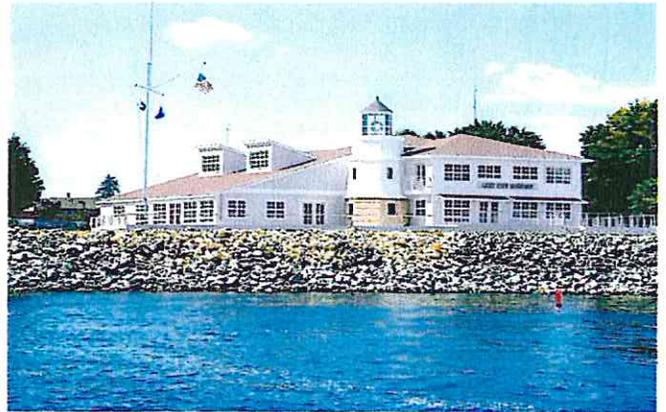


THE CITY OF LAKE CITY



“To provide and maintain an attractive and viable community”



2014 BUDGETS

December 9, 2013

Table of Contents

Introductory transmittal letter	4
City Officials	5
City information	6
Form of Government	7
Lake City Economy	8
Organizational Chart	10
Staffing	11
Budget process	14
Budget timeline	14
City charter	15
State statutes	16
Budget framework	18
Budget directives	18
State Sales Tax Exemption	19
LGA	19
Levy Limits	19
Financial overview	20
General Fund overview	21
What you get for your Lake City tax dollar	25
Lake City's tax rate compared to surrounding Communities	26
Tax base composition of Lake City	27
Where property taxes go	28
Summary of 2014 Budget compared to 2013 Budgets	29
Glossary of terms	30

Budgets:

 General Fund

Green

Special Revenue Funds	Yellow
Enterprise Funds	
Utilities	Purple
Marina	Blue
Internal Service Fund	Orange
Component Unit	Pink
Capital Outlay	Teal

December 9, 2013

To the Honorable Mayor, Members of the City Council and Citizens of Lake City;

The City of Lake City's 2014 budgets for the General, Library, Enterprise and Internal Service Funds are submitted according to the direction given by the City Council, in compliance with Minnesota Statute 475.065 subdivision 1(a), Minnesota Statute 475.07 subdivision 1(a) and in compliance with the Charter of the City of Lake City section 7.04. The 2014 budget for the EDA Component Unit is also included in this document.

The accompanying budgets and discussions are designed to provide the Council and citizens of Lake City information regarding the projected revenues and expenditures regarding the operations of the city, proposed tax levy, major projects, and operating expenditures. The annual budget serves as a communication device, a policy document, a resource allocation tool, an accountability tool and a management tool. The budget document grants spending authority to City staff as well as providing the spending plan for the City of Lake City. Tables and statistical information are provided to assist the reader in understanding the information.

Questions regarding the content of this document can be directed to the Finance Director at the address below.

Respectfully submitted;

Barbara I. Pratt CPA (inactive), CMA
Finance Director/Treasurer
City of Lake City
205 West Center
Lake City, MN 55041
651-345-6819 Direct
bpratt@ci.lake-city.mn.us

2013 CITY OFFICIALS

Mayor	Joel Beckman	2016
Council	Marylou Waltman	2016
Council	Phil Gartner	2014
Council	Matt Powers	2014
Council	Mark Spence	2016
Council	Gene Durand	2014
Council	Andru Peters	2016

City Administrator Ron Johnson

City Clerk Kari Schreck

Finance Director/Treasurer Barbara Pratt

CITY INFORMATION

The City of Lake City has a population of 5,005 and is located 65 miles south of the Twin Cities of Minneapolis/St. Paul at the intersection of highways 61 and 63. Lake City is situated in the Mississippi Bluffs Region of Southeast Minnesota on the western border of 21-mile long Lake Pepin, the widest spot on the Mississippi River. Renowned as the “Birthplace of Water Skiing”, it was here that Ralph Samuelson invented the sport of water-skiing in 1922. Considered one of the best sailing lakes in the nation, Lake Pepin is also prized for excellent water activities of all kinds.

Lake City is home to the largest small-craft municipal harbor on the Mississippi River, and has over 600 boat slips.

Hok-Si-La Park is a 252 acre, municipally owned and operated park located on the Minnesota side of Lake Pepin. The park offers spectacular views of the Mississippi River, Lake Pepin, and the surrounding bluffs. Enjoy the park by experiencing tent camping at its best, launch a boat at the public boat ramp, or swim and relax at the sandy beach.

Large concentrations of bald eagles and an abundance of migratory birds have earned Lake Pepin the designation of a Globally Important Bird Area.



FORM OF GOVERNMENT

Lake City was incorporated in 1872 and operates under a City Charter. The City is governed by an elected Mayor and six elected Council members. Elections are held with the primary held in August and the general election held in November of even numbered years, with a four-year term for the Mayor and four-year terms for Council members.

The council is the legislative body, setting policies by enacting ordinances and resolutions. The council analyzes, adopts and monitors the city budget. They serve on boards and commissions of certain intergovernmental agencies.



LAKE CITY ECONOMY

The economy of the City of Lake City is somewhat diverse with 42.12% of the employee/jobs in manufacturing, 14.15% in healthcare & social assistance, 11.59% in retail and 8.33% working in accommodation and food services. The following chart illustrates the breakdown of the industrial sector, # of employees/jobs and the percent to the total employment.

Industrial Sector (NAICS)	# of Employees/Jobs	% of Total Employment
All Sectors	3,314	100%
Construction	34	1.03%
Manufacturing	1,396	42.12%
Wholesale Trade	166	5.01%
Retail Trade	384	11.59%
Transportation & Warehousing	91	2.75%
Information	20	0.60%
Finance & Insurance	39	1.18%
Real Estate	7	0.21%
Professional Services	33	1.10%
Administrative & Support Services	99	2.99%
Education	208	6.28%
Healthcare & Social Assistance	469	14.15%
Arts, Entertainment & Recreation	21	0.63%
Accommodation and Food Services	276	8.33%
Other Services	71	2.14%

The total number of employees/jobs in Lake City is 3,314 and Lake City has a labor force of 2,757 meaning that at a minimum we would have to be importing at least 557 workers to fill these jobs. According to the 2010 Census, roughly 50% of the people who reported working in Lake City said that they traveled more than 15 miles to do so. This means that over 1,500 people who work in Lake City are choosing to live elsewhere.

Manufacturing is the largest employment sector with 1,396 employees/jobs. The 2010 Census states that only 525 Lake City residents reported working in this sector. This means that roughly 63% of Lake City's job leakage is within the manufacturing sector.

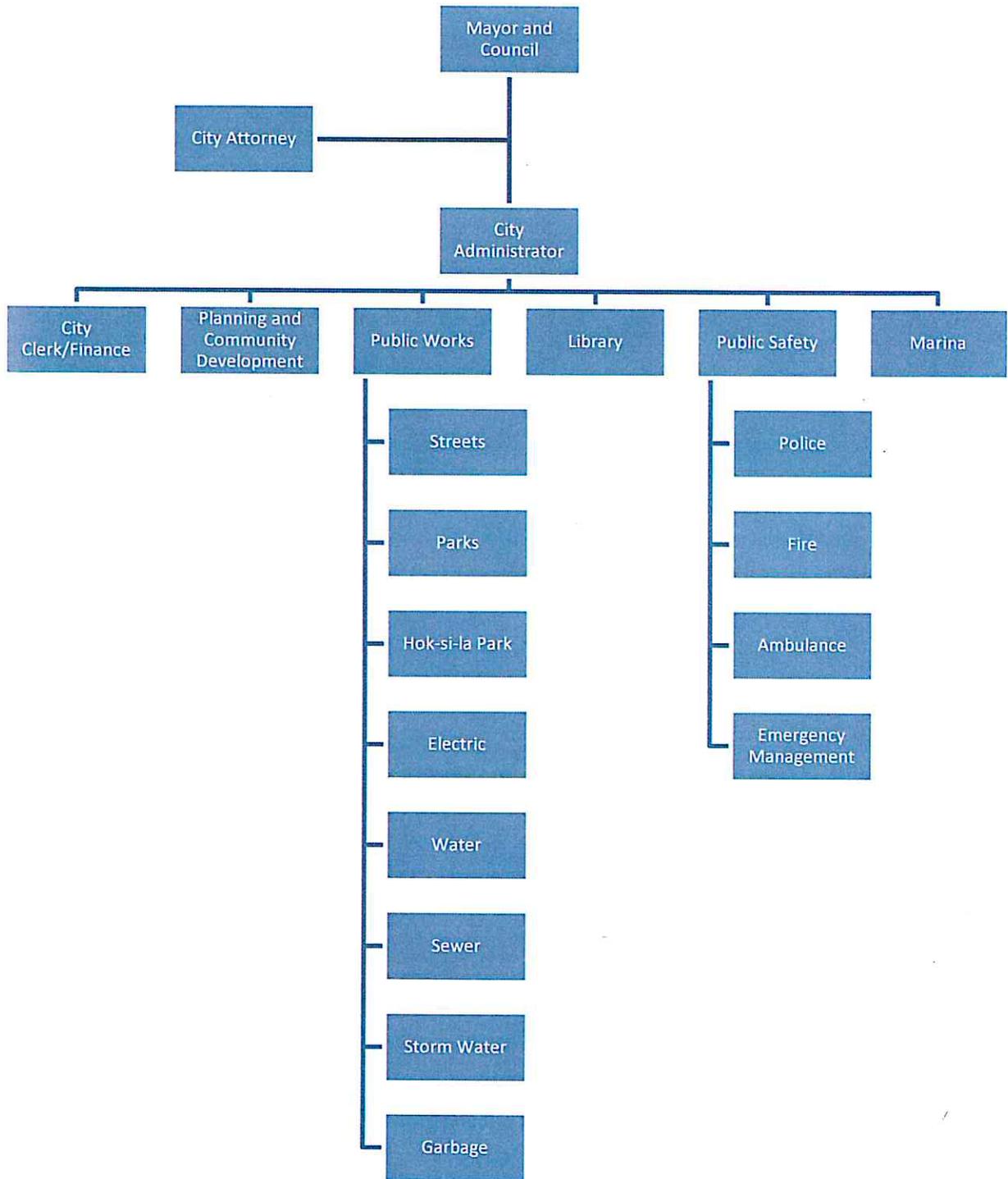
Although manufacturing remains our largest employment sector, we have seen the strongest job growth within the healthcare/social assistance and the arts/entertainment/recreation related business sectors. Strong employment gains within these sectors are expected to continue with Mayo Clinic Health System's acquisition of Fairview Red Wing Health Services and its regional clinics in Zumbrota, MN and Ellsworth, WI.

The Destination Medical Center initiative represents a huge economic development opportunity, and Lake City is well positioned to benefit. Initial plans highlight significant economic benefits for the state and local jurisdictions, and significant job growth (25,000 – 30,000 direct and 10,000 – 15,000 indirect expected) as well as new business opportunities.

Another interesting fact worth noting is that while manufacturing is the largest employment sector, more Lake City residents report working in the healthcare and social assistance sector than in manufacturing.

The Economic Development Authority in Lake City strategic plan is to identify areas of particular importance and guide future efforts. The Lake City Economic Development Authority works to promote business expansions and economic diversification for the community. In 2013, efforts focused on developing an industrial workforce readiness program with the school district, enhancing available property listings, exploring shovel ready site certification, and developing plans to redevelop downtown vacancies.

ORGANIZATIONAL CHART



STAFFING

City of Lake City
Approved staffing by department
FTE (Full Time Equivalents except Council and Fire)

Department	2011	2012	2013	2014
General Government				
City Council				
Mayor	1	1	1	1
Council Members	6	6	6	6
AV Tech	0.25	0.25	0.25	0.25
Total	7.25	7.25	7.25	7.25
City Administrator				
City Administrator	1	1	1	1
Clerk Finance				
City Clerk	1	1	1	1
Finance Director/Treasurer	1	1	1	1
Administrative Clerk	1	1	1	1
Receptionist 2011-2012 Bookkeeper 2013-2014	0.75	0.75	0.75	0.75
Total	3.75	3.75	3.75	3.75
Planning				
Director of Planning and Community Development	1	1	1	1
Assistant Planner	1	1	1	1
Administrative Assistant	1	1	1	1
Total	3	3	3	3
Total General Government	15	15	15	15
Public Safety				
Police				
Police Chief	1	1	1	1
Sergeant/Investigator	1	1	1	2
Patrol Officers	8	8	8	7
Part Time Patrol Officers	0.5	0.5	0.5	0.5
Community Service Officer	0.875	0.875	0.875	0.875
Administrative Assistant	1.5	1.5	1.5	1.5
Total	12.875	12.875	12.875	12.875
Fire - Paid Volunteers				
Fire Chief	1	1	1	1
Paid Volunteer Fire Fighters	21	21	21	21
Total	22	22	22	22
Ambulance				
Ambulance Director	1	1	1	1
Administrative EMT	0.8	0.8	1	1
Paramedics	4	4	4	4
Paid Volunteer EMT	4	4	4	4
Total	9.8	9.8	10.0	10.0
Emergency Operations				
EOC Director	0.25	0.25	0.25	0.25
Assistant EOC Director	0.25	0.25	0.25	0.25

Total	0.5	0.5	0.5	0.5
Total Public Safety	45.175	45.175	45.175	45.375
Streets				
Streets				
Public Works Director	0.2	0.2	0.2	0.2
Supervisor	0.95	0.95	0.95	0.95
Laborers	2.75	3.75	3.75	3.75
Total Streets	3.9	4.9	4.9	4.9
Parks and Recreation				
Public Works Director	0.1	0.1	0.1	0.1
Supervisor	0.05	0.05	0.05	.05
Hok-Si-La Park Manager	0.75	0.75	1	1
Laborers	2	2	1.75	1.75
Summer Rec and Pool Supervisor	0.25	0.25	0.25	0.25
Summer Rec and Pool Part Time Laborers	2	2	2	2
Total Park and Recreation	5.15	5.15	5.15	5.15
Total General Fund	69.225	70.225	70.225	70.425
Library				
Library Director	1	1	1	1
Library Aids	2.2	2.2	2.2	2.2
Total Library	3.2	3.2	3.2	3.2
Marina				
Marina Director	1	1	1	1
Assistant Marina Director	1	1	1	1
Marina Controller	1	1	1	1
Dock Attendants and Laborers	2	2	2	2
Security	2	2	2	2
Total Marina	7	7	7	7
Utilities				
Electric				
Public Works Director	0.45	0.45	0.45	0.45
Line Supervisor	1	1	1	1
Lineworkers	6	7	7	7
Meter Reader	1	1	1	1
Utility Bookkeeper	0.67	0.67	0.67	0.5
Utility Cashier	0.5	0.5	0.5	0.25
Total Electric	9.62	10.62	10.62	10.2
Water				
Public Works Director	0.25	0.25	0.25	0.25
Water Supervisor	0.5	0.5	0.5	0.5
Water Laborers	2	2	2	2
Utility Bookkeeper	0.34	0.34	0.34	0.25
Utility Cashier	0.25	0.25	0.25	0.125
Total Water	3.34	3.34	3.34	3.125

Sewer				
Wastewater Treatment Plant Supervisor	0.5	0.5	0.5	0.5
Wastewater Treatment Plant Laborers	2	2	2	2
Utility Bookkeeper				0.25
Utility Cashier	0.25	0.25	0.25	0.125
Total Sewer	2.75	2.75	2.75	2.875
Garbage				
Compost Laborer	0.3	0.3	0.3	0.3
Total Utilities	16.01	17.01	17.01	16.5
Total Citywide	96.235	98.235	98.235	97.125

BUDGET PROCESS

The City of Lake City's 2014 budget process is governed by the City Council, the City Charter and Minnesota Statutes. The process began in February of 2013 with a meeting of the City Council to establish the 2013 budget timeline. Subsequent meetings established the budget guidelines for the fiscal year ending December 31, 2014, and provided direction to the Department Heads on the contents of the 2014 budget. (See page 7 for budget guidelines) Based on the input received, the Department Heads prepare the preliminary estimated budgets. Additional meetings by the City Council and Department Heads are held as needed. The proposed levy and budgets were certified at the September 9, 2013 Council meeting to comply with statutory requirements.

The 2014 proposed budgets will continue to be refined with the Truth in Taxation hearing scheduled for the regular Council Meeting on December 9, 2013. The final 2014 budget will be approved by the Council subsequent to the TNT hearing.

Budget Calendar

According to Section 7.04 of the City Charter, a budget calendar is to be established by the City Council. Following is the 2013 budget calendar approved at the February 11, 2013 meeting. Additional meetings not listed on the budget calendar are held as needed.

2013 CITY WIDE BUDGET CALENDAR

2014 Budget Timeline	Event
March 11, 2013 Budget Retreat	COUNCIL BUDGET RETREAT TO SET 2013 BUDGET GUIDELINES IN RELATION TO THE STRATEGIC PLAN
March 13, 2013	DEPARTMENT MANAGERS MEET TO DISCUSS BUDGET PLANNING
May 13, 2013	COUNCIL MEETS TO REVIEW THE FIVE YEAR CAPITAL PLAN DETAIL PROJECT SHEETS
Week of May 20, 2013	ADMINISTRATIVE MANAGERS MEET WITH DEPARTMENT MANAGERS TO DISCUSS PROPOSED BUDGETS
June 10, 2013	COUNCIL MEETS TO REVIEW 2014 PROPOSED BUDGETS
June 25, 2013	DEPARTMENT MANAGERS MEET TO REVIEW TOTAL BUDGET PRIOR TO GOING TO COUNCIL
First week of August 2013	PRELIMINARY LGA NOTICE RECEIVED

Week ending July 12, 2013	COUNCIL MEETS WITH DEPARTMENT MANAGERS
September 9, 2013	CITY COUNCIL ADOPTS PROPOSED 2014 BUDGET BY RESOLUTION AND APPROVES PROPOSED TAX LEVY
September 16, 2013	2014 PROPOSED TAX LEVY CERTIFIED TO COUNTY
December 9, 2013	TRUTH IN TAXATION MEETING
December 9, 2013	CITY COUNCIL APPROVES OF BUDGETS AND LEVY
December 31, 2013	REQUIRED FILINGS AND PUBLICATIONS

City Charter

The City of Lake City Charter (Rev 12/05/08) Section 7.04, 7.05, 7.06 and 7.06 pertain to the budget submission, Council action, enforcement and alteration of the budget. Those sections follow. The entire City Charter can be found on the City of Lake City's web site ci.lake-city.mn.us.

Section 7.04. Submission of Budget. Annually, the Finance Director-Treasurer shall prepare and submit to the Council estimates for the annual budget in accordance with a budget calendar to be established by the City Council. The budget shall provide a complete financial plan for all City funds and activities for the ensuing fiscal year, and except as requested by law and Charter, shall be in such form as the Council may require. It shall include a summary and show in detail all estimated income and all proposed expenditures including debt service and comparative figures for the current fiscal year, actual and estimated, and the preceding fiscal year. In addition to showing proposed expenditures for current operations, it shall show proposed capital expenditures to be made during the year and the proposed method of financing each such capital expenditure. For each utility operated by the City, the budget shall show anticipated net surplus or deficit and the proposed method of its disposition; and subsidiary budgets for each such utility giving income and expenditure information shall be included or attached as appendices. The total proposed expenditure shall not exceed the total estimated income and available reserves, and the portion of the operating budget to be provided from the property tax shall not exceed the amounts authorized by law and Charter. Consistent with these provisions, the budget shall contain such information and be in the form prescribed by ordinance and by law.

Section 7.05. Council Action on Budget. A budget meeting shall be so conducted as to give interested citizens a reasonable opportunity to be heard. The Council may revise the proposed budget but no amendment to the budget shall increase the authorized expenditures to an amount greater than the estimated income. The Council shall adopt the budget by a resolution which shall set forth the total for each budgeted fund and each department with such

segregation as to objects and purposes of expenditures as the Council deems necessary for purposes of budget control. The Council shall also adopt a resolution levying the amount of taxes provided in the budget and the clerk shall certify the tax resolution to the county auditor in accordance with law. Adoption of the budget resolution shall constitute appropriations at the beginning of the fiscal year of the sums fixed in the resolution for the several purposes named.

Section 7.06. Enforcement of the Budget. The Finance Director/Treasurer shall enforce strictly the provisions of the budget. The Finance Director/Treasurer shall not authorize any payment or the incurring of any obligation by the City unless an appropriation has been made in the budget resolution and there is a sufficient unexpended balance left after deducting the total past expenditures and encumbrances against the appropriation. No official or employee of the City shall place any order or make any purchase except for a purpose and to the amount authorized in the budget resolution. Any obligation incurred by any person in the employ of the City for any purpose not authorized in the budget resolution or for any amount in excess of the amount authorized shall be a personal obligation upon the person incurring the obligation. No check shall be issued or transfer made to any account other than one owned by the City until the claim to which it relates has been supported by an itemized bill, payroll or timesheet or other document approved and signed by the responsible City official who vouches for its correctness and reasonableness.

Section 7.07. Alterations in Budget. After the budget resolution has been adopted, the Council shall not increase the amounts fixed in the resolution beyond the estimated receipts except to the extent that actual receipts exceed the estimate. At any time the Council may, by resolution approved by a majority of its members, reduce the sums appropriated for any purpose by the budget resolution or authorize the transfer of sums from unencumbered balances of appropriations in the budget resolution to other purposes.

Minnesota Statute

The budget process is governed by the applicable Minnesota Statutes which follows.

6.745 Summary budget data to state auditor.

Subdivision 1. **Cities.**

Annually, upon adoption of the city budget, the city council of each home rule charter or statutory city shall forward summary budget information to the Office of the State Auditor. The summary budget information shall be provided on forms prescribed by the state auditor. The Office of the State Auditor shall work with representatives of city government to develop a budget reporting form that conforms with city budgeting practices and provides the necessary summary budget information to the Office of the State Auditor. The summary budget data must include separately any net unrealized gains or losses from investments. The summary budget data shall be provided to the Office of the State Auditor no later than January 31 of each budget year.

275.065 Proposed property taxes; notice.

Subdivision 1. **Proposed levy.**

- (a) Notwithstanding any law or charter to the contrary, on or before September 15, each taxing authority, other than a school district, shall adopt a proposed budget and shall certify to the county auditor the proposed or, in the case of a town, the final property tax levy for taxes payable in the following year.

275.07 City, Town, County, and School District taxes.

Subdivision 1. Certification of levy.

(a) Except as provided under paragraph (b), the taxes voted by cities, counties, school districts, and special districts shall be certified by the proper authorities to the county auditor on or before five working days after December 20 in each year. A town must certify the levy adopted by the town board to the county auditor by September 15 each year. If the town board modifies the levy at a special town meeting after September 15, the town board must recertify its levy to the county auditor on or before five working days after December 20. If a city, town, county, school district, or special district fails to certify its levy by that date, its levy shall be the amount levied by it for the preceding year.

BUDGET FRAMEWORK

Budget Guidelines

The City Council at its March 11, 2013 meeting established the 2014 budget guidelines. The approved 2014 budget guidelines are listed below.

CITY OF LAKE CITY
2014 Budget Guidelines
Set by the Lake City Council

1. General Fund property tax levy dollars amount for 2014 will be a 5% increase over the amount of \$2,321,470 levied in 2013 for a total levy of \$2,437,544. This amount is less than the \$2,538,950 levied in 2011.

2011 Levy	\$2,538,950	
2012 Levy	\$2,446,950	
2013 Levy	\$2,321,470	
2014 Levy Proposed	\$2,437,544	Increase of \$116,073 from 2013

2. The amount of Local Government Aid (LGA) budgeted for 2014 will be at 25% of the 2013 certified LGA.

2011 LGA Budgeted	\$427,562	Received	\$610,347
2012 LGA Budgeted	\$256,537	Certified	\$610,347
2013 LGA Budgeted	\$244,139	Certified	\$610,347
2014 LGA Proposed	\$152,587	Expected to be certified	\$559,817

3. The salary/wage expenditures for all funds will include the appropriate step increases plus a 1% increase.

2010	no step or COLA increase
2011	2% increase on 12/31/2010 but no step increases.
2012	no increase \$550 full time on January 1 paid June 1
2013	2% plus step increase

4. There will be a 10% increase budgeted for insurances (health, general liability, workers compensation) for all funds.
5. Total all other expenditures not included above in all funds are to remain at 0% increase or less.
6. Capital outlay items will be considered on a case by case basis.

Sales Tax Exemption

The 2013 Minnesota Legislature passed a new law exempting local governments from paying sales tax on some of the purchases effective January 1, 2014. The exemption allows cities to purchase tangible personal property and services without paying the 6.875% sales tax. There are exceptions to the law. Enterprise funds such as the marina and utilities along with Hok-Si-La Park will continue to pay sales tax. The full impact of the sales tax exemption is unknown. The estimated savings for the City of Lake City will be approximately \$14,000 to \$16,000. To stay conservative, the 2014 budget does not reflect any savings from the sales tax exemption.

LGA

The State certifies the amount of Local Government Aid (LGA) by taxing authority. The City of Lake City based its 2014 budget initially on 25% of the 2013 certified LGA of \$610,347 to lessen possible impact on the City's operations should the Governor exercise the right to unallot LGA. The amount of LGA certified for 2014 is \$748,388. At its July 8, 2013 budget meeting, the Council decided to budget 50% of the 2014 certified LGA for operating expenses. The balance of the amount of LGA received in 2014 would be transferred to capital projects.

The 2011 budget included a budgeted amount of \$427,562. The full amount of the certified LGA of \$610,347 was received.

The 2012 budget included a budgeted amount of \$256,537. The full amount of the certified LGA of \$610,347 was received.

The 2013 budget included a budgeted amount of \$244,139. The full amount of the certified LGA of \$610,347 was received.

The 2014 budget included a budgeted amount of \$374,194. The certified amount of LGA is \$748,388. In previous years the amount of LGA received above the budgeted amount was left in General Fund Reserves. For 2014, the amount of LGA received above the budgeted amount will be transferred to the Capital Projects Fund. If the full amount of certified LGA is received then \$374,194 will be transferred to the Capital Projects Fund.

Levy Limits

The 2013 State Legislature imposed limits on the maximum amount of levy a city can assess. The formula used includes looking back to the past two years levy, adding LGA and subtracting special levies. The levy is 3% of the greater of the 2012 or 2013 levy. The total levy is the 3% increase minus the 2014 LGA plus special levies. The 2014 total levy including special levies is \$3,018,388. See Green page 5 for the calculations of the 2014 levy limits.

FINANCIAL OVERVIEW

The 2014 budgets are prepared by fund and department. The City of Lake City has seven major fund types:

Governmental funds

General Fund – the main operating fund of the City

Special Revenue – the revenues are restricted for a specific purpose

Debt Service - the revenues are for the repayment of general long-term debt

Capital Project – the revenues are for acquisition or construction of major capital facilities

Enterprise Funds – the business type funds

Internal Service Funds – the activities provide goods and services to other funds

Fiduciary Funds – the City acts as trustee for parties outside the government

Within each of the fund types, individual funds are established to account for resources that are segregated for specific purposes in accordance with special regulations, restrictions, or limitations. The individual funds may be further segregated into department to record distinct activities.

Budgets are not prepared for the Debt Service or the Fiduciary Funds as revenues and expenditures are established by legal agreements.

The City of Lake City also budgets for its component unit, the EDA. A component unit is a legally separate organization. The budgeting process for the EDA is the same as the budget process for any other fund.

Each of the major funds prepares a separate budget. Each fund budget must go through the same budget and approval process. Final authority and responsibility for all budgets rests with the City Council.

General Fund

The General Fund is the main operating fund of the City. Departments within the General Fund are:

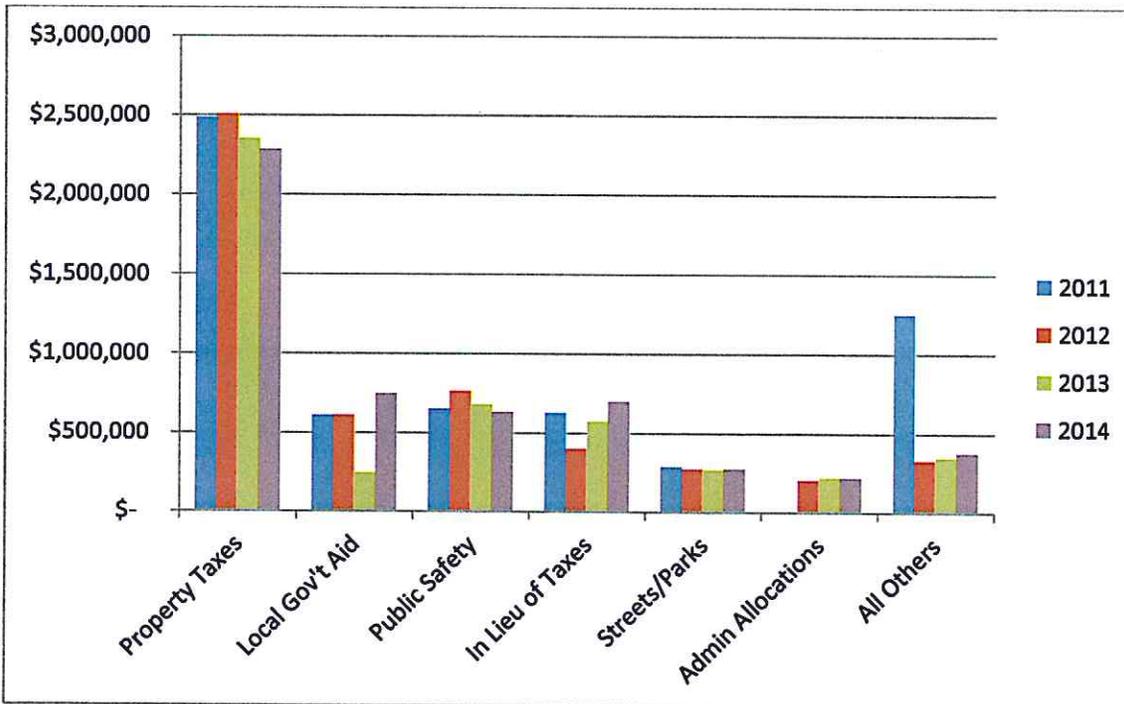
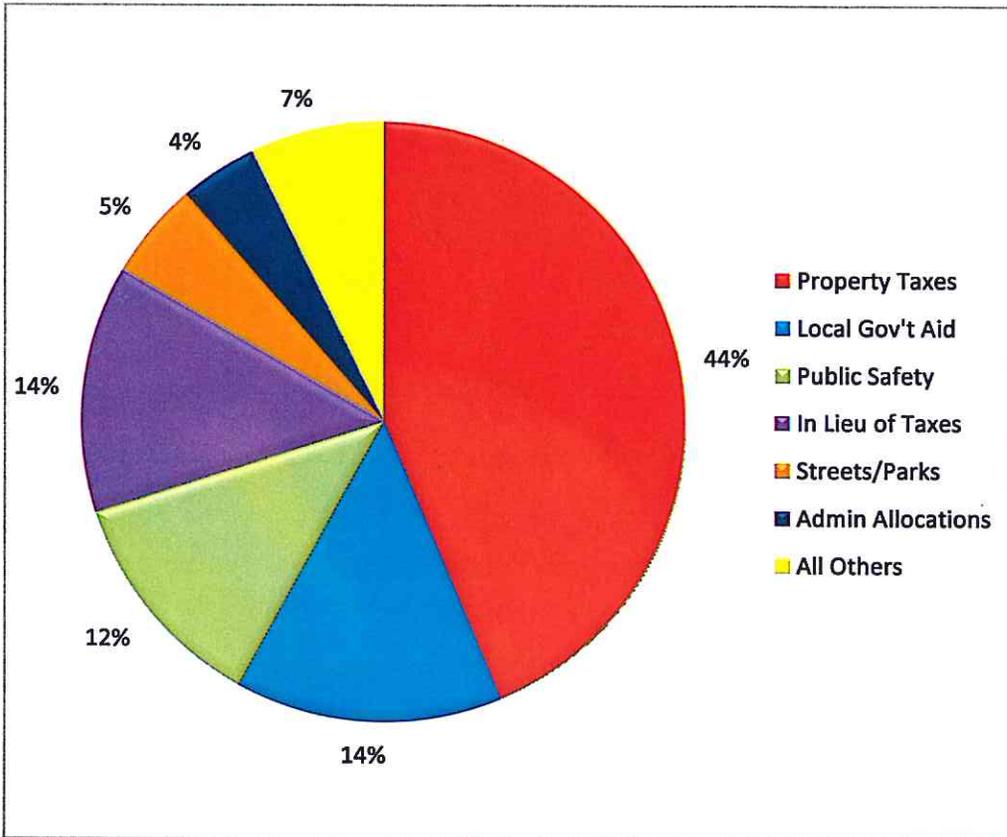
- General Government
 - Mayor and City Council
 - City Administrator
 - City Clerk/ Finance
 - Audit
 - Legal
 - Elections
 - Planning
- Public Safety
 - Police
 - Fire
 - Ambulance
 - Emergency Management
 - Animal Control
- Streets and Highways
- Culture and Recreation
 - Participant Recreation
 - Swimming Pool
 - Hok-si-la Park
 - Parks

Revenues:

The main source of revenues for the General Fund is property taxes. Other sources of revenues are:

- Local Government Aid
- Public Safety
 - Federal Grant
 - State Aid
 - Charges for services
- Permanent Transfers from enterprise funds
- Streets and Parks
 - Charges for services
 - State Aid
- Other Miscellaneous

The following graph shows the source of General Fund revenues as percent of the total revenue.

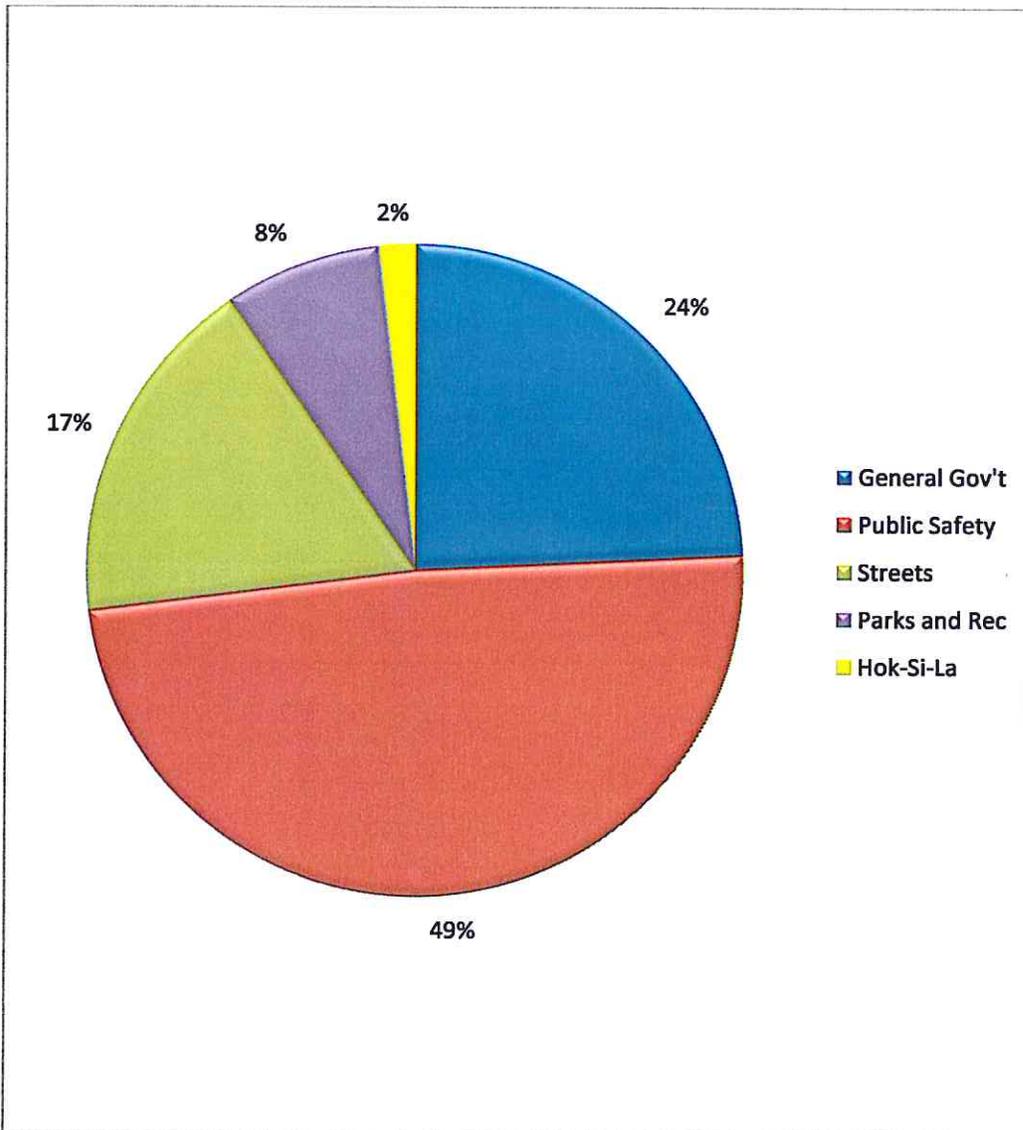


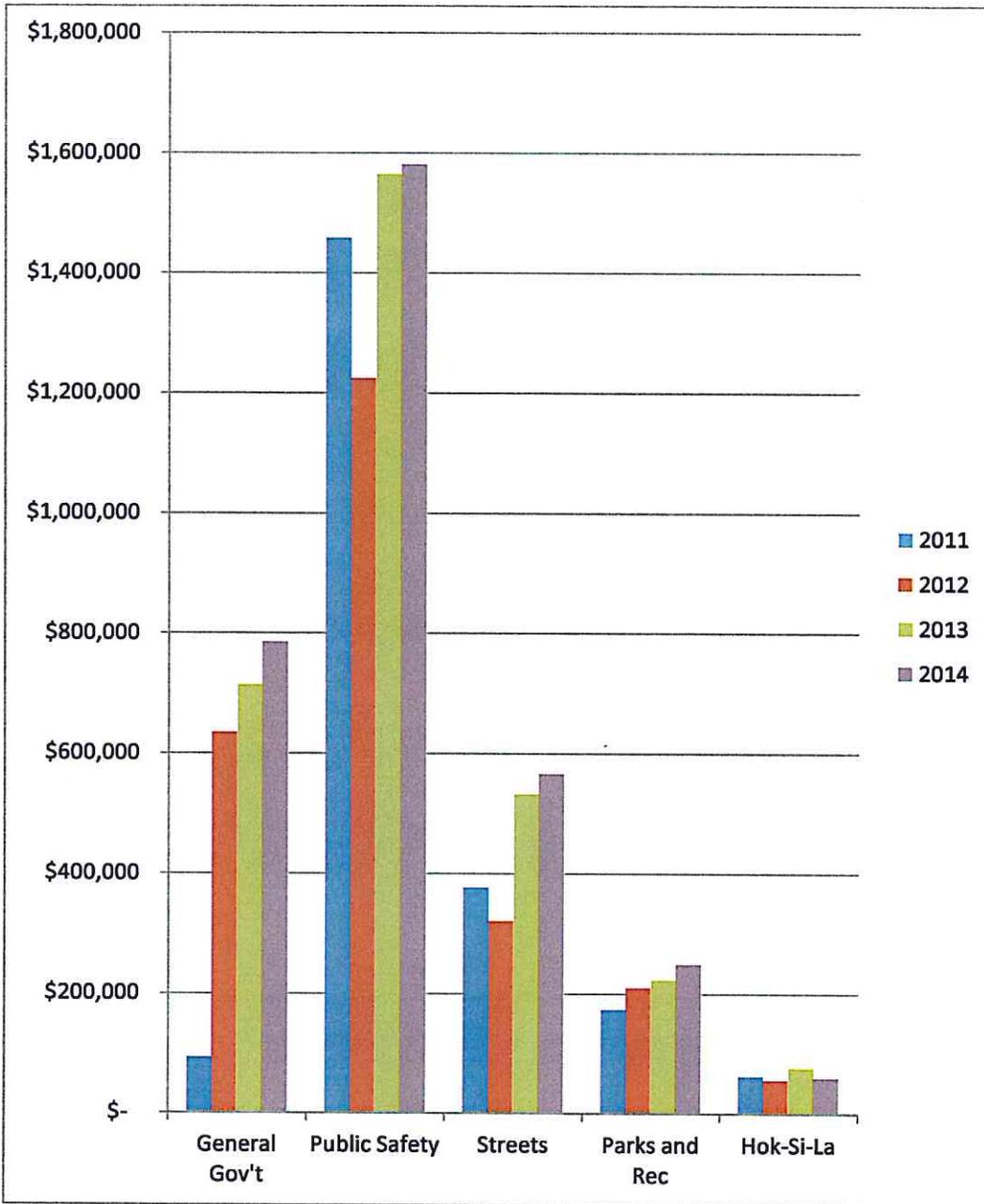
Expenditures

Expenditures for the General Fund by major category are:

- General government
- Public safety
- Streets
- Parks and recreation
- Hok-Si-La Park

The following graph shows the expenditures by major category net of the revenue received.





WHAT YOU GET FOR YOUR LAKE CITY TAX DOLLAR

The median value of an owner-occupied home in Lake City is \$158,000 and would generate approximately \$981 in annual property taxes. This comes to \$81.80 per month.



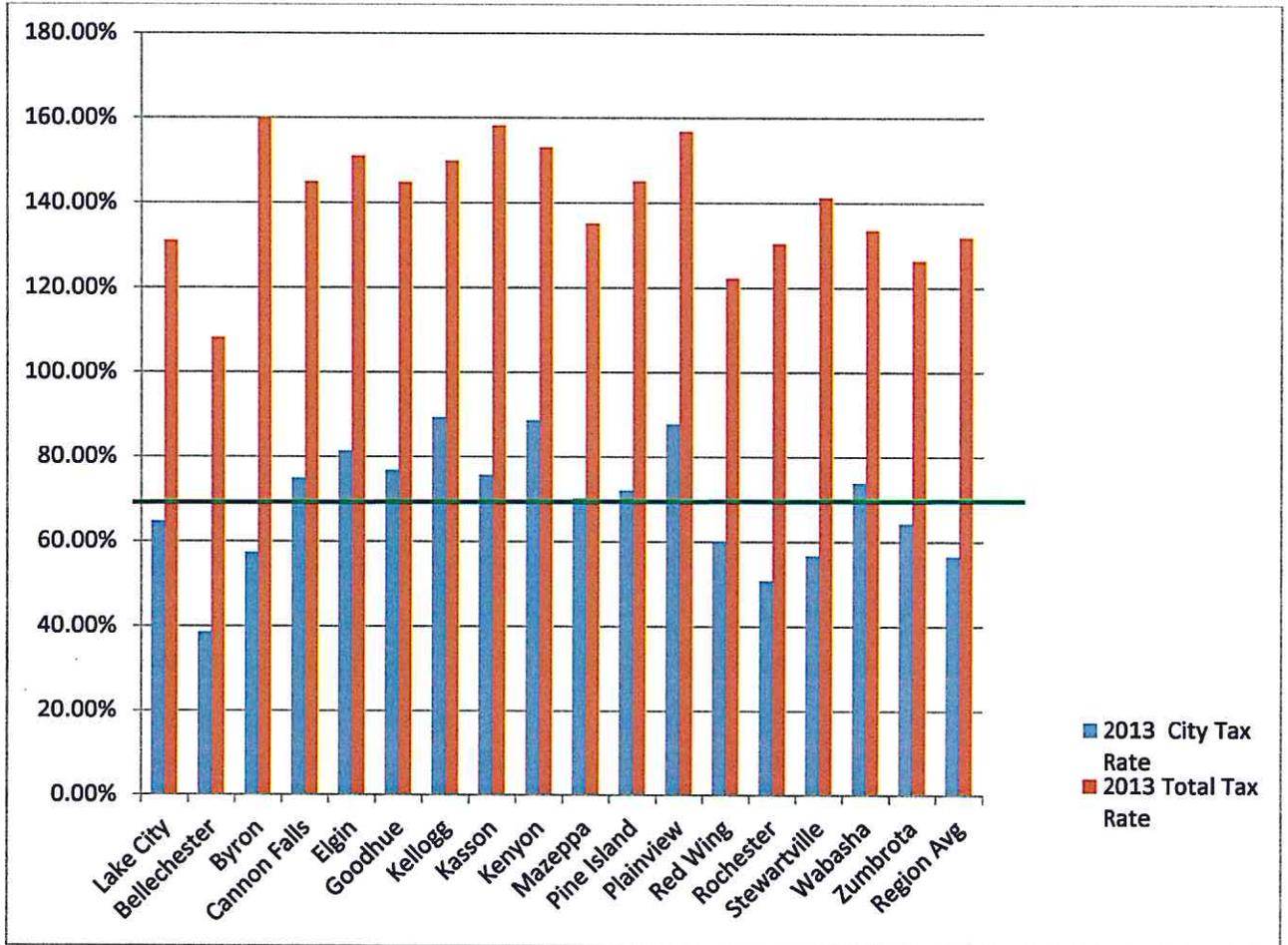
General Government 24 cents	Parks Rec 8 cents	Streets 17 cents	HSL 2 cents	Public Safety 49cents
--------------------------------	-------------------------	---------------------	----------------	--------------------------

What could you purchase for \$81.80 a month?

One of these...	All of these
<input checked="" type="checkbox"/> One month of cable service	<input checked="" type="checkbox"/> 24 hour police protection
<input type="checkbox"/> Movie and snack for a family of four	<input checked="" type="checkbox"/> 24 hour fire protection
<input type="checkbox"/> One month at the gym	<input checked="" type="checkbox"/> 24 hour ambulance service
<input type="checkbox"/> Three compact disks	<input checked="" type="checkbox"/> Street snow and ice removal
<input type="checkbox"/> Dinner for two	<input checked="" type="checkbox"/> Street lighting
<input type="checkbox"/> Three hard back books	<input checked="" type="checkbox"/> Library usage
	<input checked="" type="checkbox"/> Leaf collection
	<input checked="" type="checkbox"/> Paved and maintained city streets
	<input checked="" type="checkbox"/> Well groomed parks
	<input checked="" type="checkbox"/> Emergency management

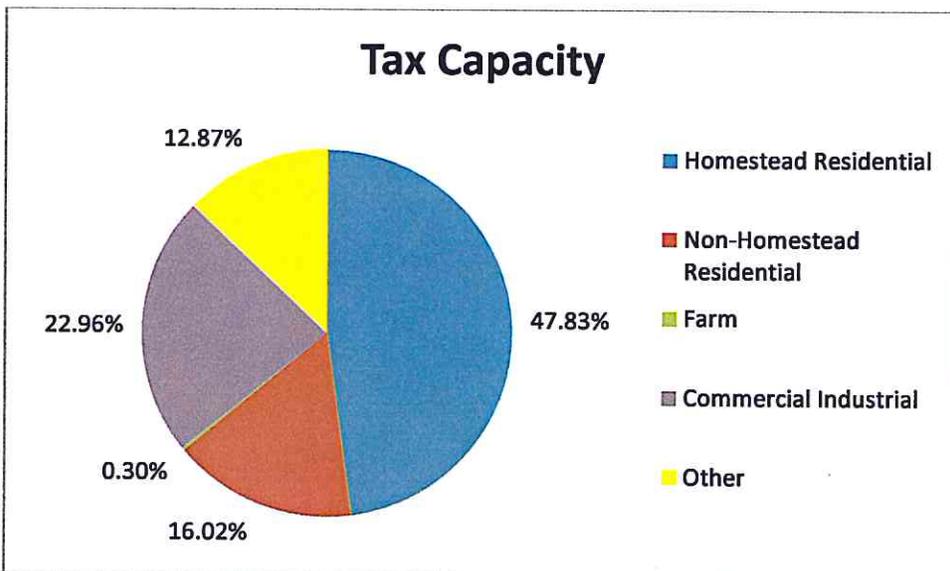
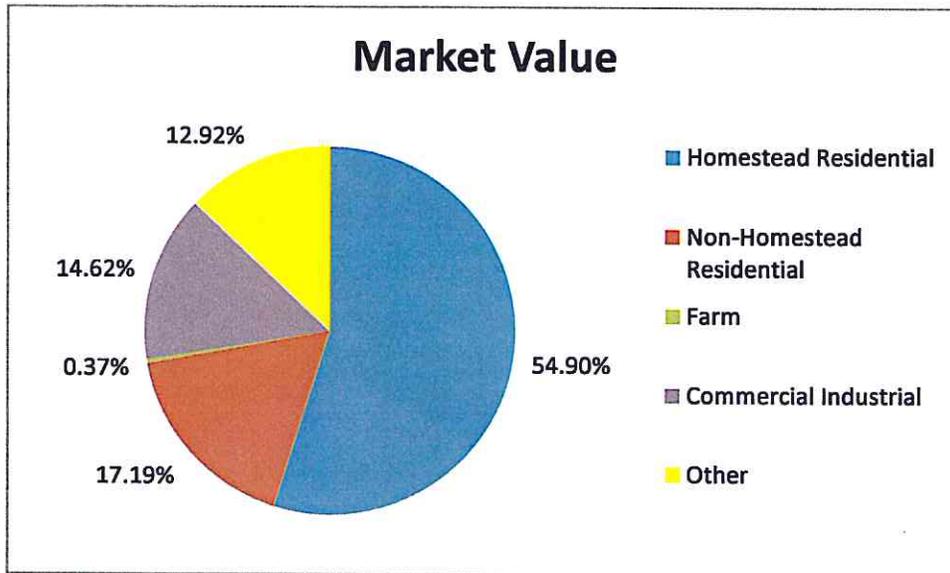
LAKE CITY'S TAX RATE COMPARED TO SURROUNDING COMMUNITIES

The City of Lake City's average city tax rate for 2014 is 64.78%. The City of Lake City is in the middle of the surrounding communities with six communities that have a lower average city tax rate and ten communities with a higher tax rate. The tax base for the cities of Red Wing and Rochester are much larger than the other communities listed.



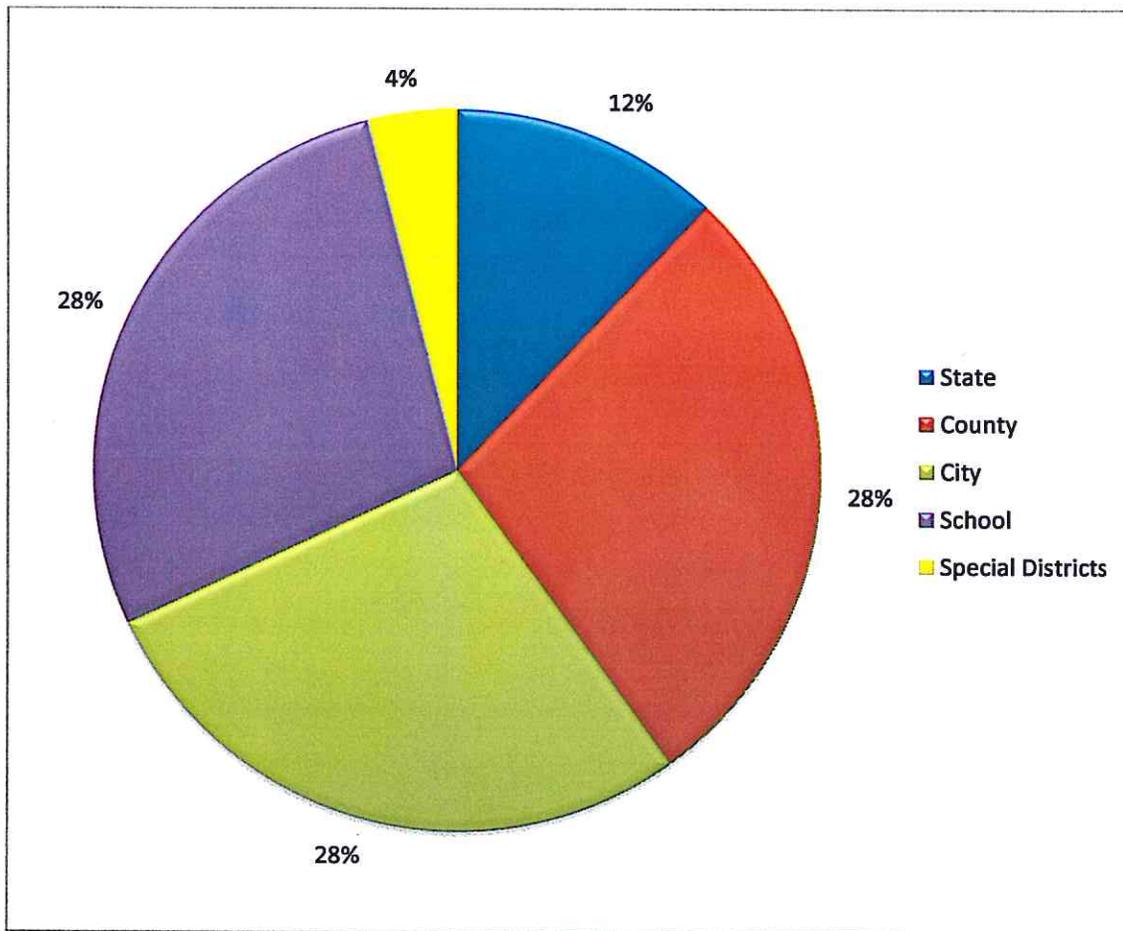
TAX BASE COMPOSITION OF LAKE CITY

The City of Lake City is made up of homestead residential properties at 54.9% of the market value and non-homestead residential at 17.19%. Farm properties are at .37% and Commercial/Industrial at 14.62% of market value. The follow two graphs depict the market value and tax capacity makeup of the City of Lake City.



WHERE PROPERTY TAXES GO

The City of Lake City is only one of the government agencies that collect property taxes. The following graph shows the percentages of other taxing district impact on your property taxes.



SUMMARY OF 2014 BUDGETS COMPARED TO 2013 BUDGETS

<u>FUND</u>	<u>2013</u>	<u>2014</u>	<u>Dependence on Property Taxes</u>
General Fund			43.65%
Revenues	\$4,681,741	\$5,235,061	
Expenditures	\$4,698,741	\$5,235,061	
Library			36.87%
Revenues	\$267,173	\$267,200	
Expenditure	\$241,009	\$244,072	
Electric			0%
Revenues	\$12,253,380	\$12,583,140	
Expenditures	\$11,894,629	\$12,288,219	
Water			0%
Revenues	\$737,500	\$730,500	
Expenditures	\$749,689	\$779,626	
Sewer			0%
Revenues	\$1,495,267	\$1,509,767	
Expenditures	\$1,568,377	\$1,526,894	
Storm Water			0%
Revenues	\$106,200	\$105,500	
Expenditures	106,181	\$224,486	
Garbage			0%
Revenues	\$385,500	\$527,200	
Expenditures	\$385,359	\$541,556	
Marina			0%
Revenue	\$1,824,500	\$1,908,650	
Expenditures	\$1,603,773	\$1,615,570	
Municipal Building			
Revenues	\$344,000	\$384,741	
Expenditures	\$370,900	\$385,841	
EDA			64.43%
Revenues	\$51,730	\$88,275	
Expenditures	\$85,855	\$88,274	

Dependence on Property Tax is the percent of the expenditures that paid using property tax revenues.

GLOSSARY OF TERMS

Budget – a guideline prepared by management, approved by the City Council by which revenues and expenditures are measured to help ensure the objectives of the fund are met.

Cash – currency on hand and demand deposits in financial institutions.

Component unit – legally separate organization for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with a primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The EDA is a component unit of the City of Lake City.

Debt service fund – a governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Enterprise fund – Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services. Electric, water, sewer, storm water, marina and garbage are enterprise funds.

Expenditures – spending in accordance with the approved budget

Fiduciary funds – used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs.

Fund – fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund balance components

Nonspendable fund balance – portion of net resources that cannot be spent because of their form and must be maintained intact

Restricted fund balance – limitations imposed by creditors, grantors, contributors, or laws and regulations of other governments or by laws

Committed fund balance – limitations imposed at highest level of decision making that requires formal action at the same level to remove

Assigned fund balance – intended use established by highest level of decision making, established by body designated for that purpose, and established by official designated for that purpose.

Unassigned fund balance – total fund balance in excess of nonspendable, restricted, committed and assigned fund balance (i.e. surplus or deficit)

General Fund – serves as the chief operating fund of a government and accounts for all financial resources except those required to be accounted for in another fund.

Internal service funds – used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units or to other governments on a cost-reimbursement basis. The City maintains a Building Maintenance fund to record expenditures for repair and maintenance, insurances and general supplies for City Hall, Library, Food Shelf and dog pound buildings.

Resources – resources that are or will become available for spending.

Special revenue funds – used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes. The Library and Revolving Loan fund are examples of a special revenue fund.

General Fund

The General Fund is the major operating fund of the City of Lake City and is responsible for general government, including the City Council, public safety, streets and parks. The General Fund also maintains the public swimming pool and provides for the summer recreation programs.

The main sources of revenue are property tax and local government aid. Charges for services also offset the cost providing those services.

The property tax revenue is set by the City Council and is a dollar amount. The proposed property tax levy is certified to the county and is spread over the net taxable tax capacity to establish the property tax rate. The property tax rate is applied to the individual properties based on property class and applicable credits such as market value homestead credits. The preliminary tax statements are mailed by the county to the property owners. A Truth in Taxation hearing is held after which the City Council certifies the final property tax levy to the county and the property tax rate is established.

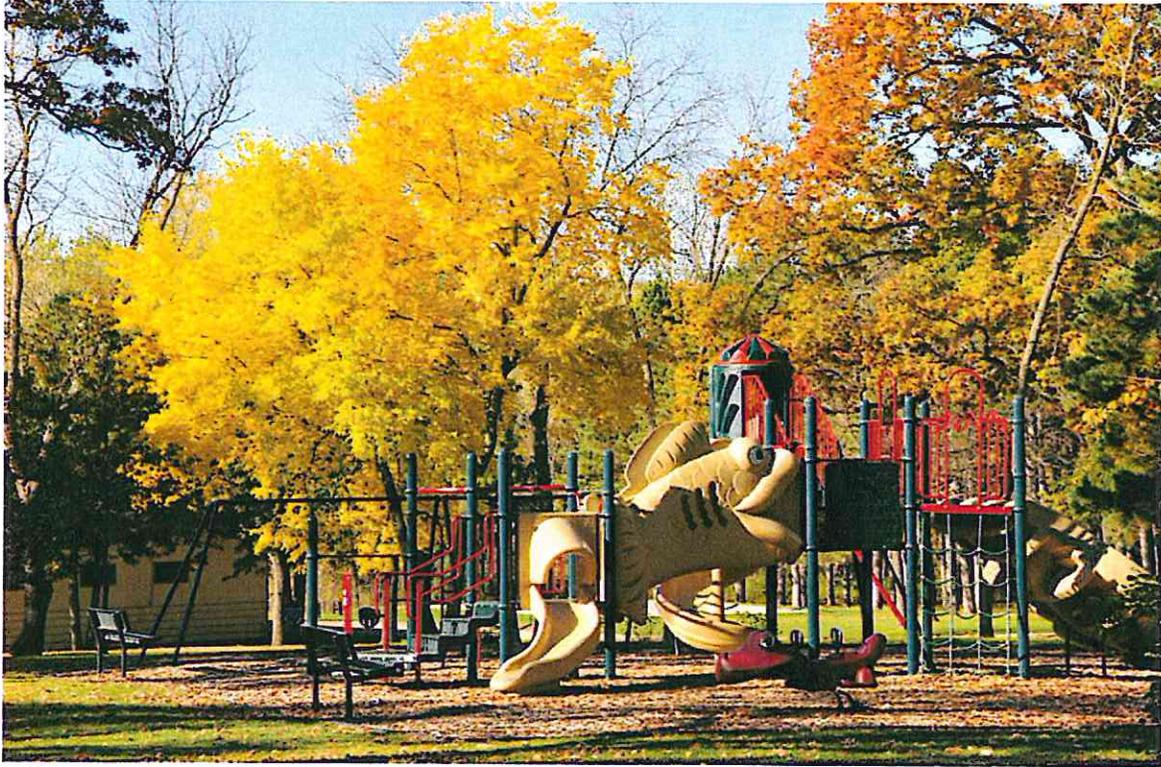
The General Fund is composed of seventeen departments. The Director responsible for the department presents the revenue and expenditure budget for that department. Once approved by the City Council, the Director is responsible for managing the revenues and expenditures according to the approved budget.

Capital outlay is defined as purchases of assets over \$2,500 and with an expected life of more than one year. Capital assets for the General Fund and the Library Fund are accounted for in the General Fixed Assets Fund.

Table of Content for General Fund:

Budget revenue and expenditure summary	3
Tax levy breakdown	4
Tax levy limit calculation	5
General Fund revenues	6
General Fund expenditure budget	9
General Fund department budgets	
General Government:	
Council	10
City Administrator	12
Clerk/Finance	14
Elections	16
Audit	17
Legal	18
Planning and Heritage	19

Public Safety	
Police	21
Animal Control	23
Fire	24
Ambulance	26
Emergency Preparedness	28
Streets	30
Parks and Recreations	
Pool	32
Summer Recreation	34
Parks	35
Hok-Si-La	37



CITY OF LAKE CITY
GENERAL FUND PROPOSED BUDGET SUMMARY
For the Calendar years ending December 31,

	2011 Actual	2012 Actual	2013 Actual 10/31/2013	2013 Budget	2014 Budget
Proposed Revenues	\$ 5,687,910	\$ 5,083,610	\$ 2,705,728	\$ 4,678,729	\$ 5,238,254
Proposed Expenditures	<u>\$ 4,812,296</u>	<u>\$ 3,810,368</u>	<u>\$ 3,408,083</u>	<u>\$ 4,328,290</u>	<u>\$ 4,524,126</u>
	\$ 875,614	\$ 1,273,242	\$ (702,356)	\$ 350,439	\$ 714,128
Transfers to Capital Projects					\$ 375,790
Transfers to Building Maintenance	\$ 250,000	\$ 270,000	\$ -	\$ 296,000	\$ 338,338
General Fund Reserve Balance	\$ 625,614	\$ 1,003,242	\$ (702,356)	\$ 54,439	\$ (0)
as a % of expenditures	70%	111%			
General Fund Reserve Balance	\$ 3,346,762	\$ 4,243,456			

City of Lake City
2013 paid in 2014 Proposed Levy Certification

	2010	2011	2012	2013	2014	2014 Max Levy
General Fund	\$ 2,253,898	\$ 2,390,886	\$ 2,446,950	\$ 2,352,640	\$ 2,285,263	\$ 2,603,074
Library	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000
Debt Service:						
2008 Street Construction Project	\$ 106,013	\$ 106,013	\$ 108,560	\$ 106,410	\$ 104,123	\$ 104,123
2012A Street Construction				\$ 147,719	\$ 159,485	\$ 159,485
2013B Refunding Bond (formally 2006)	\$ 32,850	\$ 32,850	\$ 32,850	\$ 32,850	\$ 34,070	\$ 34,070
2013A Street Construction	\$ -	\$ -	\$ -		\$ 174,337	\$ 174,337
EDA Tax Levy	\$ 47,900	\$ 51,500	\$ 51,500	\$ 20,330	\$ 56,875	\$ 56,875
TOTAL LEVY	\$ 2,530,661	\$ 2,671,249	\$ 2,729,860	\$ 2,749,949	\$ 2,904,153	\$ 3,221,964
					5.608%	10.943%
Total Levy	\$ 2,530,661	\$ 2,671,249	\$ 2,729,860	\$ 2,749,949	\$ 2,904,153	\$ 3,221,964
Bond, Library, EDA	\$ 276,763	\$ 280,363	\$ 282,910	\$ 397,309	\$ 618,890	\$ 618,890
Net General Fund Levy	\$ 2,253,898	\$ 2,390,886	\$ 2,446,950	\$ 2,352,640	\$ 2,285,263	\$ 2,603,074
2014 Levy limit					\$ 3,221,964	
Over (under) levy limit					\$ (317,811)	
No levy for bonds with sufficient fund balance.						

City of Lake City
Levy Limits
For the 2014 budget year

2012 Certified Levy	\$ 2,729,860
2012 Certified LGA	\$ 610,347
Minus 2012 Special Levies	<u>\$ 141,410</u>
2012 Total	\$ 3,198,797
2013 Certified Levy	\$ 2,749,949
2013 Certified LGA	\$ 610,347
Minus 2013 Special Levies	<u>\$ 286,979</u>
2013 Total	\$ 3,073,317
Initial levy limit base (greater of 2012 or 2013)	\$ 3,198,797
Final levy limit base (initial levy limit base X 1.03)	\$ 3,294,761
2014 Certified LGA	<u>\$ 751,581</u>
	\$ 2,543,180
Final limit (final levy limit minus 2014 LGA but not less than the greater of 2012 or 2013 certified levy)	\$ 2,749,949
2014 tax year special levies which can be levied above the limit	
2008 Street Construction Project	\$ 104,123
2012A Street Construction	\$ 159,485
2013B Refunding Bond (formally 2006)	\$ 34,070
2013A Street Construction	\$ 174,337
2014 total levy (limited portion plus special levies)	<u><u>\$ 3,221,964</u></u>

City of Lake City
General Fund
Revenues

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-34051-33011	GENERAL PROP TAXES-CURRENT	\$ 2,390,886	\$ 2,481,115	\$ 1,227,786	\$ 2,352,640	\$ 2,285,263	-2.8639%
101-34051-33012	GENERAL PROP TAXES-DELINQUENT	\$ 48,597	\$ 20,975	\$ 8,802	\$ -	\$ -	0.0000%
101-34051-33013	GENERAL PROP TAXES-PENALTIES &	\$ 8,246	\$ 1,328	\$ 686	\$ -	\$ -	0.0000%
101-34051-33015	GENERAL CERT OF INDEBT-CURRENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33016	GENERAL CERT OF INDEBT-DELINQ	\$ 6	\$ 58	\$ -	\$ -	\$ -	0.0000%
101-34051-33017	GENERAL CERT OF INDEBT-MV CRED	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33018	GENERAL SPECIAL ASSESSMENTS-CU	\$ 1,174	\$ 3,367	\$ 609	\$ -	\$ -	0.0000%
101-34051-33019	GENERAL SPECIAL ASSESSMENTS-DE	\$ -	\$ -	\$ 46	\$ -	\$ -	0.0000%
101-34051-33020	GENERAL MARKET VALUE CREDIT	\$ 36,438	\$ 118	\$ -	\$ -	\$ -	0.0000%
	TOTAL PROPERTY TAX AND ASSESSMT	\$ 2,485,346	\$ 2,506,961	\$ 1,237,929	\$ 2,352,640	\$ 2,285,263	-2.8639%
101-34051-33025	GENERAL LOCAL GOVN'T AID	\$ 610,347	\$ 610,347	\$ 305,174	\$ 244,139	\$ 751,581	207.8496%
101-34051-33090	GENERAL LIEU OF TAXES UTILITIE	\$ 400,000	\$ 400,000	\$ -	\$ 425,000	\$ 400,000	-5.8824%
101-34051-33091	GENERAL PERMANENT TRANSFER IN	\$ 228,024	\$ -	\$ -	\$ 147,719	\$ 300,000	103.0883%
101-34051-33092	GENERAL ADMINISTRATIVE ALLOCAT	\$ -	\$ 202,170	\$ -	\$ 219,000	\$ 219,000	0.0000%
	TOTAL PERMANENT TRANSFERS	\$ 628,024	\$ 602,170	\$ -	\$ 791,719	\$ 919,000	16.0765%
101-34051-33051	GENERAL FRANCHISE FEE-XCEL	\$ 54,426	\$ 43,622	\$ 43,622	\$ 60,000	\$ 55,000	-8.3333%
101-34051-33052	GENERAL FRANCHISE FEE-MEDIACOM	\$ 33,270	\$ 30,564	\$ 21,105	\$ 34,000	\$ 34,000	0.0000%
101-34051-33053	GENERAL FRANCHISE FEE - HBC	\$ -	\$ 346	\$ 3,450	\$ -	\$ 15,000	0.0000%
101-34051-33060	GENERAL PERA AID	\$ 7,393	\$ 7,393	\$ 3,697	\$ 7,393	\$ 7,393	0.0000%
101-34011-33342	CEA GRANT	\$ (1,913)	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34012-33122	HERITAGE COPIES - REPT STUDY	\$ -	\$ 21	\$ -	\$ -	\$ -	0.0000%
101-34012-33162	HERITAGE DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34012-33163	HERITAGE SALE OF PLAQUES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33111	GENERAL MISC BUSINESS LICENSE	\$ 1,325	\$ 670	\$ 890	\$ 1,000	\$ 1,000	0.0000%
101-34051-33112	GENERAL LIQUOR LICENSE	\$ 22,508	\$ 22,975	\$ 18,700	\$ 16,000	\$ 20,000	25.0000%
101-34051-33113	GENERAL TOBACCO LICENSE	\$ 700	\$ 400	\$ 50	\$ 500	\$ 500	0.0000%
101-34051-33114	GENERAL DUMPSTER PERMIT	\$ 50	\$ 20	\$ -	\$ -	\$ -	0.0000%
101-34051-33115	GENERAL KENNELS/LICENSES	\$ 826	\$ 733	\$ 625	\$ 600	\$ 650	8.3333%
101-34051-33116	GENERAL BUS TOKENS	\$ 65	\$ 123	\$ 3,501	\$ -	\$ -	0.0000%
101-34051-33118	GENERAL SIGNS, BILLBOARDS	\$ 250	\$ 285	\$ -	\$ 300	\$ 300	0.0000%
101-34051-33120	GENERAL NSF CHECK CHARGE	\$ -	\$ 35	\$ -	\$ -	\$ -	0.0000%
101-34051-33121	GENERAL FILING FEES	\$ (300)	\$ 10	\$ -	\$ -	\$ 10	0.0000%
101-34051-33122	GENERAL SERVICES-COPIES, NOTAR	\$ 1,369	\$ 989	\$ 33	\$ 750	\$ 800	6.6667%
101-34051-33123	GENERAL GOLF CART LICENSES	\$ 200	\$ 150	\$ 210	\$ 100	\$ 150	50.0000%
101-34051-33124	GENERAL BALLROOM RENTAL	\$ 2,200	\$ 1,250	\$ 1,075	\$ 400	\$ 1,000	150.0000%
101-34051-33125	GENERAL LODGING TAX	\$ 54,867	\$ 57,122	\$ 57,515	\$ 50,000	\$ 57,750	15.5000%
101-34051-33126	GENERAL SALES TAX	\$ (3,507)	\$ (2,326)	\$ 2,738	\$ -	\$ -	0.0000%
101-34051-33130	GENERAL INTEREST ON INVESTMENT	\$ 57,184	\$ 65,939	\$ -	\$ 65,000	\$ 60,000	-7.6923%
101-34051-33151	GENERAL FEMA FEDERAL GRANT	\$ 393,185	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33152	GENERAL STATE GRANT	\$ 458,727	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33160	GENERAL SALE OF PROPERTY	\$ 4,350	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33161	GENERAL PATTON TRUST	\$ 2,000	\$ 4,000	\$ -	\$ 2,000	\$ 2,000	0.0000%
101-34051-33162	GENERAL DONATIONS	\$ -	\$ 20,000	\$ -	\$ -	\$ -	0.0000%
101-34051-33163	BUDS N BLOOMS DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33180	GENERAL MISC REFUND/REIMB	\$ 79,498	\$ 32,303	\$ 34,496	\$ 50,000	\$ 50,000	0.0000%
101-34051-33181	GENERAL INSURANCE REFUNDS	\$ 2,100	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33182	GENERAL WORK COMP AUDIT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33199	GENERAL UNCODED REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34051-33721	GENERAL COLLECTIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL GENERAL REVENUE	\$ 1,170,772	\$ 286,624	\$ 191,706	\$ 288,043	\$ 305,553	6.0790%

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-34091-33122	PLANNING COPIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34091-33180	PLANNING-REFUNDS/REIMB.	\$ -	\$ 573	\$ -	\$ -	\$ -	0.0000%
101-34091-33220	PLANNING MECH/PLUMBER PERMITS	\$ 3,991	\$ -	\$ -	\$ 1,000	\$ 1,000	0.0000%
101-34091-33221	PLANNING BLD PERMITS/DEMOLITIO	\$ 69,961	\$ 36,692	\$ 31,795	\$ 55,000	\$ 65,000	18.1818%
101-34091-33222	PLANNING VARIANCES	\$ 1,200	\$ 750	\$ 150	\$ 850	\$ 850	0.0000%
101-34091-33223	PLANNING APPLICATIONS	\$ 400	\$ 300	\$ 950	\$ 1,500	\$ 1,500	0.0000%
101-34091-33224	PLANNING ZONING PERMITS	\$ 1,373	\$ 1,070	\$ 705	\$ 500	\$ 500	0.0000%
101-34091-33225	PLANNING-CODE ENFORCEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34091-33226	PLANNING GRADING PERMITS	\$ 415	\$ 625	\$ -	\$ 500	\$ 500	0.0000%
101-34091-33227	PLANNING - VACATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34091-33370	PLANNING - ADMIN FINES	\$ 2,962	\$ 250	\$ 432	\$ -	\$ -	0.0000%
	TOTAL PLANNING REVENUE	\$ 80,303	\$ 40,260	\$ 34,032	\$ 59,350	\$ 69,350	16.8492%
101-34110-33162	POLICE DONATIONS	\$ 3,460	\$ 355	\$ 10,000	\$ 10,000		-100.0000%
101-34110-33321	POLICE COPIES	\$ 629	\$ 1,081	\$ 622	\$ 500	\$ 700	40.0000%
101-34110-33328	POLICE KENNELS FOOD & CARE	\$ 725	\$ 180	\$ 185	\$ 400	\$ 300	-25.0000%
101-34110-33342	POLICE COPS GRANT	\$ 36,595	\$ 34,092	\$ 35,644	\$ 34,000	\$ 35,600	4.7059%
101-34110-33354	POLICE STATE AID	\$ 73,642	\$ 66,617	\$ 74,802	\$ 70,000	\$ 68,000	-2.8571%
101-34110-33370	POLICE - ADMINISTRATIVE FINES	\$ 580	\$ -	\$ -	\$ -		0.0000%
101-34110-33371	POLICE FINES-PARKING	\$ 5,955	\$ 3,155	\$ 4,255	\$ 5,500	\$ 4,500	-18.1818%
101-34110-33372	POLICE FINES-COURT	\$ 19,513	\$ 23,376	\$ 25,482	\$ 15,000	\$ 17,000	13.3333%
101-34110-33377	POLICE FORFEITURE FUNDS	\$ (5,893)	\$ 250	\$ -	\$ -		0.0000%
101-34110-33380	POLICE SAFE DRIVING PROGRM FEE	\$ -	\$ -	\$ -	\$ -		0.0000%
101-34110-33524	POLICE MISCELLANEOUS	\$ -	\$ 16,199	\$ 4,514	\$ -		0.0000%
	TOTAL POLICE REVENUE	\$ 135,207	\$ 145,306	\$ 155,504	\$ 135,400	\$ 126,100	-6.8685%
101-34120-33162	FIRE DONATIONS	\$ -	\$ 1,000	\$ 3,713	\$ 24,013		-100.0000%
101-34120-33163	FIRE - GRANTS	\$ -	\$ -	\$ -	\$ 2,000		0.0000%
101-34120-33422	FIRE DEPT RELIEF ASSOCIATION	\$ 33,676	\$ -	\$ -	\$ -		0.0000%
101-34120-33425	FIRE CALLS	\$ 2,000	\$ 175	\$ 350	\$ 1,000	\$ 1,750	75.0000%
101-34120-33426	FIRE CONTRACTS	\$ 52,562	\$ 55,613	\$ 53,208	\$ 58,000	\$ 53,207	-8.2638%
101-34120-33455	FIRE STATE AID	\$ 1,020	\$ 35,406	\$ 44,725	\$ -		0.0000%
101-34120-33524	FIRE DEPT. MISCELLANEOUS	\$ 3,115	\$ 1,066	\$ 2,992	\$ -		0.0000%
	TOTAL FIRE REVENUE	\$ 92,373	\$ 93,260	\$ 104,987	\$ 85,013	\$ 54,957	-35.3542%
101-34140-33162	AMBULANCE DONATIONS	\$ 1,000	\$ 600	\$ 1,000	\$ 2,000	\$ 2,000	0.0000%
101-34140-33522	AMBULANCE-RESIDENTIAL CALL	\$ 367,541	\$ 489,135	\$ 378,203	\$ 420,000	\$ 420,000	0.0000%
101-34140-33523	AMBULANCE CONTRACTS	\$ 33,366	\$ 29,292	\$ 18,082	\$ 16,000	\$ 17,000	6.2500%
101-34140-33524	AMBULANCE MISCELLANEOUS	\$ 8,541	\$ 1,374	\$ 12,274	\$ 12,550	\$ 500	-96.0159%
101-34140-33529	AMBULANCE TRAINING	\$ 14,239	\$ 5,577	\$ 11,631	\$ 12,000	\$ 12,000	0.0000%
	TOTAL AMBULANCE REVENUE	\$ 424,687	\$ 525,978	\$ 421,190	\$ 462,550	\$ 451,500	-2.3889%
101-34212-33524	STREET MISCELLANEOUS	\$ 23,262	\$ 1,363	\$ 200	\$ 1,500	\$ 1,500	0.0000%
101-34212-33631	STREET SNOW REMOVAL	\$ -	\$ 1,075	\$ 3,476	\$ 1,200	\$ 1,200	0.0000%
101-34212-33633	STREET COMM BRUSH DUMP FEES	\$ -	\$ -	\$ -	\$ -		0.0000%
101-34212-33634	STREET CURB CUT FEES	\$ 1,975	\$ 900	\$ 500	\$ 400	\$ 500	25.0000%
101-34212-33659	STREET STATE AID ROADS	\$ 56,577	\$ 53,232	\$ 26,321	\$ 55,000	\$ 55,000	0.0000%
101-34212-33681	STREET SHARED TAXES-WAB CO	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34212-33682	STREET SALE OF BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL STREET REVENUE	\$ 81,814	\$ 56,569	\$ 30,497	\$ 58,100	\$ 58,200	0.1721%
101-34300-33162	TREES DONATIONS	\$ -	\$ 300	\$ -	\$ -	\$ -	0.0000%
101-34510-33162	PARK DONATIONS	\$ 33	\$ 1,051	\$ 710	\$ 5,050	\$ 2,500	-50.4950%
101-34510-33524	PARK MISCELLANEOUS	\$ 14,707	\$ 7,548	\$ 7,740	\$ 500	\$ 2,000	300.0000%
101-34510-33736	PARK FISH CLNG STATION	\$ 291	\$ 10	\$ 70	\$ -		0.0000%
101-34510-33740	PARK ACCESS FEES	\$ -	\$ 975	\$ 2,250	\$ 5,000	\$ 5,000	0.0000%
101-34510-33764	PARK ROSCH FIS CLN STATION	\$ -	\$ 222	\$ 139	\$ 200	\$ 200	0.0000%
		\$ 15,031	\$ 10,105	\$ 10,909	\$ 10,750	\$ 9,700	-9.7674%

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase - decrease
101-34523-33921	RECREATION TRIPS	\$ 940	\$ 572	\$ 52	\$ 500	\$ 600	20.0000%
101-34523-33922	RECREATION SUMMER PROGRAM	\$ 30,746	\$ 38,331	\$ 49,974	\$ 35,000	\$ 40,000	0.0000%
	TOTAL SUMMER REC REVENUE	\$ 31,686	\$ 38,903	\$ 50,026	\$ 35,500	\$ 40,600	0.0000%
101-34524-33961	POOL FAMILY PASSES	\$ 12,443	\$ 11,569	\$ 13,457	\$ 10,000	\$ 11,000	10.0000%
101-34524-33962	POOL SINGLE PASSES	\$ 2,880	\$ 4,320	\$ 3,375	\$ 3,500	\$ 4,000	14.2857%
101-34524-33963	POOL DAILY PASSES	\$ 7,021	\$ 8,784	\$ 6,393	\$ 7,000	\$ 8,000	14.2857%
101-34524-33964	POOL CONCESSIONS	\$ 677	\$ 792	\$ 648	\$ 1,200	\$ 1,200	0.0000%
101-34524-33965	POOL SWIMMING LESSONS	\$ 14,240	\$ 16,548	\$ 15,098	\$ 16,000	\$ 16,000	0.0000%
	TOTAL POOL REVENUE	\$ 37,260	\$ 42,013	\$ 38,971	\$ 37,700	\$ 40,200	6.6313%
101-34543-33140	HSL NON PROFIT DINING HALL	\$ 688	\$ 851	\$ 215	\$ 750	\$ 750	0.0000%
101-34543-33141	HSL NOT PROFIT CAMPING FEES	\$ 1,719	\$ 1,460	\$ 810	\$ 1,500	\$ 1,500	0.0000%
101-34543-33142	HSL NON PROFIT SCREEN SHELTER	\$ 400	\$ 625	\$ 420	\$ 800	\$ 700	-12.5000%
101-34543-33143	HSL CONCESSIONS - NONTAXABLE	\$ 7,270	\$ 6,622	\$ 6,874	\$ 7,000	\$ 7,000	0.0000%
101-34543-33162	HSL PARK DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34543-33180	HSL MISC REFUND/REIMB	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34543-33524	HSL MISCELLANEOUS	\$ 8	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34543-33841	HSL REGULAR CAMPING	\$ 15,359	\$ 16,820	\$ 14,271	\$ 14,500	\$ 16,000	10.3448%
101-34543-33842	HSL PEAK SEASON CAMPING	\$ 69,089	\$ 67,534	\$ 72,135	\$ 73,000	\$ 70,000	-4.1096%
101-34543-33843	HSL DINING HALL RENTAL	\$ 8,180	\$ 9,181	\$ 8,785	\$ 9,000	\$ 9,000	0.0000%
101-34543-33844	HSL FIRE WOOD SALES	\$ 7,651	\$ 8,501	\$ 9,103	\$ 7,500	\$ 8,000	6.6667%
101-34543-33846	HSL CONCESSIONS	\$ 7,215	\$ 6,759	\$ 5,177	\$ 7,000	\$ 7,000	0.0000%
101-34543-33847	HSL SCREENED SHELTERS	\$ 3,130	\$ 4,420	\$ 5,275	\$ 4,000	\$ 4,000	0.0000%
101-34543-33848	HSL SHOWERS	\$ 2,376	\$ 2,341	\$ 1,740	\$ 2,300	\$ 2,300	0.0000%
	TOTAL HSL REVENUE	\$ 123,085	\$ 125,113	\$ 124,804	\$ 127,350	\$ 126,250	-0.8638%
	TOTAL REVENUE	\$ 5,915,934	\$ 5,083,610	\$ 2,705,728	\$ 4,688,254	\$ 5,238,254	11.7315%
	TOTAL OPERATING BUDGET	\$ 4,812,296	\$ 3,810,368	\$ 3,408,083	\$ 4,328,290	\$ 4,524,126	4.5246%
	TRANSFER TO BUILDING MAINTENANCE	\$ 250,000	\$ 270,000	\$ -	\$ 296,000	\$ 338,338	14.3034%
	TRANSFER TO CAPITAL PROJECTS					\$ 375,790	
	TOTAL EXPENDITURE BUDGET	\$ 5,062,296	\$ 4,080,368	\$ 3,408,083	\$ 4,624,290	\$ 5,238,254	13.2769%
	NET REVENUES OVER EXPENDITURES	\$ 853,638	\$ 1,003,242	\$ (702,356)	\$ 63,964	\$ (0)	-100.0006%

City of Lake City
General Fund
Total Expenditures

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase - decrease
100	SALARIES REGULAR	\$ 1,766,512	\$ 1,730,143	\$ 1,532,662	\$ 1,910,222	\$ 1,921,383	0.5843%
110	SALARIES OVERTIME	\$ 23,628	\$ 40,571	\$ 42,774	\$ 78,796	\$ 67,250	-14.6535%
120	SALARIES TEMPORARY	\$ 361,608	\$ 367,422	\$ 320,761	\$ 320,200	\$ 421,222	31.5497%
140	PERA	\$ 176,293	\$ 174,624	\$ 150,833	\$ 210,074	\$ 212,568	1.1871%
150	FICA	\$ 106,855	\$ 115,202	\$ 102,913	\$ 136,833	\$ 140,822	2.9154%
160	GROUP HEALTH INSURANCE	\$ 314,999	\$ 322,015	\$ 284,268	\$ 388,757	\$ 427,523	9.9717%
170	LONGEVITY	\$ 9,527	\$ 10,275	\$ 10,982	\$ 12,965	\$ 12,392	-4.4165%
	TOTAL PERSONNEL	\$ 2,759,422	\$ 2,760,252	\$ 2,445,193	\$ 3,057,847	\$ 3,203,160	4.7521%
210	SUPPLIES	\$ 184,358	\$ 167,873	\$ 132,993	\$ 215,602	\$ 217,050	0.6718%
211	2011 FLOOD PREP	\$ 3,593	\$ -	\$ -	\$ -	\$ -	
220	REPAIR AND MAINTENANCE	\$ 105,528	\$ 89,772	\$ 55,603	\$ 104,660	\$ 108,200	3.3824%
230	SMALL TOOLS	\$ 6,093	\$ 7,012	\$ 8,200	\$ 17,500	\$ 7,650	-56.2857%
240	BOOKS	\$ 4,945	\$ 3,746	\$ 1,609	\$ 6,150	\$ 5,050	-17.8862%
270	UNIFORM ALLOWANCE	\$ 10,055	\$ 13,950	\$ 13,669	\$ 17,300	\$ 13,500	-21.9653%
300	PROFESSIONAL FEES	\$ 35,597	\$ 34,246	\$ 31,277	\$ 46,250	\$ 43,550	-5.8378%
301	BUILDING PERMIT INSPECTOR	\$ 66,349	\$ 33,172	\$ 27,186	\$ 55,000	\$ 65,000	18.1818%
310	COMMUNICATION	\$ 44,804	\$ 47,212	\$ 33,373	\$ 51,820	\$ 54,100	4.3998%
320	TRAVEL, SCHOOL AND CONF	\$ 40,377	\$ 48,686	\$ 35,153	\$ 55,035	\$ 53,865	-2.1259%
340	PRINTING & PUBLISHING	\$ 14,010	\$ 14,549	\$ 12,267	\$ 20,500	\$ 18,925	-7.6829%
360	UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	
380	RENTALS	\$ 70	\$ 70	\$ 78	\$ 300	\$ 300	0.0000%
390	CONTRACTUAL SERVICES	\$ 191,587	\$ 166,273	\$ 188,292	\$ 225,850	\$ 271,700	20.3011%
400	MISCELLANEOUS	\$ 44,859	\$ 45,412	\$ 15,553	\$ 25,550	\$ 23,100	-9.5890%
402	MIF LOAN DISBURSEMENT	\$ 455,000					
405	LODGING TAX	\$ 51,577	\$ 55,000	\$ 30,690	\$ 38,000	\$ 55,000	44.7368%
409	FIRE RELIEF ASSOCIATION	\$ 123,394	\$ 55,352	\$ -	\$ 20,725	\$ 20,725	0.0000%
410	INSURANCE - WORK COMP	\$ -	\$ -	\$ -	\$ -	\$ -	
420	INSURANCE - VEHICLE	\$ -	\$ 935	\$ -	\$ -	\$ -	
430	INSURANCE - GENERAL	\$ -	\$ -	\$ -	\$ -	\$ -	
450	TREES	\$ 11,481	\$ 21,927	\$ 18,380	\$ 25,000	\$ 25,000	0.0000%
451	SNOW REMOVAL	\$ -	\$ 32,869	\$ 43,658	\$ 50,000	\$ 50,000	0.0000%
840	MERCHANDISE TAXABLE	\$ 10,377	\$ 8,346	\$ 8,727	\$ 10,000	\$ 10,000	0.0000%
850	SALES TAX	\$ -	\$ 5,665	\$ 6,955	\$ -	\$ 4,800	0.0000%
880	CREDIT CARD CHARGES	\$ 4,067	\$ 2,980	\$ 2,953	\$ 4,000	\$ 4,000	0.0000%
900	PLANNING CODE ENFORCEMENT	\$ 1,571	\$ 534	\$ 834	\$ 1,200	\$ 1,200	0.0000%
900	POLICE PROJECTS AND PROGRAMS	\$ 214	\$ 924	\$ 1,725	\$ 2,000	\$ 1,800	-10.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 1,409,907	\$ 856,504	\$ 669,174	\$ 992,442	\$ 1,054,515	6.2546%
500	LAND	\$ 22,599	\$ 48,111	\$ -	\$ -	\$ 38,000	0.0000%
510	BUILDINGS	\$ 24,302	\$ 17,619	\$ 21,167	\$ 32,000	\$ 8,000	-75.0000%
520	OTHER	\$ 1,081	\$ -	\$ -	\$ -	\$ -	0.0000%
530	MACHINERY AND EQUIPMENT	\$ 594,984	\$ 127,882	\$ 272,550	\$ 246,001	\$ 220,451	-10.3861%
	TOTAL CAPITAL OUTLAY	\$ 642,966	\$ 193,612	\$ 293,717	\$ 278,001	\$ 266,451	-4.1546%
	TOTAL OPERATING BUDGET	\$ 4,812,296	\$ 3,810,368	\$ 3,408,083	\$ 4,328,290	\$ 4,524,126	4.5246%

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p> <p>FUND NAME: General</p> <p>DEPARTMENT: Council</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
<p>Originating Department: Administration</p>	<p>Board/Commission/Committee Action:</p>
<p>MISSION: The mission of the City of Lake City is to provide and maintain an attractive and viable community.</p>	
<p>SERVICES: The City Council acts as the governing body and provides leadership and direction for the City of Lake City. The City Council meets on the second Monday and holds special meetings as needed. The City of Lake City has a "Mayor-Council Plan" form of government. There are six Council members and the Mayor. The council exercises the legislative power of the City and determines all matters of policy. The City Charter defines the powers of the City Council.</p>	
<p>GOALS: Annually the top goals for the City of Lake City are determined by the City Council. The City Council directs staff in the manner in which the goals are to be accomplished. Goals include providing a safe community which is fiscally sound.</p>	
<p>HIGHLIGHTS: Mayor Joel Beckman took office in January of 2013. Council Member Gene Durand was appointed to take the seat vacated by Mayor Beckman.</p>	
<p>Preparer: Finance Director/Treasurer and City Clerk</p>	

City of Lake City
General Fund
Council

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44011-120	COUNCIL SALARIES-TEMPORARY	\$ 39,112	\$ 38,656	\$ 31,244	\$ 42,500	\$ 42,500	0.0000%
101-44011-140	COUNCIL EMPL CONT - P E R A	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-150	COUNCIL FICA	\$ 2,958	\$ 2,949	\$ 2,390	\$ 3,251	\$ 3,251	0.0000%
	TOTAL PERSONNEL	\$ 42,070	\$ 41,606	\$ 33,633	\$ 45,751	\$ 45,751	0.0000%
101-44011-210	COUNCIL OPERATING SUPPLIES	\$ 2,239	\$ 1,012	\$ 1,311	\$ 3,800	\$ 3,500	-7.8947%
101-44011-211	COUNCIL 2011 FLOOD PREP	\$ 3,593	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-220	COUNCIL MAINT & REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-300	COUNCIL PROFESSIONAL SERVICES	\$ 418	\$ 2,235	\$ 3,799	\$ 6,000	\$ 4,000	-33.3333%
101-44011-310	COUNCIL COMMUNICATION	\$ 601	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-320	COUNCIL TRAVEL, CONF, SCHOOL	\$ 890	\$ 315	\$ 1,174	\$ 3,500	\$ 3,500	0.0000%
101-44011-340	COUNCIL PRINTING/PUBLISHING	\$ 7,042	\$ 7,881	\$ 5,183	\$ 9,000	\$ 8,500	-5.5556%
101-44011-360	COUNCIL UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-370	COUNCIL MAINT & REPAIR LABOR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-390	COUNCIL CONTRACTUAL	\$ (713)	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-400	COUNCIL MISCELLANEOUS	\$ 15,501	\$ 40,194	\$ 13,883	\$ 15,000	\$ 15,200	1.3333%
101-44011-402	COUNCIL DEED GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-403	CEA GRANT EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-410	COUNCIL WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44011-430	COUNCIL GENERAL LIABILITY INS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 29,573	\$ 51,637	\$ 25,350	\$ 37,300	\$ 34,700	-6.9705%
101-44011-530	COUNCIL CAP OUTLAY-MACH/EQUI	\$ 13,130	\$ -	\$ 145,208	\$ -	\$ -	0.0000%
	TOTAL OPERATING BUDGET	\$ 84,772	\$ 93,242	\$ 204,191	\$ 83,051	\$ 80,451	-3.1306%

Miscellaneous	
LC Chamber	\$ 9,000
LMC	\$ 5,200
Wabasha Co Fair	\$ 1,000
	<u>\$ 15,200</u>

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p> <p>FUND NAME: General</p> <p>DEPARTMENT: City Administration</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
<p>Originating Department: Administration</p>	<p>Board/Commission/Committee Action:</p>
<p>MISSION: The mission of the City Administrator is to provide Lake City's city government with professional public administration in a responsive, effective and efficient manner utilizing available resources to provide a full range of municipal services for the community.</p>	
<p>SERVICES: The City Administrator shall oversee the administration of all city affairs consistent with the policies and direction of the City Council. The City Administrator shall give advice and recommendations to City Council and boards and commissions relative to the functions and operations of the city generally, including that within the control and authority of boards and commissions.</p>	
<p>GOALS:</p> <ol style="list-style-type: none"> 1. Assist the City Council in evaluating community needs and in developing action plans to address those needs 2. Increase the effectiveness and productivity of all city employees 3. Enhance the city government's effectiveness and reputation as a responsive, service and action oriented organization 4. Administrate city government in a fiscally sound and responsible manner 5. Maintain ICMA Credentialed Manager status and share ICMA professional development resources and information and provide access to appropriate ICMA webinars 	
<p>HIGHLIGHTS:</p> <p>Continued to work closely with the City Council to update and implement policies, and worked with Council to move the library and public safety facilities closer to reality.</p> <p>The City Administrator continued to depend on effective department managers to facilitate Council's directives in a responsive, service and action oriented manner.</p>	
<p>Preparer: City Administrator Ron Johnson</p>	

City of Lake City
General Fund
City Administrator

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44022-100	CITY ADMIN SALARIES REGULAR	\$ 108,483	\$ 107,672	\$ 92,558	\$ 108,944	\$ 109,745	0.7352%
101-44022-140	CITY ADMIN EMPL CONT - P E R A	\$ 7,467	\$ 7,512	\$ 6,448	\$ 7,923	\$ 7,984	0.7656%
101-44022-150	CITY ADMIN FICA	\$ 7,546	\$ 7,573	\$ 6,552	\$ 8,360	\$ 8,424	0.7672%
101-44022-160	CITY ADMIN GROUP HEALTH INSURA	\$ 11,038	\$ 12,828	\$ 13,103	\$ 18,152	\$ 19,967	10.0000%
101-44022-170	CITY ADMIN LONGEVITY	\$ 250	\$ 291	\$ 333	\$ 333	\$ 374	12.4324%
	TOTAL PERSONNEL	\$ 134,783	\$ 135,876	\$ 118,994	\$ 143,712	\$ 146,494	1.9361%
101-44022-210	CITY ADMIN OPERATING SUPPLIES	\$ 196	\$ 136	\$ 337	\$ 1,000	\$ 1,400	40.0000%
101-44022-220	CITY ADMIN MAINT & REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44022-240	CITY ADMIN BOOKS/PERIODICALS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44022-300	CITY ADMIN PROFESSIONAL SERV	\$ 1,547	\$ 648	\$ 149	\$ 1,500	\$ 1,400	-6.6667%
101-44022-310	CITY ADMIN COMMUNICATION	\$ 889	\$ 925	\$ 524	\$ 1,000	\$ 1,000	0.0000%
101-44022-320	CITY ADMIN TRAVEL, CONF, SCHOO	\$ 2,574	\$ 3,136	\$ 4,688	\$ 6,040	\$ 5,620	-6.9536%
101-44022-340	CITY ADMIN PRINTING/PUBLISHING	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44022-370	CITY ADMIN MAINT & REPAIR LABO	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44022-390	CITY ADMIN CONTRACTUAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44022-400	CITY ADMIN MISCELLANEOUS	\$ -	\$ 198	\$ -	\$ 300	\$ 350	16.6667%
101-44022-410	CITY ADMIN WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 5,207	\$ 5,043	\$ 5,698	\$ 9,840	\$ 9,770	-0.7114%
101-44022-530	CITY ADMIN CAPITAL OUTLAY-MACH	\$ 348,880	\$ -	\$ -	\$ -	\$ -	
	TOTAL OPERATING BUDGET	\$ 488,870	\$ 140,919	\$ 124,691	\$ 153,552	\$ 156,264	1.7664%

Travel Schools and Conferences

Note: As ICMA Credentialed Manager, I am required to complete 40 hours of training, education each year. The MCMA Leadership Institute and the LMC Annual Conference acct for approx. 22 hours. The ICMA Annual Conference would account for most of the balance of the 40 hours needed.

MN City/County Mgmt Assn.	\$ 900
League of MN Cities	\$ 1,200
SE MN League of Muni's	\$ 150
Int'l City/County Mgmt Assn	\$ 1,500
Miscellaneous	\$ 400
	<u>DUES:</u>
Int'l City/County Mgmt Assn	\$ 850
MN City/County Mgmt Assn.	\$ 130
Int'l Inst of Municipal Clerks	\$ 90
MN Clerks and Fin Off Assr MCFOA	\$ 40
MMUA	\$ 360
	<u>\$ 5,620</u>

**CITY OF
LAKE CITY**

FUND NAME:
General

**2014 BUDGET
DOCUMENTATION**

DEPARTMENT:
Clerk/Finance

MEETING DATE:
12-9-13

CITY COUNCIL ACTION

Date: _____

- Approved Denied
 Amended Tabled
 Other

Originating Department:
Clerk/Finance

Board/Commission/Committee Action:

MISSION:

The Clerk/Finance Department's mission is to fulfill the statutory requirements of the Office of the City Clerk, and to provide sound financial advice in order to maintain a fiscally responsible city government that conforms to statutory and legal requirements and generally accepted financial accounting principles and standards.

SERVICES:

Services include financial reporting; budgeting; all accounting functions, including payroll, accounts receivables and payables; collection on revolving loans and locally imposed lodging tax and licenses; statutory requirements of the City Clerk; elections; treasury management; debt servicing; data retention; data retrieval; human resources; complaint tracking; and miscellaneous support services.

GOALS:

1. Update the City's website with data practices information
2. Establish electronic retention schedule guidelines and procedures for all departments
3. Strengthen internal controls by cross training and rotation of duties within the Clerk/Finance Department
4. Educate and train staff to keep abreast of the every changing governmental environment
5. Obtain credits toward the Professional Human Resource certification by the City Clerk

HIGHLIGHTS:

All departments with committee/board/commission meetings are now using Agenda Plus for meeting agendas and packets.
Requests for proposal for health insurance sent to prepare for the implementation of the Affordable Care Act.
VPN established to connect all City buildings to the City Hall server.
City Hall file cabinets and basement cleaned and organized. Documents were disposed of using Shred It in compliance with the records retention schedule.
Security system installed in City Hall.
City Clerk obtained the Certified Municipal Clerk designation.

Preparer: Finance Director/Treasurer and City Clerk

City of Lake City
General Fund
Clerk Finance

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44051-100	CLERK FIN SALARIES-REGULAR	\$ 143,972	\$ 174,913	\$ 161,950	\$ 205,443	\$ 212,448	3.4096%
101-44051-110	CLERK FIN OVERTIME	\$ 94	\$ -	\$ -	\$ 300	\$ 250	-16.6667%
101-44051-120	CLERK FIN SALARIES-TEMPORARY	\$ -	\$ -	\$ 1,621	\$ -	\$ -	0.0000%
101-44051-140	CLERK FIN PERA	\$ 12,557	\$ 11,752	\$ 11,172	\$ 14,971	\$ 15,481	3.4060%
101-44051-150	CLERK FIN FICA	\$ 10,271	\$ 9,904	\$ 10,787	\$ 15,797	\$ 16,335	3.4059%
101-44051-160	CLERK FIN GROUP HEALTH INSURAN	\$ 51,549	\$ 40,298	\$ 25,515	\$ 61,985	\$ 68,184	10.0000%
101-44051-170	CLERK FIN LONGEVITY	\$ 582	\$ 665	\$ 749	\$ 749	\$ 832	11.0814%
	TOTAL PERSONNEL	\$ 219,027	\$ 237,531	\$ 211,794	\$ 299,245	\$ 313,529	4.7734%
101-44051-210	CLERK FIN OPERATING SUPPLIES	\$ 4,468	\$ 4,617	\$ 4,389	\$ 8,000	\$ 6,500	-18.7500%
101-44051-220	CLERK FIN MAINT & REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-240	CLERK FIN BOOKS/PERIODICALS	\$ 102	\$ -	\$ -	\$ 250	\$ 250	0.0000%
101-44051-300	CLERK FIN PROFESSIONAL SERVICE	\$ 679	\$ 757	\$ 230	\$ 1,500	\$ 1,000	-33.3333%
101-44051-310	CLERK FIN COMMUNICATION	\$ 6,551	\$ 5,655	\$ 4,416	\$ 7,000	\$ 7,000	0.0000%
101-44051-320	CLERK FIN TRAVEL, CONF, SCHOOL	\$ 12,142	\$ 7,637	\$ 7,506	\$ 9,570	\$ 10,770	12.5392%
101-44051-340	CLERK FIN PRINTING/PUBLISHING	\$ 185	\$ 392	\$ 337	\$ 400	\$ 400	0.0000%
101-44051-360	CLERK FIN UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-380	CLERK FIN RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-390	CLERK FIN CONTRACTUAL	\$ 10,663	\$ 10,659	\$ 10,082	\$ 12,000	\$ 11,500	-4.1667%
101-44051-400	CLERK FIN MISCELLANEOUS	\$ 6,870	\$ 2,113	\$ 186	\$ 3,000	\$ 3,000	0.0000%
101-44051-401	CLERK FIN JEWEL DEV FUND CLEAR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-402	CLERK FIN BUDS N BLOOMS EXPEND	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-404	CLERK FIN GEN BALLROOM EXPEND	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-405	CLERK FIN LODGING TAX EXPEND	\$ 51,577	\$ 55,000	\$ 30,690	\$ 38,000	\$ 55,000	44.7368%
101-44051-410	CLERK FIN WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-420	CLERK FIN VEHICLE INS.	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-430	CLERK FIN GENERAL LIABLTY INS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44051-850	CLERK FIN GENERAL SALES TAX	\$ -	\$ 1,094	\$ 327	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 93,236	\$ 87,924	\$ 58,163	\$ 79,720	\$ 95,420	19.6939%
101-44051-530	CLERK FIN CAPITAL OUTLAY-MACH/	\$ 14,000	\$ -	\$ -	\$ -	\$ -	
	TOTAL OPERATING BUDGET	\$ 326,263	\$ 325,455	\$ 269,956	\$ 378,965	\$ 408,949	7.9121%

		Travel School Conf	
* denotes needed for certifications		* MCFOA	\$ 800
	Dues	* Adv Clerk Conf	\$ 500
AICPA - American Institute of CPA's	\$ 200	Clerk Conf	\$ 1,000
CMA - Certified Management Accountant	\$ 195	Civic Symposium	\$ 1,000
MNCPA - Minnesota Society of CPA's	\$ 180	Region 6 Training	\$ 200
NDCPA -North Dakota Board of CPA's	\$ 45	Software Training	\$ 500
(CPA License)		*GFOA Conference	\$ 1,790
MCFOA-MN - MN Clks & Fin Off Assn	\$ 35	*MNGFOA	\$ 1,000
MNGFOA - Minnesota Govt Fin Off	\$ 60	Professional Human Resources	\$ 1,200
City Clerks	\$ 115	State Auditors	\$ 350
	\$ 830	Training	\$ 8,340
MMUA	\$ 1,600	Dues	\$ 830
		MMUA	\$ 1,600
			\$ 10,770

City of Lake City
General Fund
Elections

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase - decrease
101-44040-120	ELECTIONS SALARIES TEMPORARY TOTAL PERSONNEL	\$ -	\$ 8,093	\$ -	\$ 5,000	\$ 8,500	70.0000%
101-44040-210	ELECTIONS OPERATING SUPPLIES	\$ -	\$ 1,575	\$ 1,291	\$ 2,000	\$ 2,500	25.0000%
101-44040-320	ELECTIONS TRAVEL, CONF, SCHOOL	\$ -	\$ 106	\$ -	\$ -	\$ 150	0.0000%
101-44040-340	ELECTIONS PRINTING/PUBLISHING	\$ -	\$ 71	\$ -	\$ 1,500	\$ 1,000	-33.3333%
101-44040-390	ELECTIONS CONTRACTUAL TOTAL SUPPLIES AND SERVICES	\$ 1,259	\$ 495	\$ 1,040	\$ 2,100	\$ 1,900	-9.5238%
101-44040-530	ELECTIONS CAP OUTLAY-MACH/E	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL OPERATING BUDGET	<u>\$ 1,259</u>	<u>\$ 10,339</u>	<u>\$ 2,331</u>	<u>\$ 10,600</u>	<u>\$ 14,050</u>	<u>32.5472%</u>

City of Lake City
 General Fund
 Auditing

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase - decrease
101-44055-210	AUDIT OPERATING SUPPLIES	\$ -	\$ -	\$ -	\$ 50	\$ -	-100.0000%
101-44055-340	AUDIT PRINTING/PUBLISHING	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44055-390	AUDIT CONTRACTUAL	\$ 37,854	\$ 34,750	\$ 30,321	\$ 37,500	\$ 38,000	1.3333%
101-44055-400	AUDIT MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -		0.0000%
	TOTAL OPERATING BUDGET	\$ 37,854	\$ 34,750	\$ 30,321	\$ 37,550	\$ 38,000	1.1984%

City of Lake City
General Fund
Legal

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase - decrease
101-44060-300	LEGAL PROF PROSECUTION	\$ 17,480	\$ 6,410	\$ 10,713	\$ 6,000	\$ 2,000	-66.6667%
101-44060-301	LEGAL PROF CIVIL					\$ 8,000	0.0000%
101-44060-310	LEGAL COMMUNICATION - PROSECL	\$ 8,053	\$ 12,145	\$ 3,765	\$ 10,920	\$ 15,600	42.8571%
101-44060-320	LEGAL TRAVEL, CONF, SCHOOL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44060-390	LEGAL CONTRACT PROSECUTION	\$ 67,500	\$ 68,375	\$ 67,542	\$ 66,000	\$ 42,000	-36.3636%
101-44060-391	LEGAL CONTRACT CIVIL					\$ 60,000	0.0000%
TOTAL OPERATING BUDGET		<u>\$ 93,034</u>	<u>\$ 86,930</u>	<u>\$ 82,021</u>	<u>\$ 82,920</u>	<u>\$ 127,600</u>	<u>53.8833%</u>

**CITY OF
LAKE CITY**

FUND NAME:
General

**2014 BUDGET
DOCUMENTATION**

DEPARTMENT:
Planning & Community
Development

MEETING DATE:
12-9-13

CITY COUNCIL ACTION

Date: _____

- Approved Denied
 Amended Tabled
 Other

Originating Department:
Planning & Community Development

Board/Commission/Committee Action:

MISSION:

“To facilitate the orderly growth and development of the City and maintain an attractive community for citizens and visitors alike.”

SERVICES:

Services include the administration of the City’s zoning, subdivision and site plan regulations; responsibility for maintaining the Comprehensive Plan; providing support to the Planning Commission, Heritage Preservation Committee, and Board of Appeals; enforcing the zoning ordinance and building codes, collecting and analyzing data on the community and surrounding region; conduct special studies on diverse issues and assist with downtown development; and applying for grants related to community development.

GOALS:

1. Maintain a pattern of positive growth in the community
2. Enforce zoning and nuisance codes to maintain the attractive character of the City
3. Support historic preservation efforts in the community
4. Assist in the maintenance of Geographic Information System (GIS) for City use
5. Provide staff support for community groups and volunteers who are working to better the community

HIGHLIGHTS:

- Heritage Preservation Commission maintained participation as a Certified Local Government (CLG) through the national park service
- Prompted historic site preservation through the City’s century home program and local site designations
- Improved code enforcement efficiency through creating a violation log and follow-up schedule using existing software
- The Lake City community garden continues to thrive through a low cost partnership between a volunteer and city support
- Continued to streamline the cooperation and efficiently between the public works and planning departments in addressing lawn mowing violations, sidewalk snow removal, and annual sidewalk repair, by tracking the inspections, notices, corrections, billing, and assessing if necessary.
- Planning Staff worked with Goodhue County to maintain a web-based Geographic Information System (GIS) for public and internal use.

Preparer: Planning and Community Development Director Robert Keehn

City of Lake City
General Fund
Planning

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase - decrease
101-44091-100	PLANNING SALARIES-REGULAR	\$ 174,675	\$ 164,908	\$ 144,272	\$ 171,782	\$ 179,260	4.3532%
101-44091-110	PLANNING SALARIES-OVERTIME	\$ -	\$ -	\$ -	\$ 750	\$ -	-100.0000%
101-44091-140	PLANNING EMPLR CONT PERA	\$ 11,790	\$ 11,899	\$ 10,520	\$ 12,584	\$ 12,996	3.2768%
101-44091-150	PLANNING FICA	\$ 12,359	\$ 11,807	\$ 10,409	\$ 13,278	\$ 13,713	3.2790%
101-44091-160	PLANNING GROUP HEALTH INSURA	\$ 28,865	\$ 30,233	\$ 25,444	\$ 35,420	\$ 38,962	10.0000%
101-44091-170	PLANNING LONGEVITY	\$ 666	\$ 499	\$ 832	\$ 1,040	\$ 1,165	12.0192%
	TOTAL PERSONNEL	\$ 228,354	\$ 219,346	\$ 191,477	\$ 234,854	\$ 246,097	4.7871%
101-44091-210	PLANNING OPERATING SUPPLIES	\$ 1,791	\$ 2,514	\$ 389	\$ 2,800	\$ 2,800	0.0000%
101-44091-240	PLANNING BOOKS/PERIODICALS	\$ -	\$ 264	\$ -	\$ 400	\$ 400	0.0000%
101-44091-300	PLANNING PROFESSIONAL SERVICES	\$ 234	\$ 2,379	\$ 625	\$ 4,500	\$ 4,500	0.0000%
101-44091-301	PLANNING BLDG PERMIT INSPCTR	\$ 66,349	\$ 33,172	\$ 27,186	\$ 55,000	\$ 65,000	18.1818%
101-44091-310	PLANNING COMMUNICATION	\$ 4,087	\$ 4,014	\$ 3,000	\$ 3,500	\$ 4,000	14.2857%
101-44091-320	PLANNING TRAVEL, CONF, SCHOOL	\$ 2,988	\$ 3,041	\$ 2,714	\$ 3,625	\$ 3,625	0.0000%
101-44091-340	PLANNING PRINTING/PUBLISHING	\$ 3,027	\$ 1,389	\$ 2,584	\$ 3,000	\$ 3,000	0.0000%
101-44091-370	PLANNING MAINT & REPAIR LABOR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44091-380	PLANNING RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44091-390	PLANNING CONTRACTUAL	\$ 3,501	\$ 2,718	\$ 1,940	\$ 4,000	\$ 3,500	-12.5000%
101-44091-400	PLANNING MISCELLANEOUS	\$ 41	\$ 320	\$ -	\$ 1,200	\$ 600	-50.0000%
101-44091-410	PLANNING WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44091-900	PLANNING CODE ENFORCEMENT	\$ 1,571	\$ 534	\$ 834	\$ 1,200	\$ 1,200	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 83,588	\$ 50,345	\$ 39,272	\$ 79,225	\$ 88,625	11.8649%
	TOTAL OPERATING BUDGET	\$ 311,942	\$ 269,691	\$ 230,749	\$ 314,079	\$ 334,722	6.5725%
	Revenues						
101-34091-33122	PLANNING COPIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34091-33180	PLANNING-REFUNDS/REIMB.	\$ -	\$ 573	\$ -	\$ -	\$ -	0.0000%
101-34091-33220	PLANNING MECH/PLUMBER PERMITS	\$ 3,991	\$ -	\$ -	\$ 1,000	\$ 1,000	0.0000%
101-34091-33221	PLANNING BLD PERMITS/DEMOLITIO	\$ 69,961	\$ 36,692	\$ 31,795	\$ 55,000	\$ 65,000	18.1818%
101-34091-33222	PLANNING VARIANCES	\$ 1,200	\$ 750	\$ 150	\$ 850	\$ 850	0.0000%
101-34091-33223	PLANNING APPLICATIONS	\$ 400	\$ 300	\$ 950	\$ 1,500	\$ 1,500	0.0000%
101-34091-33224	PLANNING ZONING PERMITS	\$ 1,373	\$ 1,070	\$ 705	\$ 500	\$ 500	0.0000%
101-34091-33225	PLANNING-CODE ENFORCEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34091-33226	PLANNING GRADING PERMITS	\$ 415	\$ 625	\$ -	\$ 500	\$ 500	0.0000%
101-34091-33227	PLANNING - VACATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34091-33370	PLANNING - ADMIN FINES	\$ 2,962	\$ 250	\$ 432	\$ -	\$ -	0.0000%
	TOTAL PLANNING REVENUE	\$ 80,303	\$ 40,260	\$ 34,032	\$ 59,350	\$ 69,350	16.8492%

**CITY OF
LAKE CITY**

**2014 BUDGET
DOCUMENTATION**

MEETING DATE:
12-9-2013

FUND NAME:
General

DEPARTMENT:
Police Department

CITY COUNCIL ACTION

Date: _____

- Approved Denied
 Amended Tabled
 Other

Originating Department:
Police

Board/Commission/Committee Action:

MISSION:

To serve the community to the best of our ability, while adhering to the highest moral and professional standards of conduct at all times.

SERVICES:

Services include response to calls for service and complaints of wrongdoing; follow up actions to calls for service, to include investigative follow ups, and when appropriate arresting of law violators; documentation of activities; general patrol services for prevention and detection of activities that are contrary to law and ordinance; enforcement of all state laws and city ordinances pertaining to animal control, parking, traffic, general offenses pertaining to keeping the peace and order in the community and response to the public's request for dissemination of documentation of activities. Pro active services are also provided to the community such as Student Correct Choices Programs, National Night Out, Prescription Drug Drop box, Child Restraint Instruction, TZD, Safe Driving Classes, Crime Free Multi Housing, school resource officer, etc.

GOALS:

1. Respect the integrity and dignity of all individuals;
2. Demonstrate the highest standards of personal integrity and a commitment to excellence;
3. Be proactive and innovative problem solvers;
4. Commit to open communications and partnerships with the members of our community;
5. Endeavor to provide fiscally responsible public safety services;
6. Attract, develop, motivate, and empower people who demonstrate professional competence, conduct, and courage;
7. Build and enhance relationships with other law enforcement and community based agencies and organizations.

HIGHLIGHTS:

The Police Department has been able to maintain some very respectable statistics which contribute greatly to the overall desirability to visit and/or reside in Lake City. We have maintained a declining crime rate index for the past 10 years, a steady crime clearance rate, have met head on the continuing challenges of underage alcohol use, continually provided a constant presence in traffic safety education and enforcement with some very positive results, and continued a proactive stance with our young people through our Community Awareness Program and School Resource Officer programs.

Preparer: Police Chief Cory Kubista

City of Lake City
General Fund
Police

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% increase - decrease
		Actual	Actual	YTD Actual	Budget	Budget	
101-44110-100	POLICE SALARIES-REGULAR	\$ 744,378	\$ 693,562	\$ 599,582	\$ 720,207	\$ 726,045	0.8106%
101-44110-110	POLICE SALARIES-OVERTIME	\$ 22,382	\$ 20,833	\$ 19,947	\$ 33,896	\$ 28,000	-17.3955%
101-44110-120	POLICE SALARIES-TEMPORARY	\$ 25,749	\$ 20,195	\$ 18,461	\$ 28,500	\$ 28,500	0.0000%
101-44110-140	POLICE PERA	\$ 100,121	\$ 96,578	\$ 80,051	\$ 111,846	\$ 112,686	0.7515%
101-44110-150	POLICE FICA	\$ 14,254	\$ 14,540	\$ 12,150	\$ 15,000	\$ 17,000	13.3333%
101-44110-160	POLICE GROUP HEALTH INSURANCE	\$ 132,971	\$ 138,112	\$ 124,907	\$ 165,000	\$ 181,500	10.0000%
101-44110-170	POLICE LONGEVITY	\$ 4,701	\$ 5,075	\$ 5,117	\$ 5,533	\$ 4,450	-19.5735%
	TOTAL PERSONNEL	\$ 1,044,557	\$ 988,896	\$ 860,214	\$ 1,079,982	\$ 1,098,181	1.6851%
101-44110-210	POLICE OPERATING SUPPLIES	\$ 33,356	\$ 34,341	\$ 23,022	\$ 31,500	\$ 32,500	3.1746%
101-44110-220	POLICE MAINT & REPAIR	\$ 14,834	\$ 12,143	\$ 5,727	\$ 17,000	\$ 16,000	-5.8824%
101-44110-230	POLICE TOOLS/EQUIP	\$ -	\$ 540	\$ 6,204	\$ 6,500	\$ 500	-92.3077%
101-44110-240	POLICE BOOKS/PERIODICALS	\$ -	\$ -	\$ 32	\$ 300	\$ 200	-33.3333%
101-44110-270	POLICE UNIFORM	\$ 7,866	\$ 10,988	\$ 13,271	\$ 14,800	\$ 11,000	-25.6757%
101-44110-300	POLICE PROFESSIONAL SERVICES	\$ 716	\$ 2,119	\$ 1,883	\$ 2,000	\$ 2,750	37.5000%
101-44110-310	POLICE COMMUNICATION	\$ 10,516	\$ 9,411	\$ 8,312	\$ 10,500	\$ 10,500	0.0000%
101-44110-320	POLICE TRAVEL, CONF, SCHOOL	\$ 5,914	\$ 15,579	\$ 7,105	\$ 10,500	\$ 10,500	0.0000%
101-44110-321	POLICE SAFE DRVNG PRGM TRNG	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44110-340	POLICE PRINTING/PUBLISHING	\$ 207	\$ 251	\$ 393	\$ 400	\$ 400	0.0000%
101-44110-360	POLICE UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44110-380	POLICE RENTAL	\$ 70	\$ 70	\$ 78	\$ 100	\$ 100	0.0000%
101-44110-390	POLICE CONTRACTUAL	\$ 12,586	\$ 10,856	\$ 6,259	\$ 17,500	\$ 16,500	-5.7143%
101-44110-400	POLICE MISCELLANEOUS	\$ 994	\$ 1,186	\$ 946	\$ 1,200	\$ 1,700	41.6667%
101-44110-410	POLICE WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44110-420	POLICE VEHICLE INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44110-430	POLICE GENERAL LIABILITY INSUR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44110-460	POLICE GENERAL LIABILITY INSUR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 87,057	\$ 97,484	\$ 73,232	\$ 112,300	\$ 102,650	-8.5931%
101-44110-530	POLICE CAPITAL OUTAY-MACH/EQUI	\$ 28,426	\$ 49,397	\$ 26,933	\$ 30,500	\$ 49,500	62.2951%
101-44110-900	POLICE PROJECTS/PROGRAMS	\$ 214	\$ 924	\$ 1,725	\$ 2,000	\$ 1,800	-10.0000%
	TOTAL OPERATING BUDGET	\$ 1,160,254	\$ 1,136,701	\$ 962,103	\$ 1,224,782	\$ 1,252,131	2.2330%
101-34110-33162	POLICE DONATIONS	\$ 3,460	\$ 355	\$ 10,000	\$ 10,000	\$ -	-100.0000%
101-34110-33321	POLICE COPIES	\$ 629	\$ 1,081	\$ 622	\$ 500	\$ 700	40.0000%
101-34110-33328	POLICE KENNELS FOOD & CARE	\$ 725	\$ 180	\$ 185	\$ 400	\$ 300	-25.0000%
101-34110-33342	POLICE COPS GRANT	\$ 36,595	\$ 34,092	\$ 35,644	\$ 34,000	\$ 35,600	4.7059%
101-34110-33354	POLICE STATE AID	\$ 73,642	\$ 66,617	\$ 74,802	\$ 70,000	\$ 68,000	-2.8571%
101-34110-33370	POLICE - ADMINISTRATIVE FINES	\$ 580	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34110-33371	POLICE FINES-PARKING	\$ 5,955	\$ 3,155	\$ 4,255	\$ 5,500	\$ 4,500	-18.1818%
101-34110-33372	POLICE FINES-COURT	\$ 19,513	\$ 23,376	\$ 25,482	\$ 15,000	\$ 17,000	13.3333%
101-34110-33377	POLICE FORFEITURE FUNDS	\$ (5,893)	\$ 250	\$ -	\$ -	\$ -	0.0000%
101-34110-33380	POLICE SAFE DRIVING PROGRAM FEE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34110-33524	POLICE MISCELLANEOUS	\$ -	\$ 16,199	\$ 4,514	\$ -	\$ -	0.0000%
	TOTAL POLICE REVENUE	\$ 135,207	\$ 145,306	\$ 155,504	\$ 135,400	\$ 126,100	-6.8685%

City of Lake City
General Fund
Animal Control

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44196-100	ANIMAL CONTROL SALARIES-REGULA	\$ 3,734	\$ 3,894	\$ 3,438	\$ 4,100	\$ 4,100	0.0000%
101-44196-140	ANIMAL CONT EMPYR CONT P E R A	\$ 314	\$ 282	\$ 249	\$ 590	\$ 590	0.0000%
101-44196-150	ANIMAL CONTROL FICA	\$ 304	\$ 273	\$ 242	\$ 314	\$ 314	0.0000%
101-44196-160	ANIMAL CONTROL-GROUP HEALTH IN	\$ 1,217	\$ 987	\$ 766	\$ 1,100	\$ 1,100	0.0000%
101-44196-170	ANIMAL CONTROL LONGEVITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL PERSONNEL	\$ 5,568	\$ 5,436	\$ 4,696	\$ 6,104	\$ 6,104	0.0000%
101-44196-210	ANIMAL CONTROL OPERATING SUPPL	\$ 162	\$ 224	\$ 40	\$ 250	\$ 250	0.0000%
101-44196-220	ANIMAL CONTROL MAINT & REPAIR	\$ -	\$ -	\$ -	\$ 100	\$ 100	0.0000%
101-44196-230	ANIMAL CONTROL TOOLS/EQUIP	\$ 60	\$ -	\$ -	\$ 50	\$ 50	0.0000%
101-44196-310	ANIMAL CONTROL COMMUNICATION	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44196-320	ANIMAL CONTROL TRAVEL, CONF, S	\$ -	\$ -	\$ -	\$ 300	\$ 200	-33.3333%
101-44196-340	ANIMAL CONTROL PRINTING/PUBLIS	\$ -	\$ -	\$ -	\$ 75	\$ 75	0.0000%
101-44196-360	ANIMAL CONTROL UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44196-390	ANIMAL CONTROL CONTRACTUAL	\$ -	\$ -	\$ -	\$ 400	\$ 300	-25.0000%
101-44196-400	ANIMAL CONTROL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ 50	\$ 50	0.0000%
101-44196-430	ANIMAL CONTROL GEN LIAB INS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 222	\$ 224	\$ 40	\$ 1,225	\$ 1,025	-16.3265%
	TOTAL OPERATING BUDGET	\$ 5,790	\$ 5,660	\$ 4,736	\$ 7,329	\$ 7,129	-2.7289%

**CITY OF
LAKE CITY**

FUND NAME:
General

**2014 BUDGET
DOCUMENTATION**

DEPARTMENT:
Fire Department

MEETING DATE:
12-9-13

CITY COUNCIL ACTION

Date: _____

- Approved Denied
 Amended Tabled
 Other

Originating Department:
Fire

Board/Commission/Committee Action:

MISSION:

To enhance the quality of life of all those we serve. We will respond safely and quickly with trained, skilled, and compassionate members, and using the best available equipment, neutralize or reverse any situation of those in need. We will continue aggressive planning and response preparation, and will strive to prevent the need for our emergency services through education and community interaction. Our services shall be delivered by a dedicated family of members committed to exceeding the needs and expectations of those we serve ... anytime, any place, any need.

SERVICES:

Services include a Volunteer Fire Department consisting of 22 members, divided into 3 companies. Each Company has a Captain and 6 Firefighters. The Companies takes turns being on call for one week from Friday Noon to Friday Noon. This ensures that the City always has a minimum of 7 Firefighters in town at one time. Firefighters meet 3 times a month on the 2nd and 3rd Tuesdays for practices and the last Thursday of the month for a meeting. The Fire Department averages 120 calls a year; including but not limited to structure fires, grass fires, motor vehicle accidents, gas leaks, rope rescues, water rescues, and fire alarms. We cover approximately 138 square miles between Wabasha County and Goodhue County. The Lake City Fire Department is also a member of the 7 department Wabasha County Mutual Aid Association.

GOALS:

1. To prevent and reduce fire risks through public education, code enforcement and inspection programs.
2. To minimize injury or the loss of life and property when fire or other emergencies occur.
3. To confine and extinguish hostile fires.
4. To provide these protections at acceptable and effective costs within available resources.

HIGHLIGHTS:

The Fire Department holds an annual Fireman's Dance to raise funds for equipment and improvements, and various improvements were completed on the Fire Hall.

Preparer: Fire Chief Jeff Diepenbrock

City of Lake City
General Fund
Fire

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44120-120	FIRE SALARIES-TEMPORARY	\$ 94,439	\$ 77,343	\$ 66,376	\$ -	\$ 93,560	#DIV/0!
101-44120-140	FIRE PERA	\$ 330	\$ 164	\$ 62	\$ -		0.0000%
101-44120-150	FIRE FICA	\$ 6,087	\$ 6,115	\$ 5,120	\$ 7,157	\$ 7,157	0.0000%
101-44120-160	FIRE GROUP HEALTH INSURANCE	\$ 50	\$ 81	\$ 23	\$ -		0.0000%
	TOTAL PERSONNEL	\$ 100,905	\$ 83,702	\$ 71,582	\$ 7,157	\$ 100,717	1307.2516%
101-44120-210	FIRE OPERATING SUPPLIES	\$ 14,514	\$ 10,751	\$ 9,499	\$ 15,450	\$ 15,000	-2.9126%
101-44120-220	FIRE MAINT & REPAIR	\$ 23,462	\$ 22,563	\$ 14,593	\$ 21,300	\$ 22,000	3.2864%
101-44120-230	FIRE TOOLS/EQUIP	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44120-240	FIRE BOOKS/PERIODICALS	\$ 397	\$ -	\$ -	\$ 200	\$ 200	0.0000%
101-44120-270	FIRE UNIFORM	\$ -	\$ 1,015	\$ -	\$ -	\$ -	0.0000%
101-44120-300	FIRE PROFESSIONAL SERVICES	\$ 2,575	\$ 3,000	\$ 2,395	\$ 3,000	\$ 2,000	-33.3333%
101-44120-310	FIRE COMMUNICATION	\$ 2,292	\$ 2,371	\$ 2,477	\$ 3,200	\$ 2,500	-21.8750%
101-44120-320	FIRE TRAVEL, CONF, SCHOOL	\$ 8,247	\$ 7,572	\$ 5,760	\$ 8,000	\$ 8,000	0.0000%
101-44120-340	FIRE PRINTING/PUBLISHING	\$ (404)	\$ 100	\$ 40	\$ 300	\$ 1,000	233.3333%
101-44120-360	FIRE UTILITIES	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44120-380	FIRE RENTAL	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44120-390	FIRE CONTRACTUAL	\$ 43	\$ 263	\$ 405	\$ 500	\$ 550	10.0000%
101-44120-400	FIRE MISCELLANEOUS	\$ -	\$ -	\$ 115	\$ 2,100	\$ 1,000	-52.3810%
101-44120-409	FIRE DEPT RELIEF ASSN. CONTRI	\$ 123,394	\$ 55,352	\$ -	\$ 20,725	\$ 20,725	0.0000%
101-44120-410	FIRE WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44120-420	FIRE VEHICLE INSURANCE	\$ -	\$ 935	\$ -	\$ -		0.0000%
101-44120-430	FIRE GENERAL LIABILITY INSURAN	\$ -	\$ -	\$ -	\$ -		0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 174,520	\$ 103,922	\$ 35,284	\$ 74,775	\$ 72,975	-2.4072%
101-44120-510	FIRE CAPITAL OUTLAY-BUILDING	\$ -	\$ -	\$ -	\$ -		
101-44120-530	FIRE CAPITAL OUTLAY-MACH/EQUIP	\$ 80,888	\$ -	\$ -	\$ 70,863	\$ 65,600	-7.4264%
	TOTAL CAPITAL OUTLAY	\$ 80,888	\$ -	\$ -	\$ 70,863	\$ 65,600	-7.4264%
	TOTAL OPERATING BUDGET	\$ 356,313	\$ 187,625	\$ 106,866	\$ 152,795	\$ 239,292	56.6103%
101-34120-33162	FIRE DONATIONS	\$ -	\$ 1,000	\$ 3,713	\$ 24,013	\$ -	-100.0000%
101-34120-33163	FIRE - GRANTS	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.0000%
101-34120-33422	FIRE DEPT RELIEF ASSOCIATION	\$ 33,676	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34120-33425	FIRE CALLS	\$ 2,000	\$ 175	\$ 350	\$ 1,000	\$ 1,750	75.0000%
101-34120-33426	FIRE CONTRACTS	\$ 52,562	\$ 55,613	\$ 53,208	\$ 58,000	\$ 53,207	-8.2638%
101-34120-33455	FIRE STATE AID	\$ 1,020	\$ 35,406	\$ 44,725	\$ -	\$ -	0.0000%
101-34120-33524	FIRE DEPT. MISCELLANEOUS	\$ 3,115	\$ 1,066	\$ 2,992	\$ -	\$ -	0.0000%
	TOTAL FIRE REVENUE	\$ 92,373	\$ 93,260	\$ 104,987	\$ 85,013	\$ 54,957	-35.3542%

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>FUND NAME: General</p> <p>DEPARTMENT: Ambulance</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
---	---

Originating Department: Ambulance	Board/Commission/Committee Action:
---	---

MISSION:
The mission of the Ambulance Department is to serve the public, and those visiting, as a team of dedicated, respectful, compassionate, professionals by providing the highest quality pre-hospital emergency care, education and community service. We are committed to ensuring rapid response to emergencies, competency in practice while providing basic and advanced life support care and transportations to definitive and/or specialized care facilities.

SERVICES:
Services include providing medical coverage 24 hours a day, 7 days a week, 365 days a year; meeting the state statute requirement to have a minimum of 2 staff on duty at all times; maintaining the mutual aid agreements with surrounding services to provide assistance to our community in the event of a larger emergency and we are unable to staff alone or in the event of a second separate incident we are unable to staff.

- GOALS:**
1. Obtaining a Lucas II for ERV and second ambulance
 2. Expand the home visits for blood pressure screening
 3. Provide community educations and training
 4. Maintain a highly skilled and educated medical staff
 5. Maintain emergency equipment in peak operating performance
 6. Evaluate the need for staff quarters
 7. Work with TSP to provide the City Council with information to be able to confidently move forward with a Public Safety Facility
 8. Look for ways to facilitate as many calls for service a feasible, increasing revenue with minimal impact on expenses
 9. Look for innovative equipment to better serve our community
 10. Assure policies and procedures are up to date and applicable to today
 11. Move toward Mobile Data Terminal for information transfers between dispatch and responding crews.

HIGHLIGHTS:
CPR/Stroke Awareness training for the community
AED support with training
Lake City public events standby (Polar Plunge, Water Ski Days, house burns with Fire Department)
Public events for recruitment and public relations with more news articles
Certified heart safe community
Road Safe program added to the new ambulance improved transportation safety and fuel usage
Ventilators and medication pumps training with hospital
Preparedness drills involvement
NIMS training completed and reimbursed

Preparer: Ambulance Director Gail Riemersma

City of Lake City
General Fund
Ambulance

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44140-100	AMBULANCE SALARIES-REGULAR	\$ 277,893	\$ 277,515	\$ 239,060	\$ 330,360	\$ 308,314	-6.6733%
101-44140-110	AMBULANCE OVERTIME	\$ (2,967)	\$ 19,569	\$ 22,390	\$ 32,000	\$ 29,000	-9.3750%
101-44140-120	AMBULANCE SALARIES-TEMPORARY	\$ 80,843	\$ 80,412	\$ 58,326	\$ 80,000	\$ 83,000	3.7500%
101-44140-140	AMBULANCE PERA	\$ 21,084	\$ 24,539	\$ 20,310	\$ 29,808	\$ 30,473	2.2302%
101-44140-150	AMBULANCE FICA	\$ 25,606	\$ 26,847	\$ 23,705	\$ 31,453	\$ 32,154	2.2288%
101-44140-160	AMBULANCE GROUP HEALTH INSURAN	\$ 31,731	\$ 42,312	\$ 31,715	\$ 38,500	\$ 42,350	10.0000%
101-44140-170	AMBULANCE-LONGEVITY	\$ -	\$ 250	\$ 291	\$ 790	\$ 790	0.0000%
	TOTAL PERSONNEL	\$ 434,189	\$ 471,443	\$ 395,798	\$ 542,911	\$ 526,081	-3.1000%
101-44140-210	AMBULANCE OPERATING SUPPLIES	\$ 38,612	\$ 34,594	\$ 33,297	\$ 34,252	\$ 36,000	5.1043%
101-44140-220	AMBULANCE MAINT & REPAIR	\$ 7,900	\$ 10,688	\$ 6,858	\$ 8,000	\$ 8,000	0.0000%
101-44140-240	AMBULANCE BOOKS/PERIODICALS	\$ 4,446	\$ 3,482	\$ 1,577	\$ 5,000	\$ 4,000	-20.0000%
101-44140-270	AMBULANCE UNIFORM	\$ 2,189	\$ 1,947	\$ 398	\$ 2,500	\$ 2,500	0.0000%
101-44140-300	AMBULANCE PROFESSIONAL SERVICE	\$ 6,000	\$ 5,331	\$ 3,245	\$ 6,000	\$ 6,000	0.0000%
101-44140-310	AMBULANCE COMMUNICATION	\$ 5,932	\$ 6,869	\$ 5,716	\$ 6,000	\$ 6,000	0.0000%
101-44140-320	AMBULANCE TRAVEL, CONF, SCHOOL	\$ 4,708	\$ 7,803	\$ 2,749	\$ 8,000	\$ 8,000	0.0000%
101-44140-321	AMBULANCE TRAINING CLASSES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44140-330	AMBULANCE ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44140-340	AMBULANCE PRINTING/PUBLISHING	\$ 385	\$ 134	\$ 312	\$ 1,000	\$ 400	-60.0000%
101-44140-360	AMBULANCE UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44140-380	AMBULANCE RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44140-390	AMBULANCE CONTRACTUAL	\$ 20,080	\$ 21,116	\$ 11,347	\$ 17,400	\$ 19,800	13.7931%
101-44140-400	AMBULANCE MISCELLANEOUS	\$ 735	\$ 1,326	\$ 598	\$ 2,000	\$ 1,000	-50.0000%
101-44140-410	AMBULANCE WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44140-420	AMBULANCE VEHICLE INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44140-430	AMBULANCE GENERAL LIABILITY IN	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44140-501	AMBULANCE STAFF QUARTERS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 90,987	\$ 93,289	\$ 66,096	\$ 90,152	\$ 91,700	1.7174%
101-44140-510	AMBULANCE CAPITAL OUTLAY-BUILD	\$ -	\$ -	\$ -	\$ -	\$ -	
101-44140-530	AMBULANCE CAPITAL OUTLAY-MACH/	\$ 46,162	\$ 27,278	\$ 76,657	\$ 114,798	\$ 57,351	-50.0419%
	TOTAL CAPITAL OUTLAY	\$ 46,162	\$ 27,278	\$ 76,657	\$ 114,798	\$ 57,351	-50.0419%
	TOTAL OPERATING BUDGET	\$ 571,338	\$ 592,010	\$ 538,551	\$ 747,861	\$ 675,132	-9.7250%
101-34140-33162	AMBULANCE DONATIONS	\$ 1,000	\$ 600	\$ 1,000	\$ 2,000	\$ 2,000	0.0000%
101-34140-33522	AMBULANCE-RESIDENTIAL CALL	\$ 367,541	\$ 489,135	\$ 378,203	\$ 420,000	\$ 420,000	0.0000%
101-34140-33523	AMBULANCE CONTRACTS	\$ 33,366	\$ 29,292	\$ 18,082	\$ 16,000	\$ 17,000	6.2500%
101-34140-33524	AMBULANCE MISCELLANEOUS	\$ 8,541	\$ 1,374	\$ 12,274	\$ 12,550	\$ 500	-96.0159%
101-34140-33529	AMBULANCE TRAINING	\$ 14,239	\$ 5,577	\$ 11,631	\$ 12,000	\$ 12,000	0.0000%
	TOTAL AMBULANCE REVENUE	\$ 424,687	\$ 525,978	\$ 421,190	\$ 462,550	\$ 451,500	-2.3889%

**CITY OF
LAKE CITY**

FUND NAME:
General

**2014 BUDGET
DOCUMENTATION**

DEPARTMENT:
Emergency Preparedness Department

MEETING DATE:
12-9-13

CITY COUNCIL ACTION

Date: _____

- Approved Denied
 Amended Tabled
 Other

Originating Department:
Emergency Preparedness

Board/Commission/Committee Action:

MISSION:

To respond and coordinate the actions needed to protect the lives and property of its citizens from natural or man-made disasters as well as emergency planning for the City of Lake City

SERVICES:

Services include coordinate emergency management services; develop, maintain and update emergency response plans to protection the City in the case of an actual emergency; testing, monitoring and maintaining the emergency siren system; maintain Emergency Management certifications; and assists the general public or private firms with disaster planning and conduct training as requested.

GOALS:

1. Ongoing updating and working with all City Departments bettering 800 MHZ communications.
2. Ongoing NIMS training for City Departments.
3. Presenting to civic organizations as requested.
4. Working with City Departments on the use of Code Red for emergencies and day to day operations.
5. Working on obtaining funding for a trailer for disaster shelter supplies. When acquired, work on a place to house it.
6. Continuing to work with the Red Cross in Lake City and Emergency Management volunteers.

HIGHLIGHTS:

Held communication drill with other Lake City Departments
Presented to civic organizations
Assisted with implementation of Code Red within the county
Developed Facebook and Twitter pages for City emergency management and used it with great success during storms, power outages and other emergency incidents in Lake City
Responded successful to incidents (fully staffed) in the community as needed
Assisted in training and set up with the Wabasha Reception Center for Nuclear Evacuation

Preparer: John Yorde, Emergency Management Director

City of Lake City
General Fund
Emergency Management

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44191-120	EMERGENCY PRE SALARIES-TEMPORA	\$ 6,728	\$ 13,302	\$ 10,150	\$ 15,200	\$ 15,352	1.0000%
101-44191-150	EMERGENCY PREP FICA	\$ 515	\$ 1,018	\$ 776	\$ 1,163	\$ 1,174	0.9826%
	TOTAL PERSONNEL	\$ 7,242	\$ 14,320	\$ 10,926	\$ 16,363	\$ 16,526	0.9988%
101-44191-210	EMERGENCY PRE OPERATING SUPPLI	\$ 2,363	\$ 2,984	\$ 1,802	\$ 3,000	\$ 3,000	0.0000%
101-44191-220	EMERGENCY PRE MAINT & REPAIR	\$ 5,033	\$ 5,341	\$ 3,545	\$ 5,600	\$ 5,600	0.0000%
101-44191-300	EMERGENCY PRE PROFESSIONAL SER	\$ 385	\$ 371	\$ 200	\$ 400	\$ 200	-50.0000%
101-44191-310	EMERGENCY PREP COMMUNICATION	\$ 680	\$ 739	\$ 530	\$ 1,200	\$ 1,200	0.0000%
101-44191-320	EMERGENCY PRE TRAVEL, CONF, SC	\$ 1,190	\$ 516	\$ 1,119	\$ 1,200	\$ 1,000	-16.6667%
101-44191-340	EMERGENCY PRE PRINTING/PUBLISH	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44191-360	EMERGENCY PREP UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44191-380	EMERGENCY PREP RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 9,651	\$ 9,951	\$ 7,195	\$ 11,400	\$ 11,000	-3.5088%
101-44191-530	EMERGENCY PRE CAPITAL OUTLAY-M	\$ -	\$ 42,736	\$ -	\$ 6,000	\$ 12,000	0.0000%
	TOTAL OPERATING BUDGET	\$ 16,893	\$ 67,007	\$ 18,122	\$ 33,763	\$ 39,526	17.0702%

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p> <p>FUND NAME: General</p> <p>DEPARTMENT: Streets</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <hr/> <hr/>
--	--

Originating Department: Public Works	Board/Commission/Committee Action:
--	---

MISSION: To provide and maintain a safe and efficient street system for the benefit of Lake City residents, businesses and visitors.

SERVICES: The street division delivers maintenance for the transportation network including snow removal, flex patching, crack filling, pothole patching, grading of gravel surfaces and roadside mowing. The division also maintains the painting of crosswalks, no parking curb sections and parking stalls and maintains all street name and regulatory signs throughout the city.

The street division is staffed by four full-time employees and utilizes one full-time park employee during the winter. Part-time staff is also utilized on a limited basis. Staff from other divisions of Public Works is also drawn upon as needed and available.

- GOALS:**
1. Maintain the existing street system utilizing the most cost effective means available
 2. Identify areas in the system in need of mill & overlay and schedule projects as funding allows
 3. Identify areas in need of complete reconstruction
 4. Assist in the proper planning of additions and alterations to the street system

HIGHLIGHTS:

2013 brought the second year of a proposed 2-year mill and overlay project. Due to soil conditions not all streets were completed as planned in 2013. The next 3 to 5 years will focus on expanded maintenance of these streets, with their reconstruction in future years. Aggressive maintenance of the entire system will continue each year as well.

Preparer: Scott Jensen, Public Works Director

City of Lake City
General Fund
Streets

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase - decrease
101-44212-100	STREETS SALARIES-REGULAR	\$ 202,481	\$ 189,817	\$ 189,378	\$ 241,045	\$ 251,021	4.1388%
101-44212-110	STREETS SALARIES-OVERTIME	\$ 4,119	\$ 168	\$ 437	\$ 7,450	\$ 7,500	0.6711%
101-44212-120	STREETS SALARIES-TEMPORARY	\$ 1,345	\$ 997	\$ 1,362	\$ 13,500	\$ 5,000	-62.9630%
101-44212-140	STREETS PERA	\$ 14,696	\$ 13,363	\$ 14,003	\$ 18,995	\$ 19,105	0.5807%
101-44212-150	STREETS FICA	\$ 14,925	\$ 13,764	\$ 13,987	\$ 20,043	\$ 20,159	0.5807%
101-44212-160	STREETS GROUP HEALTH INSURANCE	\$ 34,119	\$ 31,448	\$ 40,764	\$ 38,900	\$ 42,790	10.0000%
101-44212-170	STREETS LONGEVITY	\$ 2,636	\$ 2,758	\$ 2,881	\$ 2,910	\$ 3,072	5.5670%
	TOTAL PERSONNEL	\$ 274,322	\$ 252,315	\$ 262,813	\$ 342,843	\$ 348,648	1.6932%
101-44212-210	STREETS OPERATING SUPPLIES	\$ 51,744	\$ 35,881	\$ 20,407	\$ 65,000	\$ 65,000	0.0000%
101-44212-220	STREETS MAINT & REPAIR	\$ 34,465	\$ 13,468	\$ 5,147	\$ 19,500	\$ 28,500	46.1538%
101-44212-230	STREETS TOOLS/EQUIP	\$ 4,509	\$ 5,069	\$ 1,775	\$ 6,600	\$ 6,000	-9.0909%
101-44212-240	STREETS BOOKS/PERIODICALS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-290	STREETS SUPPLIES MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-300	STREETS PROFESSIONAL SERVICES	\$ 2,347	\$ 8,711	\$ 7,153	\$ 12,000	\$ 8,000	-33.3333%
101-44212-302	STREET PROF SERV SPECIAL PROJ	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-310	STREETS COMMUNICATION	\$ 1,652	\$ 1,296	\$ 1,046	\$ 3,300	\$ 2,000	-39.3939%
101-44212-320	STREETS TRAVEL, CONF, SCHOOL	\$ 640	\$ 1,791	\$ 1,840	\$ 2,500	\$ 1,000	-60.0000%
101-44212-340	STREETS PRINTING/PUBLISHING	\$ 465	\$ 471	\$ 218	\$ 1,000	\$ 1,000	0.0000%
101-44212-360	STREETS UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-380	STREETS RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-390	STREETS CONTRACTUAL	\$ 20,047	\$ 3,691	\$ 43,199	\$ 45,000	\$ 53,500	18.8889%
101-44212-400	STREETS MISCELLANEOUS	\$ 20,718	\$ -	\$ -	\$ 500	\$ -	-100.0000%
101-44212-410	STREETS WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-420	STREETS VEHICLE INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-430	STREETS GENERAL LIABILITY INSU	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-450	STREETS - TREES	\$ 11,481	\$ 21,927	\$ 18,380	\$ 25,000	\$ 25,000	0.0000%
101-44212-451	Streets - Snow Removal	\$ -	\$ 32,869	\$ 43,658	\$ 50,000	\$ 50,000	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 148,069	\$ 125,172	\$ 142,824	\$ 230,400	\$ 240,000	4.1667%
101-44212-500	STREETS CAPITAL OUTLAY-LAND	\$ 10,899	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-510	STREETS CAPITAL OUTLAY-BUILD	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-520	STREETS CAPITAL OUTLAY OTHER	\$ 1,081	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44212-530	STREETS CAPITAL OUTLAY-MACH/EQ	\$ 25,012	\$ 75	\$ 16,912	\$ 17,000	\$ 36,000	111.7647%
	TOTAL CAPITAL OUTLAY	\$ 36,992	\$ 75	\$ 16,912	\$ 17,000	\$ 36,000	111.7647%
	TOTAL OPERATING BUDGET	\$ 459,383	\$ 377,562	\$ 422,549	\$ 590,243	\$ 624,648	5.8290%
101-34212-33524	STREET MISCELLANEOUS	\$ 23,262	\$ 1,363	\$ 200	\$ 1,500	\$ 1,500	0.0000%
101-34212-33631	STREET SNOW REMOVAL	\$ -	\$ 1,075	\$ 3,476	\$ 1,200	\$ 1,200	0.0000%
101-34212-33633	STREET COMM BRUSH DUMP FEES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34212-33634	STREET CURB CUT FEES	\$ 1,975	\$ 900	\$ 500	\$ 400	\$ 500	25.0000%
101-34212-33659	STREET STATE AID ROADS	\$ 56,577	\$ 53,232	\$ 26,321	\$ 55,000	\$ 55,000	0.0000%
101-34212-33681	STREET SHARED TAXES-WAB CO	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-34212-33682	STREET SALE OF BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL STREET REVENUE	\$ 81,814	\$ 56,569	\$ 30,497	\$ 58,100	\$ 58,200	0.1721%

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p> <p>FUND NAME: General</p> <p>DEPARTMENT: Pool & Summer Recreation</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
Originating Department: Public Works	Board/Commission/Committee Action:
<p>MISSION: To provide recreational programs and opportunities for city and area youth including swimming lessons, open swimming, sports camps, sports leagues and educational summer trips.</p>	
<p>SERVICES: The public swimming pool services include lessons for various youth age groups, Red Cross lifeguard training, designated lap swimming times and open swimming.</p> <p>The summer recreation program includes activities for toddlers, arts & crafts, t-ball, baseball, softball, volleyball, flag football, aerobic games, soccer and tennis. Specialty camps are offered for adult tennis, youth track & field, running, pole vaulting, youth football, volleyball, wrestling, basketball, soccer, golf, dance and weight training.</p> <p>The pool and summer recreation program are overseen by one director and several temporary seasonal positions for the various programs.</p>	
<p>GOALS:</p> <ol style="list-style-type: none"> 1. To provide the Lake City community and area a wide variety of recreational opportunities 2. Promote active living choices 3. Provide supervision experience and summer employment for several high school youth 	
<p>HIGHLIGHTS:</p> <p>Utilization of the pool increased in 2013 with family pass sales rising. A handicap accessible lift was installed prior to season opening, complying with access regulations. In 2013 it is expected that one or both sand filters will be replaced.</p> <p>Summer Recreation continues to be very popular throughout the community. 2014 participation is expected to match or exceed that of 2013. Future administration of the program has been discussed between the city and school district relative to staff, equipment and facilities utilized. However, no changes are proposed for the 2014 season.</p>	
<p>Preparer: Scott Jensen, Public Works Director</p>	

City of Lake City
General Fund
Swimming Pool

		12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
Account		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44524-110	POOL SALARIES-OVERTIME	\$ -	\$ -	\$ -	\$ 500	\$ 500	0.0000%
101-44524-120	POOL SALARIES-TEMPORARY	\$ 38,989	\$ 40,882	\$ 39,778	\$ 47,000	\$ 47,470	1.0000%
101-44524-140	POOL-PERA	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44524-150	POOL FICA	\$ 796	\$ 8,297	\$ 3,043	\$ 4,131	\$ 3,631	-12.0926%
101-44524-160	POOL-HEALTH INSURANCE	\$ -	\$ -	\$ -	\$ -		0.0000%
	TOTAL PERSONNEL	\$ 39,786	\$ 49,179	\$ 42,821	\$ 51,631	\$ 51,601	-0.0572%
101-44524-210	POOL OPERATING SUPPLIES	\$ 3,531	\$ 4,597	\$ 2,595	\$ 5,000	\$ 5,000	0.0000%
101-44524-220	POOL MAINT & REPAIR LABOR	\$ 4,838	\$ 10,887	\$ 4,604	\$ 11,000	\$ 12,000	9.0909%
101-44524-230	POOL TOOLS/EQUIP	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44524-240	POOL BOOKS/PERIODICALS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44524-300	POOL PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44524-310	POOL COMMUNICATION	\$ 583	\$ 477	\$ 723	\$ 1,500	\$ 600	-60.0000%
101-44524-320	POOL TRAVEL, CONF, SCHOOL	\$ 910	\$ 876	\$ 120	\$ 1,000	\$ 1,000	0.0000%
101-44524-340	POOL PRINTING/PUBLISHING	\$ -	\$ -	\$ 1,600	\$ 125	\$ 150	20.0000%
101-44524-360	POOL UTILITIES	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44524-380	POOL RENTAL	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44524-390	POOL CONTRACTUAL	\$ 740	\$ 1,546	\$ 334	\$ 1,750	\$ 1,750	0.0000%
101-44524-400	POOL MISCELLANEOUS	\$ -	\$ 25	\$ -	\$ 150	\$ 150	0.0000%
101-44524-410	POOL WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44524-430	POOL GENERAL LIABILITY INSURAN	\$ -	\$ -	\$ -	\$ -		0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 10,602	\$ 18,407	\$ 9,976	\$ 20,525	\$ 20,650	0.6090%
101-44524-500	POOL CAPITAL OUTLAY-LAND	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44524-530	POOL CAPITAL OUTLAY- MACH/EQUI	\$ -	\$ -	\$ -	\$ -		0.0000%
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL OPERATING BUDGET	\$ 50,387	\$ 67,585	\$ 52,797	\$ 72,156	\$ 72,251	0.1323%
101-34524-33961	POOL FAMILY PASSES	\$ 12,443	\$ 11,569	\$ 13,457	\$ 10,000	\$ 11,000	10.00%
101-34524-33962	POOL SINGLE PASSES	\$ 2,880	\$ 4,320	\$ 3,375	\$ 3,500	\$ 4,000	14.29%
101-34524-33963	POOL DAILY PASSES	\$ 7,021	\$ 8,784	\$ 6,393	\$ 7,000	\$ 8,000	14.29%
101-34524-33964	POOL CONCESSIONS	\$ 677	\$ 792	\$ 648	\$ 1,200	\$ 1,200	0.00%
101-34524-33965	POOL SWIMMING LESSONS	\$ 14,240	\$ 16,548	\$ 15,098	\$ 16,000	\$ 16,000	0.00%
0	TOTAL POOL REVENUE	\$ 37,260	\$ 42,013	\$ 38,971	\$ 37,700	\$ 40,200	6.63%

City of Lake City
General Fund
Summer Recreation

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44523-120	SUMMER REC SALARIES-TEMPORARY	\$ 34,126	\$ 45,797	\$ 53,867	\$ 36,500	\$ 47,000	28.7671%
101-44523-150	SUMMER REC FICA	\$ 746	\$ 1,060	\$ 3,919	\$ 2,792	\$ 3,525	26.2536%
	TOTAL PERSONNEL	\$ 34,871	\$ 46,857	\$ 57,786	\$ 39,292	\$ 50,525	28.5885%
101-44523-200	SUMMER REC OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44523-210	SUMMER REC OPERATING SUPPLIES	\$ 483	\$ 172	\$ 199	\$ 2,000	\$ 2,000	0.0000%
101-44523-220	SUMMER REC MAINT & REPAIR PART	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44523-310	SUMMER REC COMMUNICATION	\$ 63	\$ -	\$ 67	\$ 100	\$ 100	0.0000%
101-44523-320	SUMMER RE TRAVEL, CONF, SCHOOL	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44523-340	SUMMER REC PRINTING/PUBLISHING	\$ 1,530	\$ 1,600	\$ 252	\$ 1,200	\$ 1,500	25.0000%
101-44523-360	SUMMER REC UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44523-370	SUMMER REC MAINT & REPAIR LABO	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44523-380	SUMMER REC RENTAL	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44523-390	SUMMER REC CONTRACTUAL	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44523-400	SUMMER REC MISCELLANEOUS	\$ -	\$ 50	\$ -	\$ 50	\$ 50	0.0000%
101-44523-430	SUMMER REC GENERAL LIAB INS	\$ -	\$ -	\$ -	\$ -		0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 2,076	\$ 1,822	\$ 518	\$ 3,350	\$ 3,650	8.9552%
	TOTAL OPERATING BUDGET	\$ 36,948	\$ 48,679	\$ 58,304	\$ 42,642	\$ 54,175	27.0461%
101-34523-33921	RECREATION TRIPS	\$ 940	\$ 572	\$ 52	\$ 500	\$ 600	20.00%
101-34523-33922	RECREATION SUMMER PROGRAM	\$ 30,746	\$ 38,331	\$ 49,974	\$ 35,000	\$ 40,000	0.00%
	TOTAL SUMMER REC REVENUE	\$ 31,686	\$ 38,903	\$ 50,026	\$ 35,500	\$ 40,600	0.00%

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p> <p>FUND NAME: General</p> <p>DEPARTMENT: Parks</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <hr/> <hr/>
--	--

Originating Department: Public Works	Board/Commission/Committee Action:
--	---

MISSION: To provide and maintain an attractive and functional park system for Lake City residents and visitors.

SERVICES: The park division maintains 15 parks throughout the city and over 20 other open green spaces including City Hall, Lake City entrance signs, around lift stations and wells, the swimming pool complex and all green space adjacent to the River Walk. These parks vary in use from simple open space to the City's newest park, Underwood, which includes soccer fields, playground equipment, hockey and skating rinks and seasonal restroom facilities. Specific services include mowing, grass trimming, tree trimming, garbage collection, public bathroom cleaning and maintenance, fish cleaning station maintenance and boat landing and dock maintenance at Roschen and Hok-Si-La Parks.

The park division is staffed by 1 full-time employee and utilizes two part-time employees throughout the summer season. Street division staff is also used to assist with park maintenance on an as needed basis.

- GOALS:**
1. Maintain existing parks in a cost effective manner
 2. Identify necessary improvements to the various parks and green spaces
 3. Assist in the proper planning of new parks being added to the system

HIGHLIGHTS:

With the mill & overlay of several streets in the 2013 construction season, a base layer of millings was placed for the proposed bicycle/pedestrian trail from Wabasha County 5 to Green Parkway. The 2014 budget includes funding for final surfacing of this trail segment, adding a significant improvement to a corridor already highly used.

Preparer: Scott Jensen, Public Works Director

City of Lake City
General Fund
Parks

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44510-100	PARKS SALARIES-REGULAR	\$ 61,389	\$ 66,498	\$ 62,459	\$ 76,307	\$ 78,880	3.3719%
101-44510-110	PARKS SALARIES-OVERTIME	\$ -	\$ -	\$ -	\$ 3,500	\$ 2,000	-42.8571%
101-44510-120	PARKS SALARIES-TEMPORARY	\$ 10,182	\$ 10,622	\$ 8,694	\$ 18,000	\$ 16,000	-11.1111%
101-44510-140	PARKS PERA	\$ 4,407	\$ 4,819	\$ 4,635	\$ 7,091	\$ 7,024	-0.9477%
101-44510-150	PARKS FICA	\$ 5,261	\$ 5,704	\$ 5,350	\$ 7,482	\$ 7,411	-0.9447%
101-44510-160	PARKS GROUP HEALTH INSURANCE	\$ 9,587	\$ 10,946	\$ 8,887	\$ 14,300	\$ 15,730	10.0000%
101-44510-170	PARKS LONGEVITY	\$ 693	\$ 736	\$ 780	\$ 1,152	\$ 1,209	4.9479%
	TOTAL PERSONNEL	\$ 91,519	\$ 99,326	\$ 90,804	\$ 127,832	\$ 128,254	0.3302%
101-44510-210	PARKS OPERATING SUPPLIES	\$ 22,070	\$ 20,764	\$ 24,917	\$ 29,000	\$ 26,800	-7.5862%
101-44510-220	PARKS MAINT & REPAIR	\$ 2,963	\$ 7,896	\$ 11,473	\$ 15,160	\$ 10,500	-30.7388%
101-44510-230	PARKS TOOLS/EQUIP	\$ 1,257	\$ 1,071	\$ 162	\$ 3,650	\$ 600	-83.5616%
101-44510-250	PARKS GAS & OIL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-280	SAFETY EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-290	parks supplies miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-300	PARKS PROFESSIONAL SERVICES	\$ 1,427	\$ 675	\$ 720	\$ 1,500	\$ 1,000	-33.3333%
101-44510-310	PARKS COMMUNICATION	\$ 344	\$ 332	\$ 273	\$ 600	\$ 600	0.0000%
101-44510-320	PARKS TRAVEL, CONF, SCHOOL	\$ 175	\$ 315	\$ 378	\$ 600	\$ 300	-50.0000%
101-44510-340	PARKS PRINTING/PUBLISHING	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-360	PARKS UTILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-370	PARKS MAINT & REPAIR LABOR	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-380	PARKS RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-390	PARKS CONTRACTUAL	\$ 7,956	\$ 769	\$ 5,626	\$ 7,000	\$ 7,500	7.1429%
101-44510-400	PARKS MISCELLANEOUS	\$ -	\$ -	\$ (175)	\$ -	\$ -	0.0000%
101-44510-410	PARKS WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-420	PARKS VEHICLE INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-430	PARKS GENERAL LIABILITY INSURA	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-460	PARKS FIRE/EXTENDED COVERA	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
	TOTAL SUPPLIES AND SERVICES	\$ 36,191	\$ 31,822	\$ 43,374	\$ 57,510	\$ 47,300	-17.7534%
101-44510-500	PARKS CAPITAL OUTLAY-LAND	\$ 11,700	\$ 48,111	\$ -	\$ -	\$ 38,000	0.0000%
101-44510-510	PARKS CAPITAL OUTLAY-BUILDINGS	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%
101-44510-530	PARKS CAPITAL OUTLAY-MACH/EQUI	\$ 30,973	\$ 5,905	\$ 6,840	\$ 6,840	\$ -	-100.0000%
	TOTAL CAPITAL OUTLAY	\$ 42,673	\$ 54,016	\$ 6,840	\$ 6,840	\$ 38,000	455.5556%
	TOTAL OPERATING BUDGET	\$ 170,384	\$ 185,163	\$ 141,018	\$ 192,182	\$ 213,554	11.1208%
101-34300-33162	TREES DONATIONS	\$ -	\$ 300	\$ -	\$ -	\$ -	0.0000%
101-34510-33162	PARK DONATIONS	\$ 33	\$ 1,051	\$ 710	\$ 5,050	\$ 2,500	-50.4950%
101-34510-33524	PARK MISCELLANEOUS	\$ 14,707	\$ 7,548	\$ 7,740	\$ 500	\$ 2,000	300.0000%
101-34510-33736	PARK FISH CLNG STATION	\$ 291	\$ 10	\$ 70	\$ -	\$ -	0.0000%
101-34510-33740	PARK ACCESS FEES	\$ -	\$ 975	\$ 2,250	\$ 5,000	\$ 5,000	0.0000%
101-34510-33764	PARK ROSCH FIS CLN STATION	\$ -	\$ 222	\$ 139	\$ 200	\$ 200	0.0000%
		\$ 15,031	\$ 10,105	\$ 10,909	\$ 10,750	\$ 9,700	-9.7674%

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p> <p>FUND NAME: General</p> <p>DEPARTMENT: Hok-Si-La Park</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <hr/> <hr/>
---	--

Originating Department: Public Works	Board/Commission/Committee Action:
--	---

MISSION: To provide a camping, recreational and educational facility at a local and regional level as well as being an important economic asset, bringing visitors to Lake City.

SERVICES: Hok-Si-La is a regional park that provides single unit tent camping and sites for large groups. Spaces for rent include screened shelters and a dining hall with kitchen facilities, which are greatly utilized by local citizens for graduation parties, weddings and receptions and business retreats. Other amenities include a boat landing and parking area, open air chapel, fire wood sales, concessions and showers.

The swimming beach at Hok-Si-La is considered one of the best on Lake Pepin and there are several walking trails throughout the park.

The park is staffed by 1 salaried full-time employee from April 1st through October 31st and works at a part-time hourly rate from November 1st through March 31st. Several part-time employees are utilized from May through September for operation and maintenance of the grounds, buildings and office/store. Preparation of the park for opening in the Spring and closing in the Fall is assisted by street and park division employees.

- GOALS:**
1. Maintain the facilities with necessary updates including roofs and siding
 2. Increase week day use of the park
 3. Expand the presence and knowledge of the park throughout a greater region
 4. Make Hok-Si-La Park a destination point for the area

HIGHLIGHTS:

Hok-Si-La Park's utilization continues to increase each year. Improvements have be made to the screened-in shelters throughout 2013. In 2014 staff plans to add 3 outhouses in specific locations to allow for future addition of camper cabins. This will allow for increased revenues during the regular season as well as early spring and late fall.

Preparer: Scott Jensen, Public Works Director

City of Lake City
General Fund
Hok-Si-La

		12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% Increase
Account		Actual	Actual	YTD Actual	Budget	Budget	- decrease
101-44543-100	HSL SALARIES-REGULAR	\$ 49,507	\$ 51,365	\$ 39,965	\$ 52,034	\$ 51,570	-0.8917%
101-44543-110	HSL SALARIES-OVERTIME	\$ -	\$ -	\$ -	\$ 400		-100.0000%
101-44543-120	HSL SALARIES-TEMPORARY	\$ 30,095	\$ 31,124	\$ 30,882	\$ 34,000	\$ 34,340	1.0000%
101-44543-140	HSL EMPLOYER CONTRIB - P E R A	\$ 3,528	\$ 3,716	\$ 3,382	\$ 6,266	\$ 6,228	-0.5989%
101-44543-150	HSL FICA	\$ 5,228	\$ 5,352	\$ 4,482	\$ 6,612	\$ 6,572	-0.6032%
101-44543-160	HSL GROUP HEALTH INSURANCE	\$ 13,872	\$ 14,770	\$ 13,145	\$ 15,400	\$ 16,940	10.0000%
101-44543-170	HSL LONGEVITY	\$ -	\$ -	\$ -	\$ 458	\$ 500	9.1703%
		<u>\$ 102,230</u>	<u>\$ 106,328</u>	<u>\$ 91,857</u>	<u>\$ 115,170</u>	<u>\$ 116,151</u>	<u>0.8514%</u>
101-44543-210	HSL OPERATING SUPPLIES	\$ 8,830	\$ 13,711	\$ 9,497	\$ 12,500	\$ 14,800	18.4000%
101-44543-220	HSL MAINT & REPAIR	\$ 12,033	\$ 6,787	\$ 3,657	\$ 7,000	\$ 5,500	-21.4286%
101-44543-230	HSL TOOLS/EQUIP	\$ 267	\$ 332	\$ 59	\$ 700	\$ 500	-28.5714%
101-44543-240	HSL BOOKS/PERIODICALS	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44543-300	HSL PROFESSIONAL SERVICES	\$ 1,789	\$ 1,611	\$ 165	\$ 1,850	\$ 2,700	45.9459%
101-44543-310	HSL COMMUNICATION	\$ 2,559	\$ 2,977	\$ 2,524	\$ 3,000	\$ 3,000	0.0000%
101-44543-320	HSL TRAVEL, CONF, SCHOOL	\$ -	\$ -	\$ -	\$ 200	\$ 200	0.0000%
101-44543-340	HSL PRINTING/PUBLISHING	\$ 1,573	\$ 2,260	\$ 1,348	\$ 2,500	\$ 1,500	-40.0000%
101-44543-360	HSL UTILITIES	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44543-380	HSL RENTAL	\$ -	\$ -	\$ -	\$ 200	\$ 200	0.0000%
101-44543-390	HSL CONTRACTUAL	\$ 10,071	\$ 11,035	\$ 10,196	\$ 14,700	\$ 14,900	1.3605%
101-44543-400	HSL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44543-410	HSL WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44543-420	HSL VEHICLE INSURANCE	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44543-430	HSL GENERAL LIABILITY INSURANC	\$ -	\$ -	\$ -	\$ -		0.0000%
101-44543-840	HSL RESALE MERCH-NONTAX	\$ 10,377	\$ 8,346	\$ 8,727	\$ 10,000	\$ 10,000	0.0000%
101-44543-850	HSL SALES TAX	\$ -	\$ 4,571	\$ 6,628	\$ -	\$ 4,800	0.0000%
101-44543-880	HSL CREDIT CARD CHARGES	\$ 4,067	\$ 2,980	\$ 2,953	\$ 4,000	\$ 4,000	0.0000%
		<u>\$ 51,567</u>	<u>\$ 54,611</u>	<u>\$ 45,753</u>	<u>\$ 56,650</u>	<u>\$ 62,100</u>	<u>9.6205%</u>
101-44543-500	HSL CAPITAL OUTLAY-LAND	\$ -	\$ -	\$ -	\$ -		
101-44543-510	HSL CAPITAL OUTLAY-BUILDINGS	\$ 24,302	\$ 17,619	\$ 21,167	\$ 32,000	\$ 8,000	-75.0000%
101-44543-530	HSL CAPITAL OUTLAY-MACH/EQUIP	\$ 7,512	\$ 2,492	\$ -	\$ -		0.0000%
		<u>\$ 31,814</u>	<u>\$ 20,111</u>	<u>\$ 21,167</u>	<u>\$ 32,000</u>	<u>\$ 8,000</u>	<u>-75.0000%</u>
TOTAL OPERATING BUDGET		<u>\$ 185,611</u>	<u>\$ 181,049</u>	<u>\$ 158,777</u>	<u>\$ 203,820</u>	<u>\$ 186,251</u>	<u>-8.6201%</u>
101-34543-33140	HSL NON PROFIT DINING HALL	\$ 688	\$ 851	\$ 215	\$ 750	\$ 750	0.00%
101-34543-33141	HSL NOT PROFIT CAMPING FEES	\$ 1,719	\$ 1,460	\$ 810	\$ 1,500	\$ 1,500	0.00%
101-34543-33142	HSL NON PROFIT SCREEN SHELTER	\$ 400	\$ 625	\$ 420	\$ 800	\$ 700	-12.50%
101-34543-33143	HSL CONCESSIONS - NONTAXABLE	\$ 7,270	\$ 6,622	\$ 6,874	\$ 7,000	\$ 7,000	0.00%
101-34543-33162	HSL PARK DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
101-34543-33180	HSL MISC REFUND/REIMB	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
101-34543-33524	HSL MISCELLANEOUS	\$ 8	\$ -	\$ -	\$ -	\$ -	0.00%
101-34543-33841	HSL REGULAR CAMPING	\$ 15,359	\$ 16,820	\$ 14,271	\$ 14,500	\$ 16,000	10.34%
101-34543-33842	HSL PEAK SEASON CAMPING	\$ 69,089	\$ 67,534	\$ 72,135	\$ 73,000	\$ 70,000	-4.11%
101-34543-33843	HSL DINING HALL RENTAL	\$ 8,180	\$ 9,181	\$ 8,785	\$ 9,000	\$ 9,000	0.00%
101-34543-33844	HSL FIRE WOOD SALES	\$ 7,651	\$ 8,501	\$ 9,103	\$ 7,500	\$ 8,000	6.67%
101-34543-33846	HSL CONCESSIONS	\$ 7,215	\$ 6,759	\$ 5,177	\$ 7,000	\$ 7,000	0.00%
101-34543-33847	HSL SCREENED SHELTERS	\$ 3,130	\$ 4,420	\$ 5,275	\$ 4,000	\$ 4,000	0.00%
101-34543-33848	HSL SHOWERS	\$ 2,376	\$ 2,341	\$ 1,740	\$ 2,300	\$ 2,300	0.00%
	TOTAL HSL REVENUE	<u>\$ 123,085</u>	<u>\$ 125,113</u>	<u>\$ 124,804</u>	<u>\$ 127,350</u>	<u>\$ 126,250</u>	<u>-0.86%</u>

Special Revenue Fund

Special Revenue Funds account for the proceeds of specific revenues sources that are legally restricted to expenditures for specified purposes.

The City of Lake City has fourteen special revenue funds which include the Library, revolving loans (RLF) and tax increment finance (TIF) funds. The only special revenue fund which a budget is prepared is the Library. The revolving loan and tax increment finance funds do not have significant activity to warrant preparing a budget.

The revolving loan fund transactions include receipt of monthly loan payments and the disbursement of loan proceeds for approved loans. The revolving loan funds are reported in the annual audit of the City.

The tax increment finance fund transactions include receipt of property tax payments, payments to the developer and professional fees paid for state required reporting and county tracking of TIF districts. Like the revolving loan funds, TIF funds are reported in the annual audit of the City.

**CITY OF
LAKE CITY**

FUND NAME:
Library

**2014 BUDGET
DOCUMENTATION**

DEPARTMENT:
Library

MEETING DATE:
12-9-13

CITY COUNCIL ACTION

Date: _____

- Approved Denied
 Amended Tabled
 Other

Originating Department:
Library

Board/Commission/Committee Action:

MISSION:

The mission of the Lake City Public Library is to inspire lifelong learning and enhance the quality of life in the community by providing resources, programs and outreach services that contribute to individual knowledge, enlightenment and enjoyment.

SERVICES:

- Public access to library materials 48 hours per week
- Interlibrary material loans
- Internet accessible computers
- Wi-Fi
- Library maintained website
- Downloadable eBooks and audio books accessible 24 hours a day
- Children and adult programs
- Faxing, scanning and copying capabilities

GOALS FOR 2014

1. Improve the quality and accessibility of the library's collection
2. Increase outreach services to the community
3. Continue to increase library programming for all ages
4. Increase public awareness of the library
5. Improve quality of service to patron
6. Review/update library policies
7. Increase collaboration with community organizations

HIGHLIGHTS:

Through the 3rd quarter: more than 1,000 people used the meeting room (140 meetings), the public computers were logged onto 5,280 times, and the library hosted 13 adult events.
The summer reading program was expanded to 10 weeks and the number of children that participated more than doubled.
Besides the summer reading program and weekly story time, the library hosted 4 children's events.
Circulation is up 4% from last year.
The library is operating within budget.
A small surplus is expected again this year
We continue to receive positive feedback from patrons

Preparer: Library Administrator Patti Bross

City of Lake City
Library

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
210-32100-33011	LIBRARY PROP TAXES-CURRENT	\$ 84,934	\$ 90,303	\$ 46,899	\$ 90,000	\$ 90,000	0.000%
210-32100-33012	LIBRARY PROP TAXES-DELINQUENT	\$ 1,828	\$ 779	\$ 328	\$ -	\$ -	0.000%
210-32100-33020	LIBRARY MARKET VALUE CREDIT	\$ 1,292	\$ -	\$ -	\$ -	\$ -	0.000%
210-32100-33091	LIBRARY PERMANENT TRANSFER IN	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	0.000%
210-32100-33122	LIBRARY SERVICES-COPIES, NOTAR	\$ 1,838	\$ 2,749	\$ 2,424	\$ 2,000	\$ 2,200	10.000%
210-32100-33126	LIBRARY SALES TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
210-32100-33130	LIBRARY INTEREST ON INVESTMENT	\$ 4,777	\$ 5,892	\$ -	\$ 4,000	\$ 3,000	-25.000%
210-32100-33153	LIBRARY GRANT-SELCO	\$ 58,238	\$ 40,428	\$ 38,228	\$ 48,800	\$ 48,000	-1.639%
210-32100-33161	LIBRARY PATTON TRUST	\$ 73,646	\$ 72,727	\$ 48,221	\$ 60,000	\$ 64,000	6.667%
210-32100-33162	LIBRARY DONATIONS	\$ 13,432	\$ 4,220	\$ 3,772	\$ 7,373	\$ 5,000	-32.180%
210-32100-33180	LIBRARY MISC REFUND/REIMB	\$ -	\$ 344	\$ -	\$ -	\$ -	0.000%
210-32100-33373	LIBRARY FINES, FEES, RENTALS	\$ 3,443	\$ 5,335	\$ 3,952	\$ 5,000	\$ 5,000	0.000%
	TOTAL REVENUE	\$ 293,428	\$ 272,777	\$ 143,825	\$ 267,173	\$ 267,200	0.010%
210-45210-100	LIBRARY SALARIES-REGULAR	\$ 72,555	\$ 56,898	\$ 46,936	\$ 64,000	\$ 56,992	-10.950%
210-45210-120	LIBRARY SALARIES-PARTTIME	\$ 38,585	\$ 50,213	\$ 42,724	\$ 61,584	\$ 61,482	-0.166%
210-45210-140	LIBRARY PERA	\$ 6,366	\$ 6,308	\$ 6,396	\$ 9,105	\$ 8,589	-5.667%
210-45210-150	LIBRARY FICA	\$ 8,460	\$ 8,131	\$ 6,655	\$ 9,607	\$ 9,063	-5.663%
210-45210-160	LIBRARY GROUP HEALTH INSURANCE	\$ 7,524	\$ (927)	\$ 6,780	\$ 12,540	\$ 14,296	14.000%
210-45210-170	LIBRARY LONGEVITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
	TOTAL PERSONNEL	\$ 133,489	\$ 120,624	\$ 109,491	\$ 156,836	\$ 150,422	-4.090%
210-45210-200	LIBRARY OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	
210-45210-210	LIBRARY OPERATING SUPPLIES	\$ 13,518	\$ 8,960	\$ 6,299	\$ 8,373	\$ 9,850	17.647%
210-45210-220	LIBRARY MAINT & REPAIR	\$ 1,393	\$ 1,441	\$ 269	\$ 1,500	\$ 1,500	0.000%
210-45210-240	LIBRARY BOOKS/PERIODICALS	\$ 28,029	\$ 29,978	\$ 25,435	\$ 30,000	\$ 30,000	0.000%
210-45210-300	LIBRARY PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
210-45210-301	LIBRARY - NEW CONSTRUCTION	\$ -	\$ -	\$ 6,409	\$ 15,000	\$ -	0.000%
210-45210-310	LIBRARY COMMUNICATION	\$ 1,017	\$ 1,665	\$ 1,298	\$ 2,000	\$ 2,000	0.000%
210-45210-320	LIBRARY TRAVEL,CONF,SCHOOL	\$ 1,709	\$ 925	\$ 429	\$ 2,000	\$ 2,000	0.000%
210-45210-340	LIBRARY PRINTING/PUBLISHING	\$ 180	\$ 195	\$ 158	\$ 200	\$ 200	0.000%
210-45210-360	LIBRARY UTILITIES	\$ -	\$ -	\$ 484	\$ -	\$ -	0.000%
210-45210-380	LIBRARY RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
210-45210-390	LIBRARY CONTRACTUAL	\$ 16,996	\$ 13,486	\$ 11,694	\$ 20,000	\$ 23,000	15.000%
210-45210-391	LIBRARY PROGRAMS	\$ -	\$ -	\$ -	\$ -	\$ 5,000	0.000%
210-45210-400	LIBRARY MISCELLANEOUS	\$ 58	\$ 85	\$ -	\$ 100	\$ 100	0.000%
210-45210-410	LIBRARY WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
210-45210-430	LIBRARY GENERAL LIABILITY INSU	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
210-45210-460	LIBRARY FIRE/EXTENDED COVERA	\$ -	\$ -	\$ -	\$ 20,000	\$ -	-100.000%
210-45210-510	LIBRARY CAPITAL OUTLAY-BUILD	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
210-45210-530	LIBRARY CAPITAL OUTLAY-MACH/EQ	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
210-45210-700	LIBRARY TRANSFER	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000	0.000%
	TOTAL SUPPLIES AND SERVICES	\$ 82,900	\$ 76,736	\$ 52,477	\$ 99,173	\$ 93,650	-5.569%
	TOTAL EXPENDITURES	\$ 216,389	\$ 197,359	\$ 161,968	\$ 256,009	\$ 244,072	-4.663%
	TOTAL REVENUE OVER EXPENDITURES	\$ 77,039	\$ 75,417	\$ (18,142)	\$ 11,164	\$ 23,128	107.169%

Enterprise Fund

Enterprise funds are proprietary funds that report on an activity for which a fee is charged to external users for goods or services and are accounted for in a manner similar to a private business.

The City of Lake City has six enterprise funds. Five funds are the responsibility of the Public Works Director and the sixth is the responsibility of the Marina Director. The Marina Fund is reported in a separate section.

The five utility enterprise funds are:	Page
Electric	2
Water	5
Wastewater	8
Storm Water	11
Garbage	13

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p> <p>FUND NAME: Electric</p> <p>DEPARTMENT:</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
<p>Originating Department: Public Works</p>	<p>Board/Commission/Committee Action:</p>
<p>MISSION: To provide high quality electrical power supply and service to the residents and businesses of Lake City.</p>	
<p>SERVICES: The electric division of Public Works operates, maintains and expands, as needed, on the electrical distribution system throughout Lake City. Large industrial customers such as Federal Mogul and Horizon Milling (Cargill) create the heaviest loads on the utility.</p> <p>Wholesale power is provided to the city by Southern Minnesota Municipal Power Agency, an eighteen member joint action agency.</p> <p>The electric division is staffed by 6 full-time employees with support billing staff at City Hall.</p>	
<p>GOALS:</p> <ol style="list-style-type: none"> 1. To improve power quality and efficiency of delivery through upgrades to 12.5kV distribution 2. To complete upgrade projects that move aged overhead distribution underground 3. To reduce operational costs in the division and increase the level of maintenance on the system 	
<p>HIGHLIGHTS:</p> <p>In 2013 a significant upgrade project was started on the 1000 and 1100 blocks of West Center and Marion Streets. This work will continue in 2014 with all new underground conductor replacing the current overhead lines, improving service and reliability to over 90 households. System upgrades are also planned at the extreme south end of the city adjacent to Highway 61. This will increase distribution voltage for both residential and industrial customers.</p>	
<p>Preparer: Scott Jensen, Public Works Director</p>	

City of Lake City
Electric

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
701-37010-33501	ELECTRIC UTILITY RESIDENTIAL	\$ 2,467,592	\$ 2,517,670	\$ 2,086,821	\$ 2,350,000	\$ 2,450,000	4.255%
701-37010-33502	ELECTRIC UTILITY COMMERCIAL RE	\$ 1,648,244	\$ 1,927,173	\$ 1,867,208	\$ 1,550,000	\$ 1,750,000	12.903%
701-37010-33503	ELECTRIC UTILITY INDUSTRIAL RE	\$ 8,349,973	\$ 8,239,765	\$ 6,945,777	\$ 8,000,000	\$ 8,000,000	0.000%
701-37010-33504	ELECTRIC UTILITY RURAL RESIDEN	\$ 6,578	\$ 6,647	\$ 5,530	\$ 6,000	\$ 6,000	0.000%
701-37010-33505	ELECTRIC UTILITY RURAL COMMERC	\$ 795	\$ 795	\$ 861	\$ 750	\$ 750	0.000%
701-37010-33506	ELECTRIC WIND POWER ENERGY	\$ 135	\$ 135	\$ 113	\$ 130	\$ 130	0.000%
701-37010-33507	ELECTRIC PENALTY	\$ 49,322	\$ 45,602	\$ 33,144	\$ 40,000	\$ 42,000	5.000%
701-37010-33510	ELECTRIC UTILITY INTERNAL USAG	\$ 281,363	\$ 263,252	\$ 239,304	\$ 275,000	\$ 270,000	-1.818%
	TOTAL OPERATING REVENUE	\$ 12,804,001	\$ 13,001,040	\$ 11,178,759	\$ 12,221,880	\$ 12,518,880	2.430%
701-37010-33511	ELECTRIC MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
701-37010-33722	ELECTRIC MATERIAL SOLD	\$ 257	\$ 4,169	\$ -	\$ 500	\$ 500	0.000%
701-37010-33723	ELECTRIC LABOR	\$ -	\$ -	\$ -	\$ 500	\$ -	-100.000%
701-37010-33724	ELECTRIC TAPPING/CONNECT FEES	\$ 11,786	\$ 12,119	\$ 13,315	\$ 11,000	\$ 11,000	0.000%
701-37010-33728	ELECTRIC PROPERTY RENTAL	\$ 1,760	\$ 1,760	\$ 1,760	\$ 1,500	\$ 1,760	17.333%
701-37010-33737	ELECTRIC NSF CHECK CHARGE	\$ 840	\$ 280	\$ 235	\$ 800	\$ 700	-12.500%
701-37010-33774	ELECTRIC SURCHARGES	\$ 600	\$ -	\$ 1,200	\$ 1,200	\$ 800	-33.333%
701-37010-33870	ELECTRIC SALE OF BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
701-37010-33952	ELECTRIC SUBSTATION SURCHARGE	\$ 3,773	\$ 5,598	\$ 3,782	\$ 3,500	\$ 5,000	42.857%
701-37010-33990	ELECTRIC CABLE TV REVENUE	\$ -	\$ -	\$ 1,100	\$ 4,500	\$ 4,500	0.000%
701-37010-33091	ELECTRIC PERMANENT TRANSFER IN	\$ -	\$ 3,216,549	\$ -	\$ -	\$ -	0.000%
701-37010-33126	ELECTRIC SALES TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
701-37010-33130	ELECTRIC INTEREST ON INVESTMEN	\$ 50,218	\$ 44,008	\$ -	\$ 7,500	\$ 40,000	433.333%
701-37010-33160	ELECTRIC SALE OF PROPERTY	\$ 10,127	\$ -	\$ -	\$ -	\$ -	0.000%
701-37010-33180	ELECTRIC MISC REFUND/REIMB	\$ 586	\$ 14,094	\$ 4,462	\$ 500	\$ -	-100.000%
	TOTAL OTHER REVENUE	\$ 79,947	\$ 3,298,577	\$ 25,855	\$ 31,500	\$ 64,260	104.000%
	TOTAL REVENUE	\$ 12,883,948	\$ 16,299,617	\$ 11,204,614	\$ 12,253,380	\$ 12,583,140	2.691%
701-41401-391	ELECTRIC PURCHASE POWER CONTRA	\$ 10,351,956	\$ 10,478,647	\$ 8,949,466	\$ 10,000,000	\$ 10,200,000	2.000%
701-41920-100	ELECTRIC ADMIN SALARIES-REGULA	\$ 400,707	\$ 392,328	\$ 380,935	\$ 483,384	\$ 480,000	-0.700%
701-41920-110	ELECTRIC ADMIN SALARIES-OVERTI	\$ 17,942	\$ 19,685	\$ 14,647	\$ 21,000	\$ 20,000	-4.762%
701-41920-130	ELECTRIC ADMIN SALARIES-ON-CAL	\$ 28,850	\$ 28,564	\$ 24,203	\$ 25,540	\$ 29,000	13.547%
701-41920-140	ELECTRIC ADMIN PERA	\$ 32,403	\$ 31,817	\$ 30,691	\$ 37,365	\$ 38,353	2.643%
701-41920-150	ELECTRIC ADMIN FICA	\$ 30,365	\$ 29,776	\$ 29,040	\$ 39,427	\$ 40,469	2.642%
701-41920-160	ELECTRIC ADMIN GROUP HEALTH IN	\$ 97,256	\$ 98,698	\$ 98,647	\$ 105,800	\$ 116,380	10.000%
701-41920-170	ELECTRIC LONGEVITY	\$ 5,117	\$ 3,619	\$ 3,536	\$ 5,694	\$ 4,665	-18.064%
	TOTAL PERSONNEL	\$ 612,638	\$ 604,488	\$ 581,698	\$ 718,210	\$ 728,866	1.484%
701-41920-210	ELECTRIC ADMIN OPERATING SUPPL	\$ 21,602	\$ 26,649	\$ 20,179	\$ 21,500	\$ 26,500	23.256%
701-41920-230	ELECTRIC ADMIN TOOLS/EQUIP	\$ 7,428	\$ 6,369	\$ 11,883	\$ 12,500	\$ 12,000	-4.000%
701-41920-240	ELECTRIC ADMIN BOOKS/PERIODICA	\$ -	\$ 81	\$ 98	\$ 250	\$ 250	0.000%
701-41920-300	ELECTRIC ADMIN PROFESSIONAL SE	\$ 20,446	\$ 25,883	\$ 4,626	\$ 23,000	\$ 30,000	30.435%
701-41920-310	ELECTRIC ADMIN COMMUNICATION	\$ 15,791	\$ 15,889	\$ 11,424	\$ 16,000	\$ 16,000	0.000%
701-41920-320	ELECTRIC ADMIN TRAVEL, CONF, S	\$ 5,030	\$ 9,513	\$ 9,868	\$ 14,000	\$ 15,000	7.143%
701-41920-330	ELECTRIC ADMIN ADVERTISING	\$ -	\$ 149	\$ -	\$ 1,000	\$ 1,000	0.000%
701-41920-340	ELECTRIC ADMIN PRINTING/PUBLIS	\$ 87	\$ 62	\$ -	\$ 500	\$ 500	0.000%
701-41920-370	ELECTRIC ADMIN MAINT & REPAIR	\$ 60,318	\$ 47,134	\$ 38,261	\$ 50,000	\$ 52,000	4.000%
701-41920-380	ELECTRIC ADMIN RENTAL	\$ -	\$ -	\$ 122	\$ 500	\$ 500	0.000%
701-41920-381	ELECTRIC ADMIN ALLOCATION	\$ 82,763	\$ 82,764	\$ -	\$ 82,764	\$ 82,764	0.000%
701-41920-390	ELECTRIC ADMIN CONTRACTUAL	\$ 30,589	\$ 30,630	\$ 51,603	\$ 53,000	\$ 44,000	-16.981%
701-41920-400	ELECTRIC ADMIN MISCELLANEOUS	\$ 50	\$ -	\$ -	\$ -	\$ -	0.000%
701-41920-401	ELECTRIC CASH SHORT/OVER	\$ (173)	\$ 10	\$ 5	\$ -	\$ -	0.000%
701-41920-410	ELECTRIC ADMIN WORK COMP INSUR	\$ 18,672	\$ 15,512	\$ 20,141	\$ 21,513	\$ 23,664	10.000%
701-41920-420	ELECTRIC ADMIN VEHICLE INSURAN	\$ 3,695	\$ 3,759	\$ 4,497	\$ 4,994	\$ 5,493	10.000%
701-41920-430	ELECTRIC ADMIN GENERAL LIABILI	\$ 19,637	\$ 52,091	\$ 34,200	\$ 33,998	\$ 37,398	10.000%
701-41920-540	ELECTRIC ADMIN UTILITY	\$ 66,684	\$ 65,421	\$ 53,143	\$ 70,000	\$ 70,000	0.000%

	TOTAL SUPPLIES AND SERVICES	\$ 352,619	\$ 381,917	\$ 260,048	\$ 405,519	\$ 417,070	2.848%
	TOTAL OPERATING EXPENDITURES	\$ 11,317,213	\$ 11,465,052	\$ 9,791,213	\$ 11,123,729	\$ 11,345,936	1.998%
	REVENUES OVER EXPENDITURES	\$ 1,566,735	\$ 4,834,565	\$ 1,413,401	\$ 1,129,651	\$ 1,237,204	9.521%
701-41920-530	ELECTRIC ADMIN CAPITAL OUTLAY-	\$ (0)	\$ -	\$ 137,141	\$ 170,000	\$ 127,500	-25.000%
701-41920-580	ELECTRIC ADMIN DEPRECIATION	\$ 388,394	\$ 509,173	\$ -	\$ 410,000	\$ 515,000	25.610%
701-41920-610	ELECTRIC ADMIN DEBT SERVICE IN	\$ 3,766	\$ 171	\$ 489	\$ -	\$ 108,883	0.000%
701-41920-700	ELECTRIC ADMIN PERMANENT TRANS	\$ 209,110	\$ 180,900	\$ -	\$ 180,900	\$ 180,900	0.000%
701-41920-830	ELECTRIC ADMIN REBATE	\$ 43,115	\$ (40,521)	\$ (10,490)	\$ 10,000	\$ 10,000	0.000%
701-41920-950	ELECTRIC ADMIN BAD DEBTS EXPEN	\$ -	\$ 62	\$ -	\$ -	\$ -	0.000%
701-41920-951	ELECTRIC LOSS ON DISP OF ASSET	\$ -	\$ 22,720	\$ -	\$ -	\$ -	0.000%
	TOTAL NON OPERATING EXPENDITURES	\$ 644,384	\$ 672,505	\$ 127,139	\$ 770,900	\$ 942,283	22.232%
	NET REVENUE OVER EXPENDITURES	\$ 922,350	\$ 4,162,060	\$ 1,286,262	\$ 358,751	\$ 294,921	-17.792%

<p align="center">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p>		<p>FUND NAME: Water</p> <p>DEPARTMENT:</p>	<p align="center">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
<p>Originating Department: Public Works</p>		<p>Board/Commission/Committee Action:</p>	
<p>MISSION: To provide safe, high quality drinking water to all residents and provide sufficient quantities for commercial and industrial customers and safe fire flows for public safety.</p>			
<p>SERVICES: The water division of Public Works operates, maintains and plans needed extensions of the water distribution system throughout Lake City. Maintenance services center on 4 supply wells and 2 storage reservoirs within the city.</p> <p>Long range planning in the division includes the addition of a fifth supply well, improvement of water quality with looping of the system where dead end lines currently exist and the possible need for continuous chlorination of the system. Several hydrants are upgraded each year to improve fire flows as well as the replacement of restrictive 4" water mains.</p> <p>The water and wastewater divisions are staffed by 5 full-time employees with support billing staff at City Hall.</p>			
<p>GOALS:</p> <ol style="list-style-type: none"> 1. Continue the delivery of quality water for all of Lake City 2. Identify projects that improve water quality and fire flows 			
<p>HIGHLIGHTS: For years the utility has provided quality water at a very reasonable cost and continues to do so. Improvements in the system occur in conjunction with street projects in order to minimize street openings and expenses.</p>			
<p>Preparer: Scott Jensen, Public Works Director</p>			

City of Lake City
Water

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
702-37020-33501	WATER RESIDENTIAL REVENUE	\$ 285,185	\$ 317,550	\$ 259,866	\$ 285,000	\$ 285,000	0.000%
702-37020-33502	WATER COMMERCIAL REVENUE	\$ 82,069	\$ 82,346	\$ 67,645	\$ 82,000	\$ 82,000	0.000%
702-37020-33503	WATER INDUSTRIAL REVENUE	\$ 300,291	\$ 322,283	\$ 206,771	\$ 300,000	\$ 310,000	3.333%
702-37020-33507	WATER PENALTY	\$ 4,660	\$ 4,484	\$ 3,112	\$ 4,000	\$ 4,000	0.000%
702-37020-33510	WATER INTERNAL USAGE CHARGE/BAC	\$ 15,179	\$ 14,421	\$ 18,779	\$ 14,000	\$ 14,000	0.000%
	TOTAL OPERATING REVENUE	\$ 687,383	\$ 741,084	\$ 556,175	\$ 685,000	\$ 695,000	1.460%
702-37020-33722	WATER MATERIAL SOLD	\$ 40	\$ -	\$ -	\$ -		0.000%
702-37020-33723	WATER LABOR	\$ -	\$ -	\$ -	\$ -		0.000%
702-37020-33724	WATER TAPPING & CONNECTION FEE	\$ 20	\$ -	\$ 70	\$ -		0.000%
702-37020-33774	WATER SURCHARGE	\$ 1,700	\$ -	\$ 5,950	\$ 5,000	\$ 3,000	-40.000%
702-37020-33018	WATER SPECIAL ASSESSMENTS-CURR	\$ 69,413	\$ (1,880)	\$ 2,220	\$ 2,500	\$ 2,500	0.000%
702-37020-33019	WATER SPECIAL ASSESSMENTS-DE	\$ -	\$ -	\$ -	\$ -		0.000%
702-37020-33091	WATER PERMANENT TRANSFER IN	\$ -	\$ 258,698	\$ -	\$ -		0.000%
702-37020-33130	WATER INTEREST ON INVESTMENTS	\$ 31,228	\$ 21,557	\$ -	\$ 45,000	\$ 30,000	-33.333%
702-37020-33152	WATER STATE GRANT	\$ -	\$ 10,000	\$ -	\$ -		0.000%
702-37020-33180	WATER MISC REFUND/REIMB	\$ 1,047	\$ 2,675	\$ 789	\$ -		0.000%
	TOTAL OTHER REVENUE	\$ 103,448	\$ 291,049	\$ 9,029	\$ 52,500	\$ 35,500	-32.381%
	TOTAL REVENUE	\$ 790,831	\$ 1,032,134	\$ 565,204	\$ 737,500	\$ 730,500	-0.949%
702-42920-100	WATER ADMIN SALARIES-REGULAR	\$ 173,488	\$ 159,025	\$ 152,749	\$ 172,225	\$ 175,000	1.611%
702-42920-110	WATER ADMIN SALARIES-OVERTIME	\$ 11,146	\$ 14,345	\$ 9,640	\$ 16,000	\$ 15,000	-6.250%
702-42920-130	WATER ADMIN SALARIES-ON-CALL	\$ 5,489	\$ 7,779	\$ 4,960	\$ 8,400	\$ 8,000	-4.762%
702-42920-140	WATER ADMIN PERA	\$ 14,472	\$ 14,526	\$ 12,196	\$ 14,555	\$ 14,355	-1.374%
702-42920-150	WATER ADMIN FICA	\$ 15,228	\$ 15,313	\$ 11,968	\$ 15,358	\$ 15,147	-1.374%
702-42920-160	WATER ADMIN GROUP HEALTH INSUR	\$ 38,926	\$ 39,984	\$ 24,581	\$ 40,000	\$ 44,000	10.000%
702-42920-170	WATER ADMIN LONGEVITY	\$ 1,706	\$ 1,404	\$ 978	\$ 2,840	\$ 1,466	-48.366%
	TOTAL PERSONNEL	\$ 260,454	\$ 252,376	\$ 217,073	\$ 269,378	\$ 272,968	1.333%
702-42920-210	WATER ADMIN OPERATING SUPPLIES	\$ 17,336	\$ 25,527	\$ 16,668	\$ 22,000	\$ 20,000	-9.091%
702-42920-230	WATER ADMIN TOOLS/EQUIP	\$ 3,294	\$ 3,305	\$ 1,883	\$ 4,000	\$ 3,500	-12.500%
702-42920-240	WATER ADMIN BOOKS/PERIODICALS	\$ -	\$ 32	\$ -	\$ 100	\$ 100	0.000%
702-42920-300	WATER ADMIN PROFESSIONAL SERVI	\$ 19,756	\$ 18,954	\$ 12,922	\$ 20,000	\$ 20,000	0.000%
702-42920-310	WATER ADMIN COMMUNICATION	\$ 7,793	\$ 7,800	\$ 6,782	\$ 7,800	\$ 7,800	0.000%
702-42920-320	WATER ADMIN TRAVEL, CONF, SCHO	\$ 1,363	\$ 4,140	\$ 4,322	\$ 4,500	\$ 4,500	0.000%
702-42920-330	WATER ADMIN ADVERTISING	\$ -	\$ -	\$ -	\$ -		0.000%
702-42920-340	WATER ADMIN PRINTING/PUBLISHIN	\$ 1,042	\$ 1,218	\$ 1,021	\$ 1,200	\$ 1,400	16.667%
702-42920-370	WATER ADMIN MAINT & REPAIR	\$ 135,868	\$ 95,569	\$ 63,450	\$ 70,000	\$ 72,000	2.857%
702-42920-380	WATER ADMIN RENTAL	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.000%
702-42920-381	WATER ADMIN ALLOCATION	\$ 46,693	\$ 46,693	\$ -	\$ 46,693	\$ 46,693	0.000%
702-42920-390	WATER ADMIN CONTRACTUAL	\$ 3,667	\$ 21,265	\$ 7,819	\$ 15,000	\$ 18,000	20.000%
702-42920-400	WATER ADMIN MISCELLANEOUS	\$ 25	\$ 66	\$ -	\$ -		0.000%
702-42920-410	WATER ADMIN WORK COMP INSURANC	\$ 8,362	\$ 4,577	\$ 7,429	\$ 8,519	\$ 9,371	10.000%
702-42920-420	WATER ADMIN VEHICLE INSURANCE	\$ 1,219	\$ 1,238	\$ 1,236	\$ 3,168	\$ 3,485	10.000%
702-42920-430	WATER ADMIN GENERAL LIABILITY	\$ 9,045	\$ 10,819	\$ 5,776	\$ 8,262	\$ 9,088	10.000%
702-42920-440	WATER ADMIN BOILER/MACHINERY I	\$ -	\$ -	\$ -	\$ -		0.000%
702-42920-460	WATER ADMIN FIRE/EXTENDED COVE	\$ -	\$ -	\$ -	\$ -		0.000%
702-42920-540	WATER ADMIN UTILITY	\$ 66,828	\$ 50,486	\$ 54,038	\$ 55,000	\$ 55,000	0.000%
	TOTAL SUPPLIES AND SERVICES	\$ 322,289	\$ 291,689	\$ 183,347	\$ 267,242	\$ 271,937	1.757%
	TOTAL OPERATING EXPENDITURES	\$ 582,744	\$ 544,065	\$ 400,420	\$ 536,620	\$ 544,905	1.544%
	REVENUES OVER EXPENDITURES	\$ 208,087	\$ 488,069	\$ 164,783	\$ 200,880	\$ 185,595	-7.609%
702-42920-580	WATER ADMIN DEPRECIATION	\$ 127,393	\$ 119,950	\$ -	\$ 100,000	\$ 119,950	19.950%
702-42920-610	WATER DEBT SERVICE INTEREST	\$ 16,895	\$ 17,453	\$ 15,893	\$ 21,214	\$ 27,971	31.852%
702-42920-700	WATER PERMANENT TRANSFER	\$ 47,310	\$ 125,028	\$ -	\$ -	\$ 45,000	0.000%
702-42920-951	WATER LOSS ON DISP OF ASSET	\$ -	\$ 49,355	\$ -	\$ -		0.000%
702-42920-530	WATER CAP OUTLAY-MACH/EQUI	\$ 0	\$ -	\$ 102,755	\$ 109,855	\$ 41,800	-61.950%
	TOTAL OTHER EXPENDITURES	\$ 191,598	\$ 311,785	\$ 118,648	\$ 231,069	\$ 234,721	1.580%

TOTAL REVENUES OVER EXPENDITURES

\$	16,489	\$	176,284	\$	46,135	\$	(30,189)	\$	(49,126)	62.729%
----	--------	----	---------	----	--------	----	----------	----	----------	---------

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>FUND NAME: Wastewater Collection & Treatment</p> <p>DEPARTMENT:</p> <p>MEETING DATE: 12-9-13</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
<p>Originating Department: Public Works</p>	<p>Board/Commission/Committee Action:</p>
<p>MISSION: To provide safe collection and treatment of wastewater in Lake City and remove any harmful impact of discharge to Lake Pepin</p>	
<p>SERVICES: The wastewater division of Public Works operates, maintains and plans needed extensions of the wastewater collection system throughout Lake City and provides for the treatment of such waste. Operation and maintenance services include daily monitoring of 9 lift stations and the scheduled videoing and cleaning of miles of sanitary mains based on age and make of pipe.</p> <p>The wastewater treatment facility (WWTF) saw major upgrades completed in 2004 including laboratory facilities to accommodate sampling and testing required by the Minnesota Pollution Control Agency (MPCA). The plant is currently operating at approximately 50% capacity, allowing for significant future growth.</p> <p>Capital projects include annual lift station rebuilds, identifying and correcting combined sanitary and storm portions of the system, repair and replace manholes, and reline mains where possible.</p> <p>The water and wastewater divisions are staffed by 5 full-time employees with support billing staff at City Hall.</p>	
<p>GOALS:</p> <ol style="list-style-type: none"> 1. Continue the reliable collection and quality treatment of wastewater in Lake City 2. Comply with continual increases in discharge quality requirements per MPCA 3. Make the WWTF a neighbor friendly facility 4. Identify and eliminate areas of combined sanitary and storm sewers thus reducing flows to the WWTF 	
<p>HIGHLIGHTS:</p> <p>A small number of manhole rehabilitations are scheduled for 2014 in the collection system. A larger focus is on maintenance at the wastewater treatment facility. 2013 saw much higher expenses than planned as the 10+ year old plant is requiring higher levels of maintenance as the systems run 24/7/365. Staff is also looking at smaller upgrades to the facility to expand its functionality.</p>	
<p>Preparer: Scott Jensen, Public Works Director</p>	

City of Lake City
Wastewater Collection and Treatment

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
703-37030-33501	SEWER RESIDENTIAL REVENUE	\$ 758,134	\$ 782,379	\$ 634,746	\$ 755,000	\$ 760,000	0.662%
703-37030-33502	SEWER COMMERCIAL REVENUE	\$ 299,810	\$ 294,067	\$ 249,167	\$ 300,000	\$ 295,000	-1.667%
703-37030-33503	SEWER INDUSTRIAL REVENUE	\$ 377,193	\$ 396,339	\$ 234,617	\$ 375,000	\$ 375,000	0.000%
703-37030-33507	SEWER PENALTY	\$ 14,277	\$ 14,039	\$ 9,473	\$ 13,000	\$ 14,000	7.692%
703-37030-33510	SEWER INTERNAL USAGE CHARGES	\$ 5,285	\$ 4,213	\$ 4,203	\$ 4,500	\$ 4,500	0.000%
	TOTAL OPERATING REVENUE	\$ 1,454,700	\$ 1,491,037	\$ 1,132,207	\$ 1,447,500	\$ 1,448,500	0.069%
703-37030-33018	SEWER SPECIAL ASSESSMENTS-CURR	\$ 7,747	\$ 20,024	\$ 7,131	\$ 1,500	\$ 5,000	233.333%
703-37030-33091	SEWER TRANSFER IN	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	0.000%
703-37030-33130	SEWER INTEREST ON INVESTMENTS	\$ 4,730	\$ 9,791	\$ -	\$ -	\$ 9,000	0.000%
703-37030-33151	SEWER FEMA GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
703-37030-33152	SEWER STATE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
703-37030-33160	SEWER SALE OF PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
703-37030-33162	SEWER DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
703-37030-33180	SEWER MISC REFUND/REIMB	\$ 18,199	\$ 15,260	\$ 827	\$ 10,000	\$ 12,000	20.000%
703-37030-33723	SEWER LABOR	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
703-37030-33724	SEWER TAPPING & CONNECTION FEE	\$ 20	\$ -	\$ 70	\$ -	\$ -	0.000%
703-37030-33725	SEWER INDUSTRIAL INSPECTIONS	\$ -	\$ -	\$ -	\$ 1,000	\$ -	-100.000%
703-37030-33727	SEWER PROPERTY RENTAL	\$ 12,983	\$ 25,268	\$ 25,268	\$ 25,267	\$ 25,267	0.000%
703-37030-33774	SEWER SURCHARGES	\$ 5,000	\$ -	\$ 17,500	\$ 10,000	\$ 10,000	0.000%
703-37030-33870	SEWER SALE OF BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
	TOTAL OTHER REVENUE	\$ 198,679	\$ 70,342	\$ 200,796	\$ 47,767	\$ 61,267	28.262%
	TOTAL REVENUE	\$ 1,653,378	\$ 1,561,380	\$ 1,333,003	\$ 1,495,267	\$ 1,509,767	0.970%
703-43500-210	TREATMENT OPERATING SUPPLIES	\$ 14,153	\$ 11,114	\$ 19,366	\$ 45,000	\$ 45,000	0.000%
703-43500-230	TREATMENT TOOLS/EQUIP	\$ 795	\$ 523	\$ 376	\$ 2,500	\$ 2,000	-20.000%
703-43500-300	TREATMENT PROFESSIONAL SERVIC	\$ 19,447	\$ 16,785	\$ 13,946	\$ 20,000	\$ 22,000	10.000%
703-43500-310	TREATMENT COMMUNICATION	\$ 2,078	\$ 2,272	\$ 1,869	\$ 3,500	\$ 3,200	-8.571%
703-43500-320	TREATMENT TRAVL, CONF, SCHOOL	\$ -	\$ -	\$ 772	\$ 1,500	\$ 1,500	0.000%
703-43500-360	TREATMENT UTILITIES	\$ 149,439	\$ 146,548	\$ 134,164	\$ 145,000	\$ 145,000	0.000%
703-43500-370	TREATMENT MAINT & REPAIR	\$ 34,553	\$ 24,055	\$ 75,281	\$ 65,500	\$ 51,000	-22.137%
703-43500-380	TREATMENT RENTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
703-43500-390	TREATMENT CONTRACTUAL	\$ 196,372	\$ 199,553	\$ 185,244	\$ 250,000	\$ 250,000	0.000%
703-43500-400	TREATMENT MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
	TOTAL TREATMENT PLANT	\$ 416,839	\$ 400,850	\$ 431,018	\$ 533,000	\$ 519,700	-2.495%
703-43920-100	SEWER ADMIN SALARIES-REGULAR	\$ 95,726	\$ 126,732	\$ 102,091	\$ 136,526	\$ 140,000	2.545%
703-43920-110	SEWER ADMIN SALARIES-OVERTIME	\$ 3,836	\$ 4,782	\$ 4,234	\$ 11,000	\$ 9,000	-18.182%
703-43920-130	SEWER ADMIN SALARIES-ON-CALL	\$ 1,877	\$ 2,593	\$ 3,016	\$ 8,000	\$ 5,000	-37.500%
703-43920-140	SEWER ADMIN PERA	\$ 4,246	\$ 7,054	\$ 7,989	\$ 11,512	\$ 11,165	-3.014%
703-43920-150	SEWER ADMIN FICA	\$ 5,321	\$ 6,047	\$ 7,913	\$ 12,147	\$ 11,781	-3.013%
703-43920-160	SEWER ADMIN GROUP HEALTH INSUR	\$ 19,326	\$ 15,695	\$ 16,374	\$ 30,454	\$ 33,499	10.000%
703-43920-170	SEWER ADMIN LONGEVITY	\$ 811	\$ 468	\$ 978	\$ 1,934	\$ 1,394	-27.942%
	TOTAL PERSONNEL	\$ 131,143	\$ 163,371	\$ 142,594	\$ 211,573	\$ 211,839	0.126%
703-43920-210	SEWER ADMIN OPERATING SUPPLIES	\$ 12,322	\$ 9,075	\$ 6,483	\$ 10,000	\$ 12,000	20.000%
703-43920-230	SEWER ADMIN TOOLS/EQUIP	\$ 2,684	\$ 1,615	\$ 302	\$ 3,000	\$ 3,000	0.000%
703-43920-240	SEWER ADMIN BOOKS/PERIODICALS	\$ -	\$ -	\$ -	\$ 100	\$ 100	0.000%
703-43920-300	SEWER ADMIN PROFESSIONAL SERVI	\$ 9,968	\$ 2,411	\$ 507	\$ 12,000	\$ 12,000	0.000%
703-43920-310	SEWER ADMIN COMMUNICATION	\$ 8,099	\$ 7,808	\$ 6,988	\$ 8,000	\$ 8,000	0.000%
703-43920-320	SEWER ADMIN TRAVEL, CONF, SCHO	\$ 1,114	\$ 1,899	\$ 2,458	\$ 2,500	\$ 3,000	20.000%
703-43920-330	SEWER ADMIN ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
703-43920-340	SEWER ADMIN PRINTING/PUBLISHIN	\$ 57	\$ -	\$ -	\$ 500	\$ 500	0.000%
703-43920-370	SEWER ADMIN MAINT & REPAIR	\$ 32,886	\$ 30,337	\$ 33,098	\$ 35,000	\$ 49,500	41.429%
703-43920-380	SEWER ADMIN RENTAL	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.000%

703-43920-381	SEWER ADMIN ALLOCATION	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	0.000%
703-43920-390	SEWER ADMIN CONTRACTUAL	\$ 4,482	\$ 6,300	\$ 6,151	\$ 8,000	\$ 8,000	0.000%
703-43920-400	SEWER ADMIN MISCELLANEOUS	\$ 35	\$ -	\$ -	\$ -	\$ -	0.000%
703-43920-410	SEWER ADMIN WORK COMP INSURANC	\$ 7,562	\$ 9,221	\$ 8,388	\$ 5,918	\$ 6,510	10.000%
703-43920-420	SEWER ADMIN VEHICLE INSURANCE	\$ 2,260	\$ 2,193	\$ 3,195	\$ 2,500	\$ 2,750	10.000%
703-43920-430	SEWER ADMIN GENERAL LIABILITY	\$ 16,208	\$ 21,696	\$ 27,064	\$ 18,000	\$ 19,800	10.000%
703-43920-540	SEWER ADMIN UTILITIES	\$ 16,185	\$ 15,606	\$ 13,987	\$ 17,000	\$ 17,000	0.000%
	TOTAL SUPPLIES AND SERVICES	\$ 133,863	\$ 128,159	\$ 108,620	\$ 143,518	\$ 163,160	13.686%
703-43920-530	SEWER CAP OUTLAY-MACH/EQUI	\$ 0	\$ 940	\$ 43,999	\$ 67,400	\$ 32,000	-52.522%
	TOTAL OPERATING EXPENDITURES	\$ 681,846	\$ 693,320	\$ 726,231	\$ 955,491	\$ 926,699	-3.013%
	REVENUE OVER EXPENDITURES	\$ 971,533	\$ 868,060	\$ 606,772	\$ 539,776	\$ 583,068	8.020%
703-43920-580	SEWER ADMIN DEPRECIATION	\$ 477,143	\$ 473,820	\$ -	\$ 480,000	\$ 474,000	-1.250%
703-43920-610	SEWER DEBT SERVICE-INTE	\$ 150,760	\$ 136,682	\$ 133,978	\$ 155,786	\$ 126,195	-18.995%
703-43920-700	SEWER ADMIN PAYMENT IN LIEU OF	\$ 1,310	\$ -	\$ -	\$ -	\$ -	0.000%
703-43920-703	SEWER ADMIN PERMANT TRANSFERS	\$ -	\$ 66,833	\$ -	\$ -	\$ -	0.000%
703-43920-951	SEWER LOSS ON DISPOSAL OF ASSE	\$ -	\$ 3,954	\$ -	\$ -	\$ -	0.000%
	TOTAL OTHER EXPENDITURES	\$ 629,213	\$ 681,288	\$ 133,978	\$ 635,786	\$ 600,195	-5.598%
	TOTAL REVENUES OVER EXPENDITURES	\$ 342,320	\$ 186,772	\$ 472,794	\$ (96,010)	\$ (17,127)	-82.161%

<p>CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>MEETING DATE: 12-9-13</p>	<p>CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
<p>Originating Department: Public Works</p>	<p>Board/Commission/Committee Action:</p>

Originating Department: Public Works

Board/Commission/Committee Action:

MISSION: To collect, convey and treat storm water through various structures and to collect and prevent debris from entering the system before discharging to ponds, rain gardens and Lake Pepin.

SERVICES: The storm water utility serves as a means to safely collect storm water from public and private property. The system is made up of a network of underground piping, 12 retention or detention ponds and an increasing number of rain gardens. Maintenance of the system includes cleaning intakes and outfalls, mowing around ponds, street sweeping and fall leaf collection.

Capital improvements are continually made to the system to increase capacities and improve removal of silt, sand and other debris prior to discharging to Lake Pepin. These improvements become more important with the coming regulations related to the Total Maximum Daily Load (TMDL) that is being calculated for Lake Pepin.

The storm water utility is maintained by the street and parks divisions with assistance from water and wastewater staff for videoing and cleaning of underground structures.

- GOALS:**
1. Continue the reliable collection and quality treatment of storm water in Lake City
 2. Comply with future discharge quality requirements per the MPCA
 3. Continue efforts to treat storm water closer to its source
 4. Educate the community on personal efforts that improve the quality of storm water and reduce quantities entering the system

HIGHLIGHTS

The 2014 storm water budget is centered on maintenance of the system. Specifically, there will be increased maintenance on the storm water pond system, as defined in the storm water operation and maintenance manual.

Preparer: Scott Jensen, Public Works Director

City of Lake City
Storm Water

Account Number	Account	12/31/2011	12/31/2012	10/31/2013	12/31/2013	12/31/2014	% increase
		Actual	Actual	YTD Actual	Budget	Budget	- decrease
706-37060-33507	STORM WATER PENALTY	\$ 1,020	\$ 957	\$ 849	\$ 1,200	\$ 1,000	-16.667%
706-37060-33721	STORM WATER COLLECTIONS FROM B	\$ 80,938	\$ 81,424	\$ 84,917	\$ 100,000	\$ 100,000	0.000%
	TOTAL OPERATING REVENUE	\$ 81,958	\$ 82,381	\$ 85,766	\$ 101,200	\$ 101,000	-0.198%
706-37060-33130	STORM WATER INT ON INVESTMENT	\$ 4,040	\$ 652	\$ -	\$ 5,000	\$ 4,500	-10.000%
706-37060-33152	STORM WATER STATE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
706-37060-33162	STORM WATER SEWER DONATIONS	\$ -	\$ 10,300	\$ -	\$ -	\$ -	0.000%
706-37060-33180	STORM WATER MISC REFUND/REIMB	\$ -	\$ 279	\$ -	\$ -	\$ -	0.000%
	TOTAL OTHER REVENUE	\$ 4,040	\$ 11,231	\$ -	\$ 5,000	\$ 4,500	-10.000%
	TOTAL REVENUE	\$ 85,998	\$ 93,612	\$ 85,766	\$ 106,200	\$ 105,500	-0.659%
							#DIV/0!
706-47706-100	STORM WATER SALARIES REGULAR	\$ 16,057	\$ 25,881	\$ 18,656	\$ 20,000	\$ 22,000	10.000%
706-47706-110	STORM WATER SALARIES-OVERTIME	\$ 46	\$ -	\$ -	\$ 500	\$ 400	-20.000%
706-47706-130	STORM WATER SALARIES-ON CALL	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
706-47706-140	STORM WATER PERA	\$ 1,167	\$ 1,877	\$ 1,352	\$ 1,065	\$ 1,624	52.488%
706-47706-150	STORM WATER FICA	\$ 1,196	\$ 2,380	\$ 1,376	\$ 1,559	\$ 1,714	9.917%
706-47706-160	STORM WATER GROUP HEALTH INS	\$ 2,758	\$ 4,144	\$ 4,221	\$ 3,000	\$ 3,300	10.000%
706-47706-170	STORM WATER LONGEVITY	\$ -	\$ -	\$ -	\$ 1,500	\$ -	-100.000%
	TOTAL PERSONNEL	\$ 21,224	\$ 34,282	\$ 25,605	\$ 27,624	\$ 29,038	5.117%
706-47706-210	STORM WATER OPERATING SUPPLIES	\$ 4,345	\$ 3,952	\$ 6,319	\$ 9,000	\$ 6,000	-33.333%
706-47706-220	STORM WATER MAINT REP PARTS	\$ 14,364	\$ 8,856	\$ 8,502	\$ 18,500	\$ 18,000	-2.703%
706-47706-230	STORM WATER TOOLS/EQUIP	\$ 242	\$ 33	\$ 34	\$ 500	\$ 750	50.000%
706-47706-270	STORM WATER SAFETY EQUIPT	\$ -	\$ 310	\$ -	\$ 500	\$ -	-100.000%
706-47706-300	STORM WATER PROFESSIONAL SERVI	\$ 382	\$ 2,005	\$ 950	\$ 12,000	\$ 10,000	-16.667%
706-47706-310	STORM WATER COMMUNICATION	\$ -	\$ -	\$ -	\$ 500	\$ 500	0.000%
706-47706-320	STORM WAT TRAVEL, CONF, SCHOOL	\$ 235	\$ 1,122	\$ 1,057	\$ 2,000	\$ 2,000	0.000%
706-47706-330	STORM WATER ADVERTISING	\$ -	\$ -	\$ -	\$ 100	\$ 150	50.000%
706-47706-340	STORM WATER PRINTING/PUBLISH	\$ -	\$ 88	\$ -	\$ 100	\$ 150	50.000%
706-47706-360	STORM WATER UTILITY	\$ -	\$ 23	\$ -	\$ -	\$ -	0.000%
706-47706-380	STORM WATER RENTAL	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.000%
706-47706-381	STORM WATER ADMIN ALLOCATION	\$ 16,025	\$ 16,025	\$ -	\$ 16,025	\$ 16,025	0.000%
706-47706-390	STORM WATER CONTRACTUAL	\$ 2,200	\$ 5,459	\$ 2,739	\$ 8,000	\$ 8,000	0.000%
706-47706-400	STORM WATER MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
706-47706-430	STORM WATER GENERAL LIAB INS	\$ 1,852	\$ 1,849	\$ 2,218	\$ -	\$ 1,980	0.000%
	TOTAL SUPPLIES AND SERVICES	\$ 39,645	\$ 39,724	\$ 21,818	\$ 68,225	\$ 64,555	-5.379%
706-47706-520	STORM WATER CAP OUTLAY OTHER	\$ (0)	\$ -	\$ -	\$ -	\$ -	0.000%
706-47706-580	STORM WATER DEPRECIATION	\$ 109,959	\$ 119,330	\$ -	\$ -	\$ 115,000	0.000%
706-47706-610	STORM WATER DEBT SERVICE INTER	\$ 16,682	\$ 17,453	\$ 8,109	\$ 10,332	\$ 15,893	53.823%
706-47706-700	STORM WATER PERMANENT TRANSFER	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
	TOTAL OTHER EXPENDITURES	\$ 126,641	\$ 136,783	\$ 8,109	\$ 10,332	\$ 130,893	1166.870%
	TOTAL EXPENDITURES	\$ 187,511	\$ 210,789	\$ 55,533	\$ 106,181	\$ 224,486	111.418%
	TOTAL REVENUES OVER EXPENDITURES	\$ (101,513)	\$ (117,177)	\$ 30,233	\$ 19	\$ (118,986)	-626340.000%

<p style="text-align: center;">CITY OF LAKE CITY</p> <p>2014 BUDGET DOCUMENTATION</p> <p>FUND NAME: Garbage</p> <p>DEPARTMENT:</p> <p>MEETING DATE: 12-9-13</p>	<p style="text-align: center;">CITY COUNCIL ACTION</p> <p>Date: _____</p> <p> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Tabled <input type="checkbox"/> Other </p> <p>_____</p> <p>_____</p>
<p>Originating Department: Public Works</p>	<p>Board/Commission/Committee Action:</p>
<p>MISSION: To provide for the collection of refuse and recyclable materials at a reasonable cost to the Lake City community.</p>	
<p>SERVICES: The Lake City residential refuse and recyclable material services are contracted through a private hauler with proposals received for a new contract every 3 years.</p> <p>The service includes operation of the compost site, which is available at no cost to the community. This site is maintained by the street and parks divisions plus one part-time employee on duty at the site during posted hours.</p> <p>The City of Red Wing's incinerator facility is the designated waste disposal site for the City of Lake City's residential refuse.</p>	
<p>GOALS:</p> <ol style="list-style-type: none"> 1. Continue the collection process through contracted services 	
<p>HIGHLIGHTS:</p> <p>Garbage and recycling services continue to do well with a contract hauler. This fund also supports the twice a year city-wide cleanup days and the free compost site for city residents.</p>	
<p>Preparer: Scott Jensen, Public Works Director</p>	

City of Lake City
Garbage

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
720-37200-33507	GARBAGE PENALTY	\$ 4,814	\$ 4,828	\$ 4,483	\$ 3,500	\$ 4,000	14.286%
720-37200-33720	GARBAGE BAG STICKERS	\$ 1,274	\$ 1,127	\$ 159	\$ 4,000	\$ 1,200	-70.000%
720-37200-33721	GARBAGE COLLECTIONS FROM BILLI	\$ 371,967	\$ 415,017	\$ 428,122	\$ 475,000	\$ 510,000	7.368%
	TOTAL OPERATING REVENUE	\$ 378,056	\$ 420,972	\$ 432,764	\$ 482,500	\$ 515,200	6.777%
720-37200-33130	GARBAGE INTEREST ON INVESTMENT	\$ 8,525	\$ 6,530	\$ -	\$ 16,500	\$ 6,000	-63.636%
720-37200-33180	GARBAGE MISC REFUND/REIMB	\$ 7,133	\$ 5,582	\$ 5,906	\$ 6,500	\$ 6,000	-7.692%
	TOTAL OTHER REVENUE	\$ 15,658	\$ 12,112	\$ 5,906	\$ 23,000	\$ 12,000	-47.826%
	TOTAL REVENUE	\$ 393,714	\$ 433,084	\$ 438,670	\$ 505,500	\$ 527,200	4.293%
720-47720-100	GARBAGE-SALARIES REGULAR	\$ 3,736	\$ 9,170	\$ 7,731	\$ 10,800	\$ 12,000	11.111%
720-47720-140	GARBAGE EMPL CONT - P E R A	\$ 4	\$ 18	\$ 581	\$ 783	\$ 870	11.111%
720-47720-150	GARBAGE FICA	\$ 286	\$ 233	\$ 630	\$ 826	\$ 918	11.138%
720-47720-160	GARBAGE GROUP HEALTH INSURA	\$ 20	\$ -	\$ 94	\$ -	\$ -	0.000%
	TOTAL PERSONNEL	\$ 4,046	\$ 9,421	\$ 9,036	\$ 12,409	\$ 13,788	11.113%
720-47720-210	GARBAGE OPERATING SUPPLIES	\$ 1,741	\$ 472	\$ 587	\$ 1,200	\$ 1,500	25.000%
720-47720-220	GARBAGE REPAIR & MAINTENANCE	\$ 25	\$ 500	\$ 175	\$ 1,000	\$ 1,000	0.000%
720-47720-230	GARBAGE SMALL TOOLS	\$ -	\$ -	\$ -	\$ 500	\$ 500	0.000%
720-47720-300	GARBAGE-PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
720-47720-310	GARBAGE COMMUNICATION	\$ 137	\$ -	\$ -	\$ 500	\$ 500	0.000%
720-47720-340	GARBAGE PRINTING/PUBLISHING	\$ 1,668	\$ 1,772	\$ 1,000	\$ 1,000	\$ 2,000	100.000%
720-47720-360	GARBAGE UTILITIES	\$ 297	\$ 330	\$ 322	\$ 450	\$ 500	11.111%
720-47720-381	GARBAGE ADMIN ALLOCATION	\$ 13,688	\$ 13,688	\$ -	\$ -	\$ 13,688	0.000%
720-47720-390	GARBAGE CONTRACTUAL	\$ 361,626	\$ 422,723	\$ 342,566	\$ 485,000	\$ 505,000	4.124%
720-47720-400	GARBAGE MISCELLANEOUS	\$ (5)	\$ (788)	\$ 360	\$ 500	\$ -	-100.000%
720-47720-410	GARBAGE - WORK COMP INS	\$ -	\$ 1,181	\$ 869	\$ 1,300	\$ 1,430	10.000%
720-47720-430	GARBAGE GENERAL LIABILITY INS	\$ 1,730	\$ 1,387	\$ 815	\$ 1,500	\$ 1,650	10.000%
720-47720-810	GARBAGE SALES TAX	\$ -	\$ 13,621	\$ -	\$ -	\$ -	0.000%
	TOTAL SUPPLIES AND SERVICES	\$ 380,908	\$ 454,885	\$ 346,694	\$ 492,950	\$ 527,768	7.063%
	TOTAL EXPENDITURES	\$ 384,954	\$ 464,306	\$ 355,729	\$ 505,359	\$ 541,556	7.163%
	TOTAL REVENUES OVER EXPENDITURES	\$ 8,760	\$ (31,222)	\$ 82,940	\$ 141	\$ (14,356)	-10281.560%

Marina Fund

The Lake City Marina is the largest small craft marina on the Mississippi River. A new administration building was completed in 2007. In addition to boat slips, the Marina has a seasonal trailer park and provides a scenic view from the end of the marina point. The mission of the Marina is to promote and protect the accessibility and beauty of Lake Pepin water front. As a focal point of the City, the Marina benefits the community while remains self-sustaining.

The Marina has five departments and prepares a budget for each. The Marina Board reviews and approves the budgets prior to the budgets being presented to the City Council. The five departments are: Beach, Trailer Park, Lift, Harbor and Security.

City of Lake City
Marina Revenue

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
710-37100-33126	MARINA SALES TAX	\$ (4,430)	\$ (4,267)	\$ (4,315)	\$ (3,800)	\$ (4,500)	18.421%
710-37100-33130	MARINA INTEREST ON INVESTMENTS	\$ 59,056	\$ 54,591	\$ 3,996	\$ 6,000	\$ 6,000	0.000%
710-37100-33160	MARINA SALE OF PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
710-37100-33161	MARINA PATTON TRUST	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	0.000%
710-37100-33180	MARINA MISC REFUND/REIMB	\$ 3,314	\$ 21,315	\$ 6,356	\$ 5,000	\$ -	-100.000%
710-37100-33771	MARINA CHARTER PERMIT	\$ 1,000	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	0.000%
710-37100-33773	MARINA SERVICE CHARGE	\$ 3,086	\$ 3,111	\$ 2,229	\$ 3,000	\$ 3,000	0.000%
710-37100-33774	MARINA SURCHARGE	\$ 70,010	\$ 75,269	\$ 76,960	\$ 45,000	\$ 55,000	22.222%
710-37100-33775	MARINA LAUNCH	\$ 7,377	\$ 6,928	\$ 7,283	\$ 7,000	\$ 7,000	0.000%
710-37100-33776	MARINA OVERNIGHT	\$ 49,113	\$ 47,170	\$ 52,484	\$ 55,000	\$ 55,000	0.000%
710-37100-33777	MARINA PUMPOUT	\$ 4,249	\$ 4,443	\$ 3,968	\$ 5,000	\$ 5,000	0.000%
710-37100-33778	MARINA AIR CONDITIONER	\$ 13,650	\$ 19,375	\$ 18,700	\$ 15,000	\$ 18,000	20.000%
710-37100-33780	MARINA SLIP RENTAL	\$ 846,850	\$ 870,109	\$ 887,125	\$ 855,000	\$ 888,000	3.860%
710-37100-33781	MARINA TRAILER LOT RENTAL	\$ 358,400	\$ 362,300	\$ 373,125	\$ 364,550	\$ 380,600	4.403%
710-37100-33782	MARINA LIFT AND STORAGE	\$ 217,855	\$ 218,204	\$ 221,597	\$ 215,000	\$ 220,000	2.326%
710-37100-33783	MARINA YACHT CLUB RENTAL	\$ 10,442	\$ 10,818	\$ 11,067	\$ 11,000	\$ 11,300	2.727%
710-37100-33790	MARINA GASOLINE	\$ 205,254	\$ 221,918	\$ 185,121	\$ 224,000	\$ 241,000	7.589%
710-37100-33791	MARINA MERCHANDISE FOR RESALE	\$ 6,013	\$ 5,982	\$ 6,229	\$ 10,000	\$ 10,000	0.000%
710-37100-33793	MARINA KEYS	\$ 5,870	\$ 6,430	\$ 6,370	\$ 5,500	\$ 6,000	9.091%
710-37100-33870	MARINA SALE OF BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
710-37100-33950	MARINA MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ 5,000	0.000%
TOTAL REVENUE		\$ 1,858,110	\$ 1,925,947	\$ 1,859,545	\$ 1,824,500	\$ 1,908,650	4.612%
TOTAL EXPENDITURES		\$ 1,683,851	\$ 1,477,328	\$ 755,452	\$ 1,603,773	\$ 1,615,570	0.736%
NET REVENUES OVER EXPENDITURES		\$ 174,260	\$ 448,619	\$ 1,104,093	\$ 220,727	\$ 293,080	32.779%

City of Lake City
Marina Expenditures

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
100	SALARIES REGULAR	\$ 191,999	\$ 215,332	\$ 157,360	\$ 197,980	\$ 205,835	3.968%
110	SALARIES OVERTIME	\$ 720	\$ 954	\$ 1,424	\$ 4,100	\$ 4,100	0.000%
120	SALARIES TEMPORARY	\$ 127,894	\$ 129,532	\$ 129,331	\$ 171,500	\$ 175,450	2.303%
140	PERA	\$ 14,908	\$ 14,871	\$ 12,608	\$ 16,715	\$ 17,250	3.201%
150	FICA	\$ 24,156	\$ 24,381	\$ 21,620	\$ 28,850	\$ 29,215	1.265%
160	GROUP HEALTH INSURANCE	\$ 27,641	\$ 30,281	\$ 25,488	\$ 36,300	\$ 39,840	9.752%
170	LONGEVITY	\$ 2,038	\$ 2,163	\$ 2,288	\$ 2,289	\$ 2,426	5.985%
	TOTAL PERSONNEL	\$ 389,354	\$ 417,516	\$ 350,119	\$ 457,734	\$ 474,116	3.579%
200	OFFICE SUPPLIES	\$ 1,262	\$ 1,074	\$ 893	\$ 1,300	\$ 1,300	0.000%
210	OPERATING SUPPLIES	\$ 20,758	\$ 21,962	\$ 12,595	\$ 32,550	\$ 33,000	1.382%
220	MAINT & REPAIR	\$ 31,982	\$ 22,615	\$ 23,965	\$ 37,400	\$ 37,400	0.000%
230	TOOLS & EQUIPMENT	\$ 3,677	\$ 560	\$ 1,259	\$ 7,800	\$ 7,800	0.000%
240	BOOKS & PERIODICALS	\$ -	\$ -	\$ -	\$ 125	\$ 125	0.000%
300	PROFESSIONAL SERVICES	\$ 1,367	\$ -	\$ 1,321	\$ 10,000	\$ 10,000	0.000%
310	COMMUNICATION	\$ 7,113	\$ 6,794	\$ 5,902	\$ 9,000	\$ 9,000	0.000%
320	TRAVEL, SCHOOL & CONFERENCES	\$ 1,208	\$ 1,204	\$ 1,316	\$ 3,000	\$ 3,000	0.000%
340	PRINTING & PUBLISHING	\$ 2,414	\$ 2,441	\$ 2,766	\$ 3,200	\$ 3,200	0.000%
360	UTILITIES	\$ 31,943	\$ 31,649	\$ 26,573	\$ 45,000	\$ 45,000	0.000%
381	ADMIN ALLOCATION	\$ 22,925	\$ 23,000	\$ -	\$ 23,500	\$ 23,500	0.000%
390	CONTRACTUAL	\$ 19,020	\$ 19,890	\$ 14,048	\$ 23,200	\$ 23,100	-0.431%
400	MISCELLANEOUS	\$ 2,283	\$ 227	\$ 43	\$ 8,000	\$ 8,000	0.000%
410	WORK COMP INSURANCE	\$ 24,210	\$ 18,855	\$ 20,424	\$ 26,030	\$ 28,645	10.046%
420	VEHICLE INSURANCE	\$ (794)	\$ 577	\$ 925	\$ 1,800	\$ 1,980	10.000%
430	GENERAL LIABILITY	\$ 45,087	\$ 52,091	\$ 61,071	\$ 65,000	\$ 71,500	10.000%
	TOTAL SERVICES	\$ 214,455	\$ 202,938	\$ 173,102	\$ 296,905	\$ 306,550	3.249%
500	CAPITAL OUTLAY LAND	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
510	CAPITAL OUTLAY BUILDING	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
520	CAPITAL OUTLAY OTHER	\$ 5,000	\$ 54,641	\$ -	\$ 5,500	\$ -	-100.000%
530	CAPITAL OUTLAY MACH & EQUIP	\$ 169,195	\$ 7	\$ 9,022	\$ 14,000	\$ -	-100.000%
	TOTAL CAPITAL OUTLAY	\$ 174,195	\$ 54,648	\$ 9,022	\$ 19,500	\$ -	-100.000%
850	RESALE MERCHANDISE TAXABLE	\$ 7,231	\$ 6,538	\$ 5,015	\$ 9,000	\$ 9,000	0.000%
860	RESALE MERCHANDISE GAS	\$ 208,086	\$ 211,002	\$ 198,280	\$ 200,000	\$ 210,000	5.000%
	TOTAL RESALE MERCHANDISE	\$ 215,317	\$ 217,540	\$ 203,294	\$ 209,000	\$ 219,000	4.785%
	TOTAL OPERATING COSTS	\$ 993,322	\$ 892,643	\$ 735,537	\$ 983,139	\$ 999,666	1.681%
710-40775-400	DONATIONS MISCELLANEOUS	\$ -	\$ 1,000	\$ -	\$ 3,000	\$ 3,000	0.000%
710-40920-703	PERMANENT TRANSFERS	\$ 489,453	\$ 384,726	\$ -	\$ 422,719	\$ 422,719	0.000%
710-40710-610	DEBT SERVICE	\$ 28,923	\$ 25,342	\$ 19,915	\$ 19,915	\$ 15,185	-23.751%
710-40920-580	DEPRECIATION	\$ 172,153	\$ 173,616	\$ -	\$ 175,000	\$ 175,000	0.000%
	TOTAL EXPENDITURES	\$ 1,683,851	\$ 1,477,328	\$ 755,452	\$ 1,603,773	\$ 1,615,570	0.736%

City of Lake City
Marina Beach

Account Number:	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
710-40746-100	SALARIES REGULAR	\$ (16,826)	\$ 9,499	\$ 7,868	\$ 9,660	\$ 9,830	1.760%
710-40746-120	SALARIES TEMPORARY	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
710-40746-140	PERA	\$ 650	\$ 657	\$ 568	\$ 710	\$ 725	2.113%
710-40746-150	FICA	\$ 691	\$ 683	\$ 581	\$ 750	\$ 765	2.000%
710-40746-160	GROUP HEALTH INS	\$ 1,364	\$ 1,443	\$ 1,189	\$ 1,650	\$ 1,820	10.303%
710-40746-170	LONGEVITY	\$ 102	\$ 108	\$ 114	\$ 114	\$ 121	6.140%
	TOTAL PERSONNEL	\$ (14,019)	\$ 12,389	\$ 10,320	\$ 12,884	\$ 13,261	2.926%
710-40746-210	OPERATING SUPPLIES	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.000%
710-40746-220	MAINT & REPAIR	\$ 584	\$ 839	\$ -	\$ 2,000	\$ 2,000	0.000%
710-40746-230	TOOLS & EQUIP	\$ -	\$ -	\$ -	\$ 800	\$ 800	0.000%
710-40746-360	UTILITIES	\$ 485	\$ 458	\$ 247	\$ 1,500	\$ 1,500	0.000%
710-40746-400	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
710-40746-430	GENERAL LIABILITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
	TOTAL SERVICES	\$ 1,069	\$ 1,296	\$ 247	\$ 5,300	\$ 5,300	0.000%
710-40746-520	CAPITAL OUTLAY OTHER	\$ -	\$ 54,641	\$ -	\$ -	\$ -	0.000%
710-40746-530	CAPITAL OUTLAY MACH & EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	0.000%
	TOTAL CAPITAL OUTLAY	\$ -	\$ 54,641	\$ -	\$ -	\$ -	0.000%
	TOTAL OPERATING COST	\$ (12,950)	\$ 68,327	\$ 10,567	\$ 18,184	\$ 18,561	2.073%

City of Lake City
Marina Trailer Park

Account Number	Account	12/31/2010 Actual	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
710-40760-100	SALARIES-REGULA	\$ 25,764	\$ 26,274	\$ 27,086	\$ 22,358	\$ 27,075	\$ 27,415	1.256%
710-40760-120	SALARIES-TEMPORARY	\$ 1,930	\$ 6,398	\$ 2,794	\$ 4,876	\$ 5,200	\$ 5,200	0.000%
710-40760-140	PERA	\$ 1,753	\$ 1,853	\$ 1,870	\$ 1,607	\$ 1,990	\$ 2,010	1.005%
710-40760-150	FICA	\$ 2,119	\$ 2,095	\$ 2,184	\$ 2,047	\$ 2,500	\$ 2,520	0.800%
710-40760-160	GROUP HEALTH INSURANCE	\$ 1,985	\$ 3,221	\$ 3,300	\$ 2,615	\$ 3,900	\$ 4,300	10.256%
710-40760-170	LONGEVITY	\$ 231	\$ 248	\$ 264	\$ 281	\$ 281	\$ 300	6.762%
	TOTAL PERSONNEL	\$ 33,782	\$ 40,089	\$ 37,498	\$ 33,784	\$ 40,946	\$ 41,745	1.951%
710-40760-210	OPERATING SUPPLIES	\$ -	\$ 159	\$ -	\$ -	\$ 2,500	\$ 2,500	0.000%
710-40760-220	MAINT & REPAIR	\$ 1,671	\$ 3,590	\$ 3,194	\$ 3,261	\$ 5,000	\$ 5,000	0.000%
710-40760-360	UTILITIES	\$ 3,114	\$ 3,630	\$ 3,831	\$ 1,921	\$ 5,500	\$ 5,500	0.000%
710-40760-390	CONTRACTUAL	\$ 4,277	\$ 5,986	\$ 6,957	\$ 4,881	\$ 7,000	\$ 7,000	0.000%
710-40760-400	MISCELLANEOUS	\$ 374	\$ 1,924	\$ -	\$ -	\$ 2,000	\$ 2,000	0.000%
710-40760-410	WORK COMP INSURANCE	\$ 704	\$ 726	\$ 566	\$ 613	\$ 830	\$ 915	10.241%
	TOTAL SERVICES	\$ 10,140	\$ 16,014	\$ 14,548	\$ 10,677	\$ 22,830	\$ 22,915	0.372%
710-40760-530	CAPITAL OUTLAY MACH & EQUIP	\$ -	\$ 169,195	\$ 7	\$ -	\$ -		0.000%
	TOTAL OPERATING COST	\$ 43,922	\$ 225,297	\$ 52,053	\$ 44,461	\$ 63,776	\$ 64,660	1.386%

City of Lake City
Marina Lift

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
710-40771-100	SALARIES REGULAR	\$ 27,627	\$ 28,496	\$ 23,604	\$ 28,585	\$ 29,440	2.991%
710-40771-110	SALARIES OVERTIME	\$ 116	\$ -	\$ -	\$ 1,100	\$ 1,100	0.000%
710-40771-120	SALARIES TEMPORARY	\$ 38,070	\$ 37,819	\$ 32,680	\$ 46,600	\$ 51,050	9.549%
710-40771-140	PERA	\$ 1,951	\$ 1,971	\$ 1,702	\$ 2,100	\$ 2,165	3.095%
710-40771-150	FICA	\$ 4,993	\$ 4,942	\$ 4,244	\$ 5,900	\$ 5,930	0.508%
710-40771-160	GROUP HEALTH INSURANCE	\$ 4,090	\$ 4,327	\$ 3,568	\$ 5,000	\$ 5,500	10.000%
710-40771-170	LONGEVITY	\$ 306	\$ 324	\$ 343	\$ 344	\$ 370	7.558%
	TOTAL PERSONNEL	\$ 77,153	\$ 77,880	\$ 66,142	\$ 89,629	\$ 95,555	6.612%
710-40771-210	OPERATING SUPPLIES	\$ 7,772	\$ 10,569	\$ 5,119	\$ 13,000	\$ 13,000	0.000%
710-40771-220	MAINT & REPAIR	\$ 6,790	\$ 9,587	\$ 9,457	\$ 13,000	\$ 13,000	0.000%
710-40771-230	TOOLS & EQUIPMENT	\$ 155	\$ -	\$ 936	\$ 1,500	\$ 1,500	0.000%
710-40771-390	CONTRACTUAL	\$ 490	\$ 455	\$ 385	\$ 700	\$ 600	-14.286%
710-40771-400	MISCELLANEOUS	\$ 25	\$ -	\$ -	\$ 3,000	\$ 3,000	0.000%
710-40771-410	WORK COMP INSURANCE	\$ 4,601	\$ 3,582	\$ 3,881	\$ 5,300	\$ 5,830	10.000%
710-40771-420	VEHICLE INSURANCE	\$ (794)	\$ 577	\$ 925	\$ 1,800	\$ 1,980	10.000%
	TOTAL SERVICES	\$ 19,038	\$ 24,770	\$ 20,703	\$ 38,300	\$ 38,910	1.593%
710-40771-520	CAPITAL OUTLAY OTHER	\$ -	\$ -	\$ -	\$ -		0.000%
710-40771-530	CAPITAL OUTLAY MACH & EQUIP	\$ -	\$ -	\$ 9,022	\$ 14,000		-100.000%
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 9,022	\$ 14,000	\$ -	-100.000%
	TOTAL OPERATING COST	\$ 96,191	\$ 102,650	\$ 95,867	\$ 141,929	\$ 134,465	-5.259%

City of Lake City
Marina Harbor

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
710-40773-100	SALARIES REGULAR	\$ 142,617	\$ 137,585	\$ 92,839	\$ 120,000	\$ 126,350	5.292%
710-40773-110	SALARIES OVERTIME	\$ 603	\$ 954	\$ 1,424	\$ 3,000	\$ 3,000	0.000%
710-40773-120	SALARIES TEMPORARY	\$ 43,655	\$ 48,458	\$ 60,170	\$ 77,700	\$ 75,000	-3.475%
710-40773-140	PERA	\$ 7,720	\$ 7,817	\$ 6,795	\$ 8,915	\$ 9,350	4.879%
710-40773-150	FICA	\$ 12,481	\$ 12,622	\$ 11,537	\$ 15,500	\$ 15,750	1.613%
710-40773-160	GROUP HEALTH INSURANCE	\$ 17,605	\$ 20,098	\$ 17,260	\$ 24,100	\$ 26,550	10.166%
710-40773-170	LONGEVITY	\$ 1,277	\$ 1,354	\$ 1,431	\$ 1,431	\$ 1,510	5.521%
	TOTAL PERSONNEL	\$ 225,958	\$ 228,888	\$ 191,456	\$ 250,646	\$ 257,510	2.739%
710-40773-200	OFFICE SUPPLIES	\$ 1,262	\$ 1,074	\$ 893	\$ 1,300	\$ 1,300	0.000%
710-40773-210	OPERATING SUPPLIES	\$ 12,328	\$ 10,864	\$ 7,476	\$ 15,500	\$ 15,500	0.000%
710-40773-220	MAINT & REPAIR	\$ 21,018	\$ 8,915	\$ 11,247	\$ 17,000	\$ 17,000	0.000%
710-40773-230	TOOLS & EQUIPMENT	\$ 3,522	\$ 560	\$ 323	\$ 5,500	\$ 5,500	0.000%
710-40773-240	BOOKS & PERIODICALS	\$ -	\$ -	\$ -	\$ 125	\$ 125	0.000%
710-40773-300	PROFESSIONAL SERVICES	\$ 1,367	\$ -	\$ 1,321	\$ 10,000	\$ 10,000	0.000%
710-40773-310	COMMUNICATION	\$ 7,113	\$ 6,794	\$ 5,902	\$ 9,000	\$ 9,000	0.000%
710-40773-320	TRAVEL, SCHOOL & CONFERENCES	\$ 1,208	\$ 1,204	\$ 1,316	\$ 3,000	\$ 3,000	0.000%
710-40773-340	PRINTING & PUBLISHING	\$ 2,414	\$ 2,441	\$ 2,766	\$ 3,200	\$ 3,200	0.000%
710-40773-360	UTILITIES	\$ 27,829	\$ 27,361	\$ 24,405	\$ 38,000	\$ 38,000	0.000%
710-40773-381	ADMIN ALLOCATION	\$ 22,925	\$ 23,000	\$ -	\$ 23,500	\$ 23,500	0.000%
710-40773-390	CONTRACTUAL	\$ 12,545	\$ 12,478	\$ 8,782	\$ 15,500	\$ 15,500	0.000%
710-40773-400	MISCELLANEOUS	\$ 334	\$ 227	\$ 43	\$ 3,000	\$ 3,000	0.000%
710-40773-410	WORK COMP INSURANCE	\$ 15,010	\$ 11,690	\$ 12,662	\$ 15,900	\$ 17,500	10.063%
710-40773-430	GENERAL LIABILITY	\$ 45,087	\$ 52,091	\$ 61,071	\$ 65,000	\$ 71,500	10.000%
	TOTAL SERVICES	\$ 173,961	\$ 158,697	\$ 138,207	\$ 225,525	\$ 233,625	3.592%
710-40773-500	CAPITAL OUTLAY LAND	\$ -	\$ -	\$ -	\$ -		0.000%
710-40773-510	CAPITAL OUTLAY BUILDING	\$ -	\$ -	\$ -	\$ -		0.000%
710-40773-520	CAPITAL OUTLAY OTHER	\$ 0	\$ -	\$ -	\$ 5,500		-100.000%
710-40773-530	CAPITAL OUTLAY MACH & EQUIP	\$ -	\$ -	\$ -	\$ -		0.000%
	TOTAL CAPITAL OUTLAY	\$ 0	\$ -	\$ -	\$ 5,500	\$ -	-100.000%
710-40773-850	RESALE MERCHANDISE TAXABLE	\$ 7,231	\$ 6,538	\$ 5,015	\$ 9,000	\$ 9,000	0.000%
710-40773-860	RESALE MERCHANDISE GAS	\$ 208,086	\$ 211,002	\$ 198,280	\$ 200,000	\$ 210,000	5.000%
	TOTAL RESALE MERCHANDISE	\$ 215,317	\$ 217,540	\$ 203,294	\$ 209,000	\$ 219,000	4.785%
	TOTAL BUDGET COSTS	\$ 615,236	\$ 605,125	\$ 532,957	\$ 690,671	\$ 710,135	2.818%

City of Lake City
Marina Security

Account Number	Account	12/31/2010 Actual	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
710-40780-100	SALARIES REGULAR	\$ 12,069	\$ 12,307	\$ 12,666	\$ 10,691	\$ 12,660	\$ 12,800	1.106%
710-40780-120	SALARIES TEMPORARY	\$ 39,752	\$ 39,771	\$ 40,461	\$ 31,605	\$ 42,000	\$ 44,200	5.238%
710-40780-140	PERA	\$ 2,652	\$ 2,734	\$ 2,556	\$ 1,935	\$ 3,000	\$ 3,000	0.000%
710-40780-150	FICA	\$ 3,849	\$ 3,895	\$ 3,951	\$ 3,211	\$ 4,200	\$ 4,250	1.190%
710-40780-160	GROUP HEALTH INSURANCE	\$ 967	\$ 1,360	\$ 1,114	\$ 856	\$ 1,650	\$ 1,670	1.212%
710-40780-170	LONGEVITY	\$ 100	\$ 106	\$ 112	\$ 119	\$ 119	\$ 125	5.042%
		\$ 59,388	\$ 60,173	\$ 60,861	\$ 48,417	\$ 63,629	\$ 66,045	3.797%
710-40780-210	OPERATING SUPPLIES	\$ 508	\$ 500	\$ 529	\$ -	\$ 550	\$ 1,000	81.818%
710-40780-220	MAINT & REPAIR	\$ -	\$ -	\$ 81	\$ -	\$ 400	\$ 400	0.000%
710-40780-410	WORK COMP INSURANCE	\$ 3,753	\$ 3,874	\$ 3,017	\$ 3,268	\$ 4,000	\$ 4,400	10.000%
		\$ 4,261	\$ 4,374	\$ 3,627	\$ 3,268	\$ 4,950	\$ 5,800	17.172%
710-40780-520	CAPITAL OUTLAY OTHER	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	0.000%
	TOTAL OPERATING COST	\$ 63,649	\$ 69,547	\$ 64,488	\$ 51,685	\$ 68,579	\$ 71,845	4.762%

Internal Service Fund

The City of Lake City created the Municipal Building Fund to account for the cost of maintaining non enterprise municipal buildings and related insurances. The source of the revenues would be transfers from the General Fund and the Library Fund plus any interest on investments. The major expenditures for 2013 are the insurance and the utilities. Capital outlay plans only include a new city hall server and period correct lighting for the historic ballroom.

City of Lake City
Municipal Building

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% Increase (decrease)
602-34602-33000	MUNI BUILDING REVENUE	\$ -	\$ -	\$ -	\$ -		0.0000%
602-34602-33091	MUNI BUILD PERMANENT TRANS IN	\$ 270,000	\$ 270,000	\$ -	\$ 316,000	\$ 358,338	13.3981%
602-34602-33130	MUNI BUILD INT ON INVESTMENT	\$ 5,265	\$ -	\$ -	\$ 3,000	\$ 3,000	0.0000%
602-34602-33180	MUNI BUILD MIS REFUND/REIMB	\$ 3,895	\$ 28,427	\$ 9,786	\$ 25,000	\$ 25,000	0.0000%
	TOTAL REVENUE	\$ 279,160	\$ 298,427	\$ 9,786	\$ 344,000	\$ 386,338	12.3076%
602-44602-000	MUNICIPAL BUILDING EXPENDITURE	\$ 100	\$ -	\$ -	\$ -		0.0000%
602-44602-100	SALARY REGULAR	\$ -	\$ -	\$ 358	\$ -		0.0000%
602-44602-120	SALARIES-TEMPORARY	\$ -	\$ -	\$ -	\$ -		0.0000%
602-44602-140	EMPLOYER CONTRIBUTION PERA 7%	\$ -	\$ 293	\$ 159	\$ -		0.0000%
602-44602-150	EMPLOYER CONTRIBUTION FICA 7.65%	\$ -	\$ 308	\$ 205	\$ -		0.0000%
602-44602-160	GROUP HEALTH INSURANCE	\$ -	\$ 337	\$ -	\$ -		0.0000%
	TOTAL PERSONNEL COSTS	\$ 100	\$ 938	\$ 723	\$ -	\$ -	0.0000%
602-44602-210	SUPPLIES	\$ 4,198	\$ 2,825	\$ 3,595	\$ 5,000	\$ 4,000	-20.0000%
602-44602-220	MAINTENANCE AND REPAIR	\$ 18,641	\$ 23,495	\$ 19,494	\$ 20,000	\$ 25,741	28.7050%
602-44602-310	COMMUNICATION	\$ 2,313	\$ 3,400	\$ 213	\$ 5,000	\$ 7,000	40.0000%
602-44602-360	UTILITIES	\$ 76,103	\$ 76,790	\$ 68,377	\$ 85,000	\$ 87,000	2.3529%
602-44602-390	CONTRACTUAL	\$ 30,993	\$ 38,677	\$ 23,388	\$ 30,000	\$ 35,000	16.6667%
602-44602-410	WORK COMP INSURANCE	\$ 103,654	\$ 97,954	\$ 99,270	\$ 112,000	\$ 123,000	9.8214%
602-44602-420	VEHICLE INSURANCE	\$ 19,941	\$ 15,535	\$ 15,614	\$ 21,000	\$ 23,100	10.0000%
602-44602-430	GENERAL LIABILITY INSURANCE	\$ 57,072	\$ 73,447	\$ 93,219	\$ 65,000	\$ 71,500	10.0000%
	TOTAL SERVICE COSTS	\$ 312,916	\$ 332,123	\$ 323,169	\$ 343,000	\$ 376,341	9.7204%
602-44602-530	CAPITAL OUTLAY	\$ 7,401	\$ 1,429	\$ 11,846	\$ 27,900	\$ 9,500	-65.9498%
	TOTAL OPERATING EXPENDITURES	\$ 320,417	\$ 334,490	\$ 335,738	\$ 370,900	\$ 385,841	4.0283%
	TOTAL REVENUE OVER EXPENDITURES	\$ (41,257)	\$ (36,063)	\$ (325,952)	\$ (26,900)	\$ 497	-101.8476%

Component unit Economic Development Authority

The Lake City EDA was established July 1, 1987 through an enabling resolution passed by the City Council following public hearings. The City contracts with Community and Economic Development Associates (CEDA) to perform basic consulting services including providing a full time staff person at City Hall. The contract is an annual contract and paid in monthly installments.

The EDA budget must follow the same procedures as the all City Funds and must be approved by the Lake City Council.

City of Lake City
EDA

Account Number	Account	12/31/2011 Actual	12/31/2012 Actual	10/31/2013 YTD Actual	12/31/2013 Budget	12/31/2014 Budget	% increase - decrease
575-35750-33011	EDA PROP TAXES-CURRENT	\$ 43,585	\$ 51,683	\$ 10,592	\$ 20,330	\$ 56,875	179.759%
575-35750-33012	EDA PROP TAXES-DELINQUENT	\$ 1,121	\$ 434	\$ 54	\$ -	\$ -	
575-35750-33020	EDA MARKET VALUE CREDIT	\$ 659	\$ -	\$ -	\$ -	\$ -	
575-35750-33091	EDA PERMANENT TRANSF	\$ 71,800	\$ 30,900	\$ -	\$ 30,900	\$ 30,900	0.000%
575-35750-33130	EDA INTEREST ON INVE	\$ 564	\$ 44	\$ 17	\$ 500	\$ 500	0.000%
575-35750-33160	SALE OF PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	
575-35750-33162	EDA DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	
575-35750-33180	EDA MISC REFUND/REIM	\$ -	\$ 26	\$ -	\$ -	\$ -	
575-35750-33250	EDA - TIF APPLICATION FEE	\$ -	\$ -	\$ -	\$ -	\$ -	
575-35750-33960	EDA LOAN PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	
	TOTAL REVENUES	\$ 117,729	\$ 83,087	\$ 10,663	\$ 51,730	\$ 88,275	70.646%
575-45575-100	EDA SALARIES REGULAR	\$ -	\$ -	\$ -	\$ -		0.000%
575-45575-120	EDA SALARIES-DIRECTORS	\$ 1,338	\$ 1,455	\$ -	\$ 1,750	\$ 1,750	0.000%
575-45575-140	EDA EMPL CONT - P E R A	\$ -	\$ -	\$ -	\$ -		0.000%
575-45575-150	EDA FICA	\$ -	\$ -	\$ -	\$ -		0.000%
575-45575-160	EDA GROUP HEALTH INSURA	\$ -	\$ -	\$ -	\$ -		0.000%
575-45575-200	EDA OFFICE SUPPLIES	\$ 146	\$ 74	\$ 96	\$ 200	\$ 200	0.000%
575-45575-210	EDA OPERATING SUPPLIES	\$ 2,099	\$ 351	\$ 512	\$ 2,000	\$ 2,000	0.000%
575-45575-240	EDA BOOKS/PERIODICALS	\$ -	\$ 114	\$ 55	\$ 100	\$ 100	0.000%
575-45575-300	EDA PROFESSIONAL SER	\$ 1,734	\$ 1,549	\$ 1,548	\$ 1,700	\$ 1,800	5.882%
575-45575-310	EDA COMMUNICATION	\$ 193	\$ 786	\$ -	\$ 500	\$ 1,000	100.000%
575-45575-320	EDA TRAVEL, CONF, SCHOOL	\$ 1,429	\$ 698	\$ 1,320	\$ 1,650	\$ 1,500	-9.091%
575-45575-380	EDA SERVICES- RENTAL	\$ -	\$ -	\$ -	\$ -		0.000%
575-45575-390	EDA CONTRACTUAL	\$ 70,944	\$ 72,012	\$ 61,210	\$ 73,455	\$ 74,924	2.000%
575-45575-395	EDA PROJECT CONTRACTUAL	\$ 2,440	\$ 4,157	\$ 500	\$ 4,000	\$ 4,500	12.500%
575-45575-396	EDA FACADE PROGRAM	\$ -	\$ 11,610	\$ -	\$ -		0.000%
575-45575-400	EDA MISCELLANEOUS	\$ 129	\$ 128	\$ 2,236	\$ 500	\$ 500	0.000%
575-45575-410	EDA WORK COMP INSURANCE	\$ -	\$ -	\$ -	\$ -		0.000%
575-45575-430	EDA GENERAL LIABILITY INSURA	\$ -	\$ 81	\$ -	\$ -		0.000%
575-45575-700	EDA -TRANSFERS PERMANENT	\$ -	\$ -	\$ -	\$ -		0.000%
	TOTAL EXPENDITURES	\$ 80,451	\$ 93,015	\$ 67,477	\$ 85,855	\$ 88,274	2.818%
	TOTAL REVENUE OVER EXPENDITURES	\$ 37,278	\$ (9,928)	\$ (56,814)	\$ (34,125)	\$ 1	-100.003%

Amount taken from reserve funds

34,125

City of Lake City, MN

Capital Plan

2014 thru 2018

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2014	2015	2016	2017	2018	Total
Ambulance								
Communication - Pagers/800 megahertz radios	AMB-001	n/a		3,000	4,500			7,500
New Ambulance	AMB-009	10	35,000	35,000	35,000	35,000	175,000	315,000
LUCAS 2 Chest Compression Unit	AMB-032	1	22,351					22,351
Ambulance Total			57,351	38,000	39,500	35,000	175,000	344,851
Building Maintenance								
Roof on Police and Ambulance	BLM-001	n/a		45,000				45,000
Boiler for fire hall	BLM-005	n/a		30,000				30,000
General use vehicle	BLM-010	n/a		15,000				15,000
Election Laptops and Signs	BLM-012	n/a		4,000				4,000
City Hall Servers	BLM-013	1	4,500	4,500	4,500			13,500
Ballroom Lighting	BLM-015	2	5,000					5,000
Ballroom Windows	BLM-016	n/a		5,000				5,000
Building Maintenance Total			9,500	103,500	4,500			117,500
Electric								
Underground Conversions & Rebuilds	ELE-018	1	120,000	80,000	65,000	55,000	100,000	420,000
Digger Derrick Truck	ELE-035	n/a		225,000				225,000
Radio Read Meters	ELE-048	2	7,500	7,500	7,500	7,500	7,500	37,500
Electric Total			127,500	312,500	72,500	62,500	107,500	682,500
Emergency Management								
2001 DC Outdoor Weather Siren	CVD-012	n/a	12,000	7,000				19,000
Additional 800 MHZ radio for EOC	CVD-014	n/a		8,000				8,000
Emergency Management Total			12,000	15,000				27,000
Fire								
Turn Out Gear	FIR-004	n/a		12,000				12,000
Boat Motor	FIR-016	1	12,000					12,000
Ford Rescue Truck	FIR-017	n/a	53,600	53,600	53,600	53,600		214,400
Tanker	FIR-021	n/a		300,000				300,000
Fire Total			65,600	365,600	53,600	53,600		538,400
Hok-si-la Park								
Gator	HOK-009	n/a		5,000				5,000
Entrance Sign	HOK-030	n/a		5,000				5,000
Outhouses	HOK-031	1	8,000					8,000
Sleeper Cabins	HOK-032	n/a		20,000	20,000		20,000	60,000
Hok-si-la Park Total			8,000	30,000	20,000		20,000	78,000

Department	Project#	Priority	2014	2015	2016	2017	2018	Total
Marina								
Marina Boat Engine	MAR-009	n/a			15,000			15,000
Pickup	MAR-012	n/a			32,000			32,000
300 Dock replacement	MAR-036	n/a					800,000	800,000
BOOM TRUCK	MAR-039	n/a		25,000				25,000
Beach House Bathrooms/Gazebo	MAR-040	n/a		280,000				280,000
Marina Total				305,000	47,000		800,000	1,152,000
Mayor\Council								
Transit Bus	COU-001	n/a					13,600	13,600
Mayor\Council Total							13,600	13,600
Parks Department								
Mower	PKS-003	n/a		6,000	6,000		7,000	19,000
Trail Improvements	PKS-021	1	38,000	20,000	40,000			98,000
Skating Rink Warming House	PKS-025	n/a		95,000				95,000
Parks Department Total			38,000	121,000	46,000		7,000	212,000
Police								
Patrol Vehicle	POL-001	1	26,000	28,000	29,000	29,000	30,000	142,000
Mobile Data Computers	POL-029	3	17,500					17,500
Network Server	POL-031	2	6,000					6,000
Police Total			49,500	28,000	29,000	29,000	30,000	165,500
Sewer								
Manhole Rehabilitations	SEW-007	2	25,000	25,000	25,000			75,000
Inflow-Infiltration - Lyon Ave	SEW-027	n/a			70,000			70,000
Vactor Truck	SEW-029	n/a			350,000			350,000
WWTF - Influent & Effluent Samplers	SEW-032	1	7,000					7,000
Sewer Total			32,000	25,000	445,000			502,000
Street Department								
Mill and Overlay Streets	STS-005	n/a		148,000				148,000
Salt Shed	STS-025	1		12,000	12,000	12,000	12,000	48,000
4 Wheel Drive Pickup	STS-037	n/a		27,000				27,000
Dump Truck	STS-038	2	36,000	36,000	36,000	36,000	36,000	180,000
Street Department Total			36,000	223,000	48,000	48,000	48,000	403,000
Water								
Meter Upgrades	WAT-022	1	30,000					30,000
Hydrant Replacement	WAT-027	2	11,800	12,600	25,000	25,000		74,400
Water Total			41,800	12,600	25,000	25,000		104,400
GRAND TOTAL			477,251	1,579,200	830,100	253,100	1,201,100	4,340,751