

**Lake City Common Council
Regular Meeting
Monday, June 9, 2014 6:00 p.m.
City Hall Council Chambers**

Members Present: Mayor Joel Beckman, Andru Peters, Mark Spence, Mary Lou Waltman, Gene Durand, Phil Gartner

Members Absent: Randy Klipfel

Staff Present: City Attorney Sarah Sonsalla, Planning and Community Development Director Rob Keehn, City Clerk Kari Schreck, Public Works Director/ Interim City Administrator Scott Jensen, Library Administrator Patti Bross

Mayor Beckman called the meeting to order at approximately 6:00 p.m. in the council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Beckman led the Pledge of Allegiance.

Introductions

Introductions were made

Lake City Police Department has been selected to receive the Outstanding Agency award for the first quarter of the Toward Zero Deaths (TZD) Enforcement grant. A Stalker Radar DSR2X was presented by Scott McConkey, liaison for the Southern Minnesota Law Enforcement division of the MN Department of Safety, with special thanks to Matt Klees, Lake City Police officer in charge of the program.

Public Forum

Darrell Peterson addressed the council on fair treatment to citizens regarding ordinance enforcement, specifically addressing boat storage on residential property.

Adopt Resolution 14-037 approving Conditional Use Permit for Hok Si La Park to build two permanent outhouse facilities in the City's Open Space and Parks Zoning District

The City's Zoning Ordinance requires that a conditional use permit be obtained prior to the installation of permanent structures in the City's OSP (Open Space/Parks) Zoning District. The installation of the outhouse facilities are needed to accommodate the State of Minnesota's restroom number and spacing requirements for campsites. The existing public restrooms and shower facilities near the beach access will remain the primary restroom facility at the park. The outhouses will be placed in locations that are well above the base flood elevation, applicable in certain flood prone areas of Hok Si La Park. The Planning Commission held a hearing at their May 6, 2014 meeting and voted unanimously to recommend approval of the permit request.

Motion Gartner, second Spence to adopt Resolution 14-037 approving Conditional Use Permit for Hok-Si-La Park to build two permanent outhouse facilities in the City's Open Space and Parks Zoning District. All ayes 6-0-0.

Adopt Resolution 14-047 amending Fire department 2014 capital outlay budget by \$730.00

The cost of replacing the motor on the fire boat with the upgrade to a 300 HP E. Tech exceeded the \$12,000.00 in the 2014 Capital Outlay by \$730.00. The Fire Department Relief Association requests

to make up the difference with funds they have raised. Decrease 101-22212 (Due to Fire) by \$730.00 and increase fire capital by \$730.00.

Motion Durand second Waltman to adopt Resolution 14-047 amending 2014 capital outlay budget by \$730.00. All ayes 6-0-0.

Approve clinical education agreement between City of Lake City Ambulance and Mayo Clinic Health System-Lake City

Legal has been working with Ambulance Director Riemersma and Mayo Clinic Health System of Lake City to develop a clinical educational agreement to enable Lake City Ambulance EMT students to observe at the Lake City site of MCHS. This is a part of their education experience. Attached is the final document approved by the City Attorney and the Contracts Manager for MCHS.

Motion Gartner, second Spence to approve clinical education agreement between City of Lake City Ambulance and Mayo Clinic Health System - Lake City subject to the appropriate insurance being verified under section 2(a) and the contact information be updated to a position not a person.

Council had discussion on whether or not the Ambulance Commission approved the agreement as it was not reflected in the minutes. There were also sections of the agreement that the council stated needed further review. The attorney will work with the Ambulance Director and the agreement will be brought back to the July meeting.

After discussion, the motion was tabled by Gartner, second Spence. All ayes 6-0-0.

Approve taxi license for Taxi Company of Red Wing, Inc.

In January of 2014, the city adopted Ordinance 528 amending chapter 114 of the Municipal Code relating to taxicabs. Section 114.02 of Ordinance 528 requires council approval to issue the license. The applicant, Jerry Johnson of Taxi Company of Red Wing, Inc., has completed the application process, submitted the necessary paperwork and paid the appropriate fee. The license period is January 1, 2014 - December 31, 2014. The fee for the license is \$50.00 annually.

Staff is recommending approval of the license request.

Motion Spence, second Gartner to approve taxi license for Taxi Company of Red Wing, Inc. All ayes 6-0-0.

Approve Digicom Inc. as vendor for design specifications and Request for Proposals for city hall audio/visual room.

The audio visual room serves as the broadcast and recording studio for city meetings, as well as community events and re-plays of county meetings. The equipment was originally installed in 2001, from documentation staff has been able to find. The electronic equipment is beginning to age to a point where it is no longer feasible to repair. In some instances, replacement is not an option, as the equipment no longer exists. The city at this time has lost the ability to re-broadcast meetings via the cable channels due to equipment failure.

Staff is seeking direction from council on what capability and functions they would like to have the city provide to the community. This will directly affect the scope and cost of the project. The system will likely require an RFP process due to the cost, and as council is aware, a project must be defined before it can be bid. A funding source for this project has not been defined by staff. This is not in the 2014 budget.

Motion Spence, second Waltman to approve Digicom Inc. proposal for design specifications and Request for Proposals for city hall audio/visual room and to use Reserve funds as the funding source. All ayes 6-0-0.

Discuss and adopt Resolution 14-046 calling a special election on the issuance of bonds to finance a public safety facility in the City

The City Clerk received direction from the Council to work with the City Attorney to draft ballot language to place on the City election ballot on November 4, 2014, regarding whether the voters will authorize the City to issue general obligation bonds to finance the construction of a public safety facility on City-owned land, in a principal amount not to exceed \$5,100,000.

The resolution presented to Council contains the proposed ballot language, along with a form of Notice of Special Election. The resolution also serves as the required formal Council action to call for the special election. If adopted, a certified copy of the resolution should be sent to the county auditors of Goodhue and Wabasha Counties at least 74 days before the election (i.e. by August 21). Administrative and legal fees associated with drafting election-related documents, administering election and providing information to voters is estimated at \$2,500 - \$5,000. If the referendum passes, these fees would be rolled into the bond counsel fees connected with issuing the bonds, and would be paid out of bond proceeds.

Motion Gartner, second Peters to adopt Resolution 14-046 calling a special election on the issuance of bonds to finance a public safety facility in the City, to be held in conjunction with the state general election on November 4, 2014. All ayes 6-0-0.

Approve City Administrator contract for Alan Lanning

The City Attorney reviewed the contract as proposed by Brimeyer Fursman and provided corrections as appropriate. The Personnel Committee met on June 9th to review the contract and approved the contract.

Motion Durand, second Waltman to approve the contract for Alan Lanning. All ayes 6-0-0.

Consent Agenda

- a. Approve City Council minutes 5.12.14
- b. Approve City Council special meeting minutes 5.19.14
- c. Approve City Council special meeting minutes Administrator interviews 6.2.14
- d. Approve expense claims 5.9.14-6.5.14
- e. Adopt Res 14-044 approve hiring up to 30 election judges for upcoming Primary and General elections
- f. Adopt Res 14-045 confirming new board and commission appointment(s)
- g. Approve hiring Summer Recreation camp directors for 2014
- h. Approve hire of Peter Bartholome to Public Works Street/Parks division effective August 1, 2014
- i. Approve 2014 Plumber & Drainlayer license application subject to completed paperwork and payment of license fees
- j. Approve hiring Michael R. Lafferty and Brian G. Smith as volunteer firefighters to the Lake City Fire Department, pending passing of background check and physical
- k. ~~Amend lease between Burekhardt Properties and City of Lake City and accept donated space from Pass It On~~
- l. Approve administrative increase in garbage contract fee for 1) dumping fee increase and 2) CPI-U for 2012 and 2013

Motion Gartner, second Waltman to approve the consent agenda as presented. All ayes 6-0-0.

Communication Updates

Library Renovation update- Keehn

The bid opening for the project was Friday June 6th, 2014. Unfortunately, bids came in higher than expected, and in some instances the city received no bids. The economy this summer is better than expected. Staff is recommending that the project be re-bid this winter with a spring 2015 start date. Mayor called a special meeting for June 23 at 5:30 to take action on this matter.

This item was removed from the Consent Agenda for discussion by Beckman.

Amend lease between Burckhardt Properties and City of Lake City and accept donated space from Pass It On

Motion Waltman, second Durand to approve the Library Director approaching Burckhardt Properties for the purposes of negotiating an amendment to the lease regarding occupancy dates and potential lease extension and adding the meeting room space to the lease. All ayes 6-0-0.

Senator Matt Schmit

Mr. Schmit gave an overview of the 2014 session including property tax relief, balanced budget, on-time compromise to close session, meaningful silica sand mining safeguards, Mayo destination medical center investment, \$1.2 billion budget surplus and border to border broadband grant fund.

Discussion about Joint Planning Board Dissolution

Keehn reported to council that Wabasha County dissolved the Joint Planning board.

City Attorney overview regarding attorney fees associated with Bremer Quarry litigation

The City Attorney reviewed the case and found that the city has been reimbursed appropriately and the city is not is not eligible to reimbursement for attorney fees.

Miscellaneous Discussion

Durand questioned with the movement of Bartholome from Electric to Streets, will the department be running short? Jensen stated that he will work with the Foreman to monitor over the summer.

Pay Study question Durand – where are we in the process? The study is over half complete with surveys distributed to 14 cities for input. Definitions of supervisor are also being reviewed.

Thank you to Jensen, Keehn and Schreck for picking up duties during the City Administrator search.

Informational Reports- as presented

Future Meeting Dates- as presented

Motion Waltman, second Gartner to adjourn at 7:55 p.m. 6-0-0.

Joel T. Beckman, Mayor

ATTEST:

Kari Schreck, City Clerk