

**Lake City Common Council
Retreat Meeting
Monday, January 23, 2011 5:00 p.m.
City Hall 2nd Floor Conference Room**

Members Present: Mayor Jerry M. Dunbar, Council Members Andru Peters, Joel Beckman, Matt Powers, Mary Lou Waltman, Mark Spence, Phil Gartner

Members Absent: None

Staff Present: Director of Planning and Community Development Rob Keehn, Ambulance Director Gail Riemersma, Police Chief Gary Majchrzak, Library Administrator Sherry Mooers, Emergency Management Director John Yorde, City Administrator Ron Johnson

Call to order

Mayor Dunbar called the meeting to order at 5:00 p.m. with a quorum present.

Adopt/amend agenda

Motion Gartner, second Peters to adopt the agenda as presented. All ayes 7-0-0.

New business

- a. Approve temporary 1-4 day on sale liquor license for Lake City Better Futures for Winterfest event

Motion Beckman, second Spence to approve the 1-4 day temporary on sale liquor license for Lake City Better Futures Winterfest event on January 28, 2012. All ayes 7-0-0.

Unfinished business

- a. Library facility discussion

Planning and Community Development Director Keehn reviewed a proposed floor plan submitted by Chris Peterson, Trimension Designs. Mr. Peterson provided additional comments and fielded questions. The current square footage of the library is approximately 4,800. The proposed plan would add approximately 1800 square feet to the main floor, and add a mezzanine level with an additional 1,570 square feet.

Overall, Council approved of the overall design including the mezzanine level. Discussions included some of the following topics: staffing of the mezzanine level; that the mezzanine could address a need for a community meeting room; relocation and related costs need to be considered; energy conservation needs to be considered in new design; and fund a portion of the facility with existing cash and not go to the public with a referendum- fundraising should be a major source of funding.

Library Administrator Mooers was instructed to send out the plans to the library board immediately.

- a. Police and ambulance facility discussion

Preston Euerlie, R.A. Morton, provided a brief background of the building plan process, providing a good, better and best comparison. Total square footage of the proposed facility is 18,000 square feet.

Overall, Council approved of the overall design of the facility. Discussions included some of the following topics: project should go to a referendum vote; whether to do the construction in one phase or two with a preference for a single phase; staff needs to compile approximate relocation costs and options; potentially utilize some existing cash to reduce bond amount; soft costs, including furniture, fixtures and equipment should not be included in the bond amount.

b. Financing discussion

Discussions included some of the following topics: staff should look for grants and/or trusts for potential funding; can we utilize some existing cash to reduce bond amount; consider utilizing a professional fund raising company; proceed with police and ambulance facility project first, allowing for fund raising for library before proceeding with that project; work on estimated relocation options and costs, utilizing existing facilities initially.

Miscellaneous discussion

The Police Week event was discussed briefly, with questions being raised related to legality, costs and other funding sources.

Parking for Mayo Clinic employees was discussed. Council requested that Public Works Director Scott Jensen discuss, with Council member Spence, the potential of having commuter parking at Underwood Park.

Adjourn

Motion Beckman, second Spence to adjourn the meeting at 7:27 p.m. All ayes 7-0-0.

Jerry M. Dunbar, Mayor

ATTEST:

Kari Schreck, City Clerk