

**Lake City Common Council
Special Meeting
Monday, June 04, 2012 5:00 p.m.
City Hall Council Chambers**

Members Present: Mayor Jerry M. Dunbar, Andru Peters, Mark Spence, Matt Powers, Phil Gartner, Mary Lou Waltman, Joel Beckman, Library board members Pat Blum, Kay Lastine, Farrel Rich, Bob Parrot, Jean Wolhers, Mary Ellen Miller.

Members Absent: None

Staff Present: City Administrator Ron Johnson, City Clerk Kari Schreck, Interim Library Administrator Patti Bross, Ambulance Director Gail Riemersma and Finance Director Barbara Pratt, City Attorney Karen England

Mayor Dunbar called the meeting to order at approximately 5:00 p.m. in the Council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Dunbar led the Pledge of Allegiance.

Introductions

Introductions were made.

Disclose Conflicts and Relationships

None

Review and Adopt Agenda

Mayor Dunbar requested the addition of discussion, with potential action, regarding a grant writing proposal from Myron White.

Motion Waltman, seconded Gartner to adopt agenda as amended.. All ayes 7-0-0.

Consent Agenda

Approve hiring Randall Klipfel as part-time Street/Parks employee for 2012 season at \$7.92/hour
Motion Spence, seconded Powers to approve the consent agenda that approves the hiring of Randall Klipfel as part-time Street/Parks employee for 2012 season at \$7.92/hour. All ayes 7-0-0.

Dialogue with Library Board regarding roles and responsibilities

The Council and Library Board had discussion on the role and responsibilities of the Library Board. Charter section 2.02 gives some direction; however the Council wishes the Charter Commission review it specifically. If state statute 134 governs the Lake City Library, ~~then~~ then the State legislature would, in essence, be the in control of the Lake City Library and not the City.

The Mayor, with the consensus of Council, requested the City Attorney and the City Administrator prepare for the June 11, 2012, a recommendation for the Charter Commission regarding 2.02.

Council member Peters left at 5:15 p.m. returned at 5:25 p.m.

Myron White grant writing proposal

City Administrator Johnson received via email, information about DEED grant funding program for capital projects. Johnson contacted an individual to work on the grant application which is due by June 26, 2012. Council would have to commit to at least 50% of the project as non state funds must be of 50% of the project total. Project must be completed in 3 years and the grant application must show the procured dollars committed by the city.

Motion Beckman, second Waltman to approve ~~entering into an agreement~~ the proposal of Myron White for the completion of the DEED grant application in the amount not to exceed \$2500.00 with the \$2500.00 amount to come from the general fund reserves. All ayes 7-0-0.

Council member Gartner left at 5:45 p.m. returned at 5:49 p.m.

Crescendo Consulting proposal

At Council's request, Crescendo Consulting LLP submitted a community assessment study contract proposal and related time table to conduct fund raising for a library expansion and/or construction of a new public safety facility. Council wants Crescendo Consulting to proceed with the community assessment study. This is phase 1 of the building project.

Council at this time is in agreement that the Public Safety building would be a referendum question, and the Library would be funded by city reserves.

Motion Spence, second Waltman to enter into the phase 1 of the community assessment contract for the City of Lake City that was presented by Crescendo Consulting.

Gartner questioned whether the City Attorney had reviewed the contract. She has not been directed to do so at this time. The proposed contract outlines what Council feels is an aggressive payment proposal. A bench mark payment schedule is preferred by council along with a 20% up-front payment as opposed to the 60% payment proposed. The City Attorney is requested to review prior to the June 11, 2012 meeting.

Motion is withdrawn and tabled to the June 11 meeting.

The Library Board adjourned at 6:45 p.m.

Reserve Amounts

Finance Director Barbara Pratt presented the reserve amounts as of April 2012. This amount does change and these numbers are no guarantee of what will be available later this year.

Motion Beckman, second Spence to adjourn at 6:53 p.m. All ayes 7-0-0.

Jerry M. Dunbar, Mayor

ATTEST:

Kari Schreck, City Clerk