Municipal Code relating to fireworks. All ayes 7-0-0.

Consent agenda

- a. Approve minutes from the Council budget workshop March 10, 2014
- b. Approve Council Retreat minutes April 14, 2014
- c. Approve expense claims 4.10.14-5.8.14
- d. Approve moving Mike Bucholz from Operator D (\$17.58/hr) to Operator C (\$18.32/hr)
- e. Approve Hok-Si-La dining hall/shelter rental agreement
- f. Approve 2014 Tree Trimmers license application
- g. Approve 1-4 Day Temporary On-sale Liquor license for Lake City Fire Department Relief Association event 7-5-14 through 7-6-14
- h. ~~Approve hiring Evelyn Poncelet as a First Responder and Kevin Zimmerman as an EMT with Lake City Ambulance~~
- i. Approve hiring of Pool and Summer Recreation seasonal employees for 2014
- j. Accept donation of gas fireplace and installation from Hearth & Home Technologies, Inc. for Hok-Si-La Park Dining Hall
- k. Accept \$150 donation from Mary Hill and designate to Hok-Si-La Park entrance sign
- l. Approve renewals of 2014 liquor licenses for term of July 1, 2014 – June 30, 2015, pending all requirements are met
- m. Adopt Resolution 14-032 designating Goodhue County as an absentee ballot board for City of Lake City for 2014 election cycle
- n. Adopt Resolution 14-035 certifying special assessments to County Auditor of Wabasha County for nuisance abatement - snow removal during the 2013-2014 winter season
- o. Adopt Resolution 14-036 confirming new board and commission appointment
- p. Adopt Resolution 14-038, approving a subdivision of land as shown in Exhibit A, splitting lots 6, 7, and 8, Block 178 of the original plat of Lake City.
- q. Adopt Resolution 14-039 accepting donation of \$651.03 from Friends of the Library for purchase of new on-line card catalog and thermal printer and amend 2014 budget
- r. Approve City Council the May 7, 2014 minutes

Motion Gartner, second Waltman to approve the consent agenda as presented. All ayes 7-0-0

Item 11 h- Approve hiring Evelyn Poncelet as a First Responder and Kevin Zimmerman as an EMT with Lake City Ambulance was pulled by Waltman from the consent agenda for discussion.

Waltman expressed concern over the training that the city provides and whether or not the board is involved in the hiring. Staff informed council that yes, the board is involved and the candidates brought forward to council for approval have met the training criteria set forth by the Ambulance Commission.

Motion Durand, second Spence to approve hiring of Evelyn Poncelet, and Kevin Zimmerman as EMT with the Lake City Ambulance. All ayes 7-0-0.

Miscellaneous Discussion

Waltman requests that the city consider exit interviews. Staff will review and make a recommendation for inclusion in the employee handbook for review at a future personnel committee meeting.

Peters requested tree updates on the Emerald Ash Boer and effects on city trees. Durand noted that some boards and commissions are short membership. The Mayor requested an ad in the newspaper that volunteers are needed to serve on these.

A memo from Egan Public Affairs, LLC was sent out regarding rail yard lighting changes from the Rail Road. This should not create much lighting pollution and would have a minimal impact on Lake City due to the defined rail yard and placement of such would be confined switching areas.

Schreck reported that the city cleanup day was a success and members of the community thanked the city for the service.

Informational Reports- as presented

Future Meeting Dates- as presented

Motion Peters, second Waltman to adjourn at 7:12 p.m. 7-0-0.

Joel T. Beckman, Mayor

ATTEST:

Kari Schreck, City Clerk