

**Agenda**  
**Lake City Common Council**  
**Regular Meeting 08/12/2013**  
**City Hall Council Chambers 6:00 PM (televised)**

1. Pledge of Allegiance/Call to Order/Introductions/Disclose conflicts
2. Review & adopt/amend agenda
3. Employee Recognitions
4. Senator Matt Schmit- legislative update
5. Public Forum
6. New Business
  - a. Adopt Resolution 13-045 amending 2013 Wastewater Treatment budget
  - b. Conduct first reading of Ordinance No 525 amending the Lake City Zoning Ordinance prohibiting outdoor wood furnaces in residential and commercial zoning districts
  - c. Approve agreement authorizing termination of nuisance and public improvement escrow agreements at the Jewel
  - d. Adopt Resolution 13-050 Adopting Policy to Change the Retention Period for Video Recordings
  - e. Select the firm of CliftonLarsonAllen LLP as the audit firm to perform the 2013 financial audit
7. Unfinished Business
  - a. Waive second reading and adopt Ordinance 524 amending Chapter 95 of City Code relating to dangerous dogs
8. Consent Agenda
  - a. Approve July 8, 2013 City Council regular meeting minutes
  - b. Approve July 8, 2013 City Council budget retreat meeting minutes
  - c. Approve July 22, 2013 City Council budget retreat meeting minutes
  - d. Approve expense claims 07.04.13 - 08.06.13
  - e. Approve pay certificate #2 to Monarch Paving, Inc. for 2013 street reconstruction for \$586,111.05
  - f. Accept and designate \$710 in miscellaneous donations for replacement of Hok-Si-La Park entrance sign
  - g. Approve hiring Jonathan Dose to the Lake City Fire Department

- h. Adopt Resolution 13-046 approving conditional use permit request from Amy Billy, to operate bed and breakfast at 204 W Lyon Avenue in Lake City
  - i. Adopt Resolution 13-047 accepting donation to be used for library renovation
  - j. Adopt Resolution 13-048 accepting in-kind donation
  - k. Adopt Resolution 13-049 approving public auction of forfeited properties
  - l. Hire Brandon Lear as volunteer EMT
  - m. Approve position description and advertising for EMT Administrative Assistant
  - n. Hire Pat Morrow as part-time Police Department Administrative Assistant and reduce hours as Utility Cashier
9. Communication Updates
- a. 2013 street project update- Bill Anderson, Yaggy Colby Assoc
  - b. Hok-si-la trail plan update
10. Miscellaneous Discussion
11. Informational Reports
- a. Marina Board - 07.02.13 meeting cancelled
  - b. Planning Commission - 07.02.13 meeting
  - c. Public Safety Board - 07.03.13 meeting
  - d. EDA - 07.11.13 meeting cancelled
  - e. Ambulance Commission - 07.15.13 meeting
  - f. Heritage Preservation Commission - 07.10.13 meeting cancelled
  - g. Street & Parks Commission - 07.16.13 meeting
  - h. Utility Board - 07.24.13 meeting cancelled
  - i. Personnel Committee - 07.18.13 meeting
  - j. Library Board - 07.15.13 meeting
  - k. Fire Department - 06.27.13 meeting
  - l. Board of Adjustments - 07.15.13 meeting
  - m. Civil Service Commission - 07.01.13 meeting
  - n. Civil Service Commission - 07.09.13 meeting
  - o. Public Safety Facility Committee final report
  - p. 2nd Qtr concern summary
12. Future Meeting Dates
13. Close meeting to discuss labor negotiation strategies
14. Adjourn

## **PUBLIC FORUM**

The Public Forum provides an opportunity for the public to address the Council. Questions from the Council will be for clarification only. Council members will not enter into a dialogue with citizens. Public Forum will not be used as a time for problem solving or reacting to the comments made, but rather for the purpose of allowing citizens to address the City Council on a topic of their choice.

### **The following procedures will be used at Lake City Council meetings in order to control the flow of the meetings:**

1. Those persons wishing to speak must identify themselves for the record, and must sign in at the table in the back of the chambers.
2. At the beginning of the Public Forum it will be determined how many speakers there will be.
3. Public speakers or presenters will be required to use the lectern to speak from. Speakers must speak to the microphone to be heard clearly.
4. Those persons wishing to speak must wait for their turn to speak so as to eliminate many conversations going on at one time.
5. Individuals should limit their comments to three minutes.
6. If the speaker has handouts, the Mayor, or president pro tem in the absence of the Mayor, will decide whether or not the handouts will be allowed to be distributed. All handouts go to the City Clerk for distribution.
7. Public Forum will be limited to 15 minutes and it may not be used to make personal attacks, to air personality grievances, to make political endorsements or for political campaign purposes. Time at the lectern will be halted immediately if this occurs.
8. Council may by majority vote waive any provision therein.

Revised & adopted council action 9.12.11

## Employee Recognitions 2013

Robert Keehn                      5 years  
Planning and Community Development Director

Kathy Holst                      10 years  
Police Administrative Assistant

Bruce Wallerich                  15 years  
Street/Parks Supervisor

Michael Tucker                  35 years  
Water/Wastewater Foreman

Rick Whitely                      5 years  
Wastewater Treatment Plant Operator

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Adopt Resolution 13-045 amending 2013 Wastewater Treatment budget</p> <p><b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, list: - Resolution 13-045</p> <p><b>Consent Agenda?:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Public Works</p>	<p><b>Board/Commission/Committee Action:</b> none</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to adopt Resolution 13-045 amending 2013 Wastewater Treatment budget.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> Extensive maintenance and repairs at the wastewater treatment plant have necessitated the need for a budget amendment in the maintenance and repair line item.</p> <ul style="list-style-type: none"> <li>• Replacement of interface control panel - \$2,500</li> <li>• Backup generator maintenance - \$8,000</li> <li>• Phoenix unit canisters (odor control) - \$15,000</li> <li>• Calgon unit media (odor control) - \$3,000</li> </ul> <p>Two of the largest items, extended backup generator maintenance and Phoenix unit canisters, were not originally planned in the 2013 budget but have been identified as high priority items.</p>		
<p><b>Budgetary/Fiscal Impact:</b> The amendment is being made between the maintenance and capital line items and is expected to have no net effect on the wastewater fund budget.</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Scott Jensen, Public Works Director</p>		

**RESOLUTION 13-045**

**CITY OF LAKE CITY, MINNESOTA**

**A RESOLUTION AMENDING THE 2013 WASTEWATER BUDGET**

**WHEREAS**, the 2013 budgets were adopted by resolution as a line item budget:

**WHEREAS**, actual expenditures exceeded some budget line item estimates;

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF LAKE CITY, MINNESOTA:**

That the following budget line item is amended.

		To		From	
Department	Acct No.	Acct Name	Amount	Acct No	Acct Name
Wastewater	703-43500-370	Maint/Repairs	\$28,500	703-43920-530	Capital

Resolution adopted this 12<sup>th</sup> day of August, 2013

\_\_\_\_\_  
Joel T. Beckman, Mayor

Attest:

\_\_\_\_\_  
Kari Schreck, City Clerk

<p align="center"><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p align="center"><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Conduct first reading of Ordinance No 525 amending the Lake City Zoning Ordinance prohibiting outdoor wood furnaces in residential and commercial zoning districts</p> <p><b>Attachments:</b> Yes <u> X </u> No ___ If yes, list: -Ordinance No. 525 -Planning Commission minute excerpts from the public hearing held on 7/2/13</p> <p><b>Consent Agenda?:</b> Yes ___ No <u> X </u></p>	<p align="center"><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved    <input type="checkbox"/> Denied <input type="checkbox"/> Amended    <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Planning and Community Development</p>	<p><b>Board/Commission/Committee Action:</b> Planning Commission (7/2/13)</p>	
<p><b>Action Requested:</b> Motion _____ to introduce and conduct the first reading of Ordinance No 525 amending the Lake City Zoning Ordinance prohibiting outdoor wood furnaces in residential and commercial zoning districts .</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> Per the request of the Planning Commission at its May 7, 2013, meeting, staff has drafted an ordinance that will prohibit outdoor wood burning furnaces in residential districts. The ordinance has also been drafted to prohibit them from being located in the City’s commercial districts as well.</p> <p>The proposed draft will continue to allow the furnaces in the industrial districts, but with certain requirements related to efficiency, chimney height, and location. These furnaces would also require a building permit prior to installation. Existing furnaces that do not comply with this ordinance would become legally non-conforming.</p> <p>The Planning Commission voted (5-yes, 0-no) at its July 2, 2013, meeting to recommend approval of the ordinance to the City Council.</p>		
<p><b>Budgetary/Fiscal Impact:</b> None</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Waive first reading</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration, Legal</p>		
<p><b>Preparer:</b> Rob Keehn, Director of Planning &amp; Community Development</p>		

**ORDINANCE NO. 525**

**CITY OF LAKE CITY, MINNESOTA**

**AN ORDINANCE AMENDING THE LAKE CITY MUNICIPAL CODE  
TITLE XV: LAND USE  
CHAPTER 155: ZONING ORDINANCE  
SECTION 155.75 OUTDOOR WOOD FURNACES**

**THE CITY OF LAKE CITY ORDAINS:**

The City Zoning Ordinance is hereby amended to reflect the changes as follows:

**SECTION 1.** Article 2, General Definitions, Section 155.23 shall include the following:

**Outdoor Wood Furnace.** Any equipment, device, appliance or apparatus, or any part thereof, which is installed, affixed or situated outdoors for the primary purpose of combustion of fuel to produce heat or energy used as a component of a heating system providing heat for any interior space or water source. An outdoor wood furnace may also be referred to as an outdoor wood boiler, outdoor wood burner, or outdoor hydronic heater.

**SECTION 2.** Article 5, General Regulations shall include the following:

**155.75 OUTDOOR WOOD FURNACES**

- A. Permits Required. A building permit and certificate of zoning compliance are required prior to the installation of an outdoor wood furnace.
- B. Existing Units. Units installed prior to the adoption date of this Ordinance on are allowed to continue operation in accordance with the City's non-conforming regulations, found in Chapter 155, Article 4. A list of these units is maintained on file at City Hall in the Planning and Community Development Department. Replacement of an existing, non-conforming outdoor wood furnace is permitted if the new unit meets all the requirements of this section, or meets the criteria of Chapter 155, Article 4.
- C. General Compliance. No person shall, from the effective date of this ordinance, construct or install an outdoor wood furnace other than in compliance with this section.
- D. General Regulations. The following mandatory regulations shall apply to all newly installed or upgraded units:
  1. Permitted locations: LI, Light Industrial, and HI, Heavy Industrial, zoning districts. Outdoor wood furnaces are prohibited in all other zoning districts.
  2. Setbacks. Must meet setback requirements established for the district.
  3. Unit Efficiency. All newly installed units must be certified as an EPA Phase II Program qualified model. Units exceeding this efficiency are allowed.

4. Chimney Height. The chimney of any new outdoor wood furnace shall extend at least two (2) feet above the highest peak of any residence within 150 feet of the furnace. This includes the structure being serviced by the outdoor wood furnace.
  5. All new outdoor wood furnaces shall be constructed, established, installed, operated and maintained in conformance with the manufacturer's instructions and the requirements of this ordinance. In the event of a conflict, the requirements of this ordinance shall apply unless the manufacturer's instructions are stricter, in which case the manufacturer's instructions shall apply.
  6. All new outdoor wood furnaces shall be laboratory tested and listed to appropriate safety standards such as UL, ANSI, or other applicable safety standards.
- E. Fuel. Fuels burned in any new or existing outdoor wood furnace shall be only natural untreated wood, wood pellets, corn products, biomass pellets, or other listed fuels specifically permitted by the manufacturer's instructions such as fuel oil, natural gas, or propane backup. The following fuels are strictly prohibited in new or existing outdoor wood burning furnaces:
- (1) Wood that has been painted, varnished or coated with similar material and/or has been pressure-treated with preservatives and contains resins or glues as in plywood or other composite wood products.
  - (2) Rubbish or garbage, including but not limited to food wastes, food packaging, or food wraps
  - (3) Any plastic materials, including but not limited to nylon, PVC, ABS, polystyrene or urethane foam, and synthetic fabrics, plastic films and plastic containers.
  - (4) Rubber, including tires or other synthetic rubber-like products.
  - (5) Newspaper, cardboard, or any paper with ink or dye products.
  - (6) Any other items not specifically allowed by the manufacturer or this provision.

Introduced by the Lake City Common Council the \_\_\_ day of \_\_\_\_\_  
 Adopted by the Lake City Common Council the \_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
 Joel Beckman, Mayor

Attest:

\_\_\_\_\_  
 Kari Schreck, City Clerk

Publication Dates:

First Reading published in *The Lake City Graphic* on \_\_\_\_\_  
 Second Reading published in *The Lake City Graphic* on \_\_\_\_\_

**Public Hearing Minute Excerpts (Draft) from the July 2, 2013 Planning Commission Meeting**

Public Hearing - Ordinance amending the Lake City Zoning Ordinance, by adding Section 155.75 Outdoor Wood Furnaces.

Heimer read the public hearing notice. The Commission was to consider an ordinance amending the Lake City Zoning Ordinance, by adding Section 155.75 Outdoor Wood Furnaces. This section would define and permit outdoor wood burning furnaces in the LI – Light Industrial, and HI – Heavy Industrial Zoning Districts.

Keehn informed the Commission the outdoor wood furnaces ordinance has been discussed at length in previous Commission meetings and did not have anything more to discuss other than the ordinance that was before the Commission this evening was to restrict the use of the outdoor wood furnaces to the light and heavy industrial zoning districts.

Dwelle questioned the last sentence under section 155.75 D-4 on whether the chimney height would need to be at least two feet above the highest peak of any residence and structures being serviced by the outdoor wood furnace. Keehn noted it was referring to residences only.

There was a lengthy discussion about requiring the chimney exceed the height of residential structures, however did not feel that it would have the same impact on adjacent industrial buildings. Keehn noted from a staff prospective the ordinance as it is written would work for staff in determining chimney height.

Heimer opened the public hearing.

Councilwoman Mary Lou Waltman addressed the Commission. Waltman noted she has been following this discussion along with the commission for several years now and would like to err on the side of caution on whether there was a need to regulate wood burning furnaces. Waltman requested staff to provide a list of the complaints about wood burning stoves either written or verbal for the Council and felt she was not sure if there was an actual nuisance issue. Waltman also wanted to know what made the wood burning furnaces any more dangerous from camp fires, a fire pit in someone's yard, fire places and a wood stove in someone's garage. Waltman asked if the ban on wood burning furnaces was for residential districts only. Keehn said it also included the commercial districts. Waltman questioned whether one residential installation of a wood burning furnace was sufficient enough to do an ordinance change.

Heimer asked if Waltman had done any research on this or looked at some of the documented issues on line, noting that a lot of communities just don't allow wood burning furnaces because of the harm the smoke does. Waltman responded that Lake City shouldn't compare themselves to Red Wing or other communities and asked if Plainview and other smaller communities regulated wood burning stoves. In conclusion Waltman felt Lake City was a small agricultural community and wood burning has been always been a part of the community.

With no one from the public wishing to speak

A MOTION WAS MADE BY HILL, SECONDED BY NICHOLS TO CLOSE THE PUBLIC HEARING. ALL AYES.

Keehn told the Commission staff could provide a list of complaints that have been received however because of the short turnaround to get things to council it would not happen until the August meeting.

Heimer thought the issue with the outdoor wood burning furnaces was with the volume of wood being burned for long periods as opposed to the occasional small recreational fires people have in their back yards, this would also be true of indoor fireplaces.

Dwelle agreed the issue was with volume and duration of time the outdoor furnaces are burning. Dwelle also commented on his experienced living near someone with a wood burner and the smoke that is generated from them. Concluding the wood burning furnaces needed to be located in areas where there was more space.

Nichols recalled at one of the public hearings, the Commission held, a number of members from the public did come forward and articulated their concerns about wood burning furnaces in their neighborhoods. Nichols also felt the Commission has reviewed what other communities were in fact doing in regard to regulating the wood burning furnaces, noting a list that was provided to the commission listing the regulation that were in place in several communities.

There was discussion on the non-conforming units located throughout Lake City. Keehn reviewed the non-conforming section of the code and how they would relate to the existing units in the residential zoning districts.

Heimer noted he has done some research on this issue and talked with some people that have wood burning furnaces in their area.

A MOTION WAS MADE BY NICHOLS SECONDED BY DWELLE TO FORWARD A RECOMMENDATION TO THE CITY COUNCIL FOR THE ADOPTION OF THE DRAFT ORDINANCE AMENDING THE LAKE CITY ZONING ORDINANCE, BY ADDING SECTION 155.75 OUTDOOR WOOD FURNACES. THIS SECTION WOULD DEFINE AND PERMIT OUTDOOR WOOD BURNING FURNACES IN THE LI – LIGHT INDUSTRIAL, AND HI – HEAVY INDUSTRIAL ZONING DISTRICTS. ALL AYES.

<p style="text-align: center;"><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p style="text-align: center;"><b>MEETING DATE:</b> 8-12-13</p>	<p><b>Agenda Item Description:</b> Approve agreement authorizing termination of nuisance and public improvement escrow agreements at the Jewel</p> <p><b>Attachments:</b> Yes <u>X</u> No ___ If yes, list: -Letter from Jewel Master HOA -Letters from Goodhue County Abstract Company -Draft Agreement</p> <p><b>Consent Agenda?:</b> Yes ___ No <u>X</u></p>	<p style="text-align: center;"><b>CITY COUNCIL ACTION</b></p> <p style="text-align: center;"> <input type="checkbox"/> Approved    <input type="checkbox"/> Denied  <input type="checkbox"/> Amended    <input type="checkbox"/> Tabled </p> <hr/> <p><b>Roll call vote:</b>  <b>Beckman</b> __, <b>Peters</b>, __ <b>Spence</b> __,  <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __,  <b>Durand</b> __</p>
<p><b>Originating Department:</b> Planning and Community Development</p>	<p><b>Board/Commission/Committee Action:</b> None</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve an agreement authorizing the termination of the nuisance abatement and public improvement escrow agreements between the City of Lake City, the Jewel Master Homeowners Association, Goodhue County Abstract Company, and the Residences at the Jewel, LLC.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b>  The four parties listed above entered into two specific escrow agreements for lots at the Jewel. This occurred in 2005 as the result of two clauses that date back to Resolution 04-049, requiring specific provisions to protect the City from potential issues in the Jewel Planned Unit Development.</p> <p>Since their adoption, several concerns have arisen, which are outlined in the attached letter from the Jewel Master HOA. City Staff are recommending termination of the agreements for the reasons listed in the letter, as well as those additional reasons listed below:</p> <p>Nuisance Abatement – This escrow was set up to cover the costs of mitigating nuisance conditions on undeveloped lots if HOA fails to correct the situation. The Master HOA does bi-annual weed knock-downs on undeveloped lots, and recently did a mid-summer knocked down of the entire Jewel. If the HOA fails to perform this duty, the City has the authority through its existing nuisance code to work with the property owner of the vacant lot to correct the issue.</p> <p>Public Improvement Maintenance - The City withholds the issuance of a certificate of occupancy for the unit until any and all issues have been addressed, including any damage to public infrastructure.</p> <p>Other issues, including the non-existence one of the four parties, The Residences at the Jewel, LLC., and the cost required to break ground in the Jewel, are both additional issues that create confusion and uncertainty over the administration, and need for, the escrow agreements.</p>		
<p><b>Budgetary/Fiscal Impact:</b> None</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not approve</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Planning, Legal</p>		
<p><b>Preparer:</b> Megan Smith, Assistant Planner</p>		



June 18, 2013

City of Lake City  
205 W Center Street  
Lake City, MN 55041

Dear Mayor and City Council,

The Jewel Master Homeowners Association (HOA) supports terminating the following two escrow agreements:

- Escrow Agreement for Nuisance Abatement
- Escrow Agreement for Public Improvement Maintenance.

These agreements were originally entered into as a condition of Resolution No. 04-049 which was the amendment to the Jewel PUD. Each agreement involves the following four parties:

- 1) The City of Lake City
- 2) The Residences at the Jewel, LLC.
- 3) Jewel Master Homeowner's Association, Inc. and
- 4) Goodhue County Abstract Company.

Several issues arise repeatedly regarding these agreements, aside from notice that Goodhue Co. Abstract Co. no longer wishes to act as the escrow agent. The HOA has outlined our primary concerns below:

**Issue #1:** The ***upfront cash required to build in the Jewel versus elsewhere in Lake City.*** The public improvement escrow total, in 2013 dollars, including 5% annual amortization, is \$4,221. This amount is in addition to the average building permit cost (\$2,000) and City's Access and Connection Fees (\$4,400). This upfront cash needed competes with cash down payments required for construction loans, and we find that it can be a detriment to new home construction. The nuisance abatement agreement is a one-time deposit by the Master HOA, and is an issue because the current escrow agent, Goodhue Co. Abstract Co. no longer wants to hold this fund. It is also a redundant requirement to the city's existing nuisance code.

**Issue #2:** The *uncertainty over the administration of these agreements*. Although the City and the HOA do a good job communicating on new home construction, the actual administration of these documents is uncertain. The document was set up with the Residences at the Jewel LLC, making the HOA responsible for the day to day administration of these agreements.

**Issue #3:** The City and the HOA have *sufficient measures in place to provide safeguards and assurances* that any potential issues outlined in the agreements can be corrected through other means. The City has existing weed and nuisance regulations that apply city-wide, which they already enforce without escrows. In terms of protecting the City's infrastructure, the City has indicated that they will withhold the issuance of a certificate of occupancy, or "c/o" until any and all site issues related to construction damage have been corrected. We would support this stance on when a c/o can be issued. In addition to existing City ordinances, The Jewel Master Association and each subdivision at the Jewel have "declarations" and "covenants" which regulate everything from ground cover, to property neglect. All property owners in the Jewel, by purchasing the land, have agreed to the "declarations" and "covenants" of the Master Association. The "declarations" empower the Master Association board of directors to levy assessments against property owners who violate the terms and conditions of the "declarations" or "covenants."

Lastly, and a point worth noting, is that in the history of requiring these escrows there have been no instances where they have been drawn upon to correct any issue. We look forward to working with the City on proceeding with the termination of these agreements.

Sincerely,



Joe Kjelland  
President of the Jewel Master Homeowners Association

GOODHUE COUNTY  
**ABSTRACT Co.**  
Closing & Title Services

— established 1907 —

April 5, 2013

City of Lake City  
Attn: Megan Smith  
205 West Center Street  
Lake City, MN 55041

Jewel Master Homeowners Association  
Attn: Jack Bridges  
1073 Harvest Way  
Lake City, MN 55041

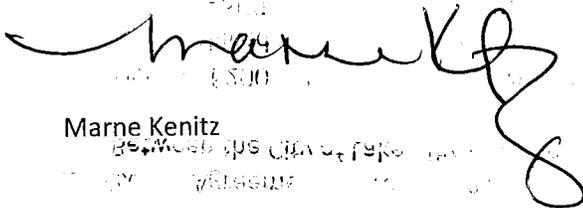
Re: Escrow Agreement for Nuisance Abatement  
Between the City of Lake City and the Jewel Master Homeowners Assc

In February of 2005 The Jewel Master Homeowners Assc deposited with us the sum of \$2000. Those funds were placed in an interest bearing account at Home Federal Savings Bank. The most recent bank statement identifies a balance in the account in the amount of \$2,018.49. The escrow agreement states that additional funds will be deposited into this account annually, however no further funds have been deposited with us.

Pursuant to the terms of the escrow agreement, Goodhue County Abstract Co. would like to resign as escrow agent on this account. We are hereby providing the 30 day notice of that intent.

Please appoint a successor escrow agent and provide joint instructions as to the name and address of the successor agent. We will then close out our account and forward the total of funds in this escrow account.

Sincerely yours,



Marne Kenitz

04/05/13  
10:02 AM

GOODHUE COUNTY  
**ABSTRACT Co.**  
Closing & Title Services

— established 1907 —

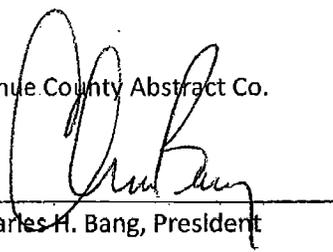
June 6, 2013

TO: The City of Lake City, Minnesota

Re: Jewel: A Golf Community Master Association

Please accept this letter as notification that Goodhue County Abstract Co wishes to withdraw as the escrow agent for The Nuisance Abatement Escrow (Doc No. 269018) and The Public Improvement Maintenance Escrow (Doc. No. 269019)

Goodhue County Abstract Co.

By 

Charles H. Bang, President

**TERMINATION AGREEMENT FOR TERMINATION OF THE ESCROW  
AGREEMENTS FOR PUBLIC IMPROVEMENT MAINTENANCE AND NUISANCE  
ABATEMENT**

**THIS TERMINATION AGREEMENT FOR TERMINATION OF THE ESCROW AGREEMENTS FOR PUBLIC IMPROVEMENT MAINTENANCE AND NUISANCE ABATEMENT** (“Termination Agreement”), made on or as of the \_\_\_\_ of \_\_\_\_\_, 2013, by and between the CITY OF LAKE CITY, MINNESOTA, a Minnesota municipal corporation (the “City”), THE RESIDENCES OF THE JEWEL, LLC, a dissolved Minnesota limited liability company (the “Jewel”), THE JEWEL MASTER HOMEOWNERS ASSOCIATION, INC., a Minnesota non-profit corporation (“Master HOA”), and GOODHUE COUNTY ABSTRACT COMPANY, a Minnesota corporation (the “Escrow Agent”).

WITNESSETH:

WHEREAS, the parties have entered into that certain “Escrow Agreement for Public Improvement Maintenance” dated as of January 3, 2005 and “Escrow Agreement for Nuisance Abatement” dated January 3, 2005 (the “Escrow Agreements”) providing for escrow funds to be deposited by the Jewel and the Master HOA for potential damage to public improvements and nuisance abatement within the The Jewel subdivision, which is legally described on Exhibit A, attached hereto; and

WHEREAS, paragraph 9 of the Escrow Agreements states that the Escrow Agreement shall terminate “upon agreement of the Parties;” and

WHEREAS, all of the parties wish to terminate the Escrow Agreements (noting that The Jewel has dissolved); and

NOW, THEREFORE, in consideration of the premises and the mutual obligations of the parties hereto, each of them does hereby covenant and agree with the other to terminate the Escrow Agreements as follows:

Section 1. Termination.

The Escrow Agreement for Public Improvement Maintenance dated January 3, 2005 and the Escrow Agreement for Nuisance Abatement dated January 3, 2005 are hereby terminated upon execution of this Agreement by all of the parties.

Section 2. Rights of the Parties.

All rights and responsibilities of the parties under the Escrow Agreements are hereby terminated.

Section 3. Return of Funds.

Upon termination, the Escrow Agent shall return all of the remaining funds that were deposited in escrow pursuant to the Escrow Agreements to the Master HOA. The Master HOA shall be responsible for distributing the returned funds to any builder/lot owner who may be entitled to such funds pursuant to the Escrow Agreement.

Prior to returning the funds, the Escrow Agent shall deduct any unsatisfied Escrow Agent's fees that are authorized to be charged by the Escrow Agent pursuant to paragraph 10 of the Escrow Agreements from the funds that are to be returned to the Master HOA.

The Escrow Agent shall provide the other parties with an itemization of the funds that were returned that shows any Escrow Agent fees that were deducted.

Section 4. Recording.

This Termination Agreement may be recorded by any party to this Agreement at the expense of the requesting party.

(Remainder of this page is intentionally left blank.)



THE RESIDENCES AT THE JEWEL, LLC

By \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2013, by \_\_\_\_\_, the \_\_\_\_\_ of The Residences at the Jewel, LLC, a dissolved Minnesota limited liability company.

\_\_\_\_\_  
Notary Public



GOODHUE COUNTY ABSTRACT COMPANY

By \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2013,  
by \_\_\_\_\_, the \_\_\_\_\_ of Goodhue County Abstract Company, a  
Minnesota corporation on behalf of the corporation.

\_\_\_\_\_  
Notary Public

This document was drafted by:

Kennedy & Graven, Chartered (SJS)  
470 U.S. Bank Plaza  
200 South Sixth Street  
Minneapolis, MN 55402  
(612) 337-9300

**EXHIBIT A**  
**LEGAL DESCRIPTION**

[To be added]

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Adopt Resolution 13-050 Adopting Policy to Change the Retention Period for Video Recordings</p> <p><b>Attachments:</b> Yes <u>x</u> No ___ If yes, list: -Resolution 13-050</p> <p><b>Consent Agenda?:</b> Yes ___ No <u>X</u></p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Clerk/Finance</p>	<p><b>Board/Commission/Committee Action:</b> none</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to adopt Resolution 13-050 Adopting a Policy to Change the Retention Period in the City’s Records Retention Policy for Video Recordings to One Year from the Meeting Date.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b></p> <p>The City has been recording City Council, Planning Commission and Board of Adjustments meetings for many years, and web streaming these meetings for over a year. The “space” needed to store the streamed meetings that are on the City web site is finite. Staff has been in discussion with the City Attorney as to the City’s current retention schedule and the length of time meetings (both DVD recordings and web based) are required to be retained. The Minnesota Historical Society’s General Records Retention Schedule (which the City adopted on May 27, 1986) states that audio/video recordings (which would include DVDs and web based video) for non-closed meetings are only required to be retained for three months after the minutes are approved.</p> <p>Since three months is a relatively short period of time, City staff and the City Attorney are recommending that the retention period for video recordings be changed from three months to one year from the meeting date. This would be for DVDs as well as the online meeting recordings that are on the City web site. .</p>		
<p><b>Budgetary/Fiscal Impact:</b> None if adopted as requested. If a longer retention period is desired, there may be additional costs in the future if additional storage space is needed.</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Legal/Administration</p>		
<p><b>Preparer:</b> Kari Schreck, City Clerk</p>		

**RESOLUTION 13-050**

**CITY OF LAKE CITY, MINNESOTA**

**A RESOLUTION ADOPTING A POLICY TO CHANGE THE RETENTION PERIOD FOR VIDEO RECORDINGS IN THE CITY'S RECORDS RETENTION SCHEDULE**

**WHEREAS**, the City has adopted the Minnesota Historical Society's General Records Retention Schedule (the "Schedule"); and

**WHEREAS**, the Schedule states that audio/video recordings (which include DVDs and web based video) for non-closed meetings of the City Council and the City's boards and commissions are only required to be retained for three months after the meeting's minutes are approved; and

**WHEREAS**, since three months is a relatively short period of time, the City wishes to change the retention period from three months to one year from the meeting date to allow a bit longer access to said information, and

**WHEREAS**, the Minnesota Historical Society recommends if the City wishes to change the retention period for records that are set forth in the Schedule, that the City adopt a policy; and

**NOW, THEREFORE, BE IT RESOLVED BY** the City of Lake City Common Council:

1. That the City's policy is to retain video recordings for non-closed meetings of the City Council and the City's boards and commissions for a period of one year from the meeting date. This includes DVD recordings and web based video.
2. This policy is effective upon the adoption of this Resolution.

Resolution adopted this 12<sup>th</sup> day of August, 2013.

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Joel Beckman, Mayor

ATTEST:

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Kari Schreck, City Clerk

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> 8-12-13</p>	<p><b>Agenda Item Description:</b> Select the firm of CliftonLarsonAllen LLP as the audit firm to perform the 2013 financial audit</p> <p><b>Attachments:</b> Yes ___ No <u>X</u> If yes, list:</p> <p><b>Consent Agenda?:</b> Yes ___ No <u>X</u></p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Beckman</b> __, <b>Durand</b> __, <b>Gartner</b> __, <b>Peters</b> __, <b>Powers</b> __, <b>Spence</b> __, <b>Waltman</b> __</p>
<p><b>Originating Department:</b> Finance</p>	<p><b>Board/Commission/Committee Action:</b></p>	
<p><b>Action Requested:</b> Motion _____, second _____ to select the firm of CliftonLarsonAllen LLP as the audit firm to perform the 2013 financial audit.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> The City of Lake City is required to have an annual audit of its financial records by Minnesota Statute 471.697 subdivision 1 (c). Every three years requests for proposals to perform the annual audit of the City of Lake City are sent to audit firms. A total of ten RFP's were sent either by mail or by email. All proposals included request for three year pricing. There were four firms that responded to the RFP's. The firm of Smith Schafer &amp; Associates LLP has performed the audit for the past nine years. However, CliftonLarsonAllen LLP, Austin, MN, was the low quote at \$22,500 with Smith Schafer &amp; Associates LLP quoting \$23,500. Consideration was given to the additional time it will take with a new audit firm but impact should be minimal. CliftonLarsonAllen LLP references were checked with three cities with populations of 5,600, 24,700 and 25,000. The responses were all very positive and none of the cities plan to change auditors. The decision to recommend CliftonLarsonAllen was based on the lowest responsible quote and the positive references.</p>		
<p><b>Budgetary/Fiscal Impact:</b> The cost of the annual audit is included in the budget.</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt/approve</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Barbara Pratt, Finance Director</p>		

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Waive second reading and adopt Ordinance 524 amending Chapter 95 of City Code relating to dangerous dogs</p> <p><b>Attachments:</b> Yes <u>X</u> No ___ -Ordinance 524 Consent Agenda?: Yes ___ No <u>X</u></p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Beckman</b> __, <b>Durand</b> __, <b>Peters</b> __, <b>Spence</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Police; City Attorney</p>	<p><b>Board/Commission/Committee Action:</b> Public Safety Board 6.5.2013; City Council Introduction on 6.10.2013; City Council Approval of Summary on 7.8.2013</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to waive the second reading of Ordinance 524.</p> <p>Second by _____ to an earlier motion by Gartner to adopt Ordinance 524 amending Chapter 95 of the City Code relating to dangerous dogs.</p>		
<p><b>Introduction/ Background/Justification/Key Legal Issues:</b></p> <p>Chapter 95 of the City Code regulates dangerous animals. In reviewing the current regulations, City staff and the City Attorney noted certain inconsistencies with applicable state law, as well as the absence of a process for appealing potentially dangerous dog designations. Minnesota Statutes Section 347.565 requires local law enforcement agencies to enforce the state law, regardless of whether the city has adopted the statutory provisions in a local ordinance. Therefore, it is important that the City’s ordinance be consistent with the state law.</p> <p>The Police Chief and the City Attorney are proposing adoption of the attached Ordinance. The Ordinance amends Chapter 95 of the City Code. It amends certain definitions to be consistent with the definitions in the state statute. It also clarifies the process for designating a dog as potentially dangerous or dangerous and the right for an owner to appeal such a designation to the Public Safety Board. The Ordinance also eliminates the broader category of dangerous “animals” and limits such a designation to dogs only.</p> <p>At the June 10, 2013 Council meeting, the Council voted to waive the first reading of Ordinance No. 522 relating to dangerous dogs. It was realized later that a summary of the Ordinance had been inadvertently omitted from the Council packet. The City Charter requires the Council to approve the summary, so Resolution No. 13-043 Authorizing Publication of Ordinance 524 by Title and Summary was brought to the Council for adoption at its July 8, 2013 meeting. The Resolution was published and posted in accordance with the City Charter.</p> <p>No changes to the Ordinance have been proposed.</p>		
<p><b>Budgetary/Fiscal Impact:</b> Unknown at this time. There will be some additional staff time relating to the preparation for and hearing of appeals. Staff believes the number of these incidents will be quite limited and therefore will have a minimal fiscal impact.</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not approve</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Sarah Sonsalla, City Attorney; Cory Kubista, Chief of Police</p>		

**ORDINANCE 524**

**CITY OF LAKE CITY, MINNESOTA**

**AN ORDINANCE AMENDING CHAPTER 95 OF THE LAKE CITY MUNICIPAL  
CODE RELATING TO DANGEROUS DOGS**

**THE CITY OF LAKE CITY ORDAINS:**

**Section 1.** Chapter 95 of the Lake City Code is amended as follows:

**§ 95.11 DANGEROUS ANIMALS.**

(A) *Attack by an animal.* It shall be unlawful for any person's animal to inflict or attempt to inflict bodily injury to any person or other animal whether or not the owner is present. This section shall not apply to an attack by a dog under the control of an on-duty law enforcement officer or to an attack upon an uninvited intruder who has entered the owner's home with criminal intent.

(B) *Destruction of dangerous animal.* The Animal Control Officer shall have the authority to order the destruction of dangerous animals in accordance with the terms established by this chapter.

**§ 95.111 DEFINITIONS.**

For the purposes of sections 95.111 through 95.12, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

(A) ***DANGEROUS DOG.*** Any dog that has:

(1) Without provocation, inflicted substantial bodily harm on any person or domestic animal on public or private property; or

(2) Been found to be potentially dangerous and after the owner has notice that the dog is potentially dangerous; the dog aggressively bites, attacks, or endangers the safety of humans or domestic animals; or

(3) Been determined to be a dangerous dog by the City or any other governmental jurisdiction.

(B) ***POTENTIALLY DANGEROUS DOG.*** Any dog that:

(1) When unprovoked, has bitten a human or a domestic animal on public or private property;

(2) When unprovoked, has chased or approached a person, including a person on a bicycle, upon the streets, sidewalks, or any public property, other than the dog owner's property, in an apparent attitude of attack; or

(3) Has a known propensity, tendency, or disposition to attack unprovoked causing injury or otherwise threatening the safety of humans or domestic animals; or

(4) Has been determined to be a potentially dangerous dog by any other governmental jurisdiction.

(C) **PROPER ENCLOSURE.** Securely confined indoors or in a securely locked pen or structure suitable to prevent the animal from escaping and to provide protection for the animal from the elements. A proper enclosure does not include a porch, patio, or any part of a house, garage, or other structure that would allow the animal to exit of its own volition, or any house or structure in which windows are open or in which door or window screens are the only barriers which prevent the animal from exiting. The enclosure shall not allow the egress of the animal in any manner without human assistance. A pen or kennel shall meet the following minimum specifications:

(1) Have a minimum overall floor size of 32 square feet.

(2) Sidewalls shall have a minimum height of five feet and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two inches, support posts shall be one and one-quarter inch or larger steel pipe buried in the ground 18 inches or more. When a concrete floor is not provided, the sidewalls shall be buried a minimum of 18 inches in the ground.

(3) A cover over the entire pen or kennel shall be provided. The cover shall be constructed of the same gauge wire or heavier as the sidewalls and shall also have no openings in the wire greater than two inches.

(4) An entrance/exit gate shall be provided and be constructed of the same material as the sidewalls and shall also have no openings in the wire greater than two inches. The gate shall be equipped with a device capable of being locked and shall be locked at all times when the animal is in the pen or kennel.

(D) **PROVOCATION.** Provocation means an act that an adult could reasonably expect may cause a dog to attack or bite.

(E) **SUBSTANTIAL BODILY HARM.** Substantial bodily harm means bodily harm which invokes a temporary but substantial disfigurement, or which causes a temporary but substantial loss or impairment of the function of any bodily member or organ, or which causes a fracture of any bodily member.

**§ 95.112 DESIGNATION AS POTENTIALLY DANGEROUS OR DANGEROUS.**

(A) *Designation as potentially dangerous dog.* The Animal Control Officer shall designate any dog as a potentially dangerous dog upon receiving evidence that the dog has, when unprovoked, bitten, attacked, or threatened the safety of a person or a domestic animal as stated in section 95.11(B).

(B) *Designation as dangerous dog.* The Animal Control Officer shall have the authority to designate any dog as dangerous upon receiving evidence of the following:

(1) That the dog has, when unprovoked, bitten, attacked, or threatened the safety of a person or domestic animal as stated in section 95.111(A).

(2) That the dog has been declared potentially dangerous and then bitten, attacked, or threatened the safety of a person or domestic animal as stated in section 95.111(A).

(C) *Authority to order destruction.* The Animal Control Officer, upon finding that a dog is dangerous hereunder, is authorized to order, as part of the disposition of the case, that the dog be destroyed based on a written order containing one or more of the following findings of fact:

(1) The dog is dangerous as demonstrated by a vicious attack, an unprovoked attack, an attack without warning or multiple attacks; or

(2) The owner of the dog has demonstrated an inability or unwillingness to control the dog in order to prevent injury to persons or other animals.

(D) *Procedure.* The Animal Control Officer, after having determined that a dog is potentially dangerous or dangerous, will proceed in the following manner:

(1) The Animal Control Officer shall notify one owner of the dog in writing or in person that the dog is potentially dangerous or dangerous. The notice shall include information giving rise to the potentially dangerous or dangerous designation, including dates, times, places and parties attacked, threatened or bitten. The owner may request a hearing for a review of this determination. The request for a hearing must be made in writing and delivered to the police department within fourteen (14) days of receipt of the notice declaring the animal potentially dangerous or dangerous.

(2) If the owner fails to contest the potentially dangerous or dangerous designation within fourteen (14) days, the owner forfeits the right to a hearing and the designation is final. The owner must immediately comply with all applicable requirements of this chapter or cause the dog to be humanely destroyed or removed from the city.

(3) If an owner requests a hearing, the hearing shall be held before the Public Safety Board, which shall set a date for hearing not more than three weeks after demand for the hearing. The records of the Animal Control or City Clerk's office shall be admissible for consideration by the Public Safety Board without further foundation. Owners shall have the right

to present evidence on their behalf and to cross examine any witnesses. A finding supporting the designation of potentially dangerous or dangerous must be proven by a preponderance of the evidence. The Board's decision shall be in writing, indicate the reasons for the findings, and provided to the owner. If the Board finds that there is a sufficient basis to declare the dog potentially dangerous or dangerous, the owner must immediately comply with all applicable requirements of this chapter or cause the dog to be humanely destroyed or removed from the city.

(4) *Appeal.* If an owner disputes the decision of the Board, the owner has the right to appeal the decision to the Minnesota Court of Appeals as provided under state law.

(5) Any order for destruction issued under paragraph (C) of this section may be appealed using the procedures in paragraph (D) (1)-(4) of this section.

(E) *Stopping an attack.* If any police officer or Animal Control Officer is witness to an attack by an animal upon a person or another animal, the officer may take whatever means the officer deems appropriate to bring the attack to an end and prevent further injury to the victim.

(F) *Notification of new address.* The owner of a dog that has been identified as dangerous or potentially dangerous shall notify the Animal Control Officer in writing if the dog is to be relocated from its current address or given or sold to another person. The notification shall be given in writing at least 14 days prior to the relocation or transfer of ownership. The notification shall include the current owner's name and address, the relocation address, and the name of the new owner, if any.

## **§ 95.12 DANGEROUS DOG REQUIREMENTS.**

(A) *Requirements.* If the City does not order the destruction of a dog that has been declared dangerous, the City may, as an alternative, order that the owner of a dangerous dog comply with any or all of the following:

(1) That the owner provide and maintain a proper enclosure for the dangerous dog as specified in § 95.111(C);

(2) Post the front and the rear of the premises with clearly visible warning signs, including a warning symbol to inform children, that there is a dangerous dog on the property as specified in M.S. § 347.51 as may be amended from time to time;

(3) A surety bond issued by a surety company authorized to conduct business in this state in a form acceptable to the City and the City Attorney in the sum of at least \$300,000, payable to any person injured by the dangerous dog, or a policy of liability insurance issued by an insurance company authorized to conduct business in this state in the amount of at least \$300,000, insuring the owner for any personal injuries inflicted by the dangerous dog;

(4) Outside the proper enclosure, the dog must be muzzled and restrained by a substantial chain or leash (not to exceed six feet in length) and under the physical restraint of a

person 16 years of age or older. The muzzle must be of a design as to prevent the dog from biting any person or animal, but will not cause injury to the dog or interfere with its vision or respiration;

(5) The dog must have an easily identifiable, standardized tag identifying the dog as dangerous affixed to its collar at all times as specified in M.S. § 347.51 as it may be amended from time to time, and shall have a microchip implant as provided by M.S. § 347.151, as it may be amended from time to time;

(6) All dogs deemed dangerous by the Animal Control Officer shall be registered with the City within 14 days after the date the dog was so deemed and provide satisfactory proof thereof to the Animal Control Officer.

(7) The dog must be licensed and up to date on rabies vaccination.

(8) The owner must have microchip identification implanted in the dangerous dog as required under Minn. Stat. § 347.515.

(9) Beginning six months after a dog is declared dangerous, an owner may request annually that the Public Safety Board review the designation. The owner must provide evidence that the dog's behavior has changed due to the dog's age, neutering, environment, completion of obedience training that includes modification of aggressive behavior, or other factors. If the Board finds sufficient evidence that the dog's behavior has changed, it may rescind the dangerous dog designation.

(B) *Seizure.* As authorized by M.S. § 347.54, as it may be amended from time to time, the Animal Control Officer shall immediately seize any dangerous dog if the owner does not meet each of the above requirements within 14 days after the date notice is sent to the owner that the dog is dangerous. Seizure may be appealed to district court by serving a summons and petition upon the city and filing it with the district court.

(C) *Reclaiming dogs.* A dangerous dog seized under § 95.12(B), may be reclaimed by the owner upon payment of impounding and boarding fees and presenting proof to animal control that each of the requirements under § 95.12(A), is fulfilled. A dog not reclaimed under this section within 14 days may be disposed of as provided under § 95.112(C) and the owner is liable to the city for costs incurred in confining and impounding the dog.

(D) *Subsequent offenses.* If an owner of a dog has subsequently violated the provisions under § 95.12 with the same dog, the dog must be seized by animal control. The owner may request a hearing as defined in § 95.112(D). If the owner is found to have violated the provisions for which the dog was seized, the Animal Control Officer shall order the dog destroyed in a proper and humane manner and the owner shall pay the costs of confining the dog. If the person is found not to have violated the provisions for which the dog was seized, the owner may reclaim the dog under the provisions of § 95.12(C). If the dog is not yet reclaimed by the owner within 14 days after the date the owner is notified that the dog may be reclaimed, the dog may be

disposed of as provided under § 95.112(D) and the owner is liable to the animal control for the costs incurred in confining, impounding and disposing of the dog.

Introduced by the Lake City Common Council the 10<sup>th</sup> day of June, 2013.

Adopted by the Lake City Common Council the \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Joel Beckman, Mayor

Attest:

\_\_\_\_\_  
Kari Schreck, City Clerk

Publication Dates:

Published in *The Lake City Graphic* on \_\_\_\_\_

**Lake City Common Council  
Regular Meeting  
Monday, July 8, 2013 6:00 p.m.  
City Hall Council Chambers**

Members Present: Mayor Joel Beckman, Andru Peters, Phil Gartner, Mark Spence, Matt Powers, Mary Lou Waltman, Gene Durand

Members Absent: None

Staff Present: City Administrator Ron Johnson, City Attorney Sarah Sonsalla, Planning and Community Development Director Rob Keehn, Public Works Director Scott Jensen, City Clerk Kari Schreck

Mayor Beckman called the meeting to order at approximately 6:00 p.m. in the Council chambers of city hall with a quorum present.

Pledge of Allegiance

Mayor Beckman led the Pledge of Allegiance.

Introductions

Introductions were made.

Spence stated that he had a conflict and would abstain from item 6d Approve independent contractor agreement with Mark Spence to run various summer rec soccer camps and adopt Resolution 13-044 regarding the approval.

Add a Joint Powers Board discussion request by Peters.

Review and adopt/amend agenda

Gartner requested that 7h Authorize SEMMCHRA to conduct surveys necessary to fulfill preliminary application requirements of Small Cities Development Program (SCDP) 7o Hire 2013 summer rec coaches contingent upon receipt of necessary documentation from employees be pulled for discussion.

**Council, by consensus, approved the agenda as amended.**

Wabasha Commissioner David Harms- update

The County is in the process of exploring the Public Health and Social Services positions into one position.

The Frac Sand Ordinance (non- metallic mining) passed. No new mines can open within 1500 feet of another property. The moratorium on mining is still in place.

Joint Powers Board Agreement should be revisited to address the city's and county's changing needs.

Harms expressed interest in looking into combining the County shop into the Public Works facility.

Consensus from Council is that the Joint Planning Board reviews the enabling resolution which outlines its authority, planning staff as well as Wabasha County staff to have a meeting to discuss potential changes.

Senator Matt Schmit will be at the August meeting to present the legislative summary

#### Public Forum

None

#### 2013 street project update- Bill Anderson, Yaggy Colby

Public Works Director Jensen reported that phase 1 is almost complete; however the project is approximately \$40,000.00 over budget. During phase 1 there were several areas where poor soils were found that needed to be replaced. Staff is recommending that full depth reclamation be completed on two streets and that two others are completed in a future project, 3 to 5 years out. Cost variations due to delaying the streets are the price of oil and inflation. At present Woodburn and Doughty would be completed in the future but staff will further inspect the streets before making a final determination

**Motion Powers, second Waltman to eliminate Woodburn and Doughty streets from the 2013 street project and stay with budgeted dollars and send a letter to the affected property owners of Woodburn and Doughty streets with an explanation. All ayes 7-0-0.**

#### Affirm the 2012 annual audit report

As part of the completion of the annual audit, the information is reviewed with the governing body. Steve Salvesson, principal from Smith Schafer & Associates, LTD presented an overview of the audit. The city is in good financial condition.

Minnesota Statute 6.55 requires the audit of the financial records to be performed annually by a qualified preparer. The City of Lake City retained the services of Smith Schafer & Associates, LTD to perform the required audit in compliance with state statutes and audit standards. In addition, the audit must be filed with the State no more than 180 days after the end of the fiscal year. The audit was filed prior to the June 30, 2013 deadline. The cost of the annual audit is included in the 2013 budget.

**Motion Waltman, second Peters to affirm the 2012 audit performed by Smith Schafer and Associates, LTD. All ayes 7-0-0.**

#### Approve up to \$15,000 plus expenses for architectural services for planning phase of library renovation

At the March meeting of the City Council, Council requested the Library Renovation Committee to research three issues for the next steps towards the renovation of the LC Library:

- 1) Evaluate and recommend a location for the future library
- 2) Compare cost options, renovation versus build new
- 3) Recommend whether fund raising assistance from Crescendo Consulting was advisable

The committee recommends utilizing the existing space at with an approximate budget of \$1.7 million, and that the services of Crescendo Consulting would not be cost effective. The committee also recommends that the city obtain the services of Meyer, Scherer & Rockcastle, Ltd at a cost of \$15,000 plus expenses. MS&R has an extensive background with building and renovating libraries across the country.

Council requested an estimate of the anticipated expenses related to MS&R's proposal for the August Council meeting.

Council agreed that the funding for this work would come off of the up to \$1 million the Council agreed to contribute to the renovation project.

**Motion Gartner, second Peters to approve up to \$15,000 plus expenses for architectural services with MS&R for the planning phase of the library renovation. All ayes 7-0-0.**

Adopt Resolution 13-042 amending 2013 Parks capital budget by \$840

This item was approved in the 2013 Parks capital budget at \$6,000. Final cost of the new mower, after trade-in, was \$6,840.

**Motion Spence second Waltman to adopt Resolution 13-042 amending 2013 Parks capital budget by \$840. All ayes 7-0-0.**

Approve independent contractor agreement with Mark Spence to run various summer rec soccer camps and adopt Resolution No. 13-044 regarding the approval

It has been determined that for tax and insurance reasons, summer rec coaches should be considered City employees. This creates a unique situation for Council Member and coach Mark Spence. City Attorney Sonsalla has determined that, although Mr. Spence could be an employee and a Council Member according to state statute, the City Charter is more restrictive because it prohibits a member of the Council from being employed by the City. However, the City may enter into a contract with Council Member Spence for his services as an independent contractor. There is a statutory exception to the conflict of interest law that allows cities to enter into contracts with officials if competitive bidding is not required. Since the contract with Council Member Spence is for professional services and the amount does not exceed \$100,000, it is not required to be competitively bid and falls within this exception.

State statute requires that the interested council member abstain from voting and that the council approve the contract by a unanimous vote (Council Member Spence should abstain from voting).

After the contract is approved by the Council, state statute requires that a resolution be adopted by the council in order to address the conflict of interest issue (Council Member Spence should abstain from voting).

Mayor Beckman directed Council member Spence and the City Attorney to go to the conference room and attempt to work out the details of the agreement. They left the Chambers at 8:22 p.m.

7o. Hire 2013 summer rec coaches contingent upon receipt of necessary documentation from employees

**Motion Gartner, second Powers to approve the hiring of 2013 summer rec coaches contingent upon receipt of necessary documentation from employees. All Ayes 6-0-0.**

## 7. Consent Agenda

- a. Approve June 10, 2013 City Council budget retreat minutes
- b. Purchase excess liability coverage and waive the statutory limits on municipal tort liability established by MN Statutes 466.04
- c. Approve expense claims 6.7.13-7.3.13
- d. Approve a Minor Subdivision for property located at 1017 West Lakewood Avenue

- e. Amend 2014 budget calendar
- f. Approve pay certificate #1 to Monarch Paving, Inc. for 2013 street reconstruction for \$215,557.10
- g. Approve bridge inspection agreement between City of Lake City and Goodhue County
- h. ~~Authorize SEMMCHRA to conduct surveys necessary to fulfill preliminary application requirements of Small Cities Development Program (SCDP)~~
- i. Approve hiring Kim Olander, Rachon Mussell and Alex Shepherd as volunteer EMTs
- j. Approve The Railhouse Grill Inc. request for a combination liquor license
- k. Adopt Resolution No. 13-043 authorizing publication of Ordinance No. 522 (dangerous dogs) by title and summary
- l. Approve K & S Heating, Air Conditioning and Plumbing LLC license application
- m. Call for proposals to conduct employee classification and compensation study
- n. End PTO accrual for library employee currently accruing PTO on October 31st, 2013
- o. ~~Hire 2013 summer rec coaches contingent upon receipt of necessary documentation from employees~~

**Motion Gartner, second Waltman to approve the consent agenda. All ayes 6-0-0.**

Miscellaneous discussion

Peters requests that boards and commissions review trail extension plans to Hok-Si-La and plans around Gilbert Creek bridge area for potential future grant applications.

Thank you to all city employees and the Chamber for a successful Waterski Days.

7.h Authorize SEMMCHRA to conduct surveys necessary to fulfill preliminary application requirements of Small Cities Development Program (SCDP)

The Minnesota Department of Employment and Economic Development (DEED) administers the SCDP, and recently revised the program guidelines. The old guidelines allowed for county-wide or joint city applications, whereas the new guidelines require that each application target a specific area within the community for rehabilitation. The proposed surveys, proposed by SEMMCHRA are necessary in order for the city to identify areas of the community where there is a visible need for rehabilitation as well as a concentration of property owners who are eligible and interested in participating in the program. It was clarified that there would be no expense to city to conduct said surveys.

**Motion Durand second Powers to approve consent agenda item Authorize SEMMCHRA to conduct surveys necessary to fulfill the preliminary application requirements of the Small Cities Development Program (SCDP). All ayes 6-0-0.**

Informational Reports- as presented

Councilmember Spence and City Attorney Sonsalla returned to the meeting at 8:38 p.m.

Memo from the Planning Department regarding current practices for undeveloped subdivision in the Jewel.

The Planning Director was directed to review the current Ordinance and to speak with the Jewel HOA regarding mowing practices. Consensus is enforcement of the current Ordinance is necessary.

Approve independent contractor agreement with Mark Spence to run various summer rec soccer camps and adopt Resolution No. 13-044 regarding the approval (Continued)

**Motion Waltman second Durand to approve independent contractor agreement with Mark Spence to run various summer rec soccer camps. Roll call vote: Durand, Peters, Beckman, Waltman, Powers, Gartner voting aye; Spence abstaining. 6-0-1.**

**Motion Durand, second Powers to adopt Resolution 13-044 regarding the approval of an independent contractor agreement between the City and Mark Spence. Roll call vote: Durand, Peters, Beckman, Waltman, Powers, Gartner voting aye; Spence abstaining. 6-0-1.**

Future Meeting Dates- as presented

Approve 6.10.13 Council meeting minutes

**Motion Spence, second Waltman to approve the 6.10.13 council minutes as presented.**

**All ayes 7-0-0.**

Mayor Beckman called a special meeting for July 22<sup>nd</sup> 2013 at 5:00 p.m.

Adjourn

**Motion Peters, second Waltman to adjourn at 9:10 p.m. All ayes 7-0-0.**

\_\_\_\_\_  
Joel T. Beckman, Mayor

ATTEST:

\_\_\_\_\_  
Kari Schreck, City Clerk

**Lake City Common Council  
Budget Retreat Meeting Minutes  
Council Chambers (televised)  
July 8, 2013 5:00 pm**

**CALL TO ORDER:** Mayor Beckman called the meeting to order at 5:00 pm.

**MEMBERS PRESENT:** Council members Gartner, Peters, Spence, Durand, Waltman, Powers, and Mayor Beckman.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** City Administrator Ron Johnson, City Clerk Kari Schreck, Finance Director Barbara Pratt, Planning and Community Development Director Rob Keehn, and Library Director Patti Bross.

**ADOPT/AMEND AGENDA**

MOTION BY PETERS TO ADOPT THE AGENDA, SECONDED BY WALTMAN. CARRIED 7-0-0.

**OLD BUSINESS**

**CONTINUE TO REVIEW THE 2014 OPERATING BUDGETS**

The operating budgets for General, Library and Municipal Buildings were reviewed.

MOTION BY GARTNER TO DIRECT STAFF TO BRING A RECOMMENDATION FOR A BALANCED BUDGET, SECOND PETERS. CARRIED 7-0-0.

The next meeting will be held on August 12, 2013 at 4:30 pm. A meeting with Department Managers will be set at the regular council meeting.

MOTION GARTNER, SECOND POWERS TO ADJOURN AT 5:57 PM. CARRIED 7-0-0.

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Joel T. Beckman, Mayor

ATTEST:

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Barbara Pratt, Finance Director

**Lake City Common Council  
Budget Retreat Meeting Minutes  
Council Chambers (televised)  
July 22, 2013 5:00 pm**

**CALL TO ORDER:** Mayor Beckman called the meeting to order at 5:00 pm.

**MEMBERS PRESENT:** Council members Gartner, Peters, Durand, Waltman, Powers, and Mayor Beckman.

**MEMBERS ABSENT:** Spence

**OTHERS PRESENT:** City Administrator Johnson, City Clerk Schreck, Finance Director Pratt, Planning and Community Development Director Keehn, Library Administrator Bross, Public Works Director Jensen, Fire Chief Diepenbrock, Emergency Management Director Yorde, Police Chief Kubista, EDA Director Sparks, Ambulance Director Riemersma, and Marina Administrator Lutjen.

**ADOPT/AMEND AGENDA**

MOTION BY GARTNER TO ADOPT THE AGENDA, SECONDED BY WALTMAN, CARRIED 6-0-0.

**NEW BUSINESS**

MOTION GARTNER TO CLOSE 100 BLK OF S. OAK ST. AND CONE OFF HALF OF PARKING SPACES ON NORTH SIDE OF 200 BLK W. CENTER ST. FOR RELAY FOR LIFE EVENT, SECOND POWERS, CARRIED 6-0-0.

SET SPECIAL COUNCIL MEETING TO SELECT SUCCESSFUL PROPOSAL FOR PUBLIC SAFETY FACILITY.

Discussion included having Mike Bubany from David Drown Associates present to the Council an updated capital improvement plan and review options. Item tabled until the end of the meeting.

**UNFINISHED BUSINESS**

CONTINUE THE REVIEW THE 2014 OPERATING BUDGETS

The operating budgets for General, Library, Utilities, Emergency Management, Police, Animal Control, Planning and Heritage, Fire, EDA, Ambulance, Marina and Municipal Buildings were reviewed.

CONSENSUS OF THE COUNCIL WAS TO DIRECT STAFF TO REMOVE THE SALT SHED FROM THE BUDGET AND ADD THE SIREN BACK TO THE BUDGET.

Siren is to be financed through an internal loan from the Electric Fund.

MOTION WALTMAN TO SET UP A SPECIAL COUNCIL MEETING FOR JULY 29, 2013 AT 4:30 PM, SECOND GARTNER, CARRIED 6-0-0

The next budget meeting will be held on August 12, 2013 at 4:30 pm.

ADJOURNED AT 6:33 PM

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Joel T. Beckman, Mayor

ATTEST:

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Barbara Pratt, Finance Director

DRAFT

Vendor Name	Description	Department	Net Invoice Amount
<b>001-11113 A/R CASH CLEARING</b>			
MN DEPT OF EMPL.&ECON. DE	IO REMIT TO MN DEPT OF EMPL. & ECON. DEVELOP. HEARTH & HOME P		4,550.00
Total 001-11113 A/R CASH CLEARING:			4,550.00
<b>101-22212 DUE TO FIRE DEPARTMENT</b>			
CLAREY'S SAFETY EQUIPMENT	BATTERY CABLE CUTTER		43.09
Total 101-22212 DUE TO FIRE DEPARTMENT:			43.09
<b>101-22236 DUE TO SCHNEIDER MEMORIAL</b>			
SCHNEIDER MEMORIAL	close fund from city account		9,706.00-
Total 101-22236 DUE TO SCHNEIDER MEMORIAL:			9,706.00-
<b>101-22238 DUE TO SAFE DRIVING CLASS</b>			
WABASHA COUNTY SHERIFF'S	safe driVING CLASS - 07/03/13 - 9 PARTICIANTS		165.00
WABASHA COUNTY SHERIFF'S	safe driving class - 07/17/13 - 23 PARTICIPANTS		500.00
Total 101-22238 DUE TO SAFE DRIVING CLASS:			665.00
<b>101-22309 COBRA HEALTH PAYABLE</b>			
HEALTHPARTNERS INSURANC	██████████ aug		746.20
Total 101-22309 COBRA HEALTH PAYABLE:			746.20
<b>101-22310 GROUP HEALTH PAYABLE</b>			
AVESIS	billing adj ( rounding)		.04-
AVESIS	VISION VISION Pay Period: 7/20/2013		39.85
AVESIS	VISION VISION Pay Period: 7/6/2013		39.85
DELTA DENTAL	DENTAL INSURANCE DENTAL INSURANCE Pay Period: 7/20/2013		668.24
DELTA DENTAL	DENTAL INSURANCE DENTAL INSURANCE Pay Period: 7/6/2013		668.24
DELTA DENTAL	██████████ july 2013		60.70-
DELTA DENTAL	██████████ aug 2013		60.70
DELTA DENTAL	██████████ aug 2013		97.70
DELTA DENTAL	██████████ july 2013		97.70-
DELTA DENTAL	██████████ july 2013		60.33
DELTA DENTAL	██████████ aug 2013		.34
HealthEquity Inc.	GROUP HEALTH INSURANCE HSA-FAMILY-EMPLR-CONTR Pay Period: 7/		2,375.00
HealthEquity Inc.	GROUP HEALTH INSURANCE HSA-EMPLOYEE CONTRIBUTION-EMPL Pa		2,738.44
HealthEquity Inc.	GROUP HEALTH INSURANCE HSA-SINGLE-EMPLR-CONTR Pay Period: 7/		1,562.50
HealthEquity Inc.	GROUP HEALTH INSURANCE HSA-FAMILY-EMPLR-CONTR Pay Period: 7/		2,375.00
HealthEquity Inc.	GROUP HEALTH INSURANCE HSA-EMPLOYEE CONTRIBUTION-EMPL Pa		2,738.44
HealthEquity Inc.	GROUP HEALTH INSURANCE HSA-SINGLE-EMPLR-CONTR Pay Period: 7/		1,562.50
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE GROUP HEALTH - SINGLE Pay Period: 7/6/2		46.88
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE HSA-SINGLE- EMPLOYEE Pay Period: 7/6/2		618.75
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE HSA-SINGLE-EMPLOYER Pay Period: 7/20/2		11,137.00
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE GROUP HEALTH - SINGLE Pay Period: 7/20/		46.88
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE GROUP HEALTH - DEPENDENT Pay Period:		543.52
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE GROUP HEALTH - DEPENDENT Pay Period:		543.52
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE HSA-DEPENDENT-EMPLOYEE Pay Period:		4,113.50
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE HSA-DEPENDENT-EMPLOYEE Pay Period:		4,113.50
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE HSA-SINGLE- EMPLOYEE Pay Period: 7/20/		618.75

Vendor Name	Description	Department	Net Invoice Amount
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE GROUP HEALTH - SINGLE Pay Period: 7/20/		2,014.74
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE GROUP HEALTH - DEPENDENT Pay Period:		2,018.62
HEALTHPARTNERS INSURANC	GROUP HEALTH INSURANCE HSA-DEPENDENT-EMPLOYER Pay Period:		19,196.46
LINCOLN NAT'L LIFE INS COMP	LIFE INSURANCE LIFE INSURANCE OVER \$50,000 Pay Period: 7/6/2013		163.25
LINCOLN NAT'L LIFE INS COMP	LIFE INSURANCE LIFE INSURANCE OVER \$50,000 Pay Period: 7/20/2013		163.25
Total 101-22310 GROUP HEALTH PAYABLE:			60,167.31
<b>101-22311 STATE TAX PAYABLE</b>			
MN DEPT OF REVENUE	CURRENT PAY STATE WITHHOLDING TAX Pay Period: 7/6/2013		7,076.46
MN DEPT OF REVENUE	CURRENT PAY STATE WITHHOLDING TAX Pay Period: 7/20/2013		6,090.98
Total 101-22311 STATE TAX PAYABLE:			13,167.44
<b>101-22312 FEDERAL TAX PAYABLE</b>			
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY FEDERAL WITHHOLDING TAX Pay		17,424.79
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY FEDERAL WITHHOLDING TAX Pay		14,441.41
Total 101-22312 FEDERAL TAX PAYABLE:			31,866.20
<b>101-22313 SOCIAL SECURITY TAX PAYABLE</b>			
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY FEDERAL WITHHOLDING TAX Pay		493.56
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY FEDERAL WITHHOLDING TAX Pay		115.43
INTERNAL REVENUE SERVICE	july ss, medicare 1st pyrrl		1,380.45
INTERNAL REVENUE SERVICE	july ss, medicare 1st pyrrl		322.85
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY SOCIAL SECURITY Pay Period: 7/6/		9,350.37
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY SOCIAL SECURITY Pay Period: 7/6/		7,969.92
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY MEDICARE Pay Period: 7/6/2013		2,483.62
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY MEDICARE Pay Period: 7/6/2013		2,160.77
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY SOCIAL SECURITY Pay Period: 7/20		7,582.26
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY SOCIAL SECURITY Pay Period: 7/20		7,088.70
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY MEDICARE Pay Period: 7/20/2013		2,108.72
INTERNAL REVENUE SERVICE	FWT/FICA/MEDICARE CURRENT PAY MEDICARE Pay Period: 7/20/2013		1,993.29
Total 101-22313 SOCIAL SECURITY TAX PAYABLE:			43,049.94
<b>101-22314 UNION DUES PAYABLE</b>			
I B E W - LOCAL 949	MONTH DUES IBEW UNION DUES Pay Period: 7/6/2013		377.61
I B E W - LOCAL 949	MONTH DUES IBEW UNION DUES Pay Period: 7/20/2013		377.61
INTL UNION OF OPERATIONAL	MONTHLY DUES IUOE UNION DUES Pay Period: 6/8/2013		162.50
INTL UNION OF OPERATIONAL	MONTHLY DUES IUOE UNION DUES Pay Period: 6/22/2013		49.14
INTL UNION OF OPERATIONAL	MONTHLY DUES IUOE UNION DUES Pay Period: 6/8/2013		80.25
INTL UNION OF OPERATIONAL	MONTHLY DUES IUOE UNION DUES Pay Period: 6/8/2013		31.11
INTL UNION OF OPERATIONAL	MONTHLY DUES IUOE UNION DUES Pay Period: 7/20/2013		81.90
INTL UNION OF OPERATIONAL	MONTHLY DUES IUOE UNION DUES Pay Period: 7/6/2013		114.66
INTL UNION OF OPERATIONAL			32.76
LAW ENFRMNT LABOR SERVI	MONTH DUES LELS UNION DUES Pay Period: 7/20/2013		180.00
LAW ENFRMNT LABOR SERVI	MONTH DUES LELS UNION DUES Pay Period: 7/6/2013		180.00
Total 101-22314 UNION DUES PAYABLE:			1,281.02
<b>101-22315 MN BENEFITS PAYABLE</b>			
MN BENEFITS	MONTHLY DEDUCTION MN LIFE BENEFIT Pay Period: 7/20/2013		47.59

Vendor Name	Description	Department	Net Invoice Amount
MN BENEFITS	MONTHLY DEDUCTION MN LIFE BENEFIT Pay Period: 7/6/2013		47.59
Total 101-22315 MN BENEFITS PAYABLE:			95.18
<b>101-22316 PERA PAYABLE</b>			
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA COORDINATED-ADD'L Pay Period: 7/6/2013		937.65
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA COORDINATED Employee Pay Period: 7/6/2		5,860.42
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA POLICE Employee Pay Period: 7/6/2013		2,343.47
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA COORDINATED Pay Period: 7/6/2013		5,860.42
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA POLICE Pay Period: 7/6/2013		3,515.19
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA COORDINATED-ADD'L Pay Period: 7/20/201		939.38
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA COORDINATED Employee Pay Period: 7/20/		5,871.29
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA POLICE Employee Pay Period: 7/20/2013		2,167.14
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA COORDINATED Pay Period: 7/20/2013		5,871.29
PUBLIC EMPL. RETIR. ASSOC.	CURRENT PAY PERIOD PERA POLICE Pay Period: 7/20/2013		3,250.73
Total 101-22316 PERA PAYABLE:			36,616.98
<b>101-22317 PERA INSURANCE PAYABLE</b>			
NCPERS Minnesota	MONTHLY DEDUCTOIN PERA LIFE Pay Period: 7/20/2013		40.00
NCPERS Minnesota	MONTHLY DEDUCTOIN PERA LIFE Pay Period: 7/6/2013		40.00
Total 101-22317 PERA INSURANCE PAYABLE:			80.00
<b>101-22318 TAX SHELTER ANNUITY PAYABLE</b>			
NATIONWIDE RETRMT SOLUTI	CURRENT PAY DEDUCTION TAX SHELTERED ANNUITY Pay Period: 7/20/		540.00
NATIONWIDE RETRMT SOLUTI	CURRENT PAY DEDUCTION TAX SHELTERED ANNUITY Pay Period: 7/6/2		540.00
Total 101-22318 TAX SHELTER ANNUITY PAYABLE:			1,080.00
<b>101-22321 FLEX INSURANCE PAYABLE</b>			
AMERICAN FAMILY LIFE ASS. C	MONTHLY DEDUCTION AFLAC Pay Period: 7/20/2013		242.61
AMERICAN FAMILY LIFE ASS. C	MONTHLY DEDUCTION AFLAC Pay Period: 7/6/2013		242.61
Total 101-22321 FLEX INSURANCE PAYABLE:			485.22
<b>101-22322 FLEX UNREIMBURSED MEDICAL PAYA</b>			
TASC	FLEX SPENDING ACCT UNREIMBURSED MEDICAL Pay Period: 7/6/2013		308.32
TASC	FLEX SPENDING ACCT UNREIMBURSED MEDICAL Pay Period: 7/20/2013		308.32
Total 101-22322 FLEX UNREIMBURSED MEDICAL PAYA:			616.64
<b>101-22324 CHILD SUPPORT PAYABLE</b>			
MN CHILD SUPPORT	MN CHILD SUPPORT CHILD SUPPORT Pay Period: 7/6/2013		1,008.29
MN CHILD SUPPORT	MN CHILD SUPPORT CHILD SUPPORT Pay Period: 7/20/2013		1,008.29
Total 101-22324 CHILD SUPPORT PAYABLE:			2,016.58
<b>101-22331 MSRS PAYABLE</b>			
MN STATE RETIREMENT SYST	MSRS MN STATE RETIREMENT SYSTEM Pay Period: 7/6/2013		440.00
MN STATE RETIREMENT SYST	MSRS MN STATE RETIREMENT SYSTEM Pay Period: 7/20/2013		28,817.25

Vendor Name	Description	Department	Net Invoice Amount
Total 101-22331 MSRS PAYABLE:			29,257.25
<b>101-34051-33116 GENERAL BUS TOKENS</b>			
THREE RIVERS COMMUNITY	JUNE 2013 BUS PASSES/TOKENS		733.60
Total 101-34051-33116 GENERAL BUS TOKENS:			733.60
<b>101-34523-33922 RECREATION SUMMER PROGRAM</b>			
ANDERSON, MONICA	REFUND - 2 SUMMER SLAM BASKETBALL CAMPS		80.00
DICKE, LESLIE	REFUND - SWIMMING LESSONS		38.00
GEOLAT, CHERYL	REIMBURSE - SPEED & CONDITIONING		65.00
MEDVEC, DAN	sOCCER, SUMMER SLAM & SWIM LESSON REFUND		98.00
THREE RIVERS COMMUNITY	JENNIFER MEYER - SWIM LESSON		38.00
Total 101-34523-33922 RECREATION SUMMER PROGRAM:			319.00
<b>701-37010-33501 ELECTRIC UTILITY RESIDENTIAL</b>			
BOOK, LINNE	[REDACTED]		23.84
BOOM, MARY	[REDACTED]		196.28
CRONIN, BETTY	[REDACTED]		93.79
DEGRIFFM JOHN & BARBARA	[REDACTED]		234.45
DURST, ERIN	[REDACTED]		246.42
KUDEK, DAVE	[REDACTED]		97.49
LARSON, ZACH	[REDACTED]		212.65
LOUGHREN, KELLY	[REDACTED]		252.95
LUHMAN, LANCE	[REDACTED]		187.41
MITCHELL, MATT & HEIDI	[REDACTED]		1,108.46
ONG, WEI	[REDACTED]		35.04
PLANK, DELORES	[REDACTED]		31.00
YORDE, JASON	[REDACTED]		120.11
Total 701-37010-33501 ELECTRIC UTILITY RESIDENTIAL:			2,839.89
<b>703-22250 SEWER BONDS PAYABLE-CURRENT</b>			
MN PUBLIC FACILITIES AUTHO	Loan pymt on g.o. bond		393,976.46
Total 703-22250 SEWER BONDS PAYABLE-CURRENT:			393,976.46
<b>710-37100-33778 MARINA AIR CONDITIONER</b>			
NUZUM, CHUCK	[REDACTED]		225.00
Total 710-37100-33778 MARINA AIR CONDITIONER:			225.00
Total :			614,172.00
<b>MARINA TRAILER</b>			
<b>710-40760-220 MARINA TRAILER MAINT &amp; REPAIR-</b>			
HARKINS PLUMBING & HEATIN	LABOR - SEWER LINE PLUGGED	MARINA TRAILER	69.00
LICHTBLAU, GARY	Parts & Labor - HEAD, STRAP, PANEL, HUB, SOCKET, RODS/CLAMPS	MARINA TRAILER	645.25

Vendor Name	Description	Department	Net Invoice Amount
Total 710-40760-220 MARINA TRAILER MAINT & REPAIR-:			714.25
<b>710-40760-390 MARINA TRAILER CONTRACTUAL</b>			
LAKE CITY SEPTIC SERVICE IN	monthly toilet service	MARINA TRAILER	98.00
LAKE CITY SEPTIC SERVICE IN	JULY 2013 - MONTHLY TOILET SERVICE - MCCA HILL PARK	MARINA TRAILER	98.00
WABASHA TREE COMPANY	TREE TRIMMING - 6/26-27/13	MARINA TRAILER	1,282.50
Total 710-40760-390 MARINA TRAILER CONTRACTUAL:			1,478.50
Total MARINA TRAILER:			2,192.75
<b>MARINA LIFT</b>			
<b>710-40771-210 MARINA LIFT OPERATING SUPPLIES</b>			
KWIK TRIP INC	JULY 2013 GAS	MARINA LIFT	383.64
KWIK TRIP INC	JUNE 2013 GAS	MARINA LIFT	348.33
Total 710-40771-210 MARINA LIFT OPERATING SUPPLIES:			731.97
<b>710-40771-220 MARINA LIFT MAINT &amp; REPAIR-PAR</b>			
RYAN REPAIR INC.	GOLF CART - TIRE, VALVE STEM, MOUNT & DISPOSAL	MARINA LIFT	118.72
RYAN REPAIR INC.	SKID LOADER - TIRE, MOUNT & BALANCE & DISPOSAL	MARINA LIFT	663.05
SMITTY'S MARINE INC	OIL	MARINA LIFT	98.30
Total 710-40771-220 MARINA LIFT MAINT & REPAIR-PAR:			880.07
<b>710-40771-230 MARINA LIFT TOOLS &amp; EQUIP</b>			
MARINE CENTER INC	Pumps	MARINA LIFT	560.82
Total 710-40771-230 MARINA LIFT TOOLS & EQUIP:			560.82
Total MARINA LIFT:			2,172.86
<b>MARINA HARBOR</b>			
<b>710-40773-160 MARINA HARBOR GROUP HEALTH INS</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	MARINA HARBOR	5.36-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	MARINA HARBOR	5.36
HealthEquity Inc.	aug 2013 fees	MARINA HARBOR	8.85
HEALTHPARTNERS INSURANC	aug health ins	MARINA HARBOR	160.27
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	MARINA HARBOR	97.55
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	MARINA HARBOR	.01-
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	MARINA HARBOR	97.55
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	MARINA HARBOR	.01-
Total 710-40773-160 MARINA HARBOR GROUP HEALTH INS:			364.20
<b>710-40773-200 MARINA HARBOR OFFICE SUPPLIES</b>			
SCHMIDT-GOODMAN	PAPER, NOTES, RUBBERBANDS, PENS, INK, ROLLER	MARINA HARBOR	53.23

Vendor Name	Description	Department	Net Invoice Amount
Total 710-40773-200 MARINA HARBOR OFFICE SUPPLIES:			53.23
<b>710-40773-210 MARINA HARBOR OPERATING SUPPLI</b>			
ARNOLDS SUPPLY COMPANY	EAR PLUGS - CS	MARINA HARBOR	61.99
ARNOLDS SUPPLY COMPANY	CUPS & LINERS	MARINA HARBOR	112.70
ARNOLDS SUPPLY COMPANY	BOWL CLEANER, GLOVES, LINERS	MARINA HARBOR	272.42
FIESTA FOODS	HOT CHOCOLATE	MARINA HARBOR	15.46
FIESTA FOODS	HOT CHOCOLATE	MARINA HARBOR	7.73
FIRST NATIONAL BANK OMAHA	MENARDS - BATTERIES, CORDS, SUPPLIES	MARINA HARBOR	159.80
FIRST NATIONAL BANK OMAHA	MENARDS - HOSE, FISH TAPE WINDER	MARINA HARBOR	51.21
FIRST NATIONAL BANK OMAHA	LAKE PEPIN FLORAL - PLANT	MARINA HARBOR	37.41
FIRST NATIONAL BANK OMAHA	FLEET FEET - POLOS	MARINA HARBOR	296.33
FIRST NATIONAL BANK OMAHA	SIGNWERX- LETTERS, SIGNS	MARINA HARBOR	50.23
FIRST NATIONAL BANK OMAHA	HOME DEPOT - ANTISLIP	MARINA HARBOR	50.99
FIRST NATIONAL BANK OMAHA	MENARDS - 20 PACK N95 RESPIRATOR, WORK SUPPORT	MARINA HARBOR	40.77
FIRST NATIONAL BANK OMAHA	NORTHERN TOOL - VEST & HATS	MARINA HARBOR	55.78
FIRST NATIONAL BANK OMAHA	TARGET - SHOWER HOOKS	MARINA HARBOR	23.53
ROCHESTER PETROLEUM EQU	89 OCTANE DECAL	MARINA HARBOR	5.34
ROCHESTER PETROLEUM EQU	Fill pipe ID TAG GAS 89 OCT	MARINA HARBOR	27.21
SCHILLING SUPPLY COMPANY	TOWEL & TOILET TISSUE	MARINA HARBOR	375.05
SCHILLING SUPPLY COMPANY	TOWEL & TOILET TISSUE	MARINA HARBOR	282.62
WHITING NURSERY INC	ROSE SHRUB	MARINA HARBOR	23.10
Total 710-40773-210 MARINA HARBOR OPERATING SUPPLI:			1,949.67
<b>710-40773-220 MARINA HARBOR MAINT &amp; REPAIR-P</b>			
LICHTBLAU, GARY	Parts & Labor - PUMP OUT DOCK, BREAKER & REPLACE CORD	MARINA HARBOR	80.95
LICHTBLAU, GARY	Parts & Labor - FISHING DOCK, PUMP OUT DOCK, GFI & TRANSFORMER	MARINA HARBOR	135.95
LICHTBLAU, GARY	Parts & Labor - REPLACE MOEN BOX, COPPER, PLUG & PVC	MARINA HARBOR	136.65
MN DEPT OF LABOR & INDUST	eIV13929 ELEVATOR ANNUAL LICENSE	MARINA HARBOR	100.00
NAPA AUTO PARTS OF LAKE CI	PUSH BUTTON SWITCH, FACE NUT, OIL	MARINA HARBOR	39.17
NAPA AUTO PARTS OF LAKE CI	4 LB PLEX	MARINA HARBOR	15.17
ROCHESTER PETROLEUM EQU	LABOR/SERVICE & MILEAGE	MARINA HARBOR	123.31
UNITED LABORATORIES INC	LUBE, CLEAN & FREE DISINFECT.	MARINA HARBOR	427.13
WISE ACE HARDWARE INC	NON-SKID COATING 11 OZ	MARINA HARBOR	8.00
WISE ACE HARDWARE INC	SIMPLE GREEN CLEANER	MARINA HARBOR	10.68
WISE ACE HARDWARE INC	FASTENERS	MARINA HARBOR	3.42
WISE ACE HARDWARE INC	HOUSEHOLD SPRAYER, DAWN	MARINA HARBOR	10.76
WISE ACE HARDWARE INC	FILTERS	MARINA HARBOR	25.74
WISE ACE HARDWARE INC	CFL BUG BULB 14 W	MARINA HARBOR	23.49
WISE ACE HARDWARE INC	FASTENERS	MARINA HARBOR	2.87
WISE ACE HARDWARE INC	BIT DRILL TURBOMAX 1/4"	MARINA HARBOR	4.05
WISE ACE HARDWARE INC	ADHESIVE STIK N SEAL 10 OZ	MARINA HARBOR	4.80
WISE ACE HARDWARE INC	FUNNEL TRANS FILL 6"X18"	MARINA HARBOR	3.20
WISE ACE HARDWARE INC	RUBBER CEMENT 4 OZ	MARINA HARBOR	3.73
WISE ACE HARDWARE INC	STIHL POWER EQUIPMENT	MARINA HARBOR	10.63
WISE ACE HARDWARE INC	TAPE	MARINA HARBOR	3.17
WISE ACE HARDWARE INC	BIT DRILL TURBOMAX 9/32"	MARINA HARBOR	9.60
WISE ACE HARDWARE INC	CAULK LEXEL CLEAR 10.5 OZ	MARINA HARBOR	10.68
WISE ACE HARDWARE INC	FASTENERS	MARINA HARBOR	4.26
WISE ACE HARDWARE INC	HARDWARE	MARINA HARBOR	4.26
WISE ACE HARDWARE INC	ROUGHNECK REFUSE CAN	MARINA HARBOR	16.02
WISE ACE HARDWARE INC	EAR PLUG	MARINA HARBOR	18.70

Vendor Name	Description	Department	Net Invoice Amount
Total 710-40773-220 MARINA HARBOR MAINT & REPAIR-P:			1,236.39
<b>710-40773-310 MARINA HARBOR COMMUNICATIONS</b>			
CENTURYLINK	JULY 2013 PHONE BILL - MARINA	MARINA HARBOR	43.16
CENTURYLINK	JULY 2013 PHONE BILL - MARINA	MARINA HARBOR	319.79
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	MARINA HARBOR	23.05
VERIZON WIRELESS	783116633-00001 - 2 LINES	MARINA HARBOR	87.56
VERIZON WIRELESS	783116633-00001 - 2 LINES	MARINA HARBOR	85.29
Total 710-40773-310 MARINA HARBOR COMMUNICATIONS:			558.85
<b>710-40773-320 MARINA HARBOR TRAVEL, CONF, SC</b>			
MIDWEST MARINA ASSOCIATI	2013 MEMBERSHIP DUES	MARINA HARBOR	150.00
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	MARINA HARBOR	169.97
Total 710-40773-320 MARINA HARBOR TRAVEL, CONF, SC:			319.97
<b>710-40773-360 MARINA HARBOR UTILITIES</b>			
X CEL ENERGY	51-4194078-4 - 609 2 8TH ST	MARINA HARBOR	27.25
X CEL ENERGY	51-4919888-3 - 601 S 8TH ST	MARINA HARBOR	27.25
X CEL ENERGY	51-6957887-4 - MARINA	MARINA HARBOR	148.73
Total 710-40773-360 MARINA HARBOR UTILITIES:			203.23
<b>710-40773-390 MARINA HARBOR CONTRACTUAL</b>			
LAKE CITY DISPOSAL	JUNE 2013 - 73 TRAILERS ON MARINA POINT	MARINA HARBOR	918.06
PLUNKETTS PEST CONTROL IN	crawling insects & mice	MARINA HARBOR	77.45
PLUNKETTS PEST CONTROL IN	crawling insects & mice	MARINA HARBOR	77.45
Total 710-40773-390 MARINA HARBOR CONTRACTUAL:			1,072.96
<b>710-40773-850 MARINA HARBOR RESLE MERCH-TAX</b>			
HUETTL'S LOCKER & DRESSIN	MARINA RESALE	MARINA HARBOR	1,383.70
Total 710-40773-850 MARINA HARBOR RESLE MERCH-TAX:			1,383.70
Total MARINA HARBOR:			7,142.20
<b>ELECTRIC ADMINISTRATION</b>			
<b>701-41920-160 ELECTRIC ADMIN GROUP HEALTH IN</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-08.01.13	ELECTRIC ADMINISTRAT	14.27-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	ELECTRIC ADMINISTRAT	14.27
HealthEquity Inc.	aug 2013 fees	ELECTRIC ADMINISTRAT	26.55
HEALTHPARTNERS INSURANC	aug health ins	ELECTRIC ADMINISTRAT	540.55
HEALTHPARTNERS INSURANC	aug health ins	ELECTRIC ADMINISTRAT	55.82
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	ELECTRIC ADMINISTRAT	263.27
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	ELECTRIC ADMINISTRAT	263.27
Total 701-41920-160 ELECTRIC ADMIN GROUP HEALTH IN:			1,149.46

Vendor Name	Description	Department	Net Invoice Amount
<b>701-41920-210 ELECTRIC ADMIN OPERATING SUPPL</b>			
AUTOMATION SERVICES INC	HOSES, CRIMP, WIRE BRAID, MATCHMATE	ELECTRIC ADMINISTRAT	345.17
DE LAGE LANDEN	RICOH/MPC2051 07/01/13-07/31/13	ELECTRIC ADMINISTRAT	59.32
FIESTA FOODS	FACIAL TISSUE	ELECTRIC ADMINISTRAT	3.48
FIESTA FOODS	COFFEE, CLOROX, CONDIMENTS, FORKS	ELECTRIC ADMINISTRAT	28.08
FIESTA FOODS	PAPER PRODUCTS - PLATES, TOWELS, TISSUES, TP	ELECTRIC ADMINISTRAT	45.00
KWIK TRIP INC	JULY 2013 DIESEL	ELECTRIC ADMINISTRAT	631.76
KWIK TRIP INC	JULY 2013 GAS	ELECTRIC ADMINISTRAT	364.02
KWIK TRIP INC	JUNE 2013 DIESEL	ELECTRIC ADMINISTRAT	738.78
KWIK TRIP INC	JUNE 2013 GAS	ELECTRIC ADMINISTRAT	358.81
LAKE CITY RADIO SHACK	KODAK SD CARD READER & 8 GB SDHC CARD	ELECTRIC ADMINISTRAT	15.38
NAPA AUTO PARTS OF LAKE CI	SEALANT FOAM	ELECTRIC ADMINISTRAT	18.16
QUILL	ENVELOPES, EXPANDABLE FILES, COPY PAPER	ELECTRIC ADMINISTRAT	80.38
QUILL	INK, LABEL MAKER TAPE, MARKERS	ELECTRIC ADMINISTRAT	12.33
RESCO	TERMINAL DISCONNECT SLEEVES	ELECTRIC ADMINISTRAT	69.47
WISE ACE HARDWARE INC	FASTENERS & DUCT TAPE	ELECTRIC ADMINISTRAT	25.52
WISE ACE HARDWARE INC	MARKING PAINT, TAPE	ELECTRIC ADMINISTRAT	27.20
WISE ACE HARDWARE INC	SPRAYPAINT & WASP HORNET SPRAY	ELECTRIC ADMINISTRAT	45.85
ZEP	ZEP-O-SHINE 5 GL	ELECTRIC ADMINISTRAT	116.49
Total 701-41920-210 ELECTRIC ADMIN OPERATING SUPPL:			2,985.20
<b>701-41920-300 ELECTRIC ADMIN PROFESSIONAL SE</b>			
GOPHER STATE ONE CALL	JULY 2013 - EMAIL TICKETS/CANCELLED TICKETS	ELECTRIC ADMINISTRAT	43.81
PITNEY BOWES PURCHASE PO	SERVICE CHARGES	ELECTRIC ADMINISTRAT	196.25
Total 701-41920-300 ELECTRIC ADMIN PROFESSIONAL SE:			240.06
<b>701-41920-310 ELECTRIC ADMIN COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - PUBLIC WORKS	ELECTRIC ADMINISTRAT	73.74
CENTURYLINK	AUGUST 2013 PHONE BILL - PUBLIC WORKS	ELECTRIC ADMINISTRAT	80.36
CENTURYLINK	JULY 2013 PHONE BILL - CITY HALL	ELECTRIC ADMINISTRAT	239.49
CENTURYLINK	AUGUST 2013 PHONE BILL - CITY HALL	ELECTRIC ADMINISTRAT	248.08
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	ELECTRIC ADMINISTRAT	7.84
U.S. POSTAL SERVICE-LAKE CI	UTILITY BILLING POSTAGE	ELECTRIC ADMINISTRAT	180.23
U.S. POSTAL SERVICE-LAKE CI	UTILITY BILLING POSTAGE	ELECTRIC ADMINISTRAT	413.72
VERIZON WIRELESS	986316555-00002 - 10 LINES	ELECTRIC ADMINISTRAT	184.66
Total 701-41920-310 ELECTRIC ADMIN COMMUNICATION:			1,428.12
<b>701-41920-320 ELECTRIC ADMIN TRAVEL, CONF, S</b>			
KWIK TRIP INC	JUNE 2013 GAS	ELECTRIC ADMINISTRAT	18.86
KWIK TRIP INC	JUNE 2013 GAS	ELECTRIC ADMINISTRAT	27.89
KWIK TRIP INC	JUNE 2013 GAS	ELECTRIC ADMINISTRAT	43.24
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	ELECTRIC ADMINISTRAT	991.50
Total 701-41920-320 ELECTRIC ADMIN TRAVEL, CONF, S:			1,081.49
<b>701-41920-370 ELECTRIC ADMIN MAINT &amp; REPAIR</b>			
ACE RENTAL	BRUSH MOWER	ELECTRIC ADMINISTRAT	213.75
BANKS HEATING INC	service call - PLUGGED DRAIN	ELECTRIC ADMINISTRAT	69.00
HAASE, THOMAS	TIRE REPAIR	ELECTRIC ADMINISTRAT	10.00
HAASE, THOMAS	TIRE REPAIR	ELECTRIC ADMINISTRAT	10.00
MUNSON EXPRESS INC / DBA	shipping TO FARGO, ND	ELECTRIC ADMINISTRAT	49.60

Vendor Name	Description	Department	Net Invoice Amount
RESCO	CONNECTORS	ELECTRIC ADMINISTRAT	1,197.00
WERNER ELECTRIC SUPPLY	HT SHRINK SLEEVE INSULATOR	ELECTRIC ADMINISTRAT	318.03
WERNER ELECTRIC SUPPLY	COUPLING, SHRINK SLEEVE INSULATOR	ELECTRIC ADMINISTRAT	141.58
WERNER ELECTRIC SUPPLY	SHRINK SLEEVE INSULATOR & T&B IKL69 4/0 TO 4/0 INSSPL	ELECTRIC ADMINISTRAT	796.12
WERNER ELECTRIC SUPPLY	T&B SPLIT BOLT CONNECTOR	ELECTRIC ADMINISTRAT	252.76
WESCO DISTRIBUTION	SPLICES	ELECTRIC ADMINISTRAT	2,577.83
WISE ACE HARDWARE INC	COUPLING & NIPPLES	ELECTRIC ADMINISTRAT	24.32
WISE ACE HARDWARE INC	BODY CONDUIT PVC 1/4 LB	ELECTRIC ADMINISTRAT	6.94
Total 701-41920-370 ELECTRIC ADMIN MAINT & REPAIR:			5,666.93
<b>701-41920-390 ELECTRIC ADMIN CONTRACTUAL</b>			
CARR'S TREE SERVICE INC	SPRAYED PW LOT WITH GROUND MIX	ELECTRIC ADMINISTRAT	432.86
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	ELECTRIC ADMINISTRAT	28.05
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	ELECTRIC ADMINISTRAT	28.05
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	ELECTRIC ADMINISTRAT	28.05
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	ELECTRIC ADMINISTRAT	28.05
KENNEDY & GRAVEN	THRU 06.30.13 - REATINER, HAZ BUILDING & GENERAL REAL ESTATE MA	ELECTRIC ADMINISTRAT	750.00
MMUA INC	2013 3RD QTR JOB TRAINING & SAFETY PROG	ELECTRIC ADMINISTRAT	687.50
U.S. BANK EQUIPMENT FINAN	CONTRACT 32369 - 7.16.13-8.16.13	ELECTRIC ADMINISTRAT	355.24
Total 701-41920-390 ELECTRIC ADMIN CONTRACTUAL:			2,337.80
<b>701-41920-530 ELECTRIC ADMIN CAPITAL OUTLAY-</b>			
RESCO	CABLES	ELECTRIC ADMINISTRAT	2,069.83
RESCO	ROTO CAB	ELECTRIC ADMINISTRAT	5,000.95
WESCO RECEIVABLES CORP	nordic ND-150 SECT CABIN	ELECTRIC ADMINISTRAT	897.75
Total 701-41920-530 ELECTRIC ADMIN CAPITAL OUTLAY-:			7,968.53
<b>701-41920-540 ELECTRIC ADMIN UTILITY</b>			
X CEL ENERGY	51-5578383-0 - 1885 S HWY 61	ELECTRIC ADMINISTRAT	121.70
X CEL ENERGY	51-4151764-6 - WATER & LIGHT	ELECTRIC ADMINISTRAT	31.93
Total 701-41920-540 ELECTRIC ADMIN UTILITY:			153.63
Total ELECTRIC ADMINISTRATION:			23,011.22
<b>WATER ADMINISTRATION</b>			
<b>702-42920-160 WATER ADMIN GROUP HEALTH INSUR</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	WATER ADMINISTRATIO	5.36-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	WATER ADMINISTRATIO	5.36
HealthEquity Inc.	aug 2013 fees	WATER ADMINISTRATIO	8.85
HEALTHPARTNERS INSURANC	aug health ins	WATER ADMINISTRATIO	110.85
HEALTHPARTNERS INSURANC	aug health ins	WATER ADMINISTRATIO	55.68
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	WATER ADMINISTRATIO	83.62
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	WATER ADMINISTRATIO	83.62
Total 702-42920-160 WATER ADMIN GROUP HEALTH INSUR:			342.62
<b>702-42920-210 WATER ADMIN OPERATING SUPPLIES</b>			
DE LAGE LANDEN	RICOH/MPC2051 07/01/13-07/31/13	WATER ADMINISTRATIO	14.83

Vendor Name	Description	Department	Net Invoice Amount
FIESTA FOODS	PAPER PRODUCTS - PLATES, TOWELS, TISSUES, TP	WATER ADMINISTRATIO	18.75
HAWKINS WATER TREATMENT	Hydrofluosilicic Acid	WATER ADMINISTRATIO	2,409.18
KWIK TRIP INC	JULY 2013 GAS	WATER ADMINISTRATIO	828.77
KWIK TRIP INC	JUNE 2013 GAS	WATER ADMINISTRATIO	629.49
LAKE CITY RADIO SHACK	KODAK SD CARD READER & 8 GB SDHC CARD	WATER ADMINISTRATIO	3.85
QUILL	INK, LABEL MAKER TAPE, MARKERS	WATER ADMINISTRATIO	12.33
ZEP	ZEP-O-SHINE 5 GL	WATER ADMINISTRATIO	29.12
Total 702-42920-210 WATER ADMIN OPERATING SUPPLIES:			3,946.32
<b>702-42920-230 WATER ADMIN TOOLS/EQUIP</b>			
STANTON, CASEY	SOCKET - 3	WATER ADMINISTRATIO	56.59
Total 702-42920-230 WATER ADMIN TOOLS/EQUIP:			56.59
<b>702-42920-300 WATER ADMIN PROFESSIONAL SERVI</b>			
GOPHER STATE ONE CALL	JULY 2013 - EMAIL TICKETS/CANCELLED TICKETS	WATER ADMINISTRATIO	43.81
PITNEY BOWES PURCHASE PO	SERVICE CHARGES	WATER ADMINISTRATIO	196.25
U S BANK ST PAUL	GO UTILITY REVENUE BONDS 2010A	WATER ADMINISTRATIO	212.50
Total 702-42920-300 WATER ADMIN PROFESSIONAL SERVI:			452.56
<b>702-42920-310 WATER ADMIN COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - PUBLIC WORKS	WATER ADMINISTRATIO	18.44
CENTURYLINK	AUGUST 2013 PHONE BILL - PUBLIC WORKS	WATER ADMINISTRATIO	20.10
CENTURYLINK	JULY 2013 PHONE BILL - CITY HALL	WATER ADMINISTRATIO	239.49
CENTURYLINK	AUGUST 2013 PHONE BILL - CITY HALL	WATER ADMINISTRATIO	248.08
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	WATER ADMINISTRATIO	7.84
U.S. POSTAL SERVICE-LAKE CI	UTILITY BILLING POSTAGE	WATER ADMINISTRATIO	90.12
U.S. POSTAL SERVICE-LAKE CI	UTILITY BILLING POSTAGE	WATER ADMINISTRATIO	206.86
VERIZON WIRELESS	986316555-00002 - 10 LINES	WATER ADMINISTRATIO	75.22
Total 702-42920-310 WATER ADMIN COMMUNICATION:			906.15
<b>702-42920-320 WATER ADMIN TRAVEL, CONF, SCHO</b>			
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	WATER ADMINISTRATIO	552.40
Total 702-42920-320 WATER ADMIN TRAVEL, CONF, SCHO:			552.40
<b>702-42920-340 WATER ADMIN PRINTING/PUBLISHIN</b>			
LAKE CITY PRINTING COMPAN	LEGAL NOTICE - 2012 DRINKING WATER 6/18-20	WATER ADMINISTRATIO	750.00
Q MEDIA GROUP LLC	CHLORINE AD - 7.18-19.13	WATER ADMINISTRATIO	60.00
Total 702-42920-340 WATER ADMIN PRINTING/PUBLISHIN:			810.00
<b>702-42920-370 WATER ADMIN MAINT &amp; REPAIR</b>			
BROCK WHITE CO LLC	MORTAR	WATER ADMINISTRATIO	196.78
GRAINGER INC	MOTOR, PSC 1/4 HP & CAPACITOR	WATER ADMINISTRATIO	107.74
HAWKINS WATER TREATMENT	MAIN CONNECTION, BALL VALVE & VALVE	WATER ADMINISTRATIO	487.05
HAWKINS WATER TREATMENT	CONNECTOR 1/2"X1/2" MPT	WATER ADMINISTRATIO	42.87
MINNESOTA PIPE & EQUIPMEN	SAW BLADE, VALVE & CURB BOX REPAIR LID	WATER ADMINISTRATIO	1,214.04
MINNESOTA PIPE & EQUIPMEN	SAW BLADE	WATER ADMINISTRATIO	284.86

Vendor Name	Description	Department	Net Invoice Amount
NAPA AUTO PARTS OF LAKE CI	04 FORD F150 - OIL FILTER & QUART 5W20	WATER ADMINISTRATIO	55.64
NAPA AUTO PARTS OF LAKE CI	OIL FILTER, OIL - 5W30, AIR FILTER	WATER ADMINISTRATIO	56.99
NAPA AUTO PARTS OF LAKE CI	DEEP CREEP 12OZ	WATER ADMINISTRATIO	14.94
TOM HEFFERNAN FORD INC.	02 FORD F450 - RECHARGE A/C SYSTEM	WATER ADMINISTRATIO	135.15
WISE ACE HARDWARE INC	BATTERY AA	WATER ADMINISTRATIO	8.54
WISE ACE HARDWARE INC	BATTERY AA	WATER ADMINISTRATIO	4.26
WISE ACE HARDWARE INC	RAID WASP & HORNET	WATER ADMINISTRATIO	5.33
WISE ACE HARDWARE INC	CORED HEX HD PLUG	WATER ADMINISTRATIO	4.58
WISE ACE HARDWARE INC	HEX BUSHINGS & GALV. NIPPLE	WATER ADMINISTRATIO	7.98
WISE ACE HARDWARE INC	TAPCUBE HD	WATER ADMINISTRATIO	4.80
WISE ACE HARDWARE INC	HOSE FLEXOGEN	WATER ADMINISTRATIO	39.53
WISE ACE HARDWARE INC	DOWEL	WATER ADMINISTRATIO	4.89
WISE ACE HARDWARE INC	FASTENERS	WATER ADMINISTRATIO	35.55
Total 702-42920-370 WATER ADMIN MAINT & REPAIR:			2,711.52
<b>702-42920-390 WATER ADMIN CONTRACTUAL</b>			
ACE RENTAL	SOD CUTTER	WATER ADMINISTRATIO	26.72
CARR'S TREE SERVICE INC	SPRAYED PW LOT WITH GROUND MIX	WATER ADMINISTRATIO	108.21
CUSTOM COMMUNICATIONS IN	ALARM SERVICE - 08/01/13-10/31/13	WATER ADMINISTRATIO	94.58
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	WATER ADMINISTRATIO	16.03
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	WATER ADMINISTRATIO	16.03
Total 702-42920-390 WATER ADMIN CONTRACTUAL:			261.57
<b>702-42920-530 WATER CAP OUTLAY-MACH/EQUI</b>			
DAKOTA SUPPLY GROUP INC	1/2" M25 60 W - WATER METER MAIN.	WATER ADMINISTRATIO	3,771.02
MINNESOTA PIPE & EQUIPMEN	12" CAST COUPLING W/CORE BLUE NUTS & BOLTS	WATER ADMINISTRATIO	1,803.38
MINNESOTA PIPE & EQUIPMEN	TAP, SLEEVE, VALVE, T-HEAD BOLT & NUT	WATER ADMINISTRATIO	1,651.22
MINNESOTA PIPE & EQUIPMEN	T-BOLT, GASKET, VALVE BOX, RESTRAINT DIP, COUPLING, NUTS & BOLT	WATER ADMINISTRATIO	2,637.93
Total 702-42920-530 WATER CAP OUTLAY-MACH/EQUI:			9,863.55
Total WATER ADMINISTRATION:			19,903.28
<b>364-43364-300 2013 ST PROJ PROF SERVICES</b>			
DAVID DROWN ASSOCIATES IN	financial consulting SERVICES W SERIES 2013A/B BONDS		11,000.00
Total 364-43364-300 2013 ST PROJ PROF SERVICES:			11,000.00
<b>364-43364-400 2013 STREET MISCELLANEOUS</b>			
DAVID DROWN ASSOCIATES IN	financial consulting SERVICES W SERIES 2013A/B BONDS		1,250.00
NORTHLAND TRUST SERVICES	original issuance g.o. bonds 2013A		255.00
Total 364-43364-400 2013 STREET MISCELLANEOUS:			1,505.00
<b>364-43364-500 2013 ST PROJ LAND</b>			
MONARCH PAVING COMPANY	2013 STREET IMPROVEMENTS		215,557.10
MONARCH PAVING COMPANY	2013 STREET IMPROVEMENTS CERT #3		586,111.05
YAGGY COLBY ASSOCIATES IN	2013 OVERLAYS		8,615.50

Vendor Name	Description	Department	Net Invoice Amount
Total 364-43364-500 2013 ST PROJ LAND:			810,283.65
<b>364-43364-610 2013 ST PROJ DEBT SERV INT</b>			
NORTHLAND TRUST SERVICES	original issuance g.o. bonds 2013A		495.00
Total 364-43364-610 2013 ST PROJ DEBT SERV INT:			495.00
Total :			823,283.65
<b>WASTE WATER TREATMENT PLANT</b>			
<b>703-43500-210 TREATMENT OPERATING SUPPLIES</b>			
BORDER STATES INDUSTRIES	LTF-CCMR015 CLASS CC DUAL	WASTE WATER TREATM	195.00
FIESTA FOODS	DISTILLED WATER	WASTE WATER TREATM	13.54
HAWKINS WATER TREATMENT	FERRIC CHLORIDE 35% SOLUTION	WASTE WATER TREATM	1,214.95
MUNSON EXPRESS INC / DBA	shipping TO BLAINE, MN	WASTE WATER TREATM	10.69
Total 703-43500-210 TREATMENT OPERATING SUPPLIES:			1,434.18
<b>703-43500-300 TREATMENT PROFESSIONAL SERVIC</b>			
CITY OF RED WING	JUNE 2013 - LAB FEES	WASTE WATER TREATM	1,463.00
MUNSON EXPRESS INC / DBA	shipping New Ulm MN	WASTE WATER TREATM	24.00
MUNSON EXPRESS INC / DBA	shipping New Ulm MN	WASTE WATER TREATM	19.62
MVTL LABORATORIES INC	nitrogen & AMMONIA	WASTE WATER TREATM	25.00
Total 703-43500-300 TREATMENT PROFESSIONAL SERVIC:			1,531.62
<b>703-43500-310 TREATMENT COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - WASTE WATER	WASTE WATER TREATM	183.30
CENTURYLINK	AUGUST 2013 PHONE BILL - WASTE WATER	WASTE WATER TREATM	198.05
Total 703-43500-310 TREATMENT COMMUNICATION:			381.35
<b>703-43500-360 TREATMENT UTILITIES</b>			
X CEL ENERGY	51-5325610-1 - 601 W IOWA ST	WASTE WATER TREATM	27.25
X CEL ENERGY	51-4151764-6 - 601 W IOWA ST	WASTE WATER TREATM	54.51
Total 703-43500-360 TREATMENT UTILITIES:			81.76
<b>703-43500-370 TREATMENT MAINT &amp; REPAIR</b>			
GRAINGER INC	SOLENOID VALVE & SINGLE SIGHT FLOW INDICATOR	WASTE WATER TREATM	329.35
GRAINGER INC	SINGLE SIGHT FLOW INDICATOR	WASTE WATER TREATM	166.21
KENNEDY DRUG CO	Q-TIPS FOR CLEANING BLOWER MOTOR FINS	WASTE WATER TREATM	2.87
KNOBELSDORFF ELECTRIC IN	LABOR - REPLACED OLD DRIVE/HOOK-UP & TEST	WASTE WATER TREATM	588.65
KNOBELSDORFF ELECTRIC IN	LABOR - FIXED OUTLET & PULLED WIRES	WASTE WATER TREATM	757.86
KNOBELSDORFF ELECTRIC IN	LABOR - INSTALLED LINE REACTOR FOR BIO BLOWER & TEST	WASTE WATER TREATM	279.85
NAPA AUTO PARTS OF LAKE CI	04 FORD RANGER - OIL FILTER & OIL 5W20	WASTE WATER TREATM	21.52
PROCESS PIPING SPECIALTIE	CHECK VALVE & GASKET	WASTE WATER TREATM	326.18
WERNER ELECTRIC SUPPLY	A-B BOOT-N169 130V LAMP 120 MB	WASTE WATER TREATM	55.93
WISE ACE HARDWARE INC	DIE HEX 1"	WASTE WATER TREATM	6.72
WISE ACE HARDWARE INC	TUBE VINYL	WASTE WATER TREATM	16.96

Vendor Name	Description	Department	Net Invoice Amount
WISE ACE HARDWARE INC	PLUMBING SUPPLIES & FIXTURE	WASTE WATER TREATM	63.87
WISE ACE HARDWARE INC	TUBE BRAID, GAUGE, CLAMP	WASTE WATER TREATM	24.29
WISE ACE HARDWARE INC	BATTERY AA	WASTE WATER TREATM	9.61
WISE ACE HARDWARE INC	PLUMBING SUPPLIES & FIXTURE	WASTE WATER TREATM	7.34
WISE ACE HARDWARE INC	ACE SPRAY - RUST STOP PRIMER	WASTE WATER TREATM	5.33
WISE ACE HARDWARE INC	GALVANIZED SHOVEL	WASTE WATER TREATM	6.40
ZIEGLER INC.	BATTERY - 8D	WASTE WATER TREATM	514.55
Total 703-43500-370 TREATMENT MAINT & REPAIR:			3,183.49
<b>703-43500-390 TREATMENT CONTRACTUAL</b>			
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	WASTE WATER TREATM	16.03
WEST CENTRAL WI BIOSOLIDS	2013 2ND QTR NON-MEMBER 04/01/13-06/30/13	WASTE WATER TREATM	70,090.32
Total 703-43500-390 TREATMENT CONTRACTUAL:			70,106.35
Total WASTE WATER TREATMENT PLANT:			76,718.75
<b>SEWER ADMINISTRATION</b>			
<b>703-43920-160 SEWER ADMIN GROUP HEALTH INSUR</b>			
HEALTHPARTNERS INSURANC	aug health ins	SEWER ADMINISTRATIO	110.85
HEALTHPARTNERS INSURANC	aug health ins	SEWER ADMINISTRATIO	55.68
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	SEWER ADMINISTRATIO	83.62
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	SEWER ADMINISTRATIO	83.62
Total 703-43920-160 SEWER ADMIN GROUP HEALTH INSUR:			333.77
<b>703-43920-210 SEWER ADMIN OPERATING SUPPLIES</b>			
DE LAGE LANDEN	RICOH/MPC2051 07/01/13-07/31/13	SEWER ADMINISTRATIO	14.83
FIESTA FOODS	PAPER PRODUCTS - PLATES, TOWELS, TISSUES, TP	SEWER ADMINISTRATIO	18.75
KWIK TRIP INC	JULY 2013 DIESEL	SEWER ADMINISTRATIO	382.38
KWIK TRIP INC	JUNE 2013 DIESEL	SEWER ADMINISTRATIO	569.65
LAKE CITY RADIO SHACK	KODAK SD CARD READER & 8 GB SDHC CARD	SEWER ADMINISTRATIO	3.83
NAPA AUTO PARTS OF LAKE CI	BATTERY, CONNECTOR, WIRE & CORE DEPOSIT	SEWER ADMINISTRATIO	115.34
QUILL	INK, LABEL MAKER TAPE, MARKERS	SEWER ADMINISTRATIO	49.30
ZEP	ZEP-O-SHINE 5 GL	SEWER ADMINISTRATIO	29.13
Total 703-43920-210 SEWER ADMIN OPERATING SUPPLIES:			1,183.21
<b>703-43920-230 SEWER ADMIN TOOLS/EQUIP</b>			
WISE ACE HARDWARE INC	ACID MURIATIC GAL & RULE TAPE	SEWER ADMINISTRATIO	11.74
Total 703-43920-230 SEWER ADMIN TOOLS/EQUIP:			11.74
<b>703-43920-300 SEWER ADMIN PROFESSIONAL SERVI</b>			
GOPHER STATE ONE CALL	JULY 2013 - EMAIL TICKETS/CANCELLED TICKETS	SEWER ADMINISTRATIO	43.81
PITNEY BOWES PURCHASE PO	SERVICE CHARGES	SEWER ADMINISTRATIO	196.25
Total 703-43920-300 SEWER ADMIN PROFESSIONAL SERVI:			240.06

Vendor Name	Description	Department	Net Invoice Amount
<b>703-43920-310 SEWER ADMIN COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - PUBLIC WORKS	SEWER ADMINISTRATIO	18.44
CENTURYLINK	AUGUST 2013 PHONE BILL - PUBLIC WORKS	SEWER ADMINISTRATIO	20.10
CENTURYLINK	JULY 2013 PHONE BILL - CITY HALL	SEWER ADMINISTRATIO	239.51
CENTURYLINK	AUGUST 2013 PHONE BILL - CITY HALL	SEWER ADMINISTRATIO	248.07
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	SEWER ADMINISTRATIO	7.84
U.S. POSTAL SERVICE-LAKE CI	UTILITY BILLING POSTAGE	SEWER ADMINISTRATIO	90.12
U.S. POSTAL SERVICE-LAKE CI	UTILITY BILLING POSTAGE	SEWER ADMINISTRATIO	206.86
VERIZON WIRELESS	986316555-00002 - 10 LINES	SEWER ADMINISTRATIO	75.23
Total 703-43920-310 SEWER ADMIN COMMUNICATION:			906.17
<b>703-43920-370 SEWER ADMIN MAINT &amp; REPAIR</b>			
HARKINS PLUMBING & HEATIN	INSTALL SEAL KIT ON BACK FLOW	SEWER ADMINISTRATIO	962.94
WALLERICH ELECTRIC INC	MOTOR STARTERS, PHASE PROTECT, 8 PIN SOCKET	SEWER ADMINISTRATIO	2,092.75
WISE ACE HARDWARE INC	MINERAL SPIRITS 12OZ	SEWER ADMINISTRATIO	16.02
Total 703-43920-370 SEWER ADMIN MAINT & REPAIR:			3,071.71
<b>703-43920-390 SEWER ADMIN CONTRACTUAL</b>			
CARR'S TREE SERVICE INC	SPRAYED PW LOT WITH GROUND MIX	SEWER ADMINISTRATIO	108.21
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	SEWER ADMINISTRATIO	16.03
Total 703-43920-390 SEWER ADMIN CONTRACTUAL:			124.24
<b>703-43920-530 SEWER CAP OUTLAY-MACH/EQUI</b>			
GLANDER EXCAVATING & PLU	LABOR, SAWCUT, DISPOSAL	SEWER ADMINISTRATIO	750.00
GROBE, MASON	SIDEWALK & CEMENT FOR CONTAINMENT AREA AT TREATMENT PLANT	SEWER ADMINISTRATIO	1,460.00
MONARCH PAVING COMPANY	hot mix #11 11.24 TON	SEWER ADMINISTRATIO	640.34
Total 703-43920-530 SEWER CAP OUTLAY-MACH/EQUI:			2,850.34
<b>703-43920-540 SEWER ADMIN UTILITIES</b>			
X CEL ENERGY	51-6892329-1 - ROSCHEN PARK LIFT STATION	SEWER ADMINISTRATIO	34.58
Total 703-43920-540 SEWER ADMIN UTILITIES:			34.58
<b>703-43920-610 SEWER DEBT SERVICE-INTE</b>			
MN PUBLIC FACILITIES AUTHO	Loan pymt on g.o. bond	SEWER ADMINISTRATIO	62,280.45
Total 703-43920-610 SEWER DEBT SERVICE-INTE:			62,280.45
Total SEWER ADMINISTRATION:			71,036.27
<b>COUNCIL</b>			
<b>101-44011-320 COUNCIL TRAVEL, CONF, SCHOOL</b>			
CITY OF RED WING	SEMLM - GENERAL MEMBERSHIP MEETING 2013	COUNCIL	75.00
LEAGUE OF MINNESOTA CITIE	LMC PRE-CONF WKSHOP - A. PETERS	COUNCIL	150.00
Total 101-44011-320 COUNCIL TRAVEL, CONF, SCHOOL:			225.00

Vendor Name	Description	Department	Net Invoice Amount
<b>101-44011-340 COUNCIL PRINTING/PUBLISHING</b>			
LAKE CITY PRINTING COMPAN	LEGAL NOTICE - CITY COUNCIL 6/20	COUNCIL	211.38
LAKE CITY PRINTING COMPAN	LEGAL NOTICE - CITY COUNCIL 6/20	COUNCIL	52.25
LAKE CITY PRINTING COMPAN	ADV GOVN MEETING 6/27	COUNCIL	40.00
Total 101-44011-340 COUNCIL PRINTING/PUBLISHING:			303.63
Total COUNCIL:			528.63
<b>CITY ADMINISTRATION</b>			
<b>101-44022-160 CITY ADMIN GROUP HEALTH INSURA</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	CITY ADMINISTRATION	1.79-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	CITY ADMINISTRATION	1.79
HealthEquity Inc.	aug 2013 fees	CITY ADMINISTRATION	2.95
HEALTHPARTNERS INSURANC	aug health ins	CITY ADMINISTRATION	95.07
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	CITY ADMINISTRATION	43.65
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	CITY ADMINISTRATION	43.65
Total 101-44022-160 CITY ADMIN GROUP HEALTH INSURA:			185.32
<b>101-44022-310 CITY ADMIN COMMUNICATION</b>			
VERIZON WIRELESS	986316555-00002 - 10 LINES	CITY ADMINISTRATION	66.86
Total 101-44022-310 CITY ADMIN COMMUNICATION:			66.86
<b>101-44022-320 CITY ADMIN TRAVEL, CONF, SCHOO</b>			
CITY OF RED WING	SEMLM - GENERAL MEMBERSHIP MEETING 2013	CITY ADMINISTRATION	25.00
FIRST NATIONAL BANK OMAHA	ICMA ANNUAL CONF. FLIGHT - R. JOHNSON	CITY ADMINISTRATION	382.80
FIRST NATIONAL BANK OMAHA	ICMA ANNUAL CONF REGISTRATION - R. JOHNSON	CITY ADMINISTRATION	635.00
FIRST NATIONAL BANK OMAHA	LMC ANNUAL CONF - R JOHNSON 6.19-21.13	CITY ADMINISTRATION	146.58
FIRST NATIONAL BANK OMAHA	LMC ANNUAL CONF PARKING - R JOHNSON 6.19-20.13	CITY ADMINISTRATION	34.00
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	CITY ADMINISTRATION	50.99
Total 101-44022-320 CITY ADMIN TRAVEL, CONF, SCHOO:			1,274.37
Total CITY ADMINISTRATION:			1,526.55
<b>CLERK/FINANCE</b>			
<b>101-44051-160 CLERK FIN GROUP HEALTH INSURAN</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	CLERK/FINANCE	7.14-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	CLERK/FINANCE	7.14
HealthEquity Inc.	aug 2013 fees	CLERK/FINANCE	8.85
HEALTHPARTNERS INSURANC	aug health ins	CLERK/FINANCE	160.17
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	CLERK/FINANCE	86.86
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	CLERK/FINANCE	86.86
Total 101-44051-160 CLERK FIN GROUP HEALTH INSURAN:			342.74
<b>101-44051-210 CLERK FIN OPERATING SUPPLIES</b>			
QUILL	ENVELOPES, EXPANDABLE FILES, COPY PAPER	CLERK/FINANCE	215.30

Vendor Name	Description	Department	Net Invoice Amount
Total 101-44051-210 CLERK FIN OPERATING SUPPLIES:			215.30
<b>101-44051-310 CLERK FIN COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - CITY HALL	CLERK/FINANCE	239.49
CENTURYLINK	AUGUST 2013 PHONE BILL - CITY HALL	CLERK/FINANCE	248.08
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	CLERK/FINANCE	7.84
Total 101-44051-310 CLERK FIN COMMUNICATION:			495.41
<b>101-44051-320 CLERK FIN TRAVEL, CONF, SCHOOL</b>			
AICPA	RENEWAL - 8.1.13-7.31-14	CLERK/FINANCE	225.00
KWIK TRIP INC	JULY 2013 GAS	CLERK/FINANCE	31.66
KWIK TRIP INC	JUNE 2013 GAS	CLERK/FINANCE	18.85
MCFOA REGION VI	region 6 training active shooter/ id theft	CLERK/FINANCE	25.00
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	CLERK/FINANCE	226.63
Total 101-44051-320 CLERK FIN TRAVEL, CONF, SCHOOL:			527.14
<b>101-44051-390 CLERK FIN CONTRACTUAL</b>			
U.S. BANK EQUIPMENT FINAN	CONTRACT 32369 - 7.16.13-8.16.13	CLERK/FINANCE	355.24
Total 101-44051-390 CLERK FIN CONTRACTUAL:			355.24
<b>101-44051-400 CLERK FIN MISCELLANEOUS</b>			
INTERNAL REVENUE SERVICE	shortage 2nd qtr	CLERK/FINANCE	.09
Total 101-44051-400 CLERK FIN MISCELLANEOUS:			.09
Total CLERK/FINANCE:			1,935.92
<b>AUDIT</b>			
<b>101-44055-390 AUDIT CONTRACTUAL</b>			
SMITH SCHAFER & ASSOC. LT	FOR PROF. SERVICED - FINAL BILLING FOR THE YEAR-ENDED 12.31.12	AUDIT	15,250.00
Total 101-44055-390 AUDIT CONTRACTUAL:			15,250.00
Total AUDIT:			15,250.00
<b>LEGAL</b>			
<b>101-44060-300 LEGAL PROF - PROSECUTION</b>			
KENNEDY & GRAVEN	THRU 06.30.13 - REATINER, HAZ BUILDING & GENERAL REAL ESTATE MA	LEGAL	697.50
Total 101-44060-300 LEGAL PROF - PROSECUTION:			697.50
<b>101-44060-310 LEGAL COMMUNICATION - PROSECUT</b>			
KENNEDY & GRAVEN	THRU 06.30.13 - REATINER, HAZ BUILDING & GENERAL REAL ESTATE MA	LEGAL	91.82

Vendor Name	Description	Department	Net Invoice Amount
Total 101-44060-310 LEGAL COMMUNICATION - PROSECUT:			91.82
<b>101-44060-390 LEGAL CONTRACTUAL - PROSECUTIO</b>			
KENNEDY & GRAVEN	THRU 06.30.13 - REATINER, HAZ BUILDING & GENERAL REAL ESTATE MA	LEGAL	4,250.00
Total 101-44060-390 LEGAL CONTRACTUAL - PROSECUTIO:			4,250.00
Total LEGAL:			5,039.32
<b>PLANNING</b>			
<b>101-44091-160 PLANNING GROUP HEALTH INSURA</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	PLANNING	5.36
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	PLANNING	5.36
HealthEquity Inc.	aug 2013 fees	PLANNING	8.85
HEALTHPARTNERS INSURANC	aug health ins	PLANNING	160.27
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	PLANNING	90.69
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	PLANNING	90.69
Total 101-44091-160 PLANNING GROUP HEALTH INSURA:			350.50
<b>101-44091-210 PLANNING OPERATING SUPPLIES</b>			
QUILL	ENVELOPES, EXPANDABLE FILES, COPY PAPER	PLANNING	80.38
Total 101-44091-210 PLANNING OPERATING SUPPLIES:			80.38
<b>101-44091-301 PLANNING BLDG PERMIT INSPCTR</b>			
CONSTRUCTION MGMT SERVI	JULY 2013 - BUILDING INSPECTION SERVICES	PLANNING	2,056.55
MN DEPT OF LABOR & INDUST	Quarterly building permit surcharge ending 06.30.13	PLANNING	526.75
Total 101-44091-301 PLANNING BLDG PERMIT INSPCTR:			2,583.30
<b>101-44091-310 PLANNING COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - CITY HALL	PLANNING	239.49
CENTURYLINK	AUGUST 2013 PHONE BILL - CITY HALL	PLANNING	248.08
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	PLANNING	7.84
Total 101-44091-310 PLANNING COMMUNICATION:			495.41
<b>101-44091-320 PLANNING TRAVEL, CONF, SCHOOL</b>			
FIRST NATIONAL BANK OMAHA	2013 LAND USE WKSP - T. HEIMER, J. PFEILSTICKER, M. NICHOLS - 09.18	PLANNING	210.00
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	PLANNING	219.55
Total 101-44091-320 PLANNING TRAVEL, CONF, SCHOOL:			429.55
<b>101-44091-340 PLANNING PRINTING/PUBLISHING</b>			
LAKE CITY PRINTING COMPAN	ADV - WEED & GRASS ORD 6/4	PLANNING	52.80
LAKE CITY PRINTING COMPAN	ADV - WEED & GRASS ORD 6/11	PLANNING	52.80
LAKE CITY PRINTING COMPAN	ADV - WEED & GRASS ORD 6/18	PLANNING	52.80
LAKE CITY PRINTING COMPAN	LEGAL NOTICE - PLANNING CUP13-01 6/6	PLANNING	47.50

Vendor Name	Description	Department	Net Invoice Amount
LAKE CITY PRINTING COMPAN	LEGAL NOTICE - BOA VA13-01 6/20	PLANNING	35.63
LAKE CITY PRINTING COMPAN	LEGAL NOTICE - PLANING TXT AMEND 6/20	PLANNING	38.00
MUNSON EXPRESS INC / DBA	BUSINESS CARDS	PLANNING	73.74
WABASHA COUNTY RECORDER	DOC #A312262 - GLENN & ANGELINE DWELLE	PLANNING	46.00
WABASHA COUNTY RECORDER	GEN. ABSTRACT - VA13-01	PLANNING	46.00
Total 101-44091-340 PLANNING PRINTING/PUBLISHING:			445.27
<b>101-44091-390 PLANNING CONTRACTUAL</b>			
DE LAGE LANDEN	RICOH/MPC2050 07/01/13-07/31/13	PLANNING	136.40
METRO SALES INCORP.	b & W & color meter Copier Contract	PLANNING	151.28
Total 101-44091-390 PLANNING CONTRACTUAL:			287.68
Total PLANNING:			4,672.09
<b>POLICE</b>			
<b>101-44110-160 POLICE GROUP HEALTH INSURANCE</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	POLICE	17.86-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	POLICE	17.86
HealthEquity Inc.	aug 2013 fees	POLICE	26.55
HealthEquity Inc.	aug 2013 fees	POLICE	2.95-
HEALTHPARTNERS INSURANC	aug health ins	POLICE	919.78
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	POLICE	367.58
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	POLICE	367.58
Total 101-44110-160 POLICE GROUP HEALTH INSURANCE:			1,678.54
<b>101-44110-210 POLICE OPERATING SUPPLIES</b>			
COPSGEAR.COM	EVIDENCE BAGS	POLICE	107.00
KWIK TRIP INC	JULY 2013 GAS	POLICE	2,033.52
KWIK TRIP INC	JUNE 2013 GAS	POLICE	2,028.70
LAKE CITY RADIO SHACK	2PK ALKALINE ENERCELL	POLICE	9.60
LAKE CITY RADIO SHACK	HDTV SURGE PROTECTORS	POLICE	19.23
SCHMIDT-GOODMAN	PEN, INK, CART, TONER	POLICE	200.49
Total 101-44110-210 POLICE OPERATING SUPPLIES:			4,398.54
<b>101-44110-220 POLICE MAINT &amp; REPAIR</b>			
APPEL'S SERVICE INC.	tires	POLICE	533.61
DVS RENEWAL	09 ford - police crown vic	POLICE	203.00
MAJERUS GARAGE	2013 FORD EXPLORER XLT - LOF/ROTATE	POLICE	41.32
MAJERUS GARAGE	2011 FORD CROWN VIC - LOF & BULB	POLICE	35.21
MAJERUS GARAGE	2005 CHEVY MALIBU - R & R TURN SIGNAL SWITCH & RADIO	POLICE	67.84
MAJERUS GARAGE	11 FORD CROWN VIC - BEARING, AXEL, OIL	POLICE	396.83
MAJERUS GARAGE	09 FORD CROWN VIC - BLOWER MOTOR	POLICE	152.17
MAJERUS GARAGE	12 FORD TAURUS - TIRE DISPOSAL, FRONT WHEEL ALIGN	POLICE	123.67
PAUL BUSCH AUTO CENTER IN	05 CHEVY MALIBU - INSTALLED SCAN TOOL & COMPLETED THE UNLOCK	POLICE	39.00
Total 101-44110-220 POLICE MAINT & REPAIR:			1,592.65

Vendor Name	Description	Department	Net Invoice Amount
<b>101-44110-230 POLICE TOOLS/EQUIP</b>			
STREICHERS	CONVERSION KIT:GLOCK & MAGAZINE	POLICE	577.10
TASER INTERNATIONAL	CARTRIDGE, TARGET, CONDUCTIVE, DPM BATTERY	POLICE	955.48
Total 101-44110-230 POLICE TOOLS/EQUIP:			1,532.58
<b>101-44110-270 POLICE UNIFORM</b>			
JACK'S UNIFORMS & EQUIPME	SILVER NAME PLATE, SHIRT, PATCHES	POLICE	96.44
UNIFORMS UNLIMITED	SHIRT & FLAD - C. KUBISTA	POLICE	38.98
UNIFORMS UNLIMITED	CHANGE TRIM - C. KUBISTA	POLICE	16.69
UNIFORMS UNLIMITED	HWY PATROL HATS C. KUBISTA	POLICE	569.88
Total 101-44110-270 POLICE UNIFORM:			721.99
<b>101-44110-310 POLICE COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - POLICE DEPT	POLICE	336.05
CENTURYLINK	JULY 2013 PHONE BILL - POLICE DEPT	POLICE	20.04
CENTURYLINK	JULY 2013 PHONE BILL - POLICE	POLICE	73.50
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	POLICE	597.72
Total 101-44110-310 POLICE COMMUNICATION:			1,027.31
<b>101-44110-320 POLICE TRAVEL, CONF, SCHOOL</b>			
LEAGUE MN CITIES-FINANCE D	POLICE LEADERSHIP PART II - DATHER & KUBISTA 10/8-9/13	POLICE	60.00
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	POLICE	708.22
MN POST BOARD	cox license examination part time officer	POLICE	52.50
Total 101-44110-320 POLICE TRAVEL, CONF, SCHOOL:			820.72
<b>101-44110-340 POLICE PRINTING/PUBLISHING</b>			
LAKE CITY PRINTING COMPAN	OFFICER AD 06/25-27	POLICE	72.60
Total 101-44110-340 POLICE PRINTING/PUBLISHING:			72.60
<b>101-44110-390 POLICE CONTRACTUAL</b>			
GE CAPITAL	ricoh copier	POLICE	107.41
METRO SALES INCORP.	b & W & color meter Copier Contract	POLICE	217.06
MN ELEVATOR INC.	august 2013 BI-MONTHLY BILLING	POLICE	155.87
PITNEY BOWES PURCHASE PO	rental charges - 04.30.13 - 07.30.13	POLICE	78.67
VERIZON WIRELESS	986316555-00001 8 lines	POLICE	143.63
Total 101-44110-390 POLICE CONTRACTUAL:			702.64
<b>101-44110-400 POLICE MISCELLANEOUS</b>			
MN BUREAU OF CRIM APPREH	SHIPPING COST FOR CRIME PREVENTION TRAINING CARDS	POLICE	4.16
Total 101-44110-400 POLICE MISCELLANEOUS:			4.16
<b>101-44110-900 POLICE PROJECTS/PROGRAMS</b>			
CITY OF RED WING	SAFE RX DRUG DISPOSAL	POLICE	125.58

Vendor Name	Description	Department	Net Invoice Amount
Total 101-44110-900 POLICE PROJECTS/PROGRAMS:			125.58
Total POLICE:			12,677.31
<b>FIRE</b>			
<b>101-44120-120 FIRE SALARIES-TEMPORARY</b>			
MN DEPT OF EMPL.&ECON. DE	2ND QTR 2013 UNEMPLOYMENT	FIRE	249.70-
Total 101-44120-120 FIRE SALARIES-TEMPORARY:			249.70-
<b>101-44120-210 FIRE OPERATING SUPPLIES</b>			
CLAREY'S SAFETY EQUIPMENT	HELMET 4" FS BLACK X 3	FIRE	644.06
CLAREY'S SAFETY EQUIPMENT	LEATHER FRONT	FIRE	187.07
CLAREY'S SAFETY EQUIPMENT	EYEGLOSS HOLDER KIT AV3000	FIRE	108.32
FIESTA FOODS	WATER & FRUIT PUNCH	FIRE	245.06
FIESTA FOODS	BEVERAGE, MT BLAST, GRAPE & POWERADE	FIRE	156.88
FIESTA FOODS	WATER, MT. BLAST, FRUIT PUNCH & GRAPE	FIRE	65.76
KWIK TRIP INC	JULY 2013 DIESEL	FIRE	420.70
KWIK TRIP INC	JULY 2013 GAS	FIRE	144.82
KWIK TRIP INC	JULY 2013 GAS	FIRE	8.11
KWIK TRIP INC	JUNE 2013 DIESEL	FIRE	19.81
KWIK TRIP INC	JUNE 2013 GAS	FIRE	48.86
LAKE CITY RADIO SHACK	ALKALINE ENERCELL	FIRE	57.59
LAKE CITY RADIO SHACK	4PK AAA ALKALINE ENERCELL, LASER WIRE, COPY REAM	FIRE	33.63
WHITWATER WIRELESS INC	MINITOR 5 PROGRAM + 2 YEAR WARRANDY, MINI 5 CARY CASE	FIRE	972.16
WISE ACE HARDWARE INC	BUNGEE CORD 12 PC	FIRE	10.68
Total 101-44120-210 FIRE OPERATING SUPPLIES:			3,123.51
<b>101-44120-220 FIRE MAINT &amp; REPAIR</b>			
ALEX AIR APPARATUS INC	air quality test, HAZ WASTE DISPOSAL, COMPRESSOR SERVICE	FIRE	590.00
MAJERUS GARAGE	1928 LAFRANCE - OIL & GREASED	FIRE	138.44
MISSISSIPPI WELDERS SUPPL	RECHARGE 20# CO2	FIRE	27.95
NAPA AUTO PARTS OF LAKE CI	CLEANING SUPPLIES - SEVERE DUTY & GOJO ORANGE	FIRE	30.96
NAPA AUTO PARTS OF LAKE CI	1 QT MAXLIFE DEX MERC	FIRE	6.94
NAPA AUTO PARTS OF LAKE CI	MARK LAMP/FASTENERS	FIRE	4.09
NAPA AUTO PARTS OF LAKE CI	GLASS CLEANER & WAX	FIRE	46.95
NAPA AUTO PARTS OF LAKE CI	CABLE TIE	FIRE	20.28
NAPA AUTO PARTS OF LAKE CI	FASTENERS	FIRE	11.52
NAPA AUTO PARTS OF LAKE CI	TIRE FOAM & TIRE CLEANER	FIRE	23.47
PETERBILT OF WINONA	FilterS	FIRE	7.12
PETERBILT OF WINONA	FilterS	FIRE	71.97
RED POWER DIESEL SERVICE I	CONVERT A/C RECEPT. IN P-1 & P-4 - PARTS & LABOR	FIRE	717.66
SMITTY'S MARINE INC	TANKER #11 - 5/16" FUEL HOSE	FIRE	19.58
Total 101-44120-220 FIRE MAINT & REPAIR:			1,716.93
<b>101-44120-300 FIRE PROFESSIONAL SERVICES</b>			
MOBILE HEALTH SERVICES LL	scba user - MED EXAM, QUANTITATIVE FIT TEST	FIRE	1,885.00
Total 101-44120-300 FIRE PROFESSIONAL SERVICES:			1,885.00

Vendor Name	Description	Department	Net Invoice Amount
<b>101-44120-310 FIRE COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - FIRE DEPT.	FIRE	170.58
VERIZON WIRELESS	986316555-00002 - 10 LINES	FIRE	37.50
Total 101-44120-310 FIRE COMMUNICATION:			208.08
<b>101-44120-320 FIRE TRAVEL, CONF, SCHOOL</b>			
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	FIRE	269.12
Total 101-44120-320 FIRE TRAVEL, CONF, SCHOOL:			269.12
<b>101-44120-390 FIRE CONTRACTUAL</b>			
PLUNKETTS PEST CONTROL IN	crawling insects & mice	FIRE	138.71
Total 101-44120-390 FIRE CONTRACTUAL:			138.71
Total FIRE:			7,091.65
<b>AMBULANCE</b>			
<b>101-44140-140 AMBULANCE PERA</b>			
PUBLIC EMPL. RETIR. ASSOC.	june ambulance 2013	AMBULANCE	172.73
Total 101-44140-140 AMBULANCE PERA:			172.73
<b>101-44140-160 AMBULANCE GROUP HEALTH INSURAN</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	AMBULANCE	7.14-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	AMBULANCE	7.14
HealthEquity Inc.	aug 2013 fees	AMBULANCE	14.75
HealthEquity Inc.	aug 2013 fees	AMBULANCE	2.95-
HEALTHPARTNERS INSURANC	aug health ins	AMBULANCE	130.41
HEALTHPARTNERS INSURANC	aug health ins credit marking	AMBULANCE	897.00-
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	AMBULANCE	177.52
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	AMBULANCE	177.52
Total 101-44140-160 AMBULANCE GROUP HEALTH INSURAN:			399.75-
<b>101-44140-210 AMBULANCE OPERATING SUPPLIES</b>			
BOUND TREE MEDICAL LLC	FLASHLIGHT	AMBULANCE	736.60
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	218.31
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	79.81
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	130.44
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	194.80
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	556.29
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	7.50
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	38.70
BOUND TREE MEDICAL LLC	medical supplies	AMBULANCE	281.91
BURCKHARDT PROPERTIES	DEPOSIT & FIRST MONTHS RENT (AUG)	AMBULANCE	400.00
FLEET SERVICES	FUEL PURCHASES JUNE 2013	AMBULANCE	672.72
KENNEDY DRUG CO	RX - 437768	AMBULANCE	251.59
PRAXAIR / GENEX INC	oxygen	AMBULANCE	526.82
REGIONS HOSPITAL PHARMAC	MAY 2013 DRUG CHARGE/PHARM STOCK REPORT	AMBULANCE	142.93
VIDACARE	15 MM NEEDLE SINGLE STERILE PACK	AMBULANCE	339.63

Vendor Name	Description	Department	Net Invoice Amount
Total 101-44140-210 AMBULANCE OPERATING SUPPLIES:			4,578.05
<b>101-44140-220 AMBULANCE MAINT &amp; REPAIR</b>			
94 SERVICES INC -U SAVE REN	WARNING LIGHT FLANGE	AMBULANCE	22.50
AUTO GLASS MASTER	1999 FORD ECONOLINE - SHADE/ADHESIVE	AMBULANCE	393.88
HARKINS PLUMBING & HEATIN	CHROME VALVE	AMBULANCE	7.99
NAPA AUTO PARTS OF LAKE CI	DIESEL EXHAUST FLUID	AMBULANCE	14.95
NAPA AUTO PARTS OF LAKE CI	T-WAX F21 CAR WASH	AMBULANCE	8.00
NAPA AUTO PARTS OF LAKE CI	DEXCOOL 1 GAL	AMBULANCE	11.75
TOM HEFFERNAN FORD INC.	99 E350 - PARTS & LABOR ON BRAKES, LOF	AMBULANCE	627.00
WISE ACE HARDWARE INC	VALVE/ADAPTER	AMBULANCE	40.32
WISE ACE HARDWARE INC	CREDIT - UNIONS	AMBULANCE	18.14
WISE ACE HARDWARE INC	REPLACEMENT ROTARY KNOB	AMBULANCE	3.73
WISE ACE HARDWARE INC	KEY, FASTENERS, PVC, PLUG & SPRING SNAP	AMBULANCE	56.07
Total 101-44140-220 AMBULANCE MAINT & REPAIR:			1,168.05
<b>101-44140-240 AMBULANCE BOOKS/PERIODICALS</b>			
PEARSON EDUCATION	EMR COMPLETE: WORKTEXT X 7	AMBULANCE	643.58
Total 101-44140-240 AMBULANCE BOOKS/PERIODICALS:			643.58
<b>101-44140-300 AMBULANCE PROFESSIONAL SERVICE</b>			
SPANO, DENNIS	2ND QTR 2013 - MEDICAL DIRECTOR AMBULANCE	AMBULANCE	750.00
Total 101-44140-300 AMBULANCE PROFESSIONAL SERVICE:			750.00
<b>101-44140-310 AMBULANCE COMMUNICATION</b>			
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	AMBULANCE	149.43
VERIZON WIRELESS	542005649-00001 - 3 LINES	AMBULANCE	45.06
VERIZON WIRELESS	982998292-00001 5 LINES	AMBULANCE	121.80
Total 101-44140-310 AMBULANCE COMMUNICATION:			316.29
<b>101-44140-390 AMBULANCE CONTRACTUAL</b>			
AMBULANCE CLAIM PROCESSI	Ambulance Call Bill - JUNE 2013	AMBULANCE	1,200.00
AMERICAN ACCTS & ADVISERS	2013 - JUNE STATEMENT	AMBULANCE	516.67
CENTURYLINK	JULY 2013 PHONE BILL - AMBULANCE GARAGE	AMBULANCE	185.94
GE CAPITAL	ricoh copier	AMBULANCE	107.41
METRO SALES INCORP.	b & W & color meter Copier Contract	AMBULANCE	217.06
PITNEY BOWES PURCHASE PO	rental charges - 04.30.13 - 07.30.13	AMBULANCE	64.37
Total 101-44140-390 AMBULANCE CONTRACTUAL:			2,291.45
Total AMBULANCE:			9,520.40
<b>EMERGENCY PREPAREDNESS</b>			
<b>101-44191-210 EMERGENCY PRE OPERATING SUPPLI</b>			
LAKE CITY RADIO SHACK	ENERCELLS & HP	EMERGENCY PREPARD	52.88

Vendor Name	Description	Department	Net Invoice Amount
Total 101-44191-210 EMERGENCY PRE OPERATING SUPPLI:			52.88
<b>101-44191-220 EMERGENCY PRE MAINT &amp; REPAIR</b>			
LAKE CITY RADIO SHACK	GIGAWARE, ENERCELL, SPLITTER & CABLE	EMERGENCY PREPARD	62.48
LAKE CITY RADIO SHACK	LITHIUM AA, USB	EMERGENCY PREPARD	34.60
WHITWATER WIRELESS INC	BELT CLIP, SCREW, SEAL, EARPHONE JACK	EMERGENCY PREPARD	117.48
Total 101-44191-220 EMERGENCY PRE MAINT & REPAIR:			214.56
<b>101-44191-310 EMERGENCY PREP COMMUNICATION</b>			
VERIZON WIRELESS	986316555-00001 8 lines	EMERGENCY PREPARD	25.66
Total 101-44191-310 EMERGENCY PREP COMMUNICATION:			25.66
<b>101-44191-320 EMERGENCY PRE TRAVEL, CONF, SC</b>			
BREEZY POINT RESORT	AMEM - SEPT 15-18 2013 T. BROWN	EMERGENCY PREPARD	570.00
GOVERNMENT TRAINING SERV	53RD ANEM FALL TRAINING - 9/15-18/13 T. BROWN	EMERGENCY PREPARD	130.00
Total 101-44191-320 EMERGENCY PRE TRAVEL, CONF, SC:			700.00
Total EMERGENCY PREPARDENESS:			993.10
<b>STREETS</b>			
<b>101-44212-160 STREETS GROUP HEALTH INSURANCE</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	STREETS	7.14-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	STREETS	7.14
HealthEquity Inc.	aug 2013 fees	STREETS	11.80
HEALTHPARTNERS INSURANC	aug health ins	STREETS	289.63
HEALTHPARTNERS INSURANC	aug health ins	STREETS	55.68
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	STREETS	167.35
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	STREETS	167.35
Total 101-44212-160 STREETS GROUP HEALTH INSURANCE:			691.81
<b>101-44212-210 STREETS OPERATING SUPPLIES</b>			
DE LAGE LANDEN	RICOH/MPC2051 07/01/13-07/31/13	STREETS	14.83
FIESTA FOODS	PAPER PRODUCTS - PLATES, TOWELS, TISSUES, TP	STREETS	18.75
FIRST NATIONAL BANK OMAHA	DUNPHY'S - 6.18.13 - NIGHT WORK	STREETS	26.70
FIRST NATIONAL BANK OMAHA	DUNPHY'S - 07.01.13	STREETS	33.31
KWIK TRIP INC	JULY 2013 DIESEL	STREETS	1,899.56
KWIK TRIP INC	JULY 2013 GAS	STREETS	541.40
KWIK TRIP INC	JUNE 2013 DIESEL	STREETS	1,345.92
KWIK TRIP INC	JUNE 2013 GAS	STREETS	599.05
LAKE CITY RADIO SHACK	KODAK SD CARD READER & 8 GB SDHC CARD	STREETS	3.85
MISSISSIPPI WELDERS SUPPL	CYLINDER	STREETS	16.03
NAPA AUTO PARTS OF LAKE CI	FASTENERSE & BEARING	STREETS	12.47
QUILL	INK, LABEL MAKER TAPE, MARKERS	STREETS	12.30
WISE ACE HARDWARE INC	COUPLING & NIPPLE	STREETS	14.19
WISE ACE HARDWARE INC	STENCIL & KNIFE	STREETS	12.04
WISE ACE HARDWARE INC	SPRAY PAINT	STREETS	12.80
ZEP	ZEP-O-SHINE 5 GL	STREETS	29.12

Vendor Name	Description	Department	Net Invoice Amount
Total 101-44212-210 STREETS OPERATING SUPPLIES:			4,592.32
<b>101-44212-220 STREETS MAINT &amp; REPAIR</b>			
NAPA AUTO PARTS OF LAKE CI	NAPAGOLD OIL FILTER	STREETS	28.60
NAPA AUTO PARTS OF LAKE CI	ATC-30 FUSE	STREETS	3.73
Total 101-44212-220 STREETS MAINT & REPAIR:			32.33
<b>101-44212-230 STREETS TOOLS/EQUIP</b>			
GERKENS TOWN & COUNTRY I	boots - P. BEFORT	STREETS	159.94
Total 101-44212-230 STREETS TOOLS/EQUIP:			159.94
<b>101-44212-300 STREETS PROFESSIONAL SERVICES</b>			
GOPHER STATE ONE CALL	JULY 2013 - EMAIL TICKETS/CANCELLED TICKETS	STREETS	43.81
YAGGY COLBY ASSOCIATES IN	2013 CITY ENGINEER - GENERAL ENGINEERING	STREETS	148.00
Total 101-44212-300 STREETS PROFESSIONAL SERVICES:			191.81
<b>101-44212-310 STREETS COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - PUBLIC WORKS	STREETS	18.44
CENTURYLINK	AUGUST 2013 PHONE BILL - PUBLIC WORKS	STREETS	20.10
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	STREETS	7.84
VERIZON WIRELESS	986316555-00002 - 10 LINES	STREETS	77.98
Total 101-44212-310 STREETS COMMUNICATION:			124.36
<b>101-44212-320 STREETS TRAVEL, CONF, SCHOOL</b>			
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	STREETS	254.96
Total 101-44212-320 STREETS TRAVEL, CONF, SCHOOL:			254.96
<b>101-44212-390 STREETS CONTRACTUAL</b>			
CARR'S TREE SERVICE INC	SPRAYED PW LOT WITH GROUND MIX	STREETS	108.20
FAHRNER ASPHALT SEALERS	CrackFILL ASPHALT	STREETS	31,970.00
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	STREETS	16.96
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	STREETS	16.96
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	STREETS	16.96
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	STREETS	16.96
Total 101-44212-390 STREETS CONTRACTUAL:			32,146.04
<b>101-44212-450 STREETS - TREES</b>			
BACHMANS INC	shrubs/plants	STREETS	1,955.97
WABASHA TREE COMPANY	CUT & TRIM TREES & REMOVAL	STREETS	5,604.53
WISE ACE HARDWARE INC	OASIS TREE WATERING BAG	STREETS	513.00
Total 101-44212-450 STREETS - TREES:			8,073.50

Vendor Name	Description	Department	Net Invoice Amount
Total STREETS:			46,267.07
<b>PARKS</b>			
<b>101-44510-160 PARKS GROUP HEALTH INSURANCE</b>			
HealthEquity Inc.	aug 2013 fees	PARKS	2.95
HealthEquity Inc.	aug 2013 fees	PARKS	2.95
Total 101-44510-160 PARKS GROUP HEALTH INSURANCE:			5.90
<b>101-44510-210 PARKS OPERATING SUPPLIES</b>			
ACE RENTAL	SOD CUTTER	PARKS	26.72
BEE FOREST LLC	wood chips	PARKS	685.75
DE LAGE LANDEN	RICOH/MPC2051 07/01/13-07/31/13	PARKS	14.83
FIESTA FOODS	PAPER PRODUCTS - PLATES, TOWELS, TISSUES, TP	PARKS	18.75
GERKENS TOWN & COUNTRY I	MAX LAWN STARTER	PARKS	38.44
GERKENS TOWN & COUNTRY I	AMMONIUM SULFATE & NUTRISPHERE	PARKS	672.77
KWIK TRIP INC	JULY 2013 DIESEL	PARKS	165.09
KWIK TRIP INC	JULY 2013 GAS	PARKS	500.52
KWIK TRIP INC	JUNE 2013 GAS	PARKS	688.54
LAKE CITY RADIO SHACK	KODAK SD CARD READER & 8 GB SDHC CARD	PARKS	3.85
NAPA AUTO PARTS OF LAKE CI	ATC-30 FUSE	PARKS	3.73
NAPA AUTO PARTS OF LAKE CI	ATC-30 FUSE	PARKS	3.73
QUILL	INK, LABEL MAKER TAPE, MARKERS	PARKS	12.33
WISE ACE HARDWARE INC	FASTENERS	PARKS	.86
WISE ACE HARDWARE INC	ROPE SB NYLON	PARKS	33.15
WISE ACE HARDWARE INC	ZERO-P TURF BLADE	PARKS	22.43
WISE ACE HARDWARE INC	MENDERHOSE & WASHER HOSE	PARKS	8.30
WISE ACE HARDWARE INC	RING WAX	PARKS	5.33
WISE ACE HARDWARE INC	PAINT BRUSH, MINERAL SPIRITS, WASHER HOSE, SPRAYER	PARKS	119.37
WISE ACE HARDWARE INC	SPRAY	PARKS	10.67
WISE ACE HARDWARE INC	FLAT WHITE PAINT	PARKS	5.33
WISE ACE HARDWARE INC	SPRAY PAINT - WHITE	PARKS	21.33
WISE ACE HARDWARE INC	OIL ENAM PRIMARY PAINT	PARKS	30.98
ZEP	SOAP & CLEANING SUPPLIES	PARKS	450.00
ZEP	ZEP-O-SHINE 5 GL	PARKS	29.12
Total 101-44510-210 PARKS OPERATING SUPPLIES:			3,571.92
<b>101-44510-220 PARKS MAINT &amp; REPAIR</b>			
PETERBILT OF WINONA	FilterS	PARKS	9.69
PETERBILT OF WINONA	FilterS	PARKS	47.89
RYAN REPAIR INC.	95 FORD - TIRES & DISPOSAL	PARKS	341.30
SEMA EQUIPMENT INC	CAP SCREW	PARKS	2.89
Total 101-44510-220 PARKS MAINT & REPAIR:			401.77
<b>101-44510-300 PARKS PROFESSIONAL SERVICES</b>			
GOPHER STATE ONE CALL	JULY 2013 - EMAIL TICKETS/CANCELLED TICKETS	PARKS	43.81
Total 101-44510-300 PARKS PROFESSIONAL SERVICES:			43.81
<b>101-44510-310 PARKS COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - PUBLIC WORKS	PARKS	18.44

Vendor Name	Description	Department	Net Invoice Amount
CENTURYLINK	AUGUST 2013 PHONE BILL - PUBLIC WORKS	PARKS	20.10
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	PARKS	7.84
Total 101-44510-310 PARKS COMMUNICATION:			46.38
<b>101-44510-320 PARKS TRAVEL, CONF, SCHOOL</b>			
MMUA INC	2013 3RD QTR SAFETY MGMT PROG.	PARKS	56.66
Total 101-44510-320 PARKS TRAVEL, CONF, SCHOOL:			56.66
<b>101-44510-390 PARKS CONTRACTUAL</b>			
CARR'S TREE SERVICE INC	SPRAYED PW LOT WITH GROUND MIX	PARKS	108.21
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	PARKS	5.00
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	PARKS	5.00
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	PARKS	5.00
G & K SERVICES - OWATONNA	UNIFORM SHIRT & PANTS	PARKS	5.00
GLANDER EXCAVATING & PLU	BLACK TOP TRAIL IN THE JEWEL	PARKS	2,117.50
LAKE CITY SEPTIC SERVICE IN	JULY 2013 - MONTHLY TOILET SERVICE - MCCA HILL PARK	PARKS	98.00
Total 101-44510-390 PARKS CONTRACTUAL:			2,343.71
Total PARKS:			6,470.15
<b>SUMMER RECREATION</b>			
<b>101-44523-120 SUMMER REC SALARIES-TEMPORARY</b>			
GOODHUE CTY 4 H	MINNAQUA DAY CAMP - 2013	SUMMER RECREATION	625.00
ISD 813	ELP - 2013	SUMMER RECREATION	429.00
SPENCE, MARK	tiger soccer camp 2013-STRENGTH & CONDITIONING	SUMMER RECREATION	144.00
SPENCE, MARK	tiger GIRLS SOCCER CAMP - 2013	SUMMER RECREATION	630.00
SPENCE, MARK	jr tiger soccer camp - 2013	SUMMER RECREATION	810.00
Total 101-44523-120 SUMMER REC SALARIES-TEMPORARY:			2,638.00
<b>101-44523-210 SUMMER REC OPERATING SUPPLIES</b>			
FIESTA FOODS	SUMMER REC - CANDY & SUCKERS & FLORAL	SUMMER RECREATION	12.28
FIESTA FOODS	REC SUPPLIES - TOOTSIE ROLLS	SUMMER RECREATION	17.79
FIESTA FOODS	SUMMER REC - CUPS, OJ & COOKIES	SUMMER RECREATION	9.15
Total 101-44523-210 SUMMER REC OPERATING SUPPLIES:			39.22
<b>101-44523-310 SUMMER REC COMMUNICATION</b>			
VERIZON WIRELESS	986316555-00002 - 10 LINES	SUMMER RECREATION	41.90
Total 101-44523-310 SUMMER REC COMMUNICATION:			41.90
Total SUMMER RECREATION:			2,719.12
<b>POOL</b>			
<b>101-44524-210 POOL OPERATING SUPPLIES</b>			
COCA-COLA BOTTLING CO	Beverages - POOL	POOL	199.50

Vendor Name	Description	Department	Net Invoice Amount
COCA-COLA BOTTLING CO	Beverages - POOL	POOL	85.50
COCA-COLA BOTTLING CO	Beverages - POOL	POOL	142.50
COCA-COLA BOTTLING CO	Beverages - POOL	POOL	140.50
KENNEDY DRUG CO	WATERPROOF BANDAIDS	POOL	5.75
THATCHER POOLS & SPAS INC	CHLORINE & PHENOL RED TABS	POOL	70.07
WISE ACE HARDWARE INC	ACID MURIATIC GAL	POOL	30.74
WISE ACE HARDWARE INC	WALL CLOCK	POOL	9.07
WISE ACE HARDWARE INC	ACID MURIATIC GAL	POOL	17.55
WISE ACE HARDWARE INC	ACID MURIATIC GAL	POOL	30.74
WISE ACE HARDWARE INC	ACID MURIATIC GAL & RULE TAPE	POOL	30.74
WISE ACE HARDWARE INC	FASTENERS	POOL	1.50
WISE ACE HARDWARE INC	POOL TEST STRIP PKG 50	POOL	11.75
ZEP	SOAP & CLEANING SUPPLIES	POOL	99.49
Total 101-44524-210 POOL OPERATING SUPPLIES:			875.40
<b>101-44524-310 POOL COMMUNICATION</b>			
CENTURYLINK	JULY 2913 PHONE BILL - POOL	POOL	86.60
Total 101-44524-310 POOL COMMUNICATION:			86.60
<b>101-44524-320 POOL TRAVEL, CONF, SCHOOL</b>			
RED WING FAMILY YMCA	LIFEGUARD RECERT CLASS - T. YULGA & M. BALOW	POOL	120.00
Total 101-44524-320 POOL TRAVEL, CONF, SCHOOL:			120.00
Total POOL:			1,082.00
<b>HSL</b>			
<b>101-44543-120 HSL SALARIES-TEMPORARY</b>			
MN DEPT OF EMPL.&ECON. DE	2ND QTR 2013 UNEMPLOYMENT	HSL	596.00
Total 101-44543-120 HSL SALARIES-TEMPORARY:			596.00
<b>101-44543-160 HSL GROUP HEALTH INSURANCE</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	HSL	1.79-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	HSL	1.79
HealthEquity Inc.	aug 2013 fees	HSL	2.95
HEALTHPARTNERS INSURANC	aug health ins	HSL	95.07
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	HSL	22.47
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	HSL	22.47
Total 101-44543-160 HSL GROUP HEALTH INSURANCE:			142.96
<b>101-44543-210 HSL OPERATING SUPPLIES</b>			
AG PARTNERS COOP	74 GAL UNLEADED FUEL	HSL	264.18
BATTERIES PLUS	batteries	HSL	37.40
KWIK TRIP INC	JUNE 2013 GAS	HSL	80.22
NAPA AUTO PARTS OF LAKE CI	COUPLER	HSL	13.02
WISE ACE HARDWARE INC	SPRAYER, CLOROX, MAGNETIC	HSL	43.20
WISE ACE HARDWARE INC	INSECT REPELLANT & BULBS	HSL	67.19
WISE ACE HARDWARE INC	ROLLCOVER & BULB	HSL	16.84

Vendor Name	Description	Department	Net Invoice Amount
WISE ACE HARDWARE INC	TEST PLUG SLIP 2"	HSL	4.80
WISE ACE HARDWARE INC	UNIVERSAL BIKE TUBE	HSL	12.80
WISE ACE HARDWARE INC	SHOWER SPRAY WAND 34"	HSL	11.21
WISE ACE HARDWARE INC	TIRE PUMP & GLASS CLEANER	HSL	33.06
WISE ACE HARDWARE INC	CREDIT - COUPLING HOSE, PAINT & BRUSHES	HSL	14.96
WISE ACE HARDWARE INC	FASTENERS	HSL	2.40
WISE ACE HARDWARE INC	CLAMP, COUPLING HOSES, NOZZLE	HSL	18.55
ZEP	SOAP & CLEANING SUPPLIES	HSL	350.00
Total 101-44543-210 HSL OPERATING SUPPLIES:			939.91
<b>101-44543-220 HSL MAINT &amp; REPAIR</b>			
FIESTA FOODS	BLEACH X 2	HSL	7.89
SEMA EQUIPMENT INC	DRAIN PLUG	HSL	5.78
SEMA EQUIPMENT INC	JOHN DEERE - PARTS AND LABOR	HSL	605.92
WISE ACE HARDWARE INC	GALV NIPPLE	HSL	2.09
WISE ACE HARDWARE INC	BOLT SET TOILETS	HSL	8.54
Total 101-44543-220 HSL MAINT & REPAIR:			630.22
<b>101-44543-310 HSL COMMUNICATION</b>			
CENTURYLINK	JULY 2013 PHONE BILL - HSL RESIDENCE	HSL	42.00
CENTURYLINK	JULY 2013 PHONE BILL - HSL PARK	HSL	128.00
VERIZON WIRELESS	986316555-00002 - 10 LINES	HSL	40.90
Total 101-44543-310 HSL COMMUNICATION:			210.90
<b>101-44543-340 HSL PRINTING/PUBLISHING</b>			
HELMER PRINTING	HOK-SI-LA MIRROR HANGERS	HSL	569.00
Total 101-44543-340 HSL PRINTING/PUBLISHING:			569.00
<b>101-44543-390 HSL CONTRACTUAL</b>			
G.C.S.P.	07.04-06.13 HSL EVENT	HSL	900.00
G.C.S.P.	07.13.13 HSL EVENT	HSL	300.00
G.C.S.P.	07.27.13 HSL EVENT	HSL	300.00
G.C.S.P.	08.03.13 HSL EVENT	HSL	360.00
GOODHUE COUNTY	WORK FROM S.T.S. 4/4/13-4/17/13	HSL	950.00
LAKE CITY SEPTIC SERVICE IN	Pump Pit Toilet DISPOSAL FEE	HSL	325.00
PLUNKETTS PEST CONTROL IN	EXTERIOR TREATMENTS	HSL	194.51
Total 101-44543-390 HSL CONTRACTUAL:			3,329.51
<b>101-44543-510 HSL CAPITAL OUTLAY-BUILDINGS</b>			
RICHARD BAER CONSTRUCTIO	PARTS & LABOR - BEND COIL STOCK, INSTALL & CAULK WINDOWS	HSL	435.00
Total 101-44543-510 HSL CAPITAL OUTLAY-BUILDINGS:			435.00
<b>101-44543-840 HSL RESALE MERCH-NONTAX</b>			
FIESTA FOODS	SNACKS, POPCORN, DRINKS, CANDY BARS	HSL	118.87
FIESTA FOODS	SOAP, SHAMPOO	HSL	25.31
FIESTA FOODS	CHIPS, CANDY BARS, OFF SPRAY, BATTERIES	HSL	103.34

Vendor Name	Description	Department	Net Invoice Amount
FIESTA FOODS	GUM, BATTERY, SOAP	HSL	28.59
FIESTA FOODS	CANDY, SNACKS, CRACKERS	HSL	145.50
FIESTA FOODS	GUM, SNACKS, CHIPS, CANDY	HSL	102.49
FIESTA FOODS	CHIPS/CRACKERS & TOOTHBRUSHES	HSL	29.78
FIESTA FOODS	HOT CHOCOLATE, KLEENEX, CANDY, FOIL, SNACKS	HSL	71.76
FIESTA FOODS	CHIPS, POPCORN, SNACKS	HSL	34.70
FIESTA FOODS	CANDY BARS, CHIPS, SALT/PEPPER, POP	HSL	55.45
HUETTL'S LOCKER & DRESSIN	CUBES - HOK-SI-LA	HSL	893.00
KENNEDY DRUG CO	SHAMPOO & BLISTEX	HSL	6.87
WISE ACE HARDWARE INC	INSECT REPEL, TENT PEGS, PONCHOS, PROPANE, CHARCOAL	HSL	77.14
WISE ACE HARDWARE INC	PONCHOS	HSL	23.58
WISE ACE HARDWARE INC	CLOTHESLINE, PEGS, CHARCOAL, INSECT REPELL	HSL	59.87
WISE ACE HARDWARE INC	LIGHTER FLUID, CITRONELLA FUEL, INSECT REPELL	HSL	58.89
WISE ACE HARDWARE INC	FLASHLITE, TONGS	HSL	17.98
WISE ACE HARDWARE INC	CHARCOAL, INSECT REPELL, BATTERY, SWIM RINGS	HSL	53.01
WISE ACE HARDWARE INC	PROPANE, PONCHO, POLY, CHALKLINE, CLOTHESLINE	HSL	60.83
ZIEBELL'S HIAWATHA FOODS I	ice cream treat	HSL	153.49
Total 101-44543-840 HSL RESALE MERCH-NONTAX:			2,120.45
Total HSL:			8,973.95
<b>MUNICIPAL BUILDINGS EXPENDITUR</b>			
<b>602-44602-210 MUNI BUILD OPERATING SUPPLIES</b>			
FIESTA FOODS	TOILET PAPER	MUNICIPAL BUILDINGS E	5.80
SERVICEMASTER COMMERCIA	JULY 2013 CLEANING	MUNICIPAL BUILDINGS E	12.99
Total 602-44602-210 MUNI BUILD OPERATING SUPPLIES:			18.79
<b>602-44602-220 MUNI BUILD MAINT &amp; REPAIR</b>			
KEYS ETC	DRILL & OPEN FILE	MUNICIPAL BUILDINGS E	65.00
KEYS ETC	FILE LOCKS X 2	MUNICIPAL BUILDINGS E	210.31
Total 602-44602-220 MUNI BUILD MAINT & REPAIR:			275.31
<b>602-44602-360 MUNI BUILD UTILITIES</b>			
X CEL ENERGY	51-0816905-3 - 215 WEST CENTER	MUNICIPAL BUILDINGS E	11.27
X CEL ENERGY	51-5198519-8 - CITY HALL	MUNICIPAL BUILDINGS E	63.19
X CEL ENERGY	51-4669890-6 - POOL	MUNICIPAL BUILDINGS E	675.82
X CEL ENERGY	51-6058775-3 - FIRE HALL	MUNICIPAL BUILDINGS E	69.19
X CEL ENERGY	51-6340561-4 - PARKS	MUNICIPAL BUILDINGS E	29.93
X CEL ENERGY	51-4215009-8 - POLICE	MUNICIPAL BUILDINGS E	35.93
X CEL ENERGY	51-6836077-8 - LIBRARY	MUNICIPAL BUILDINGS E	25.50
X CEL ENERGY	51-6892329-1 - FOOD SHELF	MUNICIPAL BUILDINGS E	31.25
Total 602-44602-360 MUNI BUILD UTILITIES:			942.08
<b>602-44602-390 MUNI BUILD CONTRACTUAL</b>			
COORDINATED BUSINESS SYS	MAINTENANCE CONTRACT 10976 PRINTS FROM 06/02/13-07/01/13	MUNICIPAL BUILDINGS E	115.08
CUSTOM COMMUNICATIONS IN	Fire Alarm SERVICE - 08/01/13-10/31/13	MUNICIPAL BUILDINGS E	270.13
ECOLAB INC.	JULY 2013 - AIR QUALITY PROGRAM	MUNICIPAL BUILDINGS E	44.35
ECOLAB INC.	3RD QTR 2013 - COCKROACH/RODENT PROGRAM	MUNICIPAL BUILDINGS E	63.06
MAIL FINANCE	LEASE PAYMENT - 08.19.13-11.18.13	MUNICIPAL BUILDINGS E	375.13

Vendor Name	Description	Department	Net Invoice Amount
SCHUMACHER ELEVATOR	FULL MAINTENANCE	MUNICIPAL BUILDINGS E	170.84
SERVICEMASTER COMMERCIA	JULY 2013 CLEANING	MUNICIPAL BUILDINGS E	934.78
SERVICEMASTER COMMERCIA	JULY 2013 CLEANING	MUNICIPAL BUILDINGS E	180.28
SERVICEMASTER COMMERCIA	JULY 2013 CLEANING	MUNICIPAL BUILDINGS E	220.34
SERVICEMASTER COMMERCIA	JULY 2013 CLEANING	MUNICIPAL BUILDINGS E	400.62
SERVICEMASTER COMMERCIA	JULY 2013 CLEANING	MUNICIPAL BUILDINGS E	15.87
Total 602-44602-390 MUNI BUILD CONTRACTUAL:			2,790.48
Total MUNICIPAL BUILDINGS EXPENDITUR:			4,026.66
<b>820-44820-400 PLAZA TRUST MISCELLANEOUS</b>			
SEMMCHRA	INTEREST ON INVESTMENT FOR 2012 plaza trust		3,492.35
SEMMCHRA	INTEREST ON INVESTMENT FOR 2013 plaza trust		1,108.67
Total 820-44820-400 PLAZA TRUST MISCELLANEOUS:			4,601.02
Total :			4,601.02
<b>LIBRARY</b>			
<b>210-45210-160 LIBRARY GROUP HEALTH INSURANCE</b>			
GROUP HEALTH INC - WORKSI	EAP DATE 05.01.13-06.01.13	LIBRARY	1.79-
GROUP HEALTH INC - WORKSI	EAP DATES: 07/01/13-08/01/13	LIBRARY	1.79
HealthEquity Inc.	aug 2013 fees	LIBRARY	2.95
HEALTHPARTNERS INSURANC	aug health ins	LIBRARY	32.60
LINCOLN NAT'L LIFE INS COMP	aug 2013 billing	LIBRARY	33.72
LINCOLN NAT'L LIFE INS COMP	july 2013 billing	LIBRARY	33.72
Total 210-45210-160 LIBRARY.GROUP HEALTH INSURANCE:			102.99
<b>210-45210-210 LIBRARY OPERATING SUPPLIES</b>			
DEMCO INC.	PAPER SPINE LABELS, BOOK TAPE, LABELS	LIBRARY	125.22
DEMCO INC.	TOTE BAG, BOOKGUARD, BIND REPAIR	LIBRARY	115.76
DEMCO INC.	CRYSTAL CLEAR TAPE	LIBRARY	32.36
FIESTA FOODS	FLORAL - SUMMER READING PROGRAM	LIBRARY	13.62
FIRST NATIONAL BANK OMAHA	MARKERS, CRAYONS, SKETCH BOOKS, CONSTRUCTION PAPER	LIBRARY	91.78
FIRST NATIONAL BANK OMAHA	GAMES	LIBRARY	36.94
FIRST NATIONAL BANK OMAHA	BINOCULARS - SUMMER READING	LIBRARY	22.95
FIRST NATIONAL BANK OMAHA	BINOCULARS - SUMMER READING	LIBRARY	21.32
FIRST NATIONAL BANK OMAHA	DVDS, LEGOS, POSTERBOARD - SUMMER READING	LIBRARY	177.71
FIRST NATIONAL BANK OMAHA	DVDS, LEGOS, POSTERBOARD - SUMMER READING	LIBRARY	6.40
FIRST NATIONAL BANK OMAHA	CREDIT - LEGOS - SUMMER READING	LIBRARY	160.26-
FIRST NATIONAL BANK OMAHA	GAMES	LIBRARY	42.89
FIRST NATIONAL BANK OMAHA	GAMES	LIBRARY	64.33
FIRST NATIONAL BANK OMAHA	MARKERS, GAMES - SUMMER READING	LIBRARY	80.54
FIRST NATIONAL BANK OMAHA	LEGOS - SUMMER READING	LIBRARY	212.56
FIRST NATIONAL BANK OMAHA	HAND SANITIZER	LIBRARY	29.15
FIRST NATIONAL BANK OMAHA	SCISSORS	LIBRARY	5.46
FIRST NATIONAL BANK OMAHA	FABRIC - LINING	LIBRARY	46.98
FIRST NATIONAL BANK OMAHA	PLAYSAND - QUICKCRETE - SUMMER READING	LIBRARY	12.80
FIRST NATIONAL BANK OMAHA	LEARNING BOOKS - SUMMER READING	LIBRARY	98.25
FIRST NATIONAL BANK OMAHA	FLORAL - SUMMER READING	LIBRARY	97.99

Vendor Name	Description	Department	Net Invoice Amount
FIRST NATIONAL BANK OMAHA	CREDIT - FLORAL - SUMMER READING	LIBRARY	65.66-
FIRST NATIONAL BANK OMAHA	PLANTERS, LINER - SUMMER READING	LIBRARY	38.84
QUILL	4 BOXES - COPY PAPER	LIBRARY	128.21
S & S WORLDWIDE INC	PARACHUTE, FOAM SHEET, FOAM EVA SHEETS	LIBRARY	92.25
S & S WORLDWIDE INC	CREDIT - KITE CORD	LIBRARY	39.56-
SCHMIDT-GOODMAN	LABELS	LIBRARY	42.80
WORKING FAMILY RESOURCE	2013-14 GETTING READY FOR KINDERGATEN CALENDAR	LIBRARY	53.81

Total 210-45210-210 LIBRARY OPERATING SUPPLIES:

1,423.44

**210-45210-240 LIBRARY BOOKS/PERIODICALS**

AGRI NEWS	AGRI NEWS RENEWAL - 52 WEEKS	LIBRARY	25.00
BAKER & TAYLOR	CREDIT - BOOKS	LIBRARY	14.79-
BAKER & TAYLOR	CREDIT - BOOKS	LIBRARY	31.86-
BAKER & TAYLOR	CREDIT - BOOKS	LIBRARY	15.93-
BAKER & TAYLOR	BOOKs	LIBRARY	129.54
BAKER & TAYLOR	BOOKs	LIBRARY	238.44
BAKER & TAYLOR	BOOKs	LIBRARY	92.48
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	51.73
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	37.09
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	131.65
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	8.13
FIRST NATIONAL BANK OMAHA	DVDS, LEGOS, POSTERBOARD - SUMMER READING	LIBRARY	21.36
FIRST NATIONAL BANK OMAHA	POSTAGE	LIBRARY	4.33
FIRST NATIONAL BANK OMAHA	POSTAGE	LIBRARY	3.43
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	50.62
FIRST NATIONAL BANK OMAHA	DVDS, LEGOS, POSTERBOARD - SUMMER READING	LIBRARY	9.59
FIRST NATIONAL BANK OMAHA	CREDIT - BOOK	LIBRARY	3.15-
FIRST NATIONAL BANK OMAHA	DVDS, LEGOS, POSTERBOARD - SUMMER READING	LIBRARY	14.96
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	10.98
FIRST NATIONAL BANK OMAHA	DVDS, LEGOS, POSTERBOARD - SUMMER READING	LIBRARY	49.94
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	13.17
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	51.38
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	78.76
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	13.43
FIRST NATIONAL BANK OMAHA	AUDIO BOOK	LIBRARY	23.62
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	12.02
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	13.00
FIRST NATIONAL BANK OMAHA	DVDS, LEGOS, POSTERBOARD - SUMMER READING	LIBRARY	12.99
FIRST NATIONAL BANK OMAHA	DVD	LIBRARY	14.99
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	28.79
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	31.32
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	13.66
FIRST NATIONAL BANK OMAHA	CREDIT - BOOKS	LIBRARY	.01-
FIRST NATIONAL BANK OMAHA	BOOKS	LIBRARY	40.50
FIRST NATIONAL BANK OMAHA	NATL GEOGRAPHIC	LIBRARY	19.00
GALE CENGAGE LEARNING	BOOKS	LIBRARY	70.17
GALE CENGAGE LEARNING	BOOKS	LIBRARY	42.88
GALE CENGAGE LEARNING	BOOKS	LIBRARY	75.17

Total 210-45210-240 LIBRARY BOOKS/PERIODICALS:

1,368.38

**210-45210-310 LIBRARY COMMUNICATION**

CENTURYLINK	JULY 2013 PHONE BILL - LIBRARY	LIBRARY	94.78
CENTURYLINK COMMUNICATIO	Long distance - 06/21/13-07/20/13	LIBRARY	15.00

Vendor Name	Description	Department	Net Invoice Amount
Total 210-45210-310 LIBRARY COMMUNICATION:			109.78
<b>210-45210-390 LIBRARY CONTRACTUAL</b>			
ECOLAB INC.	3RD QTR 2013 - COCKROACH/RODENT PROGRAM	LIBRARY	56.00
EO JOHNSON	COPIER MAINTENANCE CONTRACT #45726	LIBRARY	32.00
EO JOHNSON	COPIER MAINTENANCE CONTRACT #45726	LIBRARY	46.90
SELCO	basic service fee - JULY 2013 & PC SUPPORT	LIBRARY	940.42
Total 210-45210-390 LIBRARY CONTRACTUAL:			1,075.32
Total LIBRARY:			4,079.91
<b>357-45357-300 2006 ST.IMP.PROF. SERVICES</b>			
DAVID DROWN ASSOCIATES IN	financial consulting SERVICES W SERIES 2013A/B BONDS		3,500.00
Total 357-45357-300 2006 ST.IMP.PROF. SERVICES:			3,500.00
<b>357-45357-620 2006A PAYING AGENT FEE</b>			
NORTHLAND TRUST SERVICES	GO IMPROVEMENT REFUDNIGN BONDS SERIES 2013B		750.00
Total 357-45357-620 2006A PAYING AGENT FEE:			750.00
Total :			4,250.00
<b>TIF #2</b>			
<b>412-45412-300 TIF #2 PROFESSIONAL SERVICES</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS	TIF #2	625.00
Total 412-45412-300 TIF #2 PROFESSIONAL SERVICES:			625.00
Total TIF #2:			625.00
<b>TIF #9</b>			
<b>451-45451-300 TIF #9 PROFESSIONAL SERVICES</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS	TIF #9	625.00
Total 451-45451-300 TIF #9 PROFESSIONAL SERVICES:			625.00
<b>451-45451-400 TIF #9 MISCELLANEOUS</b>			
WABASHA COUNTY AUDITOR	RETURN OF EXCESS TIF PER TIF REPORT	TIF #9	1,040.21
Total 451-45451-400 TIF #9 MISCELLANEOUS:			1,040.21
Total TIF #9:			1,665.21

Vendor Name	Description	Department	Net Invoice Amount
<b>TIF #1-2</b>			
<b>470-45470-300 TIF #1-2 PROFESSIONAL SERVICES</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS	TIF #1-2	625.00
Total 470-45470-300 TIF #1-2 PROFESSIONAL SERVICES:			625.00
<b>470-45470-400 TIF #1-2 MISCELLANEOUS</b>			
GOODHUE COUNTY	RETURN OF EXCESS TIF PER TIF REPORT	TIF #1-2	2,410.00
Total 470-45470-400 TIF #1-2 MISCELLANEOUS:			2,410.00
Total TIF #1-2:			3,035.00
<b>TIF #4-1</b>			
<b>480-45480-300 TIF #4-1 PROFESSIONAL SERVICE</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS	TIF #4-1	625.00
Total 480-45480-300 TIF #4-1 PROFESSIONAL SERVICE:			625.00
Total TIF #4-1:			625.00
<b>TIF #12</b>			
<b>491-45491-300 TIF #12 PROFESSIONAL SERVICES</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS	TIF #12	625.00
Total 491-45491-300 TIF #12 PROFESSIONAL SERVICES:			625.00
Total TIF #12:			625.00
<b>TIF #13</b>			
<b>492-45492-300 TIF #13 PROFESSIONAL SERVICES</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS	TIF #13	625.00
Total 492-45492-300 TIF #13 PROFESSIONAL SERVICES:			625.00
Total TIF #13:			625.00
<b>493-45493-300 TIF #14 PROFESSIONAL SERVICES</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS		625.00
Total 493-45493-300 TIF #14 PROFESSIONAL SERVICES:			625.00
Total :			625.00

Vendor Name	Description	Department	Net Invoice Amount
<b>494-45494-300 TIF #15 PROFESSIONAL SERVICES</b>			
DAVID DROWN ASSOCIATES IN	Economic Development Consulting Services - CITY'S 2012 TIF REPORTS		625.00
Total 494-45494-300 TIF #15 PROFESSIONAL SERVICES:			625.00
Total :			625.00
<b>STORM WATER</b>			
<b>706-47706-210 STORM WATER OPERATING SUPPLIES</b>			
FIESTA FOODS	PAPER PRODUCTS - PLATES, TOWELS, TISSUES, TP	STORM WATER	30.00
LAKE CITY LUMBER	portland cement	STORM WATER	12.31
LAKE CITY LUMBER	CONCRETE MIX 60#	STORM WATER	31.80
LAKE CITY LUMBER	SACRETE SAND MIX 64#	STORM WATER	14.21
WISE ACE HARDWARE INC	SPRAYER	STORM WATER	2.98
WISE ACE HARDWARE INC	CEMENT TROWL	STORM WATER	13.88
Total 706-47706-210 STORM WATER OPERATING SUPPLIES:			105.18
<b>706-47706-220 STORM WATER MAINT REP PARTS</b>			
DIAMOND MOWERS INC	OUTPUT SHAFT, FLANGE, BEARING GUARD & WASHER	STORM WATER	325.34
MAC QUEEN EQUIPMENT CO	closure spacer	STORM WATER	45.64
Total 706-47706-220 STORM WATER MAINT REP PARTS:			370.98
<b>706-47706-300 STORM WATER PROFESSIONAL SERVI</b>			
GOPHER STATE ONE CALL	JULY 2013 - EMAIL TICKETS/CANCELLED TICKETS	STORM WATER	43.80
PITNEY BOWES PURCHASE PO	SERVICE CHARGES	STORM WATER	196.25
U S BANK ST PAUL	GO UTILITY REVENUE BONDS 2010A	STORM WATER	212.50
Total 706-47706-300 STORM WATER PROFESSIONAL SERVI:			452.55
Total STORM WATER:			928.71
<b>GARBAGE</b>			
<b>720-47720-210 GARBAGE OPERATING SUPPLIES</b>			
HUETTTL'S LOCKER & DRESSIN	Clean up day - SPRING 2013	GARBAGE	122.20
Total 720-47720-210 GARBAGE OPERATING SUPPLIES:			122.20
<b>720-47720-360 GARBAGE UTILITIES</b>			
X CEL ENERGY	51-4771883-4 - N LAKE CITY SIGN	GARBAGE	14.98
X CEL ENERGY	51-4771883-4 - N. LAKE CITY SIGN	GARBAGE	17.43
Total 720-47720-360 GARBAGE UTILITIES:			32.41
Total GARBAGE:			154.61
Grand Totals:			1,790,871.36

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Vendor Name	Description	Department	Net Invoice Amount
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Dated: 8/6/13

City Administrator: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Finance Director: Barbara Pratt

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Approve pay certificate #2 to Monarch Paving, Inc. for 2013 street reconstruction for \$586,111.05</p> <p><b>Attachments:</b> Yes <u> X </u> No ___ If yes, list: Pay Certificate #2</p> <p><b>Consent Agenda?:</b> Yes <u> X </u> No ___</p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved    <input type="checkbox"/> Denied <input type="checkbox"/> Amended    <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Beckman</b> __, <b>Durand</b> __, <b>Gartner</b> __, <b>Peters</b> __, <b>Powers</b> __, <b>Spence</b> __, <b>Waltman</b> __</p>										
<p><b>Originating Department:</b> Public Works</p>		<p><b>Board/Commission/Committee Action:</b></p>										
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Approve pay certificate #2 to Monarch Paving, Inc. for 2013 street reconstruction for \$586,111.05.</p>												
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> Yaggy Colby Associates have prepared pay certificate #2 for Monarch Paving, Inc. on the 2013 street reconstruction project.</p> <p>Project payments are being made from bond proceeds.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Contract amount</td> <td style="text-align: right;">\$1,435,795.67</td> </tr> <tr> <td>Bid items complete</td> <td style="text-align: right;">\$843,861.21</td> </tr> <tr> <td>Less previous payments</td> <td style="text-align: right;">\$215,557.10</td> </tr> <tr> <td>Less retainage</td> <td style="text-align: right;">\$42,193.06</td> </tr> <tr> <td><b>Current amount due</b></td> <td style="text-align: right;"><b>\$586,111.05</b></td> </tr> </table>			Contract amount	\$1,435,795.67	Bid items complete	\$843,861.21	Less previous payments	\$215,557.10	Less retainage	\$42,193.06	<b>Current amount due</b>	<b>\$586,111.05</b>
Contract amount	\$1,435,795.67											
Bid items complete	\$843,861.21											
Less previous payments	\$215,557.10											
Less retainage	\$42,193.06											
<b>Current amount due</b>	<b>\$586,111.05</b>											
<p><b>Budgetary/Fiscal Impact:</b> Shown above</p>												
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt/approve</li> <li>2. Table for more information</li> </ol>												
<p><b>Reviewed By:</b> Administration</p>												
<p><b>Preparer:</b> Scott Jensen, Public Works Director</p>												

July 25, 2013

City of Lake City  
205 West Center Street  
Lake City, MN 55041

**RE: Public Improvements  
2013 Street Improvements  
Lake City, Minnesota  
PAYMENT CERTIFICATE NO. 2**

Dear City of Lake City:

This is to verify that the contractor for this project, Monarch Paving, completed to the best of our knowledge, the work shown on the attached itemized list. The amount due is calculated as follows:

<b>CONTRACT AMOUNT</b>	<b>\$1,435,795.67</b>
Bid Items Complete	\$843,861.21
Less Retainage	(\$42,193.06)
Less Previous Payment	<u>(\$215,557.10)</u>
<b>CURRENT AMOUNT DUE</b>	<b>\$586,111.05</b>

We recommend the contractor be paid the current amount of \$586,111.05. This payment certificate **does not** indicate final acceptance of the work performed.

Sincerely,

**YAGGY COLBY ASSOCIATES**



William S. Anderson, PE

WSA:aml  
YCA #11881

Attachment

cc: Monarch Paving



**YAGGY  
COLBY**

ASSOCIATES

ENGINEERS

LANDSCAPE  
ARCHITECTS

SURVEYORS

PLANNERS

**Rochester**

717 Third Avenue SE  
Rochester, MN 55904  
507.288.6464  
507.288.5058 Fax



Minneapolis

Mason City

Milwaukee

Letting Date: 4/2/2013 Time: 10:00 AM

Monarch Pay Estimate  
 No. 2

Bid Quantity, Unit Price and Amount

Previous Estimates

ITEM NUMBER	ITEM DESCRIPTION	QUANTITY	UNIT	AMOUNT	UNITS	QUANTITY	UNIT PRICE	AMOUNT	UNITS	QUANTITY	AMOUNT
1	2104.501 REMOVE CURB & GUTTER	1,213	LN FT	\$3,942.25	LN FT	1,385	\$3.25	\$4,501.25	LN FT	657	\$2,135.25
2	2104.501 REMOVE SANITARY SEWER CLEANOUT	0	EACH	\$0.00	EACH	1	\$125.00	\$125.00	EACH	0	\$0.00
3	2104.503 REMOVE CONCRETE CROSS GUTTER	96.5	SQ YD	\$482.50	SQ YD	113	\$5.00	\$565.00	SQ YD	76	\$380.00
4	2104.503 REMOVE CONCRETE SIDEWALK	1,455	SQ FT	\$875.00	SQ FT	815	\$0.60	\$489.00	SQ FT	1,053	\$631.80
5	2104.505 REMOVE CONCRETE DRIVEWAY PAVEMENT	52.2	SQ YD	\$313.20	SQ YD	42	\$6.00	\$252.00	SQ YD	0	\$0.00
6	2104.505 REMOVE BITUMINOUS PAVEMENT	3,411	SQ YD	\$10,233.00	SQ YD	2,625	\$3.00	\$7,875.00	SQ YD	3,142	\$9,426.00
7	2104.507 REMOVE & SALVAGE BITUMINOUS RECLAIM MATERIAL (EV)	1,167	CU YD	\$4,668.00	CU YD	605	\$4.00	\$2,420.00	CU YD	605	\$2,420.00
8	2104.509 REMOVE MANHOLE OR CATCH BASIN	10	EACH	\$2,750.00	EACH	10	\$275.00	\$2,750.00	EACH	5	\$1,375.00
9	2104.509 REMOVE FRENCH DRAIN (EV)	30	CU YD	\$240.00	CU YD	15	\$8.00	\$120.00	CU YD	6	\$48.00
10	2104.511 SAWING CONCRETE PAVEMENT (FULL DEPTH)	392	LN FT	\$1,176.00	LN FT	154	\$3.00	\$462.00	LN FT	23	\$669.00
11	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	5,822	LN FT	\$12,226.20	LN FT	6,748	\$2.10	\$14,170.80	LN FT	4,442	\$9,328.20
12	2104.523 SALVAGE MANHOLE OR CATCH BASIN CASTING	24	EACH	\$960.00	EACH	24	\$40.00	\$960.00	EACH	10	\$400.00
13	2105.501 COMMON EXCAVATION (EV) (P)	1,287	CU YD	\$1,490.75	CU YD	470	\$11.35	\$5,334.50	CU YD	0	\$0.00
14	2105.507 PATCH AND ALLEY EXCAVATION (EV)	1,331	CU YD	\$16,171.65	CU YD	1,766	\$12.15	\$21,456.90	CU YD	1,117	\$13,571.55
15	2112.501 SUBGRADE PREPARATION	7,096	SQ YD	\$24,321.00	SQ YD	6,020	\$3.50	\$21,070.00	SQ YD	3,516	\$12,306.00
16	2111.501 AGGREGATE BASE CLASS 3	2,217.3	TON	\$37,694.10	TON	490	\$17.00	\$8,330.00	TON	0	\$0.00
17	2211.607 PLACE RECLAIMED BITUMINOUS & MILLING (CV) - STREETS	278.4	CU YD	\$1,837.44	CU YD	806	\$6.60	\$5,319.60	CU YD	0	\$0.00
18	2211.607 PLACE RECLAIMED BITUMINOUS MATERIAL (CV) - PATCHES	1,331	CU YD	\$17,903.00	CU YD	1,099	\$13.00	\$14,287.00	CU YD	1,117	\$14,521.00
19	2322.501 MILL BITUMINOUS SURFACE (0-2")	30,153	SQ YD	\$48,244.80	SQ YD	74,012	\$1.60	\$118,419.20	SQ YD	17,668	\$28,268.80
20	2332.603 MILL BITUMINOUS PAVEMENT FOR CRACK REPAIR	4,523	LN FT	\$26,052.48	LN FT	6,997	\$5.76	\$40,302.72	LN FT	4,016	\$23,132.16
21	2331.504 BITUMINOUS PAVEMENT RECLAMATION	7,097	SQ YD	\$23,125.10	SQ YD	6,020	\$3.30	\$19,866.00	SQ YD	7,007	\$23,125.10
22	2360.501 TYPE SP 12.5 WEARING COURSE (2-B) - OVERLAY	2,334.35	TON	\$124,150.25	TON	10,789	\$75.35	\$815,108.95	TON	0	\$0.00
23	2360.502 TYPE SP 12.5 NON WEAR COURSE MIX (2-C) - PAVEMENT	2,036.72	TON	\$168,945.92	TON	954	\$82.95	\$79,134.30	TON	0	\$0.00
24	2360.502 TYPE SP 12.5 WEAR COURSE MIX (2-C) - PAVEMENT	870.78	TON	\$68,833.16	TON	683	\$79.05	\$53,991.15	TON	0	\$0.00
25	2360.505 TYPE SP 12.5 BIT MIXTURE FOR PATCHING (2-B)	555.0	TON	\$90,838.00	TON	1,166	\$91.60	\$106,805.60	TON	400.63	\$36,697.71
26	2451.503 GRANULAR BACKFILL (1-V)	0	CU YD	\$0.00	CU YD	18	\$12.00	\$216.00	CU YD	0	\$0.00
27	2504.602 ADJUST VALVE BOX	4	EACH	\$560.00	EACH	6	\$140.00	\$840.00	EACH	0	\$0.00
28	2506.502 CONST DRAINAGE STRUCTURE CATCH BASIN TYPE A	8	EACH	\$11,600.00	EACH	8	\$1,450.00	\$11,600.00	EACH	5	\$7,250.00
29	2506.502 CONST DRAINAGE STRUCTURE CATCH BASIN TYPE (48") G	2	EACH	\$3,900.00	EACH	2	\$1,950.00	\$3,900.00	EACH	0	\$0.00
30	2506.522 FURNISH AND INSTALL CATCH BASIN CASTING ASSEMBLY	18	EACH	\$11,970.00	EACH	7	\$615.00	\$4,305.00	EACH	10	\$6,150.00
32	2506.522 ADJUST FRAME & RING CASTING	8	EACH	\$4,480.00	EACH	9	\$560.00	\$5,040.00	EACH	1	\$560.00
33	2506.522 ADJUST FRAME & RING CASTING - ELECTRICAL MANHOLE	29	EACH	\$5,655.00	EACH	47	\$195.00	\$9,165.00	EACH	12	\$2,340.00
34	2506.603 REPAIR 4021 CURB INLET	1	EACH	\$400.00	EACH	1	\$400.00	\$400.00	EACH	0	\$0.00
35	2521.501 8" CONCRETE SIDEWALK - (ALLEY)	4	EACH	\$800.00	EACH	2	\$200.00	\$400.00	EACH	4	\$800.00
36	2521.501 6" CONCRETE SIDEWALK - (PEDESTRIAN RAMP)	338	SQ FT	\$2,165.90	SQ FT	246	\$6.05	\$1,483.30	SQ FT	358	\$2,165.90
37	2521.501 4" CONCRETE SIDEWALK	744	SQ FT	\$4,017.60	SQ FT	445	\$5.40	\$2,403.00	SQ FT	469	\$2,532.60
38	2531.501 CONCRETE CURB & GUTTER DESIGN B618	1,027	LN FT	\$26,995.90	LN FT	1,341	\$25.70	\$34,465.70	LN FT	543	\$13,955.10
39	2531.501 CONCRETE CURB & GUTTER DESIGN B618 (MODIFIED)	359	SQ FT	\$1,471.90	SQ FT	54	\$31.05	\$1,676.70	LN FT	127	\$3,945.35
40	2531.507 6" CONCRETE DRIVEWAY PAVEMENT	194	LN FT	\$6,025.70	SQ YD	41	\$30.60	\$2,074.60	SQ YD	0	\$0.00
41	2531.604 8" CONCRETE VALLEY GUTTERS	54.5	SQ YD	\$2,757.70	SQ YD	113	\$63.00	\$7,119.00	SQ YD	87	\$5,481.00
42	2531.618 TRUNCATED DOMES	48	SQ FT	\$1,490.00	SQ FT	40	\$35.00	\$1,400.00	SQ FT	32	\$1,120.00
43	2573.530 STORM DRAIN INLET PROTECTION	80	EACH	\$3,280.00	EACH	117	\$40.00	\$4,680.00	EACH	31	\$1,240.00
				TOTAL BASE BID	\$843,861.21					\$1,435,795.67	\$226,902.22

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Accept and designate \$710 in miscellaneous donations for replacement of Hok-Si-La Park entrance sign</p> <p><b>Attachments:</b> Yes __ No <u>X</u> If yes, list:</p> <p>Consent Agenda?: Yes <u>X</u> No ___</p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Beckman</b> __, <b>Peters</b> __, <b>Spence</b> __, <b>Durand</b> __, <b>Waltman</b>, __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Public Works</p>	<p><b>Board/Commission/Committee Action:</b> Street/Parks Commission recommended acceptance and designation at its 7/16/13 regular meeting</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Accept and designate \$710 in miscellaneous donations for replacement of Hok-Si-La Park entrance sign.</p>		
<p><b>Introduction/Background/Justification/Key Legal Issues:</b> Several anonymous donations have been received at Hok-Si-La Park and formal acceptance by Council is necessary. The Hok-Si-La Park entrance sign was identified as a candidate for replacement through the Chart the Course task force, which provided funding for the community way finding signs. Following the way finding signs project there were no further funds available for the Hok-Si-La sign.</p>		
<p><b>Budgetary/Fiscal Impact:</b> None. Funds to be held for future sign replacement.</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not accept</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Scott Jensen, Public Works Director</p>		

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Approve hiring Jonathan Dose to the Lake City Fire Department</p> <p><b>Attachments:</b> Yes ___ No <u>X</u> If yes, list:</p> <p><b>Consent Agenda?:</b> Yes <u>X</u> No ___</p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Beckman</b> __, <b>Durand</b> __, <b>Gartner</b> __, <b>Peters</b> __, <b>Powers</b> __, <b>Spence</b> __, <b>Waltman</b> __</p>
<p><b>Originating Department:</b> Lake City Fire Department</p>	<p><b>Board/Commission/Committee Action:</b> Department recommendation</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Approve hiring of Jonathan Dose as a volunteer firefighter pending passing background and physical.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> The Lake City Fire Department is seeking City Council approval to hire Jonathan Dose as volunteer firefighter. The Lake City Fire Department has one opening; Jonathan Dose has the highest score from our testing done in the spring.</p>		
<p><b>Budgetary/Fiscal Impact:</b> Budgeted pay.</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt/approve</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Fire Chief Diepenbrock</p>		

<p style="text-align: center;"><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> 8-12-13</p>	<p><b>Agenda Item Description:</b> Adopt Resolution 13-046 approving conditional use permit request from Amy Billy, to operate bed and breakfast at 204 W Lyon Avenue in Lake City</p> <p><b>Attachments:</b> Yes <u>X</u> No ___ If yes, list: -Resolution 13-046</p> <p><b>Consent Agenda?:</b> Yes <u>X</u> No ___</p>	<p style="text-align: center;"><b>CITY COUNCIL ACTION</b></p> <p style="text-align: center;"><input type="checkbox"/> Approved    <input type="checkbox"/> Denied <input type="checkbox"/> Amended    <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Beckman</b> __, <b>Peters</b>, __ <b>Spence</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __, <b>Durand</b> __</p>
<p><b>Originating Department:</b> Planning and Community Development</p>	<p><b>Board/Commission/Committee Action:</b> Planning Commission Action of 7/2/13</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Adopt Resolution 13-046 approving a conditional use permit request from Amy Billy, to operate a bed and breakfast at 204 W Lyon Avenue in Lake City.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> The City's Zoning Ordinance allows Bed and Breakfasts as conditional accessory uses in the Traditional Neighborhood Zoning District. This type of use requires the owner/operator lives on the site. The applicant, Amy Billy, will be the operator of the Bed and Breakfast, and is also required to live in the home.</p> <p>The Planning Commission has conducted a public hearing, and considered this matter on July 2, 2013. One person spoke at the hearing asking about off street parking. The City requires four off street parking stalls, which is listed as a condition of approval in the attached Resolution.</p> <p>The Planning Commission voted unanimously to recommend approval of the Bed and Breakfast and found the proposed use meets the City's required findings necessary for issuance of a conditional use permit.</p>		
<p><b>Budgetary/Fiscal Impact:</b> Income generated from the B&amp;B is subject to the City's lodging tax</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Planning</p>		
<p><b>Preparer:</b> Megan Smith, Assistant Planner</p>		

**RESOLUTION 13-046**

**CITY OF LAKE CITY, MINNESOTA**

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR  
AMY BILLY, 204 WEST LYON AVENUE  
FOR THE PURPOSE OF OPERATING A BED AND BREAKFAST**

**WHEREAS**, the City of Lake City is a municipal corporation organized and existing under the laws of the State of Minnesota; and

**WHEREAS**, Amy Billy, 204 West Lyon Avenue, Lake City, MN 55041, (“Applicant”) has submitted an application to the City of Lake City (“City”) for a Conditional Use Permit, a copy of which is on file in the City Planning and Community Development Department; and

**WHEREAS**, the property is legally described as follows: *SELY 25’ OF NELY 100’ OF LOT 3 AND NELY 100’ OF LOT 4 AND LOT 5, BLOCK 35 OF THE ORIGINAL PLAT OF LAKE CITY, MINNESOTA*; and

**WHEREAS**, notice has been published, mailed, and posted pursuant to the Lake City Zoning Ordinance, Section 155.33 and 155.37; and

**WHEREAS**, the Lake City Planning Commission held a public hearing on said matter on July 2, 2013; and

**WHEREAS**, the Lake City Common Council considered said matter at its August 12, 2013, meeting;

**NOW, THEREFORE**, based on the testimony elicited and information received, the Lake City Common Council makes the following:

**FINDINGS**

The City of Lake City finds the following true and correct in accordance with Section 155.37 Conditional Use Permits, of the Lake City Zoning Ordinance:

1. That the use will not be detrimental to or endanger the public health, safety, comfort, convenience or general welfare of the neighborhood or the City.

2. That the use will be harmonious with the general and applicable specific objectives of the City's Comprehensive Plan.
3. That the proposed use is compatible with the exiting neighborhood.
4. That the use will be designed, constructed, operated and maintained so as to be compatible in appearance with the existing or intended character of the neighborhood.
5. That the use will not be hazardous or disturbing to existing or future neighboring uses.
6. That the use will be served adequately by essential public facilities and services, including streets, police and fire protection, drainage structures, refuse disposal, water and sewer systems and schools, or will be served adequately by such facilities and services provided by the persons or responsible for the use.
7. That the use will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.
8. That the use will not involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any persons, property or the general welfare because of excessive production of traffic, noise, smoke, fumes, glare, or odors.
9. That the use will have vehicular approaches to the property that do not create traffic congestion or interfere with traffic on surrounding public thoroughfares.
10. That the use will not result in the destruction, loss or damage of a natural, scenic or historic features of major importance.

### **CONCLUSIONS AND DECISIONS**

- A. Based on the foregoing, the application for a Conditional Use Permit is approved, provided the following conditions are met:
1. The number of lodging rooms shall not exceed (4) four.
  2. The establishment shall maintain a guest register open to inspection by the City.
  3. Guest stay shall not exceed (7) seven days.
  4. The operator shall carry liability insurance and shall provide proof of such insurance to the City upon request.
  5. The facility shall meet all applicable municipal, county, and state regulations relative to the use.
  6. Four (4) parking spaces shall be provided and maintained on site throughout the operation of the Bed and Breakfast.

Passed and duly adopted this 12 day of August, 2013, by the Lake City Common Council of the City of Lake City, Minnesota.

\_\_\_\_\_  
Joel Beckman, Mayor

ATTEST:

\_\_\_\_\_  
Kari Schreck, City Clerk

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> 8/12/2013</p>	<p><b>Agenda Item Description:</b> Adopt Resolution 13-047 accepting donation to be used for library renovation</p> <p><b>Attachments:</b> Yes <input checked="" type="checkbox"/> No ___ If yes, list: Resolution 13-047</p> <p>Consent Agenda?: Yes X No ___</p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Library</p>		<p><b>Board/Commission/Committee Action:</b></p>
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Adopt Resolution 13-047 accepting donation of \$200.00 from James and Karen Carlson to be used for the library renovation.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> James and Karen Carlson wanted to donate monies in honor of their daughter Trudi Paulson to be used for the library renovation.</p>		
<p><b>Budgetary/Fiscal Impact:</b> None</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Patti Bross, Library Administrator</p>		

**RESOLUTION 13-047**

**CITY OF LAKE CITY, MINNESOTA**

**RESOLUTION ACCEPTING DONATION OF \$200.00 FROM JAMES AND KAREN  
CARLSON TO BE USED FOR THE LIBRARY RENOVATION**

**WHEREAS**, James and Karen Carlson have donated \$200.00 to Lake City Public Library to be used for the library renovation and

**NOW THEREFORE BE IT RESOLVED THAT** the City of Lake City Common Council accepts the donation of \$200.00 from James and Karen Carlson to be used for the library renovation.

Resolution adopted this 12<sup>th</sup> day of August, 2013

\_\_\_\_\_  
Joel Beckman, Mayor

ATTEST:

\_\_\_\_\_  
Kari Schreck, City Clerk

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION MEETING DATE:</b> 8/12/2013</p> <p><b>Agenda Item Description:</b> Adopt Resolution 13-048 accepting in-kind donation</p> <p><b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, list: -Resolution 13-048</p> <p>Consent Agenda?: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p align="center"><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved    <input type="checkbox"/> Denied <input type="checkbox"/> Amended    <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Library</p>	<p><b>Board/Commission/Committee Action:</b></p>
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Adopt Resolution 13-048 accepting in-kind donation of a performance fee for Lily Sprengelmeyer (valued at \$ 250.00) from the Friends of the Library.</p>	
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> The library asked the Friends of the Library to pay for the performance.</p>	
<p><b>Budgetary/Fiscal Impact:</b> N/A</p>	
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt</li> <li>2. Table for more information</li> </ol>	
<p><b>Reviewed By:</b> Administration</p>	
<p><b>Preparer:</b> Patti Bross, Library Administrator</p>	

**RESOLUTION 13-048**

**CITY OF LAKE CITY, MINNESOTA**

**RESOLUTION ACCEPTING IN-KIND DONATION OF A PERFORMANCE FEE FOR  
LILY SPRENGELMEYER, (VALUED AT \$250.00) FROM THE FRIENDS OF THE  
LIBRARY**

**WHEREAS** The Friends of the Library have donated a performance fee for Lily Sprengelmeyer, (valued at \$250.00).

**NOW THEREFORE BE IT RESOLVED THAT** the City of Lake City Common Council accepts the in-kind donation valued at \$250.00 from the Friends of the Library.

Resolution adopted this 12<sup>th</sup> day of August, 2013

\_\_\_\_\_  
Joel Beckman, Mayor

ATTEST:

\_\_\_\_\_  
Kari Schreck, City Clerk

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> August 12, 2013</p>	<p><b>Agenda Item Description:</b> Adopt Resolution 13-049 approving public auction of forfeited properties</p> <p><b>Attachments:</b> Yes <u>X</u> No ___ If yes, list: -Resolution 13-049 -Property location map</p> <p><b>Consent Agenda?:</b> Yes <u>X</u> No ___</p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Clerk / Planning</p>	<p><b>Board/Commission/Committee Action:</b> none</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Adopt Resolution 13-049 approving the public auction of forfeited properties.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> One property within the City of Lake City has been forfeited to the State due to non-payment of taxes. Wabasha County is requesting that the City take action to either approve the parcels for public auction, or request the conveyance of the properties to the City for public use. This action must be taken by resolution.</p> <p>Due to the fact that the forfeited parcel is residential, platted for zero lot-line townhome development, and that the City has no intended public use for such land, which is required by statute, staff recommends it be auctioned off.</p>		
<p><b>Budgetary/Fiscal Impact:</b> None</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Rob Keehn, Director of Planning &amp; Community Development</p>		

**RESOLUTION 13-049**

**CITY OF LAKE CITY, MINNESOTA**

**RESOLUTION APPROVING THE PUBLIC AUCTION OF FORFEITED PROPERTIES**

**WHEREAS**, properties within the City of Lake City have been forfeited to the State due to non-payment of taxes, and;

**WHEREAS**, Wabasha County is requesting that the City take action to either approve the parcels for public auction, or request the conveyance of the properties to the City for public use, and;

**NOW THEREFORE BE IT RESOLVED THAT** the City Council of the City of Lake City approves the following forfeited property for public auction:

Scottish Villages at the Jewel, Sec 5 Twp 111 Ran 012, Lot 5 Block 1 (R22.02164.00)

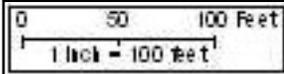
Resolution adopted this 12th day of August, 2013.

\_\_\_\_\_  
Joel Beckman, Mayor

ATTEST:

\_\_\_\_\_  
Kari Schreck, City Clerk

# Property forfeited to the State



This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. Created From Lake City Online Mapping Site. Sources: Goodhue County, MN; Lake City, MN; Wabasha County, MN. Map Created: 8/1/2013

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION  MEETING DATE: Aug 12, 2013</b></p>	<p><b>Agenda Item Description:</b> Hire Brandon Lear as volunteer EMT</p> <p><b>Attachments:</b> Yes ___ No <u>X</u> If yes, list:</p> <p><b>Consent Agenda?:</b> Yes <u>X</u> No ___</p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Ambulance</p>	<p><b>Board/Commission/Committee Action:</b> 7/19/13</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Hire Brandon Lear as volunteer EMT pending successful background check.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues:</b> Brandon lives in Maplewood, MN, He is looking to work at Lake City Ambulance to gain experience while he attends Paramedic school. He heard good things about the service from a previous employee of the ambulance. This will bring us to: 18 EMTs, 8 live in Lake City, 6 live 15-20 minutes away and 4 live more than 1 hour or more away. (pending hiring approval ) 7 casual Paramedics-0 in town, 2 live 20 minutes away and 5 live 1+ hour away. 1 First Responder who lives in town.</p>		
<p><b>Budgetary/Fiscal Impact:</b> Budgeted pay</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not approve</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Ambulance Director Riemersma</p>		

<p><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> Aug 12, 2013</p>	<p><b>Agenda Item Description:</b> Approve position description and advertising for EMT Administrative Assistant</p> <p><b>Attachments:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, list: -Proposed position description -Former (Administrative EMT) position description</p> <p><b>Consent Agenda?:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p><b>CITY COUNCIL ACTION</b></p> <p><input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled</p> <hr/> <p><b>Roll call vote:</b> <b>Durand</b> __, <b>Spence</b> __, <b>Peters</b> __, <b>Beckman</b> __, <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __</p>
<p><b>Originating Department:</b> Ambulance</p>	<p><b>Board/Commission/Committee Action:</b> Ambulance Commission approved 8/6/13</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Approve position description and advertising for EMT Administrative Assistant.</p>		
<p><b>Introduction/ Background/Justification/Key/Legal Issues</b> Due to a vacancy of the Administrative EMT position , the Ambulance Director and Ambulance Commission are requesting approval of a slightly modified position description and approval to advertise for said position. The primary role will be to fill open EMT shifts, and the position has been modified to include additional administrative duties to assist the Ambulance Director and the department.</p>		
<p><b>Budgetary/Fiscal Impact:</b> Budgeted pay</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not adopt</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Ambulance Director Riemersma</p>		

<i>CITY OF LAKE CITY</i>	<i>Job Description</i>
<b>Title:</b> EMT Administrative Assistant	<b>FLSA Status:</b> Non-exempt
<b>Department:</b> Ambulance	<b>Position Status:</b> Full-Time
<b>Accountable To:</b> Ambulance Director	<b>Salary Grade:</b> 8
<b>Prepared By:</b> Gail Riemersma, Ambulance Director	<b>Revision Date:</b> August 12, 2013

**Job Summary:**

Delivers and administers high quality care and transportation to ill and injured persons. Performs emergency work in the protection of life, the operation of ambulance vehicles, and the treatment of emergency medical problems. Scheduled hours will be as needed on the schedule for open shifts. Assists the Ambulance Director with responsible and professional administrative support, including proper handling of confidential and privileged information. Provides information and assistance to the public in accordance with the department policy and data privacy laws. Hours may be varied to facilitate filling shift schedules or other functions, meetings or trainings as required. Fills shifts on the schedule as needed, varied shifts with office work to be completed during down time. Responds to emergency calls as needed.

**Scope of Responsibility:**

Works under the supervision of the Ambulance Director assuring EMT/Paramedic and other department staff are following set policy; making necessary corrections and then reports to the Ambulance Director.

**Essential EMT Duties and Responsibilities:**

- 1 Responds to 911 medical response and inter-facility transports performing duties within scope of practice while adhering to State laws and local protocol, policy and guidelines.
- 2 Maintains ambulances in a state of readiness for emergency calls
  - 2.1 Replaces supplies, sends used supplies for sterilization, and decontaminates the interior of the ambulance;
  - 2.2 Performs routine cleaning and maintenance of vehicles as needed.
- 3 Performs a variety of administrative and training duties. Fills shifts on the schedule as needed, varied shifts with office work to be completed during down time.
  - 3.1 Maintains medical service records as requested or required by department policy;
  - 3.2 Attends and participates in departmental training drills and training sessions as directed;
  - 3.3 Assists in administrative duties during assigned shifts;
  - 3.4 Monitors and orders supplies are required;
  - 3.5 Monitors and schedules repairs on equipment as needed.

**Essential Administrative Duties and Responsibilities:**

- 1 Provides general administrative support for the Ambulance.
  - 1.1 Greets and screens visitors to the department and answers department

telephone, providing information to callers and referring or connecting them to other sources

- 1.2 Drafts routine correspondence and creates and revises forms/templates
  - 1.3 Prepares monthly, quarterly and annual statistical reports as requested and submits to Ambulance Commission as required.
  - 1.4 Distributes mail; prepares and sends out mail
  - 1.5 Coordinates department files and records according to proper records retention policies; retires records in accordance with law and department policy.
  - 1.6 Scheduling staff, approving shifts, trades and assuring the schedule is filled according to state requirements, while minimizing overtime.
- 2 Processes billing information and maintains records for the Ambulance Service
- 2.1 Maintains database on all EMS run information; researches database and run statistics and reports as needed
  - 2.2 Prepares ambulance runs to be submitted to billing company
  - 2.3 Works with billing company to assure proper billing and collection
  - 2.4 Attends monthly training, safety meeting, Ambulance Commission meetings and other needed trainings and meetings.
  - 2.5 Maintains crew log-in and EMSRB employee status
  - 2.6 Maintains and updates EMSRB state book as needed
  - 2.7 Performs other duties as assigned

### Minimum Qualifications:

The job requires a high school diploma or GED and completion of NREMT training and certificate from an accredited institution, or equivalent. Two years EMS field experience is preferred.

Must possess a valid Minnesota driver's license and have a good driving record.

Key job characteristics include knowledge of emergency rescue techniques and practices, considerable knowledge of first aid at the EMT level, ability to work well under stressful conditions, ability to react effectively under pressure and make quick decisions, good computer, oral and written communication skills, and ability to work as a member of a team. Possess a demonstrated proficiency in keyboarding with knowledge of Microsoft Office programs with a strong attention to detail.

### Physical Demands & Working Conditions:

EMT may be required to: face exposure to infectious biological agents such as hepatitis B or HIV; spend prolonged time outside exposed to the elements; work in areas where sustaining traumatic or thermal injuries is possible; wear personal protective equipment; make decisions that could have life or death consequences for civilians under difficult and stressful conditions with limited information during emergency conditions; be exposed to disturbing sights and smells associated with major trauma and burn victims; maintain personal safety; and make critical decisions in a potentially life-threatening environment, with limited ability to control hazards, through-out the duration of operation.

<b>CITY OF LAKE CITY</b>	<b>Job Description</b>
<b>Title:</b> Administrative EMT	<b>FLSA Status:</b> Non-exempt
<b>Department:</b> Ambulance	<b>Position Status:</b> <i>Full-Time</i>
<b>Accountable To:</b> Ambulance Director	<b>Salary Grade:</b> 8
<b>Prepared By:</b> Gail Riemersma-Ambulance Director	<b>Revision Date:</b> December 5, 2011

### **Job Summary:**

Delivers and administers high quality care and transportation to ill and injured persons. Performs emergency work in the protection of life, the operation of ambulance vehicles, and the treatment of emergency medical problems. Shifts will be 6 hours in length minimum, up to 4 consecutive shifts (24 hours) maximum. Shifts will be as needed on the schedule.

### **Scope of Responsibility:**

Responsible for own work. Works under the general and technical supervision of the on duty Paramedic and directly reports to the Ambulance Director

### **Essential Duties and Responsibilities:**

- 1 Responds to 911 medical response and inter-facility transports.
  - 1.1 Drives ambulance or acts as attendant while responding to routine and emergency situations involving sick or injured individuals;
  - 1.2 Provides medical assistance as an emergency medical technician;
  - 1.3 Extricates victims of entrapment; assess nature and extent of illness or injury; takes pulse and blood pressure; visually observes changes in skin color; establishes priority for emergency care and renders appropriate care; may administer fluid replacement or various drugs as directed by physician; Lifts and carries sick and injured persons to the ambulance for transport to the medical facility;
  - 1.4 Observes patient en route and administers care as directed by the physician or emergency department; identifies diagnostic signs that require communication with facility;
  - 1.5 May use equipment such as defibrillator when performing cardiopulmonary resuscitation and defibrillation in a pulse-less, non-breathing patient;
  - 1.6 May perform King Airway intubation to open airways and ventilate patient;
  - 1.7 Completes ambulance report.
- 2 Maintains ambulance in a state of readiness for emergency calls.
  - 2.1 Replaces supplies, sends used supplies for sterilization, and decontaminates the interior of the ambulance;
  - 2.2 Performs routine cleaning and maintenance of vehicles as needed.
- 3 Performs a variety of administrative and training duties.
  - 3.1 Maintains medical service records as requested or required by department policy;
  - 3.2 Attends and participates in departmental training drills and training sessions as directed;
  - 3.3 Assists in administrative duties during assigned shifts;
  - 3.4 Monitors and orders supplies as required;
  - 3.5 Monitors and schedules repairs on equipment as needed.

4 Performs other duties as assigned

**Minimum Qualifications:**

The job requires a high school diploma or GED and completion of NREMT training and certificate from an accredited institution, or equivalent. Two years EMS field experience is preferred.

Must possess a valid Minnesota driver's license and have a good driving record.

Key job characteristics include knowledge of emergency rescue techniques and practices, considerable knowledge of first aid at the EMT level, ability to work well under stressful conditions, ability to react effectively under pressure and make quick decisions, good computer, oral and written communication skills, and ability to work as a member of a team.

**Physical Demands & Working Conditions:**

EMT may be required to: face exposure to infectious biological agents such as hepatitis B or HIV; spend prolonged time outside exposed to the elements; work in areas where sustaining traumatic or thermal injuries is possible; wear personal protective equipment; make decisions that could have life or death consequences for civilians under difficult and stressful conditions with limited information during emergency conditions; be exposed to disturbing sights and smells associated with major trauma and burn victims; maintain personal safety; and make critical decisions in a potentially life-threatening environment, with limited ability to control hazards, through-out the duration of operation.

Some requirements in this job description may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. All requirements are subject to modification to reasonably accommodate individuals with disabilities.

Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. The City Council retains the discretion to add duties or change the duties of this position at any time.

<p align="center"><b>CITY OF LAKE CITY REQUEST FOR CITY COUNCIL ACTION</b></p> <p><b>MEETING DATE:</b> 8/12/13</p>	<p><b>Agenda Item Description:</b> Hire Pat Morrow as part-time Police Department Administrative Assistant and reduce hours as Utility Cashier</p> <p><b>Attachments:</b> Yes ___ No <u>X</u> If yes, list:</p> <p>Consent Agenda?: Yes <u>X</u> No ___</p>	<p align="center"><b>CITY COUNCIL ACTION</b></p> <p align="center"> <input type="checkbox"/> Approved    <input type="checkbox"/> Denied  <input type="checkbox"/> Amended    <input type="checkbox"/> Tabled </p> <hr/> <p><b>Roll call vote:</b>  <b>Beckman</b> __, <b>Peters</b> __, <b>Spence</b> __,  <b>Waltman</b> __, <b>Powers</b> __, <b>Gartner</b> __,  <b>Durand</b> __</p>
<p><b>Originating Department:</b> Police</p>	<p><b>Board/Commission/Committee Action:</b> Approved by Civil Service Commission on July 9, 2013; and Personnel Committee on July 18</p>	
<p><b>Action Requested:</b> Motion _____, second _____ to approve consent agenda item Hire Pat Morrow as part-time Police Department Administrative Assistant and reduce Ms. Morrow’s weekly hours as Utility Cashier from up to 30 to up to 20.</p>		
<p><b>Introduction/ Background/Justification/Key Legal Issues:</b>  As of August 27, 2013 part-time Administrative Assistant Diane Spence will be resigning to accept another position. Due to the continued work load, the police department wishes to fill this vacancy. Ms. Morrow was approved for the position by the Civil Service Commission on July 9th, 2013. Further, the Personnel Committee recommended to approve hiring Ms. Morrow as part time police administrative assistant (up to 20 hours) and recommend a reduction to 20 hours (from 30) for Ms. Morrow as Utility Cashier.</p> <p>The duties that will be performed are general receptionist responsibilities, secretarial output, and records management of all paperwork from police related matters. The previous position allowed for 20 hours a week, and there would be no change to these hours.</p> <p>Ms. Morrow is currently employed as Utility Cashier and currently works 30 hours a week. Staff is recommending that Ms. Morrow continue her employment as Utility Cashier but at 20 hours per week instead of 30. City hall staff and Chief Kubista have discussed scheduling of Ms. Morrow’s hours between the two positions and feel that this can be done successfully with current Clerk/Finance, Utility and Planning staff covering the 10 hour reduction.</p>		
<p><b>Budgetary/Fiscal Impact:</b> Will fit into 2013/2014 budget without any increase to budget for all departments</p>		
<p><b>Alternatives:</b></p> <ol style="list-style-type: none"> <li>1. Do not approve</li> <li>2. Table for more information</li> </ol>		
<p><b>Reviewed By:</b> Administration</p>		
<p><b>Preparer:</b> Cory E. Kubista, Chief of Police</p>		

PLANNING COMMISSION  
REGULAR MEETING  
TUESDAY, JULY 2, 2013  
COUNCIL CHAMBERS CITY HALL

Members present: Tom Heimer, Tom Dwelle, Jerry Pfeilsticker, Jerry Hill, Mark Nichols

Members absent: Ken Smith, Vicki Krage

Others present: Director of Planning & Community Development Rob Keehn, Council Liaison Mary Lou Waltman

CALL TO ORDER

Chairman Heimer called the meeting to order at 6:30 p.m.

Heimer led the pledge of allegiance.

REVIEW AND ADOPT AGENDA

A MOTION WAS MADE BY NICHOLS TO ADOPT THE AGENDA AS PRESENTED, DWELLE SECONDED THE MOTION. ALL AYES.

PUBLIC FORUM

There was no one from the public who wished to speak.

MINUTES

June 4, 2013 Stated Minutes

A MOTION WAS MADE BY DWELLE TO APPROVE THE JUNE 4, 2013 STATED MINUTES AS PRESENTED. PFEILSTICKER SECONDED THE MOTION. ALL AYES.

NEW BUSINESS

Public hearing - Conditional use permit to operate a Bed and Breakfast at 204 West Lyon Avenue.

Heimer read the public hearing notice. The Commission was to consider an application submitted by Amy Billy, for a conditional use permit to operate a Bed and Breakfast at 204 West Lyon Avenue, Lake City, Minnesota. The property is located in the TN - Traditional Neighborhood Zoning District and is legally described as the *SELY 25' OF NELY 100' OF LOT 3 AND NELY 100' OF LOT 4 AND LOT 5, BLOCK 35 OF THE ORIGINAL PLAT OF LAKE CITY.*

Keehn gave a brief overview of the application. The applicant, Amy Billy, was requesting a conditional use permit to allow a bed and breakfast with four guest rooms in an existing single family residential structure. Keehn reviewed the findings under §155.37 that would need to be met if the City were to grant the conditional use permit in addition to the requirements for a bed and breakfast under §155.111 C.

Dwelle asked if the kitchen would be inspected by the County. Keehn noted the bed and breakfast would need to meet state and federal regulations. Hill asked if the applicant was limited to four bedrooms. Keehn indicated the application was only requesting four rooms however the ordinance allows up to five guest rooms.

Heimer opened the public hearing.

Kathy Jo Rodester, 120 West Lyon Avenue, told the Commission she had no problems with the bed and breakfast as long as off street parking was provided.

With no one from the public wishing to speak A MOTION WAS MADE BY HILL SECONDED BY NICHOLS TO CLOSE THE PUBLIC HEARING. ALL AYES.

Hill asked why guest stay was limited to only seven days. Keehn thought it may be so the use did not cross over from the single family use to the accessory use such as a boarding or rooming house situation which would have some impact on the surrounding residential use.

Nichols asked how the lodging tax was collected. Keehn told the Commission lodging tax was handled through the finance department.

A MOTION WAS MADE BY NICHOLS SECOND BY HILL TO FORWARD A RECOMMENDATION OF APPROVAL TO THE CITY COUNCIL OF A CONDITIONAL USE PERMIT TO OPERATE A BED AND BREAKFAST AT 204 WEST LYON AVENUE. ALL AYES.

Public Hearing - Ordinance amending the Lake City Zoning Ordinance, by adding Section 155.75 Outdoor Wood Furnaces.

Heimer read the public hearing notice. The Commission was to consider an ordinance amending the Lake City Zoning Ordinance, by adding Section 155.75 Outdoor Wood Furnaces. This section would define and permit outdoor wood burning furnaces in the LI – Light Industrial, and HI – Heavy Industrial Zoning Districts.

Keehn informed the Commission the outdoor wood furnaces ordinance has been discussed at length in previous meetings and did not have anything more to add other than the ordinance before the Commission this evening would be to restrict the use of the outdoor wood furnaces to the light and heavy industrial zoning districts.

Dwelle questioned the last sentence under section 155.75 D-4 on whether the chimney height would need to be at least two feet above the highest peak of any residence and structures being serviced by the outdoor wood furnace. Keehn noted it was referring to residences only.

There was a lengthy discussion about requiring the chimney of these units to exceed the height of residential structures and structures in the industrial districts. However the Commission felt chimney height in the industrial zoning district would not have the same impact on adjacent industrial buildings as it would residential structures. Keehn noted from staff's prospective the ordinance as it is written would work for staff in determining chimney height.

Heimer opened the public hearing.

Councilwoman Mary Lou Waltman addressed the Commission. Waltman noted she has been following this discussion along with the commission for several years and would like to err on the side of caution on whether there was a need to regulate wood burning furnaces. Waltman requested staff to provide a list of the complaints about wood burning stoves either written or verbal for the Council and felt she was not sure if there was an actual nuisance issue.

Waltman also wanted to know what made the wood burning furnaces any more dangerous than recreational fires, fire places or wood stoves in someone's garage. Waltman asked whether the ban on wood burning furnaces was for residential districts only. Keehn noted it also included the commercial districts. Waltman questioned whether one residential installation of a wood burning furnace was sufficient enough to do an ordinance change. In conclusion Waltman felt Lake City was a small agricultural community and wood burning has been always been a part of the community.

Heimer noted he had done some research on this and looked at some of the documented issues on line regarding outdoor wood burning devices, noting that a lot of communities just don't allow wood burning furnaces because of the harm the smoke does.

With no one from the public wishing to speak A MOTION WAS MADE BY HILL, SECONDED BY NICHOLS TO CLOSE THE PUBLIC HEARING. ALL AYES.

Keehn told the Commission staff could provide a list of complaints that have been received however because of the short turnaround to get things to council it would not happen until the August meeting.

Heimer thought the issue with the outdoor wood burning furnaces was the volume of wood being burned for long periods of time as opposed to the occasional small recreational fires people have in their back yards, this would also be true of indoor fireplaces.

Dwelle agreed the issue was with volume and duration of time the outdoor furnaces are burning. Dwelle also commented on his experienced living near someone with a wood burner and the smoke that is generated from them. Concluding the wood burning furnaces needed to be located in areas where there was more space.

Nichols recalled at the public hearing held by the Commission last year on this ordinance, a number citizens did come forward and articulated their concerns about wood burning furnaces in their neighborhoods. Nichols also felt the Commission has reviewed what other communities were in fact doing in regard to regulating the wood burning furnaces, noting a list that was provided to the commission listing regulation that were in place in several other communities.

There was discussion on the non-conforming units located throughout Lake City. Keehn reviewed the non-conforming section of the code and how they would relate to the existing units in the residential zoning districts.

A MOTION WAS MADE BY NICHOLS SECONDED BY DWELLE TO FORWARD A RECOMMENDATION TO THE CITY COUNCIL FOR THE ADOPTION OF THE DRAFT ORDINANCE AMENDING THE LAKE CITY ZONING ORDINANCE, BY ADDING SECTION 155.75 OUTDOOR WOOD FURNACES. THIS SECTION WOULD DEFINE AND PERMIT OUTDOOR WOOD BURNING FURNACES IN THE LI – LIGHT INDUSTRIAL, AND HI – HEAVY INDUSTRIAL ZONING DISTRICTS. ALL AYES.

Discussion on Jewel Escrows

Keehn informed the Commission recently staff has had several discussions with the Jewel Homeowners Association and Goodhue County Abstract Company over the nuisance abatement and the public improvement maintenance escrows that are required in order to construct a home within the Jewel and how it has been a hardship on the people that would like to develop. Keehn discussed the City ordinances currently in place that could be used in place of the escrow funds currently required by every single lot out at the Jewel.

There was discussion on the financial drain the property owner's face in order to begin construction at the Jewel. The consensus of the Commission was the escrow agreements that had been entered into did not meet the objectives, to encourage housing development as it relates to the comprehensive plan.

A MOTION WAS MADE BY NICHOLS SECONDED BY DWELLE TO FORWARD A RECOMMENDATION TO THE CITY COUNCIL FOR THE TERMINATION OF THE CITY'S ESCROW REQUIREMENTS FOR DEVELOPMENT WITHIN THE JEWEL PLANNED UNIT DEVELOPMENT. ALL AYES.

MISCELLANEOUS DISCUSSION

There was discussion on whether there an annual report in regard to the Jewel.

The Commission asked about the ruling that was made by the Courts in regard to the Bremer quarry. Keehn noted the city had not formally received any information on the ruling.

ADJOURNMENT

A MOTION WAS MADE BY DWELLE SECOND BY NICHOLS TO ADJOURN THE MEETING AT 7:47 P.M. ALL AYES.

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Thomas Heimer, Chair

Submitted by: Rob Keehn  
Director of Planning & Community Development

**Lake City Public Safety Board  
Wednesday, July 3, 2013  
4:30 p.m.  
Regular Meeting**

Members Present: Chairperson Rev David Badgley, Board members Steve Swan, Elwood Gnotke

Members Absent: Dale Nibbe, Duane King

Others Present: Chief Cory Kubista, Administrative Assistant Kathy Holst, Council Liaison Mark Spence

**CALL TO ORDER**

Chair Rev Badgley called the meeting to order at 4:38 p.m. with a quorum present; the agenda was adopted as presented.

**PUBLIC FORUM**

No persons were in attendance to address the Board.

**APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 5, 2013**

**MOTION BY SWAN AND SECOND BY BADGLEY TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 5, 2013. MOTION CARRIED 3-0-0.**

**RELAY FOR LIFE – REQUEST FOR STREET CLOSURE AND PARKING SPACES**

The annual Relay for Life will be held Friday, August 2, 2013 in Patton Park. The event begins at 6:00 p.m. Friday and goes through the night until 6:00 a.m. Saturday. A request has been made to close the 100 block of South Oak Street and cone off parking spaces in the 200 block of West Center Street on the park side to accommodate event participants.

**MOTION BY GNOTKE RECOMMENDING APPROVAL OF THE REQUEST OF RELAY FOR LIFE TO CLOSE THE 100 BLOCK OF SOUTH OAK STREET AND CONE OFF PARKING SPACES IN THE 200 BLOCK OF WEST CENTER ON THE PARK SIDE OF THE STREET FROM 6:00 P.M. FRIDAY, AUGUST 2<sup>nd</sup> UNTIL 6:00 A.M. SATURDAY, AUGUST 3<sup>rd</sup> TO ACCOMMODATE EVENT PARTICIPANTS. SWAN SECONDED. MOTION CARRIED 3-0-0.**

**FURTHER DISCUSSION ON REQUEST OF LOCAL BUSINESS OWNER FOR DIAGONAL PARKING ON SOUTH SIDE OF 100 BLOCK EAST LYON (TABLED)**

Chief Kubista reported that MnDot was contacted and had no objection to changing the parking on the south side of the 100 block of East Lyon from parallel to diagonal. He said if the request is approved by Council, the Street Department can proceed with spraying. However, the paint sprayer has been cleaned up and put away, so there may be a delay until the equipment is brought out again.

**MOTION BY SWAN RECOMMENDING APPROVAL OF THE REQUEST FOR DIAGONAL PARKING ON THE SOUTH SIDE OF THE 100 BLOCK OF EAST LYON AVENUE. GNOTKE SECONDED. MOTION CARRIED 3-0-0.**

MISCELLANEOUS DISCUSSION

Chief Kubista updated the Board on the hiring process of the Sergeant/Investigator position. At the recommendation of the Civil Service Commission the position was posted internally, and interviews will be held next week. Kubista said he would like to split the position and has provided proposed job descriptions for a Sergeant and Investigator to the City Administrator for rating purposes. Once wage scales are available, it can be determined if the budget will support two separate positions.

Chief Kubista reported clearance rates for May of 66.66%.

On behalf of absent Board member King, Gnotke discussed traffic safety issues at the corner of 7<sup>th</sup> and Monroe. Gnotke said there is a large road work construction sign on 7<sup>th</sup> Street near the corner of the Hearth and Home parking lot, which obstructs the view to the south. This, coupled with the fact that employee vehicles are parked out to the corner of the lot close to the sign, makes visibility difficult. Chief Kubista said he would look into the matter.

Rev Badgley expressed concern about the solid lines that have been painted in the 100 block of west Lyon Avenue following the repaving. He said to vehicles turning right on Lyon from the Hollywood corner, the line gives the appearance of a separate lane and is used all the way up Lyon Avenue. Chief Kubista said he would discuss the issue with Street Superintendent Bruce Wallerich.

The Board discussed briefly the alcohol ordinance and 2:00 a.m. bar closings.

Rev Badgley inquired as to the status of the department squads and whether there was an update available regarding a new facility for police and ambulance. Chief Kubista said he is checking into the possibility of trading squads every two years vs three years and is looking at all avenues to save the department money. There was nothing current to report regarding a new facility.

ADJOURN

**MOVED BY GNOTKE AND SECONDED BY SWAN TO ADJOURN AT 5:09 P.M.  
MOTION CARRIED 3-0-0.**

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Rev David Badgley, Chairperson

**LAKE CITY AMBULANCE COMMISSION**  
**MONDAY JULY 15, 2013**  
**5:00 P.M.**  
**REGULAR MEETING**

**Members Present:** Richard Wedge, Cindy McGrath, Jim Meyer

**Members absent** Carl Wirtanen and Marilyn Pfeilsticker

**Others Present:** Gail Riemersma, Ambulance Director and Matt Powers, Council Liaison Susan Stiene, MCHS-Lake City Advisory

**Others absent** Dr. Spano MCHS-LC Medical Director

CALL TO ORDER

Jim Meyer called the meeting to order at 1700 with a quorum present.

APPROVE THE MEETING MINUTES

**MOTION BY TO WEDGE TO APPROVE THE MINUTES OF THE MEETING JUNE 17 2013 AS WRITTEN SECONDED BY MCRGATH. ALL AYES.**

JUNE CALL STATISTIC DISCUSSION

No discussion

NEW BUSINESS

Recommend Alex Shepherd be hired as EMT

**MOTION BY WEDGE TO RECOMMEND HIRING ALEX SHEPHERD AS VOLUNTEER EMT PENDING BACKGROUND SECONDED BY MCGRATH. ALL AYES.**

UNFINISHED BUSINESS

Facility update

Discussion on next step in process after proposals are reviewed from the 4 prospective companies.

Ambulance Update

Riemersma reported the new 271 has a coolant leak, 272 which is the old 271 is having more starting issues, AC issues and 273 was repaired for a Missing Ebrake pad and a new windshield.

MISCELLANEOUS

Discussion on Spring Creek is up and running.

**MOVED BY/MCGRATH/WEDGE TO ADJOURN THE MEETING AT 1746. ALL AYES.**

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**Jim Meyer**

**STREETS & PARKS COMMISSION**  
**Regular Meeting**  
**Tuesday, July 16, 2013 – 5:00 p.m.**  
**City Hall 2<sup>nd</sup> Floor Conference Room**

Members Present: Kevin Pavelka, Mike Schmidt, Gene Glander, Duane Sprick,  
MerriLea Smith

Members Absent: Larry Flater, Jill Steffen, Council Liaison Phil Gartner

Staff Present: Scott Jensen, Public Works Director, Bruce Wallerich, Streets &  
Parks Superintendent, Pat Morrow, Utility Cashier

Others Present: Gene Durand

Pavelka called the meeting to order at 5:00 p.m. with a quorum present.

Agenda Approval

**Motion Schmidt, second Sprick to approve the agenda. All in favor. Motion carried.**

Minutes Approval

**Motion Schmidt, second Sprick to approve the minutes of the May 21, 2013 meeting with the amendment of the Moe family donation being for a bench, not a picnic table. All in favor. Motion carried.**

**MerriLea Smith arrived at 5:02.**

Recommend Acceptance and Designation of Donations at Hok-Si-La Park

Several anonymous donations have been received at Hok-Si-La Park in the amount of \$710 and formal acceptance by the Council is necessary. The entrance sign was identified as a candidate for replacement through the Chart the Course task force.

**Motion Schmidt, second Glander to recommend acceptance and designation of \$710 in miscellaneous donations for replacement of the Hok-Si-La Park entrance sign. All in favor. Motion carried.**

Aquatic Facility

Gene Durand advised that a month ago the City of Kasson opened up their new pool park which is similar to the plan Jim Maland presented to Lake City. The cost was 3.1 million. Last week the City of Byron closed their facility due to issues with plumbing. Their pool is approximately the same age as Lake City's.

There was discussion on obtaining or earmarking land for a new aquatic facility. Glander stated there is no reason to spend money on a proposal when no land is available. Members felt that Dan Pritzl should be approached again to see if he would still consider sale of his land by Underwood Park. Glander volunteered to speak with Pritzl about this. He will report back so it could be considered at the next City Council meeting if Pritzl is open to negotiating. Assigning a dollar amount to include in the Capital Improvement Plan for 2016 was tabled until this issue is resolved.

**Motion Schmidt, second Glander to recommend that City Council negotiate with Dan Pritzl on purchasing his land by Underwood Park to be earmarked for a future aquatic facility if Pritzl is willing to negotiate. All in favor. Motion carried.**

2014 Proposed Budget

The proposed budget for 2014 was presented and discussed.

August Meeting

The next meeting will be held on Tuesday, August 20<sup>th</sup> at City Hall 2<sup>nd</sup> Floor Conference Room at 5:00 p.m.

Adjournment

**Motion Schmidt, second Smith to adjourn the meeting at 5:45 p.m. All in favor. Motion carried.**

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Kevin Pavelka, Chairperson

Minutes submitted by Pat Morrow, Utility Cashier

**City of Lake City  
Personnel Committee  
July 18, 2013  
2<sup>nd</sup> Floor Conference Room  
4:30 p.m.**

The meeting was called to order by Beckman at 4:30 p.m. with members Matt Powers and Mark Spence present.

Members Absent: none

Others present: City Clerk Kari Schreck, City Administrator Ron Johnson, Chief of Police Cory Kubista

Review and adopt/ amend agenda.

**Motion Spence, second Powers to adopt the agenda. All ayes 3-0-0.**

Labor agreement renewals status (all 3 contracts)

City staff is in the process of reviewing all 3 contracts and outlining discussion points. Staff was directed to put together a list of areas of inconsistencies with the 3 contracts. The City Administrator will set up a meeting with the City Attorney and staff to review and discuss possible scenarios prior to opening negotiations.

Approve Civil Service hiring of Pat Morrow as part time police administrative assistant (up to 20 hours) and recommend Pat Morrow hours reduction to 20 hours (from 30) as utility billing clerk.

**Motion Spence, second Powers to forward to council the approval of Pat Morrow as part time police admin assistant (up to 20 hours) and recommend Pat Morrow hours reduction to 20 hours (from 30) as utility billing clerk. All ayes 3-0-0.**

Review potential division of 1 position (Sargent/ Investigator) in the Police department into 2 separate positions.

Chief Kubista outlined his proposal for creating 2 separate positions. The committee requested more details regarding the financial impact as well as number of full time and part time positions within the department. The committee also requested more information on the Wabasha County drug task force and the hours commitment to the task force and the impact to the weekly Lake City Police department scheduling.

This will be an agenda item for the August Personnel Committee meeting.

Health Care Reform- impact on City

The rollout of the Health Care Reform initiative has been pushed back to January 2015.

Department managers will need to monitor the hours worked for part time personnel as 2014 will be the look back period.

Employee handbook policy update- emailed copy

The handbook policy revisions have been reviewed by the City Attorney. Staff would like to take this to the September Council for approval. The committee will review for the August meeting and provide feedback to staff.

City Credit card point redemption

The city-issued credit cards earn points. The city currently has no policy on how to use the points, so they continue to accrue. Staff has discussed this with the City Attorney on possible ways the city could use the points, but a policy must first be adopted. Staff will look into the possibility of combining the points to be used for a larger city purchase. This will be an agenda item for the August meeting.

Mayor Beckman will be calling a special meeting in August

To clarify the Civil Service Commission and Library Board duties as they relate to City Charter, City Code, and City Council a special meeting is being requested. Review of the existing adopted city hiring policies will potentially be covered in the discussion as well. City Attorney Kennedy & Graven would be requested to be in attendance. August 26<sup>th</sup> at 5:00 p.m. was the proposed date that will be taken to council.

Miscellaneous discussion:

None

Next meeting date and time

Meeting set for August 15, 2013 at 4:30 p.m.

**Motion Spence, seconded Powers to adjourn at 5:20 p.m. All ayes 3-0-0.**

Joel T. Beckman

Respectfully submitted by K Schreck, City Clerk

## LAKE CITY PUBLIC LIBRARY BOARD MINUTES

Monday, July 15, 2013

The meeting of the Lake City Library Board was called to order by Chairperson, Pat Blum at 4:30 PM

Board Members present: Wohlers, Cooper, Blum, Paulson, Parrott, Rich & Lastine. Also in attendance, Library Admn. Bross and SELCO Liaison Peters. Absent: City Council Liaison Mary Lou Waltman.

**ADOPTION OR AMENDMENT OF AGENDA:** Motion was made by Wohlers, seconded by Rich, to accept agenda as presented. Motion carried 7-0-0.

**APPROVAL OF THE MINUTES:** The June 17, 2013 minutes were approved as presented by a motion to approve, by Parrott, seconded by Cooper. Motion carried 7-0-0.

### **LIBRARY ADMINISTRATOR REPORT:**

#### **June Statistics:**

- Volunteers worked 98 hours.
- The meeting room was used 17 times (120 people).
- The library hosted 7 children's programs
  - 4 – Story time (28 children and parents)
  - 3 – Summer Reading Programs:
    - 1. Singer: Hans Mayer (140 children and adults)
    - 2. Craft Night: (100 children and adults)
    - 3. Yoga: Elizabeth Witt(88 children and adults)
- The Library hosted 2 Movies Nights:
  - 1. The Odd Life of Timothy Green (8 people)
  - 2. Cirque DuSoleil Worlds Away (7 people)
- The Library hosted Master Crayola Crayon Artist, Don Marco (sponsored by Powder Coating Solutions) (60 people)
- The microfilm machine was used 48 times.
- 112 items were added to the collection in June.
- The library opened 52 new patron cards.

#### **Other Activities:**

- In June, Admin. Bross attended the SELCO/SELS Advisory Board and SELCO Advisory Board meetings in Rochester.
- Admin. Bross also met with the Goodhue County Library Administrators.
- Library Aide, Mary Kay Johnson attended the Mystery Writers workshop and Friends of the Library workshop at SELCO in Rochester.

In addition to the report, Admn. Bross stated that over 200 children are participating in the summer reading program this year. The wrap up event will be on August 20 and the Library Board Members were invited to attend, if possible, to show their support.

Bross also stated that the popular Minnesota mystery writer, David Housewright will present a program at the Lake City library on Saturday, October 12 and that Library Aide, Mary Kay Johnson has plans to form a new library sponsored book club for people with a particular interest in that particular genre.

Admn. Bross also indicated that the first of several computer classes for patrons will be offered at 10:00 AM on Saturday, August 10. It will be a basic introduction to computers, geared especially for people who have currently limited knowledge of them.

In closing, the Board thanked Admn. Bross for the various media usage graphs she included in her July report. She agreed to continue to provide the graphs in the future.

**NEEDS ASSESSMENT COMMITTEE UPDATE:** Admn. Bross reported that she presented an RCA to the Lake City Council on Monday, July 8 for the continuation of the Library renovation project, which will next include site drawings. The Council approved her request and she will now make the necessary arrangements to move forward and report her progress back to the Council at their September meeting.

Admin. Bross publically thanked Karen Cooper and Pat Blum for their contribution to the committee.

**FRIENDS OF THE LIBRARY REPORT:** The Library Board again agreed that it would be helpful to have a copy of the Friends of the Library minutes included in their Library Board packets, even though by scheduling necessity, the Friends minutes will always be a month in arrears. It was also noted that members of the Friends are always welcome to attend the Library Board meetings in the event they have any particular (or timely) matter they want to share with the Board.

**OTHER:** A brief informal discussion ensued regarding the future need for monthly Library Board meetings. It was decided that Admn. Bross will prepare a calendar for the August meeting of the key dates on the library calendar that would necessitate action by the Board. Once that calendar is reviewed, a formal decision on the matter can be made by the Board.

**ADJOURNMENT:** There being no further business or items to add to the August agenda at that time, a motion was made by Rich and seconded by Lastine, and to adjourn the meeting at 5:15 PM. Motion carried 7-0-0.

The next scheduled library board meeting will be Monday, August 19, at 4:30 PM at the library.

Respectfully submitted,

Karen A. Cooper, Secretary

MINUTES OF  
THE LAKE CITY FIRE DEPARTMENT  
MEETING JUNE 27, 2013

Chief Diepenbrock called meeting to order at 7:00 P.M. Roll call was taken with T. Hubbard, D. Mahn, J. Diepenbrock, W. Wenger, R. Banks, D. Moyer, B. Sievers, M. Poncelet, D. Glomski, P. Welsch, B. Herzig, J. Weyer, T. Reckmann, J. Barton, D. Barwald, D. Nibbe, J. Brandt, D. Paterson, C. Tourney active members present G. Axlecson, B. Haase, S. Peterson, B. Schumacher retired members present.

**The minutes of the May meeting were read and approved.**

**Treasurers Report: MOTION TO APPROVE BY B. SIEVERS, SECONDED BY GLOMSKI. VOTE WAS TAKEN AND MOTION CARRIED.**

COMMITTEE REPORTS:

EQUIPMENT: Nothing new to report.

Training: We will be working with the trucks next month.

Safety Report: Nothing new

Dance: Everything is going well.

**Communications Were Read.**

**THERE WAS A MOTION TO ACCEPT TODD HUBBARD'S LETTER OF RETIERMENT WITH REGRETS BY BANKS SECOND BY G. SIEVERS. VOTE TAKEN MOTION CARRIED.**

**Old Business:**

1. Jack Weyer gave a report on the meetings and training sessions he attended at State Fire School.

**New Business:**

1. Jessie from MDA gave a presentation on their fill the boot campaign.
2. Four people volunteered for the 4<sup>th</sup> of July to man the boat and pumper during fireworks.
3. Line up for Waterski Days parade is 12:30.
4. Two people volunteered to serve on a committee to get the City of Lake City designated as a Heart Safe Community.

BEING NO FURTHER BUSINESS MEETING ADJOURNED.

BOARD OF ADJUSTMENT  
REGULAR MEETING  
MONDAY, JULY 15, 2013  
COUNCIL CHAMBERS, CITY HALL

Members Present: Mark D. Pritzl, Bob Wenger, Jan Peters, Valerie Smith

Members Absent: Chuck Solheid

Others Present: Planning and Community Development Director Rob Keehn, Timothy Thomas, Council Liaison Andru Peters

CALL TO ORDER

Chairman Wenger called the meeting to order at 6:30 p.m. with a quorum present.

ELECTION OF THE CHAIR AND VICE CHAIR

A MOTION WAS MADE BY PRITZL TO NOMINATE WENGER TO SERVE AS THE CHAIR THE MOTION WAS SECONDED BY PETERS. MOTION CARRIED.

A MOTION WAS MADE BY SMITH TO NOMINATE PRITZL TO SERVE AS THE VICE CHAIR. THE MOTION WAS SECONDED BY PETERS ALL AYES, MOTION CARRIED.

REVIEW AND ADOPT AGENDA

It was the consensus of the board to adopt the agenda as presented.

APPROVAL OF THE AUGUST 20, 2012 STATED MEETING MINUTES

MOTION WAS MADE BY PRITZL SECONDED BY PETERS TO APPROVE THE AUGUST 20, 2012, STATED MEETING MINUTES AS PRESENTED. ALL AYES.

PUBLIC HEARING - VARIANCE. REQUEST VARIANCES FROM THE STANDARDS OF THE MEDIUM DENSITY RESIDENTIAL (MDR) ZONING DISTRICT TO CONSTRUCT A GARAGE ADDITION AT 520 WEST HARRISON STREET

Wenger read the hearing notice. The Board was to consider an application for two variances submitted by Timothy Thomas, for property located at 520 West Harrison Street, Lake City, MN 55041, and legally described as: *LOT 3, BLOCK 1, NORTHWEST SUBDIVISION FIRST ADDITION ACCORDING TO THE PLAT THEREOF ON FILE IN THE OFFICE OF THE COUNTY RECORDER, WABASHA COUNTY, MINNESOTA.* The applicant is requesting variances from the standards of the Medium Density Residential (MDR) Zoning District to construct a garage addition that would be 19.9 feet from the front property line instead of the required 25 feet, and six (6) feet from the side yard property line instead of the required eight (8) feet.

Keehn addressed the Board and presented the staff report.

Wenger opened the public hearing.

Timothy Thomas addressed the Board stating his intent for the variance, which was to construct a garage addition large enough to allow him to store his boat and vehicles so that they would be protected from the elements, in addition to keeping his property looking neat and uncluttered.

With no one from the public wishing to speak, A MOTION WAS MADE BY PRITZL SECONDED BY PETERS TO CLOSE THE PUBLIC HEARING. ALL AYES.

The Board discussed the findings briefly. It was the consensus of the Board that the addition would have limited or no impact on the surrounding neighborhood.

A MOTION WAS MADE BY PRITZL TO ADOPT RESOLUTION NO. BA13-01 APPROVING A VARIANCE FOR TIMOTHY THOMAS AT 520 WEST HARRISON STREET FOR A VARIANCE FROM THE CITY OF LAKE CITY'S MEDIUM DENSITY RESIDENTIAL (MDR) ZONING DISTRICT SETBACK REQUIREMENTS TO BUILD A STRUCTURE 19 FEET, 10 INCHES FROM THE FRONT PROPERTY LINE AND SIX (6) FEET FROM THE INTERIOR SIDE YARD PROPERTY LINE. PETERS SECONDED THE MOTION. ALL AYES.

ADJOURNMENT

There being no further business before the Board, PETERS MOVED, SMITH SECONDED A MOTION TO ADJOURN. WITH ALL MEMBERS VOTING IN FAVOR, THE MEETING WAS ADJOURNED AT 7:40 P.M.

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Bob Wenger, Chair

Submitted By:  
Rob Keehn  
Director of Planning & Community Development

DRAFT

**Lake City Civil Service Commission  
Meeting Minutes  
July 1, 2013 – 6:30 p.m.**

Members present: Lucas, Brown & Becker  
Member absent: None  
Others present: Chief Cory Kubista & Officer Weist

Meeting was called to order by Chairperson Rojean Becker at 6:30 p.m. in the 1st Floor Planning/Zoning conference room.

**Approval of Minutes**

**Motion was made by Brown, second by Lucas to approve the minutes of the meeting of June 17, 2013. All ayes, motion was carried.**

**Addition to Agenda**

The members present agreed unanimously to add a discussion about the splitting of the Sergeant/Investigator Position, and a lengthy discussion ensued. Chief Kubista explained the necessity for having two separate positions.

**Review of Sergeant/Investigator Position**

The Commission reviewed the applications/resumes from each applicant. It was determined that interviews would be held on July 9<sup>th</sup> in the Conference room on the second floor of City Hall. The Commission discussed the questions that will be asked during the interview process and the grading of the questions. Applicants will be given notice of the interview times and date. **Motion by Brown, second by Lucas to accept the date and location of interviews. All ayes, motion carried.**

**Review of Part –Time Administrative Assistant Position**

The Commission reviewed the applications/resumes from each applicant. It was determined that interviews would be held on July 9<sup>th</sup> in the Conference room on the second floor of City Hall. The Commission discussed the questions that will be asked during the interview process and the grading of the questions. Applicants will be given notice of the interview times and date. **Motion made by Brown, second by Lucas to accept the date and location of interviews. All ayes, motion carried.**

**Commission Comments**

The Commission was advised by Chief Kubista that the opening for the full-time Patrol Officer position was posted, and the ending date for applications is July 19<sup>th</sup>.

The Commission asked Chief Kubista how the Sergeant's position was being covered at the present time. It was explained that the workload is currently being handled by SRO Dather and Chief Kubista.

### **Adjournment**

**Motion by Becker and second by Lucas to adjourn the meeting at 7:55 p.m.**

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Rojean Becker, Chairperson

**Lake City Civil Service Commission  
Meeting Minutes  
Tuesday, July 9, 2013 – 6:00 p.m.**

Members Present: Lucas, Brown, Becker  
Members Absent: None  
Others Present: Chief Cory Kubista, Administrative Assistant Kathy Holst

The meeting was called to order by Chair Rojean Becker at 6:00 p.m. in the second floor conference room at City Hall.

Approval of Minutes of July 1, 2013

Becker asked that the Minutes be amended by moving the Addition to Agenda item ahead of the Approval of Minutes of the meeting of June 17, 2013; and, further, that the Minutes state that the motion to add the discussion regarding the splitting of the Sergeant/Investigator position to the Agenda was made by Lucas and seconded by Brown. In addition, the Adjournment need not reflect the second by Lucas. With those changes, it was **moved by Brown and seconded by Lucas to approve the minutes of the meeting of July 1, 2013. All ayes, motion carried.**

Part-time Administrative Assistant Interviews

Two applicants were interviewed for the position. Commission members rated the candidates and scores were tallied by Chief Kubista.

Sergeant/Investigator Interviews

Two applicants were interviewed for the position. Commission members rated the candidates and scores were tallied by Chief Kubista.

Ranking/Recommendation of Part-time Administrative Assistant Position

**Moved by Brown, seconded by Lucas to recommend the hiring of Pat Morrow as Part-time Administrative Assistant. All ayes, motion carried.**

Ranking of Sergeant/Investigator Position

It was the consensus of the Commission to support the splitting of the two positions. **Motion by Brown that Officer Bill Weist be hired for the Sergeant position and Officer Kevin Dather for the Investigator position, and that the recommendation for hiring includes a one-year probationary period for each position upon approval of City Council. Lucas seconded. All ayes, motion carried.**

Establish list of Applicants for Full-time Patrol Officer

**Motion by Brown, second by Lucas directing Chief Kubista to narrow the list of applicants to the top five for interviews on Wednesday, August 7, 2013.**

Miscellaneous Discussion

None

Adjourn

**Becker moved to adjourn at 9:18 p.m.**

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Rojean Becker, Chairperson

# Public Safety/EOC/Ambulance Facility Committee

June 30, 2013

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## Final Report

### Charge

The committee was charged by the Council of Lake City to explicitly define a) the best site for a PS/EOC/EMS facility, b) determine if all three services would share the facility or not, c) if practical, include a future Fire Dept facility in the site plan, and d) estimate the total square footage required to support the three departments.

### Committee Members

Public Safety: Gary Majchrzak, Cory Kubista, Elwood Gnotke, Dale Nibbe

City Council: Matt Powers, Gene Durand

Ambulance : Gail Riemersma, Marilyn Pfeilsticker, Carl Wirtanen (Chair)

Emergency Operations Center: John Yorde, Tom Brown

Fire Dept: Dan Moyer, Jeff Diepenbrock

### Attachments

Figure 1. Site Plan Sketch

Worksheet 1: Total Building space requirements

Worksheet 2: Public Safety defined space needs

Worksheet 3: EOC defined space needs

Worksheet 4: Ambulance defined space needs

### Summary

The committee met four times during May and June, 2013 and reached the following conclusions:

- 1) The three services should continue to share a joint facility to save some operational cost and to continue the synergistic relationship that has been built up over the years.
- 2) After considering various site options, and considering that the Council seemed to want to have an "Emergency Services Campus" in the future, the only workable site was determined to be the 10<sup>th</sup> Outlot that the City already owns.

- 3) A tentative site plan was developed around this location and is given in the attached sketch. This sketch does not attempt to show the facility in any detail. It is simply to show how the “campus” may be arranged and phased. Note that the plan includes about 1.5 acres for a “joint County Dispatch Center”. This may or may not come to fruition, but at least we have planned for a place to put it that we think makes sense.
- 4) The committee attempted to establish an estimate for the total facility, for the Council to consider in developing funding approaches. However, this effort is fraught with some serious risk of being high or low because until an architect sits with each department and seriously researches their needs, most of which have been defined, and how the three areas interconnect and ultimately define the total space, any estimate is likely incomplete. That said, the committee made the attempt to at least bracket the space required. The range is estimated to be between 18,000 and 22,500 sq. ft. This is divided between three types of spaces: office and general operations work space, garage space, and basement space which contains the hardened areas for the three departments. A detail breakdown of this estimate is given in the attached spreadsheet.

## Discussion

### Joint Facility

The committee reviewed the way the departments currently work together and based on what was found, determined, according to all three department heads and representatives, that continuing with a joint facility was in the best interest of both the departments and the City.

### Facility Site

The committee considered some of the other sites that have been proposed and decided that of the choices available, the 10<sup>th</sup> street outlot was the best site. The HomePros building could work but was rejected because it is too close the railroad and an accident could seriously impact the operations or even destroy the facility in a worse-case situation. The Outlot, being further away, was deemed to have minimal risk of being seriously impacted by a rail accident.

The Outlot does present a problem in that it is located away from the major population which represents most of the calls for the ambulance, and the source of the volunteers for the Fire Dept. However, all things considered, this seemed to be able to be worked around.

The Outlot also presents a problem in that the Ambulance (and future fire department responders) may have to wait for trains some of the time. Currently, and in the near future, this is probably workable. However, if rail traffic continues to grow on the CP Rail network, virtually all traffic flows through Lake City to get to/from Chicago and all western points on their network, this may become a future problem requiring a bridged crossing as the City of Winona built a few years ago to solve a similar problem.

### Facility Size Estimate

The committee recognizes that when an architect is chosen to work with the three departments to work up a concept for the site and the building, the results may vary significantly from ours since the architect may be able to provide alternatives the committee did not know about. The input data for departmental space requirements are given in Worksheets 2, 3, &4. Note that there are some discrepancies between estimates of sizes between departments. The committee has chosen to use the larger estimates based on discussion. The following areas are highlighted to provide you with the Committee’s reasoning.

### **Hardened Areas**

In thinking about hardening the EOC areas and certain other areas of the other two departments the committee considered what has happened recently in Oklahoma in the huge tornados. While they are less likely here in MN, they do happen, and if one does happen to strike the facility housing our EOC and other services, we must maximize the likelihood that critical emergency operations are not wiped out. The committee considered hardening the EOC above ground and compared that with below ground and decided that given what we know (and an architect could know differently) it seemed prudent to put these critical areas below ground, especially since basement space is somewhat less expensive than main floor space. Thus natural disasters or man-made such as a near-by rail accident would not keep such services from effective operations.

All of the EOC would be slated to go in the basement. The Public Safety and Ambulance departments have determined that some of their shared and unshared spaces could also go in the basement. The building footprint is determined by the garage and main floor spaces. The basement area may or may not be completely utilized initially causing some part to be left unfinished. The other functions that would go underground are the generator and the LP fuel tank which is the back up fuel for both the generator and the heating/hot water/ systems. These would be located separate from the main basement, but accessible from it.

### **A Shared Fitness Center**

Another area that may need some explanation is the fitness area included in the basement. Studies have shown, according to our department heads, that having a functional fitness center for the emergency services personnel to use on a regular bases actually saves money for the municipalities. This comes about from primarily two sources: 1) reduction in risk insurance premiums, and 2) reduction/prevention of injuries to personnel during their normal but strenuous activities. Apprehension of criminal suspects, activities at accident scenes, and lifting and transporting victims are just some of the normal activities that since they are sporadic and can be very strenuous can cause serious injury to an employee that is not in good physical health and shape.. Thus the committee was convinced that this space should be provided for our emergency services personnel. After researching the space needed, we arrived at a workout room between 600 and 900 sq. ft. depending on how many users there might be at one time. In this report, I have included a room size of 700 sq. ft. plus showers , restroom, and lockers spaces that total up to about 1500 sq. ft.

### **Shared Training Area**

The large training space is planned to be located on the main floor. The committee discussed putting this on the basement level, but rejected that idea for the following reasons. This space should be readily accessible to the public or others invited to make use of it. It should be a strong selling point to potential employees, particularly, the Ambulance staff, that education and training is a high priority in Lake City emergency services. Finally, moving 50+ people to the basement for training sessions would likely increase the size of the elevator and stairs required by codes, thus increasing circulation space overhead.

### **A Shared Wash Bay**

Another area is the wash bay that is attached to the Ambulance garage. Discussion in the committee defined this as being primarily used by Pubic Safety and Ambulance staff initially, eventually, when the Fire Dept relocates to this site, they would also want to share this for washing their trucks. Thus the bay and access to it must accommodate the largest fire truck envisioned for the city. Since this is hard to estimate, we agreed that a 40 foot length should be adequate. Thus

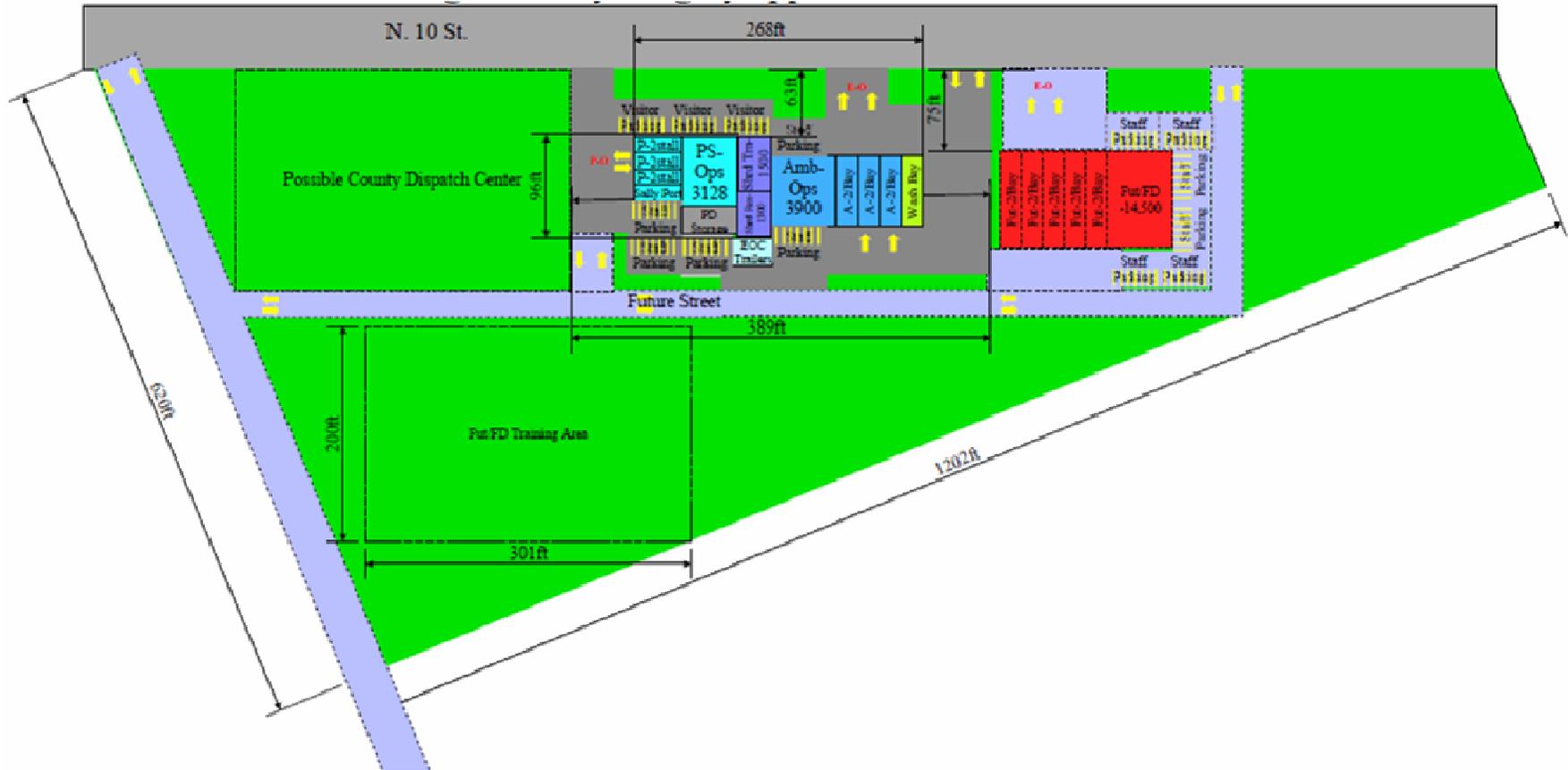
the wash bay is 55 ft by 18 ft wide . Also, included within the wash bay must be the decontamination space and facility for the ambulance service. Trucks returning from a run requiring equipment to be cleaned and decontaminated must be washed down as well. It should be noted that the runoff from this decontamination facility is considered hazardous waste and must be treated as such. This may be true of other vehicles, police cars or fire trucks that have gotten into some sort of contaminated situation and must be decontaminated as well.

### **Estimating the total space needed**

Finally, since it is very difficult to pin down the actual sq. ft. required without going completely through the concept drawing step, we have probably established a worst-case maximum for the building size. However, we cannot say for sure, since things like circulation space overhead can vary widely both because of design and because of regulations. For these reasons, the committee is simply giving you a range with the 22,500 as the maximum and an arbitrary 20% less as the minimum. The committee feels strongly that while overall cost of the facility is certainly of concern, the end result must satisfy the needs of these departments for several decades and must be carefully evaluated in light of any proposed cost-cutting.

Respectfully submitted,

Carl Wirtanen,  
Committee Chair



C. Wirtanen

# Lake City Public Safety/Ambulanc/EOC Facility space estimate

Department	Space Type	Designation	Useable sq. ft./Location			Circulation Walls/Halls/Etc (25%)		Total Office Sq Ft	Notes
			Garage	Main	Basement	Main	Basement		
EOC	Operations	Office/garage	800	0	1628	0	407	2035	Assumes controlled sharing of space
Pub Safety	Operations	Office/garage	2808	1272	1152	318	288	3030	
Ambulance	Operations	Office/garage	3400	765		191	0	956	Included 400 sf for training box in garage
Ambulance	Operations	Staff living area		1757		439	0	2196	
Shared	Office areas	Office equip/storage		1241		310	0	1551	Common office support areas, lobby areas
Shared	Training	Training/AV equip		1500		375	0	1875	Large training area--dividable into two rooms
Shared	Fitness	workout-locker rm			1500	0	375	1875	Includes showers, restroom facilities and lockers
Shared	Elevator/Stair s	vertical access		230	230	58	58	575	Basement access
Multi-dept	Support	Generator/fuel			400	0	100	500	Generator, LP Tank in separate spaces
Multi-dept	Support	Wash bay	950			0	0	0	Wash bay includes decontamination area 10x20
<b>Totals</b>			<b>7958</b>	<b>6765</b>	<b>4910</b>	<b>1691</b>	<b>1228</b>	<b>14594</b>	

Note: This is a workup to estimate the total facility space and rough building size. The only way to get a more accurate estimate of the space is for an architect to go through the concept development process with the department heads to put the total puzzle together. For the Council report, I suggest we settle on a range of the total square footage, how much goes to the basement, and how much might be shared. Architectural rules of thumb suggest multiplying the non-garage spaces by 25-30% to account for circulation within the building. I used 25% in this example.

Total Main Floor Office:	8456	sq. ft	
Total Basement:	6138	sq. ft	
Total Office Space:	14594	sq. ft	Main + Basement
<b>Total Used Space:</b>	<b>22552</b>	<b>sq. ft</b>	total office + garage
Avail for future use:	1855	sq. ft	(basement space unused)
<b>Total Main Floor Space:</b>	<b>16414</b>	<b>sq. ft</b>	<b>includes garages</b>
Building Footprint Estimate:	164	x 100	Length x width

**Public Safety Space requirements**

OFFICE/ROOM	SQ.FT.	SHARED	Location	JUSTIFICATION	ADDITIONAL
Clerk /Admin. Asst(s)	300	No	Main	Public/Dept. service	2 work stations; office equipment
Control	24	No	Main	tie in recording	recording equipment, monitor for 2 rm
Equipment/Locker	144	No	Main	lockers, cabinets, countertop	Radio/flashlight/PBT, etc
Interview 1	90	No	Main	evd. gathering	vid/aud, table & 4 chairs
Interview 2	90	No	Main	evd. gathering	vid/aud, table & 4 chairs
Investigator(s)	180	No	Main	Office for two	work station(s) cabinets & shelves
Office supply	32	No	Main	paper to paper clips	Shelves in closet, close to Admin office
Officer's Common Work	400	No	Main	FT, PT & Reserve ofcrs(future Sgt)	4 workstations, mailboxes storage cabinets, ofc eqpt
Police Chief	168	No	Main	Administration	work station, table & chairs, shelves
Prisoner Processing	168	No	Main	DMT-G, Fingerprint, etc.	vid/aud, table & 3 chairs, cabinets, sink
Sgt. (future asst. chief)	132	No	Main	Administration	work station, storage cabinets, shelving
Soft Interview	80	No	Main	Off lobby; privacy	table & 4-5 chairs
<b>Total PS Main Fl</b>	<b>1808</b>				
Garages	2808	No	Garage	all dept vehs, trlr, etc	4 bays, one is a sally port with secure corridor to prisoner processing room., vid/aud; 1 bay is a wash bay. Heated racks, workbench for CSO,
MV equipment	144	No	Garage	tires, lightbars, etc...	
<b>Total PS Garage</b>	<b>2952</b>				
Arms/Ammunition	84	No	Basement	arsenal, targets, etc...	Cleaning bench, bullet trap
Data File Storage	260	No	Basement	file storage 7 year min.	file cabinets, table & chair, racks
Evidence	380	No	Basement	evd. security, filing	Storage bins, crank-out trays, work stat.
Evidence Processing	96	No	Basement	chain of custody, labeling	Counter & cabinets, next to evid room
Program/Project	132	No	Basement	program supplies	cabinets, large table, 2 chairs, counter
Restricted storage	24	No	Basement	juvenile & confid recrds	close to or in data file room,shelves
Supply/storage	200	No	Basement	uniforms, vests, leather, ..	shelves, box racks and clothes racks
<b>Total PS Basement</b>	<b>1176</b>				
Lobby	225	Yes	Main	Public entry	Handicap friendly; seat 7-8, vid/aud
Lobby bathroom	80	Yes	Main	Unisex	Handicap access, stool, sink
Breakroom	168	Yes	Main	for work breaks, table, 10 chairs	stove,fridge, sink, microwave
Business/Work	80	Yes	Main	Fax, Postage & other	counter for all machines; small table

Copier	80	Yes	Main	Make copies/print	color copier
Meeting	192	Yes	Main	meetings, interviews	table & 12 chairs, projector screen
Training	1296	Yes	Main	Police/Ambulance	holds 50, divider, training mats, chairs
<b>Total Shared Main Fl</b>	<b>2121</b>				
Fitness	288	Yes	Basement	work-out room	free weights & misc. equipmt.
Generator	96	Yes	Basement	emergency generator	lights & garage doors, kitchen & EOC
Showers	400	Yes	Basement	Male & female	2 each, lockers, toilets,sinks
<b>Total Shared Basement</b>	<b>784</b>				

Worksheet 2. Public Safety Space Requirements

### Emergency Operations Center Space requirements

OFFICE/ROOM	SQ.FT.	SHARED	Location	JUSTIFICATION	ADDITIONAL
Operations Center	1400	Yes	Basement	Tables, desks, workstations, communications, wall maps located somewhat close to EOC	
Office	120	No	Basement	but accessible to the public	
Unisex Bathroom	80	no	Basement	Adjacent to OpsCenter	
Kitchenette	120	no	Basement	Counter, microwave, Sink, Fridge, storage	
Closet	32	no	Basement	Ops Center support storage	Supplies, spare parts, small tools
Sleeping room	100	no	Basement	Rest area for staff during emergency ops	Space for two single beds
<b>Total EOC Space:</b>	<b>1852</b>				
Garage	780	no	Main	Interior parking for up to 3 Disaster response trailers.	two bays 15x25
<b>Total Garage space:</b>	<b>780</b>				
Trailers:					
Red Cross.			8x20		
CAER.			8x12		
City Shelter Response.			8x12		

Worksheet 3. EOC Space Requirements

**Ambulance Space requirements**

OFFICE/ROOM	SQ.FT.	SHARED	Location	JUSTIFICATION	ADDITIONAL
Decontamination	incl.	no	Garage	Equipment	in the wash bay/long sink
Ambulance stalls	3200	no	Garage	3 Rig, 2 erv, trlr	room to walk around
Ambulance Director	160	No	Main Fl	Admin	Desk, table chairs files shelves
Assistant Director	150	No	Main Fl	Admin	Desk files shelves
Record Storage	75	No	Main Fl	PCR storage	Shelves
Uniform Storage	100	no	Main Fl	Uniforms,	shelves, Clothes racks for vests, shirts, jackets
Work area	75	No	Main Fl	Ed/Records	Review records/ ed workplan
Storage	240	No	Main Fl	Ed/AV	Books/ AV equip, training eq
Dispatch Room	190	No	Main Fl	Communication	Mail room, schedule, memos
Equipment Storage	270	no	Main Fl	3-90sq/ft	medical eq, meds, boards PPE,Employee posters, fax, work
Work Space	190	no	Main Fl	Run report	walk thru- work station, file cabinet, paperwork
Small Conf Room	230	no	Main Fl	Interviews	Small room for interviews, Library, quiet study, tests, Large table chairs, cabinets, project work room
Day Room	716	no	Main Fl	Crew	kitchen, lounge area, furniture, Appliances etc
Dorms	440	no	Main Fl	Sleeping room,	4x 110
Restrooms	160	no	Main Fl	crew	by dorms
Locker/room	120	no	Main Fl	crew	Bedding, lengthy stays, clothes
Clean linen	105	no	Main Fl	linen	Cot covers, blankets
Dirty linen	90	no	Main Fl	Linen	trash, red bag contaminated
Laundry room	126	no	Main Fl	wash linen	wash dirty linen towels from rig
Admin Assistant	95	No	Main Fl	Admin	work station cabinet shelves
<b>Total EMS only:</b>	<b>6732</b>				
Showers	800	yes	Basement	400 each	shower, locker toilet sink
Fitness	400	yes	Basement	eq	
Generator	96	yes	Basement		
Wash bay	375	yes	Garage	20wx25d ?	Wash rigs and squads,FT? Powerwasher seperate

Training Room	1,340	Yes	Main FI	Pd/EMS
Control ACLS Room	100	yes	Main FI	ACLS/CPR
Lobby	225	yes	Main FI	public entry
Copier	80	yes	Main FI	make copies
Business work area	80	yes	Main FI	postage fax
Lobby Bathroom	80	yes	Main FI	Unisex
<b>Total Shared Space:</b>	<b>3576</b>			

50, divider need storage For equip., mats, mannequins

Keep mannequin out/train room

run reports printed there

Worksheet 4. EMS Space Requirements

**City of Lake City  
Concern Summary  
Jan 1, 2013 to June 30, 2013**

		Corresp				
Date	Taken By	Type	Summary	Responsible Department	Action Taken	
01/02/13	R Johnson	Form	Snow removal parking ticket	Police	Police dept resolved issue	
01/08/13	R. Keehn	In person	A telephone pole has been placed in the boulevard along N 10th Street blocking a snowmobile route	Police, P Works, Planning	property owner was contacted on 1/14/13	
01/09/13	M. Smith	Form	Noxious smoke from an outdoor wood boiler on the 400 blk of Lakewood Ave affecting the neighborhood air quality	Planning and Comm Dev	site visited and photo taken - follow up needed	
02/12/13	M. Smith	Form	Snow and ice accumulation and drainage issues along 700 block of North 7th Street	Planning, Public Works	Not a violation of city code and is a private property drainage issue	
02/25/13	M. Smith	Form	Issue with snow removal invoice from a small (1") snow event. Complainant concerned with the City inspecting sidewalks after small amounts of accumulation. Feels sidewalk inspections should correspond with 4" snow events	Planning, Public Works	investigation conducted, property owner was found to be in violation and invoice is to be paid	
- 129 04/05/13	R Johnson	Form	Felt that moving boats from compost storage area to marina on Park St was unsafe	Marina	Letter sent explaining that this was safest route and that drivers would be informed to keep speeds at 20 mph max	
04/22/13	M. Smith	Form	Building maintenance related to brick exterior in the 100 Blk of West Center St	Planning and Comm Dev	Site visited, building photographed, letter to property owner sent 4/30/13. Follow up phone call from property manager on 5/2/13 - bids are being sought to fix the issue and the City will be updated on a timeline to correct the issue. Update: Tuckpointing is complete as of July 2013	
04/22/13	M. Smith	Form	Unightly exterior storage in the 900 Blk of N 7th Street	Planning and Comm Dev	Site inspected and photographed on 4/29/13 - no observable violation at this time	
04/22/13	M. Smith	Form	Junk accumulation in yard in the 300 Blk of S 8th St	Planning and Comm Dev	Site inspected and photographed on 4/29/13 - letter has been sent and the site was brought into compliance.	

04/22/13	M. Smith	Form	Home in disrepair, public nuisance in 600 Blk of Lyon Ave	Planning and Comm Dev	Site has been inspected and photographed on several occasions, property owner has been notified of violation and the corrective acted needed. Currently pending legal action.
04/29/13	M. Smith	In person	Junk accumulation in yard of a home located in the 400 Blk of N Lakeshore Drive	Planning and Comm Dev	Site has been inspected and photographed on 4/29/13. A letter has been sent and violations were corrected.
05/06/13	S. Jensen	Form	Parking restricted to one side of E. Chestnut due to width and State Aid rules	Public Works	Followed up with phone call and explained reason for change
05/21/13	S. Jensen	Form	Parking restricted to one side of E. Chestnut due to width and State Aid rules	Public Works	Followed up with phone call and explained reason for change
05/24/13	M. Smith	phone	weed growth in the Jewel/Coral Drive	Planning and Comm Dev	Lots have been mowed

# August 2013

MON	TUE	WED	THU	FRI	SAT/SUN
			1	2	3/4
5 Special Council 4:30 PM	6 Marina Bd. 5:00 PM <del>Planning Comm.</del> <del>6:30 PM-canceled</del>	7 <del>Public Safety</del> <del>4:30 PM-canceled</del> Civil Service 6:00 PM	8 EDA 7:00 AM	9	10/11
12 Budget Meeting 5:00 PM City Council 6:00 PM	13	14 Heritage Pres. Comm. 6:15 PM	15 Personnel Comm. 4:30 PM	16	17/18
19 Library Bd. 4:30 PM Ambulance Comm. 5:00 PM BD of Adj. 6:30 PM	20	21	22	23	24/25
26 Proposed Special Council 5:00 PM	27 Sts/Pks Comm. 5:00 PM	28 Utility BD 7:00 PM	29 Fire Dept 7:00 PM	30	31

# September 2013

MON	TUE	WED	THU	FRI	SAT/SUN
2 CITY HALL CLOSED	3 Marina Bd. 5:00 PM Planning Comm. 6:30 PM	4 Public Safety 4:30 PM	5 EDA 7:00 AM	6	7/8
9 City Council 6:00 PM	10	11 Heritage Pres. Comm. 6:15 PM	12	13	14/15
16 Library Bd. 4:30 PM Ambulance Comm. 5:00 PM BD of Adj. 6:30 PM	17 Sts/Pks Comm. 5:00 PM	18 Utility BD 7:00 PM	19 Personnel Comm. 4:30 PM	20	21/22
23	24	25	26 Fire Dept 7:00 PM	27	28/29
30					