

**Lake City Common Council
Regular Meeting
Monday March 10, 2014 6:00 p.m.
City Hall Council Chambers**

Members Present: Mayor Joel Beckman, Andru Peters, Mark Spence, Mary Lou Waltman, Gene Durand

Members Absent: Phil Gartner

Staff Present: City Attorney Scott Riggs, Planning and Community Development Director Rob Keehn, City Clerk Kari Schreck, Public Works Director Scott Jensen, Police Chief Cory Kubista, Library Administrator Patti Bross, Emergency Management Director John Yorde

Mayor Beckman called the meeting to order at approximately 6:00 p.m. in the Council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Beckman led the Pledge of Allegiance.

Introductions

Introductions were made.

Review and adopt agenda

Motion Waltman, second Spence to adopt the agenda as presented. All ayes 5-0-0.

Update from Goodhue County Commissioner Jim Bryant

County road 9 and Highway 52 project is underway.

Public Forum

Billie Hunt spoke to the council on the snow removal policy from city sidewalks. She is requesting that the policy be reviewed.

Approve library building design and authorize MSR and their consultants to produce construction documents for bidding and authorize R.A. Morton to issue construction documents for bid, receive and evaluate bids and make recommendation to City regarding bids received.

At the October 14, 2013 meeting, Council directed staff to obtain proposals from MSR for provision of architectural services to complete an expansion of the library, and from R.A. Morton to act as construction manager. At the November 11, 2013 meeting, Council approved the proposals received from MSR and R.A. Morton and directed the City Administrator to have the City Attorney draw up contracts. At the December 9, 2013 meeting, Council approved both contracts and agreements were entered. The conceptual design was reviewed by the City's Design Committee in December of 2013. Comments from the Design Committee were forwarded to MSR for consideration. Approval of bids and execution of contract(s) for construction will be presented at a future meeting. Council inquired about providing handicap

parking. Staff will review this and update council at a later date. Staff has been working with the old Anytime Fitness location on 7th Street as the relocation site for the Library during the construction phase.

Motion Waltman, second Spence to approve library building design and authorize MSR and their consultants to produce construction documents for bidding and authorize R A Morton to issue construction documents for bid, receive and evaluate bids and make a recommendation to City regarding bids received. All ayes 5-0-0.

Approve Glander Excavating proposal to demolish house and garage at 600 W. Lyon Avenue

The residential property located at 600 W. Lyon Avenue has been falling into a state of disrepair for many years, and after many attempts to contact the property owner to repair and maintain the property the City Council determined that the structure was a hazardous building (Resolution 13-038). No action was taken by the owner after being notified of the need to repair or demolish the structure. Therefore, the City sought and received a court order (dated 2//25/14) to allow the City to abate the hazardous conditions on the site.

The city received a proposal from Glander Excavating for work including removal of house and garage, removal of basement, foundation and floors, cutting and terminating utilities at back of curb, backfilling basement with sand and covering disturbed areas with topsoil. Estimated cost to demolish structures, disconnect utilities and replace topsoil on site is between \$10,000 and \$12,000. These costs will be assessed back to the property.

Motion Spence, second Durand to approve Glander Excavating proposal to demolish house and garage at 600 W. Lyon Avenue. All ayes 5-0-0.

Approve City of Lake City enter into an agreement with Wabasha County to utilize CodeRED for day to day operations as needed.

Emergency Management Director John Yorde reported that in 2013 Wabasha County began using the CodeRED system as a high speed notification system for Public Safety purposes. Neighboring counties of Goodhue and Winona use the same system.

Lake City Emergency Management, along with the Lake City Police Department and Public Works, use the system for alerting the public when necessary of emergency situations that have arisen. Public Works uses the text and email portion for Public Notification of snow removal, planned power outages and disruption of other public utilities. Police Department uses the system for public safety announcements and crime alerts, etc. \$1,000 yearly fee to be split between Public Works, Police and Emergency Management.

Motion Spence, second Durand to approve City of Lake City enter into an agreement with Wabasha County to utilize CodeRED for day to day operations as needed. All ayes 5-0-0.

Adopt Resolution 14-018 amending 2014 Emergency Preparedness Department budget increasing it by \$6,500 to cover cost of new emergency siren

The 2014 capital outlay budget included \$12,000 for a 2001 DC Outdoor Weather siren. The siren started at \$22,000 in the 2014 budget and was reduced to \$18,500 at the July 2, 2013 budget meeting. At the July 17, 2013 meeting the siren was removed from the budget and \$12,000 added back at the August 12, 2013 meeting. The final 2014 budget included \$12,000 for the siren.

Subsequently it has been determined that \$12,000 is not enough to cover the 2001 DC Outdoor Weather siren. The estimated amount is \$18,500. An additional \$6,500 is needed to cover the

siren. There is \$7,000 included in 2015 capital outlay for the siren, which could be moved to 2014 to cover the additional cost. The 2014 Emergency Preparedness budget will be increased by \$6,500 taking the monies from General Fund reserves. The Mayor requested a longer term contract with the county, perhaps 5 years. Yorde will discuss this request on this with the county.

Motion Waltman, seconded Durand to adopt Resolution 14-018 amending 2014 Emergency Preparedness Department budget increasing it by \$6,500 to cover cost of new emergency siren. All ayes 5-0-0.

Adopt Resolution 14-022 accepting donation of \$3,000.00 from Canadian Pacific Railway Company to purchase SCBA equipment

The Lake City Fire Department was given a donation from Canadian Pacific Railway Company in the amount of \$3,000.00 to purchase new SCBA (self contained breathing apparatus) . The department will be able to purchase approximately 4 of these with the donated funds. An increase in expenses of \$3,000 will be offset by an equal increase in revenue. Council extends a sincere thank you to CP Rail.

Motion Durand, second Peters to approve adopting Resolution 14-022 accepting donation of \$3,000.00 from Canadian Pacific Railway Company to purchase Self Contained Breathing Apparatus (SCBA) equipment. All ayes 5-0-0.

Adopt Resolution 14-021 accepting donations from Hearth & Home Technologies and Federal Mogul Corporation towards purchase of 2013 ATV and amending the 2014 Police Department Budget

To offset the price of the 2013 ATV recently purchased for the department, donations were received from Hearth & Home Technologies and Federal Mogul in the amounts of \$500 and \$200 respectively. The proposed resolution will increase the Police Department Donation budget 101-44110-33162 by \$700 and increase the Capital Outlay budget 101-44110-530 by \$700. Council extends a sincere thank you to Hearth and Home and Federal Mogul.

Motion Spence, second Waltman to approve consent agenda item Adopt Resolution 14-021 Accepting Donations from Hearth & Home Technologies and Federal Mogul Corporation towards purchase of 2013 ATV and amending the 2014 Police Department Budget. All ayes 5-0-0.

Waive second reading and adopt Ordinance 530 amending Chapter 116 of Lake City Municipal Code relating to Peddlers, Solicitors, and Transient Merchants

At the February 18th council meeting, Ordinance 530 was introduced. There were no requested changes to the Ordinance at that time.

Motion Spence, second Waltman to waive second reading in summary form of Ordinance 530 amending Chapter 116 of Lake City Municipal Code relating to Peddlers, Solicitors, and Transient Merchants and adopt Ordinance 530 Amending Chapter 116 of the Lake City Municipal Code relating to Peddlers, Solicitors, and Transient Merchants. All ayes 5-0-0.

Motion Peters second by Spence to adopt Ordinance 530 amending Chapter 116 of Lake City Municipal Code relating to Peddlers, Solicitors, and Transient Merchants and adopt

Ordinance 530 Amending Chapter 116 of the Lake City Municipal Code relating to Peddlers, Solicitors, and Transient Merchants. All ayes 5-0-0.

Waive second reading and adopt Ordinance 531 amending Chapter 114 of Municipal Code relating to Parades

At the February 18th council meeting, Ordinance 531 was introduced. There were no requested changes to the Ordinance at that time.

Motion Spence, second Peters to waive second reading and adopt Ordinance 531 amending Chapter 114 of Municipal Code relating to Parades. All ayes 5-0-0.

Waive second reading and adopt Ordinance 532, an ordinance authorizing disposal, by sale, of real property owned by City of Lake City

At the February 18, 2014 council meeting, Ordinance 532 was introduced. There were no requested changes to the Ordinance at that time.

Motion Waltman, second Peters to waive second reading and adopt Ordinance 532, an ordinance authorizing disposal, by sale, of real property owned by the City of Lake City. All ayes 5-0-0.

Approve execution of purchase agreement for sale of City property to Mayo Clinic Health System – Lake City

The City has been part to a lease agreement with Mayo Clinic Health Systems – Lake City since August 1, 1998. The Lease grants Mayo the option to purchase property and Mayo has notified the City that it wishes to exercise this option. The purchase price was agreed to earlier by council. The requirements for selling the property are fulfilled by Ordinance 532. The sale price of the property is \$25,155.00

Motion Spence, second Peters to approve execution of purchase agreement for sale of City property to Mayo Clinic Health System – Lake City. All ayes 5-0-0.

7. Consent Agenda

- a. Approve minutes of city council special meeting February 18, 2014
- b. Approve minutes of the city council February 18, 2014
- c. Approve minutes of city council special meeting March 3, 2014
- d. Approve expense claims
- e. Approve utility easement agreement between City of Lake City and The Railhouse Grill, Inc.
- f. Adopt Resolution 14-019 confirming re-appointment of persons to boards and commissions for 2014
- g. Adopt Resolution 14-020 supporting legislation allowing cities to designate city website to publish public notices
- h. Approve Request for Consumption & Display Permit for Lake City Yacht Club
- i. Appoint Mike Johnson to vacant Police Reserve Officer position from Civil Service Commission Certified List of Candidates

Motion Waltman to approve the consent agenda as presented. All ayes 5-0-0.

Miscellaneous Discussion

The Mayor noted vacancies on various boards and commissions. Residents of Lake City are encouraged to fill out an application for the openings.

Discuss the Public Safety building – future direction

The Mayor proposes the formation of a subcommittee of council to clarify direction, location, costs, timeframe etc. to formulate a plan for council to consider. A recommendation from this subcommittee should be presented to council on some type of building and cost for council consideration at the April meeting

Motion Spence, second Beckman to appoint Durand, Peters, and Waltman to the subcommittee for review of the Public Safety building. All ayes 5-0-0.

Communication Updates:

Food Shelf Update

Keehn reported that he has an agreement with the Marina on the use of Quonset building on 7th Street for use by the Food Shelf during construction.

Informational Reports- as presented

Future Meeting Dates- as presented

Motion Spence, second Peters to adjourn at 7:40 p.m. 5-0-0.

Joel T. Beckman, Mayor

ATTEST:

Kari Schreck, City Clerk